



Rantoul Village Board of Trustees
Regular Study Session
August 2, 2022
6:00 PM

Order of Business

1. Call to Order

2. Roll Call

3. Mayor's Presentation

- (A) Retirement Recognition of Fire Chief Ken Waters
- (B) Promotions of Fire Department Personnel
- (C) Recognition of Jayla McGhee, Operations Intern with the Rantoul Family Sport Complex

4. Approval of Agenda

5. Public Participation

Citizens wishing to address the Village Board with respect to any item of business listed upon the agenda, or any matter not appearing on the agenda, are asked to complete a public participation form, and submit it to the Village Clerk prior to the meeting. Comments will be limited to three minutes for each speaker.

6. Items from the Mayor

7. Items from Trustees

8. Items from the Clerk

All Minutes are draft versions until approved during the Regular Board Meeting. The Village is required to post the approved minutes on the website within ten days of approval.

- (A) Minutes of the July 5, 2022 Board Study Session
- (B) Minutes of the July 12, 2022 Board Meeting

9. Items from Human Resources

- (A) July 2022 Village Applicant Demographics Report

10. Items from Police Department

11. Items from Fire Department

12. Items from Comptroller

13. Items from Building Safety

- (A) Purchase of a 2020 Chevy Silverado for the Building Safety Division from McMahon Auto Group in the amount of \$30,573.00

14. Items from Community Development

15. Items from Recreation



**Rantoul Village Board of Trustees
Regular Study Session
August 2, 2022
6:00 PM**

Order of Business

16. Items from Public Works

- (A) Service Agreement with Water Well Solutions Illinois, LLC for Pulling and Replacement of Submersible Pump at Well Nine in the amount of \$56,998.00
- (B) Engineering Services Agreement with Hanson Professional Services Inc. for the Planning, Design, and Construction Phases of the Rantoul National Aviation Center Rehabilitation of Runway 18-36 in the amount of \$219,200.00
- (C) Replacement Truck with Snow Plow for the Public Works Street & Systems Division not to exceed \$60,000.00
- (D) Electric Equipment and Materials Purchase from Anixter Power Solutions to Support Load Growth at Rantoul Foods in the amount of \$110,997.00
- (E) Resolution of Fiscal Year 2022 Motor Fuel Tax Funds for Street Maintenance Allocation in the amount of \$225,000.00

17. Items from the Administrator

- (A) Purchase of AnalyticsNOW Report Writing Software for the Accounting Department in the amount of \$32,750.00
- (B) American Rescue Plan Act (ARPA) Funds Discussion and Prioritization

18. Items from Counsel

19. Items for Closed Session

20. Adjournment

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Mayor's Presentation	DEPARTMENT: Administration
DATE: August 2, 2022	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Retirement Recognition of Fire Chief Ken Waters	DEPARTMENT: Administration
DATE: August 2, 2022	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL Scott Eisenhauer	VILLAGE ADMINISTRATOR Scott Eisenhauer

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Promotions of Fire Department Personnel	DEPARTMENT: Administration
DATE: August 2, 2022	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL Scott Eisenhauer	VILLAGE ADMINISTRATOR Scott Eisenhauer

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Recognition of Jayla McGhee, Operations Intern with the Rantoul Family Sport Complex	DEPARTMENT: Administration
DATE: August 2, 2022	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Public Participation	DEPARTMENT:
DATE: August 2, 2022	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Items from the Clerk	DEPARTMENT:
DATE: August 2, 2022	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Minutes of the July 5, 2022 Board Study Session	DEPARTMENT: Administration
DATE: August 2, 2022	AMOUNT:
ATTACHMENTS: 1. July 5 Minutes - draft	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

VILLAGE OF RANTOUL BOARD OF TRUSTEES
REGULAR STUDY SESSION
TUESDAY, JULY 5, 2022

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL VILLAGE HALL, 333 S. TANNER STREET, RANTOUL, IL 61866

A Study Session of the Board of Trustees of the Village of Rantoul, Illinois was held on Tuesday, July 5, 2022. President Charles Smith called the meeting to order at 6:07pm.

Roll Call

Upon Roll Call, the following members present:

Mayor Charles Smith, Trustee Regina Crider, Trustee Mark Wilkerson, Trustee Sam Hall, Trustee Donald Robertson, Trustee Irene Weathersby, and Trustee Sherry Johnson

The following representatives of Village departments were also present:

Scott Eisenhauer, Administrator; Deborah Sage, Human Resources Manager; Tony Brown, Chief of Police; Ken Waters, Chief of Fire; Chad Smith, Fire Captain; Luke Humphrey, Recreation Director; Jake McCoy, Interim Public Works Director; Chris Milliken, Urban Planning Manager; David Wesner, Village Attorney; and Tana Ward, Deputy Village Clerk

Mayor's Presentation

Mayor Smith presented Officer Bradley Saltsgaver with a plaque in recognition of 28 years of service to the Village of Rantoul Police Department.

Approval of Agenda

Mr. Eisenhauer presented an amendment to the agenda. This amendment would include an addition to the agenda to approve the purchase of AnalyticsNow report writing software upgrade, and to remove the Closed Session item - 5 ILCS 120/2 (C) 1. Trustee Weathersby moved to approve the amended agenda as presented. Trustee Johnson seconded the motion.

On a Roll Call vote:

 AYE: Weathersby, Johnson, Crider, Wilkerson, Hall, Robertson – 6

 NAY: None – 0

The motion carried 6 – 0

Public Participation

Mayor Smith opened the public comment portion of the meeting per the Open Meetings Act, with individuals given three minutes for comments.

Terry Workman

Mr. Workman stated that the Village does not need a cannabis dispensary within Rantoul since there are already multiple dispensaries within a few miles of the

community. He also stated that the American Rescue Plan Act (ARPA) funding should not be used towards utility bills, adding that vacant lots with utility service are a waste of tax funds. He added that board members with multiple residencies and lots with utilities should consider it a serious conflict of interest to vote on this item. Mr. Workman shared that there are multiple sources of assistance for citizens in need of help with their utility bills, with many already having their utilities paid for an extended period of time with programs within the Village, County, and the State. He stated that utilizing 25% of the stimulus funds for an item that produces no return is not good management of ARPA funds. He proposed that there are a number of other projects that the Village could use \$2 Million to support.

Loise Haines

Ms. Haines expressed her apologies to Trustee Crider for misinformation that she had previously shared regarding the Americans with Disabilities Act (ADA) information included on the Village website. Ms. Haines shared her concern over the Non-Highway Vehicle Ordinance being proposed. Her concerns included the age requirement excluding drivers under age 18-years-old. She also stated that Handicapped applicants should not have a requirement to include a doctor's approval. She stated that this requirement was discriminatory if these individuals already hold an Illinois driver's license.

Janet Brotherton

Ms. Brotherton shared suggestions regarding the American Rescue Plan Act (ARPA) funding. She stated that as the Village Board, they have the opportunity to impact the community over a long period of time with the decisions that are made, or they can make decisions to spend the funds with a short-term impact, or no impact at all. She shared that during her 34 years as an educator with Rantoul City Schools, the largest educational impact for students was the addition of the media centers in all of the buildings. These media centers provided a resource to every single student as a space for extended reading opportunities, and it gave every single student a chance to improve their skills, and embrace all kinds of literature, thoughts, and ideas. This is the type of impact that ARPA funds can make in our community. She shared that the one project that can make this happen is funding the improvement and enhancement of the Youth Center, which would be a lighthouse to the community regardless of cultural, physical, or mental differences. She added that the Youth Center should be constantly reinventing itself with technology, equipment, and curriculum.

Items from the Board

Mayor

Mayor Smith thanked individuals for masking up during the Board Study Session. He shared that Champaign County is currently in the High level for COVID-19 transmission rate according the Champaign County Public Health Department.

Mayor Smith requested affirmation of the appointment of Hank Gamel to the Citizen's Advisory Committee and the Storm Drainage Committee for a term expiration of 2026;

he requested affirmation of the reappointment of Craig Rogers to the Citizen's Advisory Committee for a term expiration of 2026; and he requested affirmation of the reappointment of Herman Fogal and Denny Long to the Micro Loan Committee and the Revolving Loan Committee for a term expiration of 2025. These appointments and reappointments will move forward to the Board Meeting for final approval.

Trustees

Trustee Sherry Johnson

Trustee Johnson shared that she enjoyed the fireworks displays all over town. She also thanked Attorney Wesner for sharing the update on the Village loans.

Trustee Donald Robertson

Trustee Robertson addressed Mr. Workman's comment. Trustee Robertson shared that he does have vacant lots within the Village, and none of those lots currently receive electricity from the Village.

Clerk

The Deputy Village Clerk presented the Minutes of June 7, 2022 Study Session and the Minutes of June 14, 2022 Board Meeting. The Minutes will move forward to the Board Meeting for approval as presented.

Items from Village Departments

Human Resources

The June 2022 Village Applicant Demographics Report was presented with no questions or further comments.

Police Department

No items presented or reported.

Fire Department

No items presented or reported.

Building Safety Department

No items presented or reported.

Community Development Department

No items presented or reported.

Office of Comptroller

No items presented or reported.

Parks and Recreation Department

The Recreation Department requested approval for a contract with Johnson Controls, Inc. and Waters Electric Contracting, Inc. in the amount of \$39,905.15 for upgrades to the Fire Alarm system at the Forum Fitness Center. Mr. Humphrey expanded on the

request stating that Johnson Controls, Inc. would reuse the existing control panel and cellular radio installed during the 2021 Village Fire Communication upgrade. As a part of this contract, Johnson Controls, Inc. will provide all new smoke detectors, heat detectors, pull stations at both the entry and exit doors, and horn strobes in the required locations. Waters Electric Contracting, Inc. provided the lowest quote, and they will pull all cables and mount the hardware per the scope of work outlined in the Board packet. This item is a budgeted item for fiscal year 2022-2023. Trustee Johnson questioned the Waters Electric Contracting, Inc. proposal being received on February 21, 2022, and being good for only 20-days. Trustee Weathersby provided kudos to the work that Waters Electric Contracting, Inc. provided previously while she was on the Black Chamber of Commerce Board.

The Recreation Department requested approval of an Intergovernmental Agreement with the Rantoul Township High School (RTHS) for Grounds Maintenance and Management in the amount of \$34,000.00 annually for a three-year agreement. Mr. Humphrey stated that there has been a long-standing “handshake” agreement with RTHS for ground maintenance in exchange for use of the property for youth programming. With those programs being relocated to the Rantoul Family Sports Complex, a need for an agreement is prudent. Trustee Crider questioned if the supplies would be provided by the Village and then invoiced at a later date. Trustee Wilkerson questioned if the cost was appropriate with it only equaling up to approximately 900 hours of service. He also questioned if RTHS was in favor of the \$34,000.00.

The Recreation Department is requesting the approval of a five-year lease agreement with Johnson Health Tech North American for cardio equipment at the Forum Fitness Center for a total of \$139,246.00. Mr. Humphrey stated that with the recent construction, the cardio room is both electrically and technologically equipped to accept the upgraded equipment. The lease is included in Fiscal Year 2022-23 budget. Trustee Crider questioned if a maintenance contract is included with the lease, and she also inquired about membership. Forum Manager, Jennifer Redden shared an update on membership. Trustee Johnson questioned the rate of the quote since it was dated for May 5, 2022. Trustee Weathersby questioned the process for upcoming membership drives. Trustee Hall questioned what will happen to the equipment being replaced.

These items will move forward to the Board Meeting for approval.

Public Works Department

The Public Works Department request approval of a Construction Engineering Agreement with Hutchison Engineering, Inc. for the Illinois Transportation Enhancement Prograde (ITEP) for the Maplewood Shared Use Path Project in the amount of \$60,043.00. Mr. McCoy shared that the total project cost is over \$550,000.00, with only the \$60,043.00 portion being covered by the Village. The project will have an anticipated start date within the next two weeks. Trustee Crider requested a map of the proposed addition. Trustee Hall questioned if benches and porta potties could be added to the ten-foot path.

The Public Works Department request approval of a contract with BH Electric LLC for the Rantoul Foods Electric Upgrade Phase III Project in the amount of \$91,240.20. Mr. McCoy stated that Village staff has completed all aspects that they are able to complete, and a crane would be required for the final portion of this phase. Trustee Crider questioned if the total was included with the original project presentation.

The Public Works Department request approval of an Intergovernmental Agreement with the Rantoul City Schools #137 (RCS) for the Illinois Department of Transportation Safe Routes to School Grant for Pleasant Acres School in the amount of \$450,000.00. Mr. McCoy stated that RCS will reimburse up to \$100,000.00 for the project. Trustee Crider questioned if a specific house on Harper Drive would be demolished as a part of the project. Trustee Wilkerson questioned if the Village would purchase the property needed for the construction, and if the homeowners were notified in advance.

The Public Works Department also request approval of an Engineering Agreement with ESI Consultants for the Illinois Department of Transportation Safe Routes to School Project for Pleasant Acres School Phase I and Phase II in the amount of \$74,743.00.

These items will move forward to the Board Meeting for approval.

Office of the Administrator

An Ordinance was presented by Mr. Eisenhower at the request of a Village Trustee to amend Chapter 20, Article XII to allow adult-use cannabis dispensing organizations within the corporate limits of the Village. Trustee Johnson questioned where a cannabis facility would be allowed within the Village. She also shared stats of THC percentages from the 1970's to what the current levels are, and the medical complications and death rates associated with use. She added that there are dispensaries in Champaign, Urbana, and Savoy that can service the Village. Trustee Hall requested clarification on the license requirements and process from the State of Illinois. He also inquired about the Craft Grower business license requested by Dane Ehler and Blake Schilb in October 2021. Trustee Wilkerson stated that the Board should listen to the voice of the community, and those who have shared during public comment at previous meetings. Trustee Robertson stated that church and state should not be mixed, and he added that the item should move forward for a vote. Trustee Johnson stated that the state receives most of the funding from cannabis dispensaries, not the Village. She added stats from overdosing in Colorado. Trustee Weathersby stated that more research is needed from Champaign and Urbana on the end user, and the medical benefits of use.

Mr. Eisenhower presented the proposed Redistrict Map due to the decline in population on the decennial Census of 2020 as required under State Statute. He shared that three public gatherings were held for proposed changes, and six maps were drawn by Mr. Milliken for consideration based on feedback received. The proposed map will affect 203 residents, moving them from District Five to District Three. Trustee Hall questioned the District Five boundaries, and he provided kudos to Mr. Milliken for his work putting the maps together.

Mr. Eisenhower presented a binder of projects that have been proposed for utilizing the over \$8 Million in American Rescue Plan Act (ARPA) funding to date, along with the details and specifics of each proposed project. Items include the following:

- \$350 Utility Credit to Every Village Resident
- Up to \$1 Million for Youth Social Services
- Up To \$1 Million For Tuskegee Airmen Park
- Flooding Issues
- Broadband for Everyone
- Rantoul 4 U Programming
- Water and Waste Water Treatment Plant Upgrades
- Resolve Electric Department Issues
- Construct A Program / Building Similar to The Boys and Girls Club
- Homeless Shelter
- Transportation for Seniors
- Infrastructure in The Downtown
- CrimeStoppers Contribution
- Small Business Grants and Loans, Mentorship Program
- Renovation of The Youth Center
- Provide Home Security Cameras to Each Residence
- Relieve Debt of Library
- Provide Each Residential Electric Customer One Month Free
- Owner-Occupied Rehabilitation Program
- Neighborhood Infrastructure Improvements

At the request of a Village Trustee, Mr. Eisenhower proposed utilizing \$1,990,950.00 to provide each current residential utility customer a \$350.00 credit towards their account. Three different amounts had been proposed during previous Board meetings. The total funding required for each level are as follows:

- \$100 Credit - \$580,950
- \$150 Credit - \$862,950
- \$200 Credit - \$1,144,950
- \$250 Credit - \$1,426,950
- \$300 Credit - \$1,708,950
- \$350 Credit - \$1,990,950

Trustee Johnson stated that this amount of funding would go a long way in upgrading the Village infrastructure that would benefit all residents. She added that landlords that own multiple units would also receive the credit for each of their properties. Trustee Robertson stated that he is a landlord, and all of his tenants pay their own utility accounts. He added that every resident deserves a “kick-back” of what they have contributed, and he suggested that every resident receive a \$350 check to save on administrative fees. Mr. Eisenhower stated that issuing a check would actually increase the required amount substantially with the required postage needed. Trustee Robertson questioned how the proposed projects would get completed if the Village had not received the ARPA funding. Trustee Hall stated that the Village receiving these funds should be impactful ten, fifteen, and twenty years from now. He stated that a \$350 utility credit equaling 25% of the award, is a short-term benefit, and it would simply be a

“Band-Aid.” Trustee Wilkerson stated that the inflation that the country is experiencing is due in part to the ARPA funds being disbursed. He added suggestions on how the credit could be disbursed, and how residents can use the additional funds to help others in need. He stated that the \$350 per resident is too high, but the original amount of \$100 that he had suggested should be doable. Trustee Crider questioned if the software upgrade would have other capabilities outside of this credit. Mr. Eisenhower stated that the only use for the upgrade is providing mass credits.

Mayor Smith addressed the Board and citizens regarding the ARPA funds received. He provided history dating back to the 1993 closing of the Chanute Air Force Base, and the depression that the Village has experienced since. He also shared that this is a 30-day “Band-Aid” as Trustee Hall had stated, and he stated that the financial literacy education that Trustee Weathersby had suggested previously is needed. He stated that the Board needs to seize the moment and make a difference with Village infrastructure.

Trustee Robertson stated that the Village has seen years of neglect, and prior Board members need to take responsibility for this decline. Trustee Johnson stated that residents have been provided with multiple funds in the past year. Trustee Wilkerson added that this utility credit could be decreased to allow more funding for infrastructure. Trustee Weathersby stated that she works with Low Income Home Energy Assistance Program (LIHEAP) with Champaign County, and that individuals are receiving these funds for up to two months of their utility bill. Mr. Eisenhower shared that LIHEAP assisted Rantoul households from June 1, 2021 through May 30, 2022 at a total of \$1,040,000.00, with an additional \$198,500.00 received under the Utility Disconnection Avoidance Program (UDAP). The Village has also received federal ARPA funding of \$400,000.00, and supplemental funding of \$140,000.00, towards utility and rent assistance funding. Trustee Crider shared that the median income in Champaign County is \$45,000.00. She added that the individuals receiving LIHEAP are not the ones receiving the median income, and the “middle-class” people are the ones who would benefit from this credit.

An Ordinance was presented by Mr. Eisenhower to amend Chapter 38, adding Article XIII for the use of “non-highway” vehicles on Village roadways. Attorney Wesner shared specifics of State requirements, and he addressed some of the concerns discussed during public commentary. Trustee Johnson compared the proposed addition to Ordinance 2532 regarding Low-speed Bicycles, and she expressed concerns for the handicapped applicant restrictions. Trustee Crider stated that the Ordinance as proposed was thorough, and she added that handicapped individuals should be able to operate these vehicles under the state mandated Driver’s License requirements. Trustee Wilkerson questioned if there was a large demand for this Ordinance. Trustee Hall questioned where individuals were able to cross the State Highways.

Mayor Smith recessed the meeting at 8:15pm for a brief break, and the Study Session resumed session at 8:26pm.

An Ordinance was presented by Mr. Eisenhower to amend Chapter 34, Article VI to increase the Hotel/Motel Tax from 5.5% to 7.0%. This increase would follow suit with Champaign, Urbana, and other municipalities with similar tourist amenities. The Hotel/Motel Tax is not paid by the local establishment, but rather the Tax is paid by the renter of the room. This rate change would go into effect January 1, 2023. Trustee Wilkerson questioned the additional revenue that the Village would receive.

Mr. Eisenhower proposed accepting the first two-year option to extend the contract with GFL Environmental for Waste Collection. The original contract was with Area Disposal Service, Inc, which has been since been purchased by GFL Environmental. Trustee Crider expressed concerns about service issues. GFL Environmental representatives were present, and they shared resources for remedying concerns.

Mr. Eisenhower presented the Microloan Application for Schitts and Giggles Boutique for the purpose of expanding their space to add Café Schitte at total cost of \$96,900.00. Trustee Johnson questioned if the requirements that the Microloan Committee had suggested during the committee meeting were added to the agreement. Mr. Eisenhower shared that the requirement was that the loan would be in both the owner of the building and the owner of the business equally. Trustee Robertson questioned if this was the only application received for the Microloan program. Mr. Eisenhower stated that there were four total applicants, and this was the only application received that met all of the requirements and that still had interest in moving forward with the process.

Mr. Eisenhower presented additional vacant lots at 1308 Sunset Drive, 1620 Lowry Drive, and 1521 Eater Drive to be added to the original Vacant Lot Program, Resolution 02-19-1277. Trustee Johnson questioned if there were parties interested in these vacant lots being offered. Trustee Wilkerson questioned which neighbors would qualify to purchase these lots. Mr. Eisenhower shared that there is a 30-day initial period that adjacent property owners can purchase the lots at a rate of \$100.00, plus \$51.00 recording fee. After the initial period, the lots are opened up to any Village resident at a rate of \$250.00, plus the \$51.00 recording fee.

Mr. Eisenhower proposed the purchase of AnalyticsNow report writing software on behalf of the Accounting Department. This system will allow for greater report writing, and reports that have been recently requested by Village Trustees and Auditors. Trustee Hall questioned the experience that the staff currently has with the software, and if training was available.

These items will move forward to the Board Meeting for approval.

Items from Counsel

Mr. Wesner provided details of collection cases currently being handled by his office, including outstanding Microloan debt, and accidents involving damage to Village properties. Trustee Robertson questioned if Mr. Wesner had tried to recover funds via the individual tax returns. Mr. Wesner stated that there is a State program which would allow for that, but he was uncertain if the Village currently participated in that program.

Closed Session

Trustee Crider moved to enter into closed session pursuant to 5 ILCS 120/2 (C) 21, for the purpose of discussion of minutes of meetings lawfully closed under the Open Meetings Act, for the purposes of approval by the body of the minutes, and a semi-annual review of the minutes as mandated by Section 2.06. Trustee Hall seconded the motion.

On a Roll Call vote:

AYE: Crider, Wilkerson, Hall, Robertson, Weathersby, Johnson – 6

NAY: None – 0

The motion carried 6 – 0

The Board entered into Closed Session at 9:04pm, and the Board returned to Open Session at 9:08pm.

Adjournment

There being no further business to come before the Board, Mayor Smith adjourned the meeting at 9:09pm.

Respectfully submitted,

Tana Ward
Deputy Village Clerk

APPROVED:

Mayor Charles Smith
Village President

ATTEST:

I, Tana Ward, Deputy Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the foregoing minutes are a true and correct copy of the Study Session of the Board of Trustees held on July 5, 2022 as the same appears on the records of the Village now in my custody and keeping.

Tana Ward
Deputy Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Minutes of the July 12, 2022 Board Meeting	DEPARTMENT: Administration
DATE: August 2, 2022	AMOUNT:
ATTACHMENTS: 1. July 12 Minutes - draft	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**RANTOUL VILLAGE BOARD OF TRUSTEES
REGULAR BOARD MEETING
JULY 12, 2022**

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL

A Regular Meeting of the Board of Trustees of the Village of Rantoul was held at 6:05 P.M., President Charles Smith presiding. President Smith called the meeting to order.

Roll Call

The Clerk called the roll, finding the following members present:

Mayor Smith, and Trustees Crider, Wilkerson, Hall, Robertson, Weathersby and Johnson – 7.

Invocation & Pledge of Allegiance

Pastor Matt Bahnfleth of the American Lutheran Church opened the meeting with prayer. Following the invocation, Trustee Hall led the audience in recitation of the Pledge of Allegiance.

The following representatives of Village departments were also present:

Scott Eisenhauer, Administrator; Tony Brown, Police Chief; Luke Humphrey, Recreation Director; Jake McCoy, Assistant PW Director; Michele Krickovich, Utility Supervisor; Ken Waters, Fire Chief; Chad Smith Fire Captain; David Wesner, Attorney and Janet Gray, Village Clerk

Approval of Agenda

Trustee Hall moved to approve the agenda for the meeting, as presented. Trustee Weathersby seconded the motion.

Trustee Robertson moved to amend the agenda by removing Items 7 A, B, C from the Consent Agenda and Item 16 from the Agenda. The amendment died for a lack of a second.

On a Roll Call vote of the motion to approve the agenda:

YEAS: Hall, Weathersby, Johnson, Crider and Wilkerson – 5.

NAYS: Robertson – 1.

The motion carried 5-1.

Public Participation

Debbra Sweat spoke about golf carts ordinance, allowing cannabis dispensary in the Village and in favor of the utility credit

James Unzicker spoke against the cannabis dispensary

Tom Iorio spoke about the ongoing power outages and against the utility credit

Gregory Lair spoke in favor of the utility credit

Margaret Peach spoke against the cannabis dispensary and in favor of the utility credit

Sheldon Lashley spoke in favor of the utility credit and the cannabis dispensary

Eric Grubb spoke against the cannabis dispensary and in favor of the utility credit

Austin Cook spoke about the power outage and in favor of the utility credit

Loise Haines stated that former boards had not addressed the infrastructure issues she spoke about the micro loan approval on the agenda

Wendell Golston spoke regarding infrastructure and including the entire Village when upgrades are made

Joe Bolser spoke to using the AFPA funds for future projects, not utility credits

Terry Workman spoke against the cannabis dispensary and utility credits

Rita Ray spoke against the cannabis dispensary

Bill Shaffner spoke about the infrastructure issue, addressed Public Works Director vacancy, he would like to see more transparency about the Sports Complex development

Michele Cokeley spoke about power issues and lack of transportation available to Champaign

Patsy Thomas said her issues had been addressed

Margaret said she no longer wished to address the Board

A. Consent Agenda

Approval of Consent Agenda Items by Omnibus Vote

- A. Affirmation of the Appointment of Hank Gamel to the Citizen's Advisory Committee and the Storm Drainage Committee for a term expiration of 2026
- B. Affirmation of the Reappointment of Craig Rogers to the Citizen's Advisory Committee for a term expiration of 2026
- C. Affirmation of the Reappointment of Herman Fogal and Denny Long to the Micro Loan Committee and the Revolving Loan Committee for a term expiration of 2025
- D. Minutes of Regular Study Session June 7, 2022
- E. Minutes of Regular Board Meeting June 14, 2022
- F. Resolution No. 07-22-1361, A RESOLUTION DETERMINING WHETHER THE NEED FOR CONFIDENTIALITY STILL EXISTS OR IS NO LONGER REQUIRED AS TO ALL OR PART OF THE MINUTES OF ALL CONFIDENTIAL CLOSED MINUTES
- G. Approval of bills and monthly financial report

Trustee Wilkerson moved to approve the Consent Agenda items by omnibus vote. Trustee Johnson seconded the motion.

Trustee Hall moved to remove items A, B, and C from the Consent Agenda.

Trustee Crider seconded the motion. On a Roll Call Vote:

YEAS: Hall, Robertson, Weathersby and Crider – 4

NAYS: Wilkerson and Johnson - 2

Motion carried 4-2

On a Roll Call vote to approve consent agenda with items removed

YEAS: Wilkerson, Hall, Robertson, Weathersby, Johnson and Cider – 6.

NAYS: None – 0.

The motion carried 6-0.

Trustee Hall moved to place Items A, B, C back on the table. Trustee

Weathersby seconded the motion. On a Roll Call vote:

YEAS: Hall, Weathersby, Johnson, Crider and Wilkerson - 5

NAYS: Robertson - 1

Motion carried: 5 -1

Trustee Wilkerson moved to approve item A – Affirmation of Hank Gamel to the Citizen's Advisory Committee and the Storm Committee for a term expiration of 2026. Trustee Johnson seconded the motion On a Roll Call vote:

YEAS: Wilkerson, Hall, Weathersby, Johnson and Cider – 5.

NAYS: Robertson – 1.

The motion carried 5-1.

Trustee Wilkerson moved to approve item B – Affirmation of the Reappointment of Craig Rogers to the Citizen's Advisory Committee for a term expiration of 2026. Trustee Johnson seconded the motion. On a Roll Call vote:

YEAS: Wilkerson, Hall, Weathersby, Johnson and Cider – 5.

NAYS: Robertson – 1.

The motion carried 5-1.

Trustee Wilkerson moved to approve item C Affirmation of the Reappointment of Herman Fogal and Denny Long to the Micro Loan Committee and Revolving Loan Committee for a term expiration of 2025. Trustee Johnson seconded the motion. On a Roll Call vote:

YEAS: Wilkerson, Hall, Weathersby, Johnson and Cider – 5.

NAYS: Robertson – 1.

The motion carried 5-1.

B. Affirmation of Fire Chief

Trustee Hall moved to affirm the appointment of Chad Smith as Fire Chief effective August 1, 2022. Trustee Weathersby seconded the motion. On a Roll Call Vote:

YEAS: Hall, Robertson, Weathersby, Johnson, Crider and Wilkerson – 6

NAYS: None - 0

Motion carried 6-0

Mayor Smith issued the Oath of Office to Chad Smith; Chief Waters presented the Chief's badge and Chief Smith's family pinned the bugles on his shirt. Chief Smith gave some brief remarks.

C. Consideration of Bids, Contracts & Other Items of Expenditure

Trustee Johnson moved to authorize and approve an Agreement with Johnson Controls, Inc. and Waters Electric Contracting, Inc. for Fire Alarm Upgrades at the Forum Fitness Center in the amount of \$39,905.15. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Johnson, Crider, Wilkerson, Hall, Robertson and Weathersby – 6.

NAYS: None – 0

The motion carried 6-0.

Trustee Crider moved to authorize and approve a Lease Agreement with Johnson Health Tech North America for equipment for the Forum Fitness Center in the amount of \$136,246.00. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Crider, Wilkerson, Hall, Robertson, Weathersby and Johnson – 6.

NAYS: None – 0.

The motion carried 6-0.

Trustee Crider moved to authorize and approve a Construction Engineering Agreement with Hutchison Engineering, Inc. for the Illinois Transportation Enhancement Program for the Maplewood Shared Use Path Project in the amount of \$60,043,00. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Crider, Wilkerson, Hall, Robertson, Weathersby and Johnson – 6.

NAYS: None – 0.

The motion carried 6-0.

Trustee Wilkerson moved to authorize and approve a Contract with BH Electric LLC for the Rantoul Foods Electric Upgrade Phase 3 Project in the amount of \$91,240.20. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Wilkerson, Hall, Robertson, Weathersby, Johnson and Crider – 6.

NAYS: None – 0.

The motion carried 6-0.

Trustee Weathersby moved to authorize and approve an Engineering Agreement with ESI Consultants LTD for the Illinois Department of Transportation Safe Routes to School Project (Pleasant Acres Phase I and Phase II) in the amount of \$74,743.00. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Weathersby, Johnson, Crider, Wilkerson, Hall and Robertson – 6.

NAYS: None – 0.

The motion carried 6-0.

Trustee Hall moved to authorize and approve extending the current Waste Collection Agreement with GFL Environmental, accepting the first two-year option. Trustee Wilkerson seconded. On a Roll Call vote:

AYES: Hall, Robertson, Weathersby, Johnson, Crider and Wilkerson – 6.

NAYS: None – 0.

The motion carried 6-0.

Trustee Johnson moved to authorize and approve the Micro Loan Application for Schitts and Giggles. Trustee Wilkerson seconded the motion. On a Roll Call vote:

YEAS: Johnson, Crider, Wilkerson, Hall and Weathersby – 5.

NAYS: Robertson – 1.

The motion carried 5-1.

Trustee Johnson moved to authorize and approve the Vacant Lot Purchasing Program Amendment to include properties of 1308 Sunset Drive, 1620 Lowry Drive and 1521 Eater Drive. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Johnson, Crider, Wilkerson, Hall, Robertson and Weathersby – 6.

NAYS: None – 0.

The motion carried 6-0.

D. Consideration of Ordinances & Resolutions

Ordinance No. 2707

AN ORDINANCE AMENDING CHAPTER 20, ARTICLE XII OF THE RANTOUL CODE PERTAINING TO PROHIBITED CANNABIS ESTABLISHMENTS

Trustee Robertson moved to pass Ordinance No. 2707. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Robertson – 1.

NAYS: Weathersby, Johnson, Crider, Wilkerson and Hall – 5.

The motion failed 1 - 5.

Ordinance No. 2711

**AN ORDINANCE AUTHORIZING AND APPROVING AN EXPENDITURE
OF AMERICAN RESCUE PLAN ACT FUNDS – UTILITY CREDIT**

Trustee Hall moved to pass Ordinance No. 2711. Trustee Crider seconded the motion. On a Roll Call vote:

YEAS: Hall, Robertson, Weathersby, Crider and Wilkerson – 5.

NAYS: Johnson – 1.

The motion carried 5-1.

The Mayor Vetoes the motion and will make a presentation to the Board at the August meeting.

Ordinance No. 2718

**AN ORDINANCE REAPPROPRIATING THE VILLAGE OF RANTOUL'S
VILLAGE BOARD DISTRICT**

Trustee Hall moved to pass Ordinance No. 2710. Trustee Johnson seconded the motion. On a Roll Call vote:

YEAS: Hall, Robertson, Weathersby, Johnson, Crider and Wilkerson – 6.

NAYS: None – 0.

The motion carried 6-0.

Ordinance No. 2719

**AN ORDINANCE AMENDING CHAPTER 38 "TRAFFIC AND VEHICLES" OF
THE RANTOUL CODE IN CONNECTION WITH NON-HIGHWAY VEHICLES**

Trustee Johnson moved to pass Ordinance No. 2709. Trustee Crider seconded the motion. On a Roll Call vote:

YEAS: Johnson, Wilkerson, Hall and Mayor Smith - 4

NAYS: Crider, Robertson, Weathersby – 3.

The motion carried 4-3.

Ordinance No. 2720

**AN ORDINANCE AMENDING ARTICLE VI OF CHAPTER 34 TAXATION OF
THE RANTOUL CODE IN CONNECTION WITH HOTEL AND MOTEL USE TAX**

Trustee Wilkerson moved to pass Ordinance No. 2708. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Wilkerson, Hall, Robertson, Weathersby, Johnson and Crider – 6.

NAYS: None – 0.

The motion carried 6-0.

Resolution No. 7-22-1362

**A RESOLUTION AUTHORIZING AND APPROVING AN
INTERGOVERNMENTAL AGREEMENT WITH THE RANTOUL TOWNSHIP
HIGH SCHOOL REGARDING GROUNDS MANAGEMENT/MAINTENANCE**

Trustee Johnson moved to pass Resolution No. 7-22-1362. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Johnson, Crider, Wilkerson, Hall, Robertson and Weathersby – 6.

NAYS: None – 0.

The motion carried 6-0.

Resolution No. 7-22-13632

**A RESOLUTION AUTHORIZING AND APPROVING AN
INTERGOVERNMENTAL AGREEMENT WITH THE RANTOUL CITY
SCHOOLS DISTRICT NO. 137 CONCERNING THE CONSTRUCTION
/MAINTENANCE OF A SAFE ROUTES TO SCHOOL PROJECT**

Trustee Johnson moved to pass Resolution No. 7-22-1363. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Johnson, Crider, Wilkerson, Hall, Robertson and Weathersby – 6.

NAYS: None – 0.

The motion carried 6-0.

E. New Business

Trustee Hall stated he received messages regarding the lights being on at the Sports Center at very late hours. The Administrator said that the complex was open for public use when tournaments are not being held. Lights will be on until 10 or 11 at night.

F. Announcement

Tuesday, July 19 at 6:30 pm the Barden party will present A Midsummer Night's Dream on Sangamon Street, downtown. The play will feature Rantoul's own, Laura Irish.

July 23 from 10:00 am – 1:00 pm the Village of Rantoul will present Touch-a-Truck at the Rantoul Family Sport Complex.

August 20 from 11:00 am – 4:00 pm District 1 will have a meeting at the Youth Center, 1306 Country Club Lane.

Trustee Hall stated that District 5 will meet July 30 9:00 am at the Nazarene Church.

The Mayor will be contacting the Trustees to call a Special meeting next week to approve the AnalyticsNOW Report Writing Software that was discussed at the Study Session Last week.

The Mayor stated that the Village has received a \$400,000.00 grant from the Illinois Department of Natural Resources for work at Heritage Lake.

Trustee Crider asked if anything had been posted on the Facebook page regarding problems with garbage or recycling. The Administrator said that he will be putting something on this week now that the extension of contract has been approved.

G. Closed Session

No closed session was held.

H. Adjournment

Trustee Wilkerson moved to adjourn the meeting. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Wilkerson, Hall, Robertson, Weathersby, Johnson and Crider – 6.

NAYS: None – 0.

The motion carried 6-0.

MEETING ADJOURNED AT 8:13

Janet E. Gray, MMC
Village Clerk

Approved

Charles Smith
Village President

ATTEST:

Janet E. Gray, MMC
Village Clerk

I, Janet E. Gray, Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the foregoing minutes are a true and correct copy of the Regular Meeting of the Board of Trustees held July 12, 2022 as the same appears on the records of the Village now in my custody and keeping.

Janet E. Gray, MMC
Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: July 2022 Village Applicant Demographics Report	DEPARTMENT: Administration
DATE: August 2, 2022	AMOUNT:
ATTACHMENTS: 1. HR Report - August 2022	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

Open Positions for Village of Rantoul

July 25, 2021 to July 26, 2022

Position					
	Census Report 2016	Public Works Director Job ID 80512		Public Works Summer Worker Job ID 97015, 98928	
Race		Number	Percentage	Number	Percentage
White	60.9%	7	70%	3	60%
African American	24.9%	2	20%	1	20%
Asian	2.3%	0	0%	0	0%
Native Hawaiian/Pacific Islander	0.1%	0	0%	0	0%
Hispanic/Latino	12.5%	0	0%	1	20%
American Indian	0.5%	0	0%	0	0%
Two or More Races	6.2%	0	0%	0	0%
Unknown	0.0%	1	10%	0	0%
Gender					
Male	47.9%	9	90%	3	60%
Female	52.1%	1	10%	2	40%
Total Applications					
		10		5	
Open / Filled					
		Full Time		Seasonal Position	
		Public Works		Currently Open	

Position					
		Police Officer Job ID 69117		Experienced Police Officer Job ID 42494	
Race		Number	Percentage	Number	Percentage
White		46	70%	2	67%
African American		10	15%	0	0%
Asian		1	2%	0	0%
Native Hawaiian/Pacific Islander		0	0%	0	0%
Hispanic/Latino		6	9%	1	33%
American Indian		1	2%	0	0%
Two or More Races		1	2%	0	0%
Unknown		0	0%	0	0%
Gender					
Male		50	77%	3	100%
Females		15	23%	0	0%
Total Applications					
		65		3	
Open / Filled					
		Full Time Position		Full-Time Position	
		Police Department		Police Department	

Open Positions for Village of Rantoul

July 26, 2021 to July 27, 2022

Position					
	Census Report 2016	Sports Complex Concession Worker Job ID 101493		Sports Complex Maintenance Job ID 101463,	
Race		Number	Percentage	Number	Percentage
White	60.9%	8	47%	3	27%
African American	24.9%	2	12%	6	55%
Asian	2.3%	0	0%	0	0%
Native Hawaiian/Pacific Islander	0.1%	0	0%	0	0%
Hispanic/Latino	12.5%	1	6%	0	0%
American Indian	0.5%	0	0%	0	0%
Two or More Races	6.2%	6	35%	2	18%
Unknown	0.0%	0	0%	0	0%
Gender					
Male	47.9%	8	47%	9	82%
Female	52.1%	9	53%	2	18%
Total Applications					
		17		11	
Open / Filled					
		Seasonal		Seasonal	
		Recreation		Recreation	

Position					
		Forum Custodial Job ID 100734		Sports Complex Parking Attendant Job ID 100704	
Race		Number	Percentage	Number	Percentage
White		6	37%	1	14%
African American		3	19%	5	71%
Asian		0	0%	0	0%
Native Hawaiian/Pacific Islander		0	0%	0	0%
Hispanic/Latino		1	6%	0	0%
American Indian		0	0%	0	0%
Two or More Races		4	25%	1	14%
Unknown		2	13%	0	0%
Gender					
Male		10	62%	3	43%
Females		6	38%	4	57%
Total Applications					
		16		7	
Open / Filled					
		Closed 07/25/2022		Seasonal	
		Recreation		Recreation	

Open Positions for Village of Rantoul

July 25, 2021 to July 26, 2022

Position					
	Census Report 2016	Firefighter Job ID 76624, 100764		Group Fitness Instructor Job ID 87310	
Race		Number	Percentage	Number	Percentage
White	60.9%	15	53%	3	50%
African American	24.9%	8	29%	2	33%
Asian	2.3%	0	0%	0	0%
Native Hawaiian/Pacific Islander	0.1%	0	0%	0	0%
Hispanic/Latino	12.5%	0	0%	0	0%
American Indian	0.5%	0	0%	0	0%
Two or More Races	6.2%	4	14%	1	17%
Unknown	0.0%	1	4%	0	0%
Gender					
Male	47.9%	23	82%	3	50%
Female	52.1%	5	18%	3	50%
Total Applications					
		28		6	
Open / Filled					
		Volunteer Position		Part-Time Position	
		Fire Department		Recreation	

Position					
		Sports Site Supervisor Job ID 100563		Wastewater Treatment Operator Job ID 99897	
Race		Number	Percentage	Number	Percentage
White		1	33%	19	79%
African American		1	33%	4	17%
Asian		0	0%	0	0%
Native Hawaiian/Pacific Islander		0	0%	0	0%
Hispanic/Latino		0	0%	0	0%
American Indian		0	0%	0	0%
Two or More Races		1	33%	1	4%
Unknown		0	0%	0	0%
Gender					
Male		2	67%	22	92%
Females		1	33%	2	8%
Total Applications					
		3		24	
Open / Filled					
		Seasonal		Full-Time Position	
		Recreation Department		Public Works	

HIRE INFORMATION

July 25, 2021 to July 26, 2022

Total Numbers				
	Total Applications		Total Hired	
Race	Number	Percentage	Number	Percentage
White	114	57%	0	0%
African American	44	23%	0	0%
Asian	1	1%	0	0%
Native Hawaiian/Pacific Islander	0	0%	0	0%
Hispanic/Latino	10	5%	0	0%
American Indian	1	1%	0	0%
Two or More Races	21	11%	0	0%
Unknown	4	2%	0	0%
Gender				
Male	145	74%	0	0%
Females	50	26%	0	0%
Total Applications				
	195		0	

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Purchase of a 2020 Chevy Silverado for the Building Safety Division from McMahon Auto Group in the amount of \$30,573.00	DEPARTMENT: Building Safety
DATE: August 2, 2022	AMOUNT: 30,573.00
ATTACHMENTS: 1. McMahon Auto Group Proposal 2. 2020 Chevy Silverado	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This request is to purchase a used 2020 White Chevy Silverado with 28,000 miles from McMahon Auto Group in Rantoul. This purchase would replace the 2007 Jeep Liberty with 105,449 miles. Mileage history shows Code Enforcement drives on average 5,000 miles per year. The 2007 Jeep Liberty has been subject to many repairs, and it is not conducive for hauling. Uses would induce proactive Code Enforcement of the Village, removing old sofas, mattresses, TVs, etc. that have been dumped in the right-of-way and in ditches. Code Enforcement would also use the vehicle for travel for ongoing training to maintain certifications. The vehicle purchase is covered under the Fiscal Year 2022-2023 budget (0330 - Code Enforcement). The current budget for the truck was \$35,000.00, this item will be under the budgeted amount by \$4,427.00. Photos attached.	
RECOMMENDED ACTION: Approve 2020 Chevy Silverado Truck Purchase	
DEPARTMENT HEAD APPROVAL Scott Morgan	VILLAGE ADMINISTRATOR Scott Eisenhauer

McMahon Auto Sales

**412 E Champaign Ave
Rantoul, IL 61866
217-893-3145**

Doug Cell: 217-552-2087

**To: Village of Rantoul
Inspection Department**

**Please find the following bid proposal for the purchase of
2020 Chevrolet Silverado vin#3GCNWAEF2LG332724**

Purchase Price:	\$29,850	
	125	Documantary Fee
	8	Municipal Plate Fee
Optional:	590	Spray in bed Liner (per Steve B)
	\$30,573	Total

Thank You for your consideration

**Doug McMahon
McMahon Auto Sales**









**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Service Agreement with Water Well Solutions Illinois, LLC for Pulling and Replacement of Submersible Pump at Well Nine in the amount of \$56,998.00	DEPARTMENT: Public Works
DATE: August 2, 2022	AMOUNT: \$56,998.00
ATTACHMENTS: 1. Village Well Nine Map 2. Village Well Nine Contract 3. Village Well Nine Contract Bond 4. Village Well Nine Bid Tabulation 5. Water Well Solutions Illinois, LLC Bid	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This Agenda item provides for a service agreement with Water Well Solutions Illinois, LLC in the amount of \$46,998.00 to provide materials, equipment, and labor to pull, inspect, and replace with a new 40 HP submersible pump for the Village of Rantoul Well No. 9. During the past summer, the Public Works Staff noticed a decline in production of Well No. 9. This contract's scope will consist of pulling the submersible pump for a brief inspection at the site and then televising the well. Based on the television survey review results, the next phase of work will be determined. The most likely scenario would be that the pump needs to be replaced. The cost of a new pump is included in the quote. To address this situation, the Village solicited bids; Bids were due on July 21, 2022, at 2:00 pm, and a copy of the bid tabulation is attached. The Village received three bids from contractors (see attachment), and Water Well Solutions Illinois, LLC was the low bidder at \$46,998.00. A contingency fund of \$10,000.00 is requested to address any unforeseen expenses for this replacement. The project was included in the Fiscal Year 2022-2023 budget (535-1135-430-60-70).	
RECOMMENDED ACTION: Authorize the approval for a service agreement with Water Well Solutions Illinois, LLC in the amount of \$46,998.00 to provide materials, equipment	

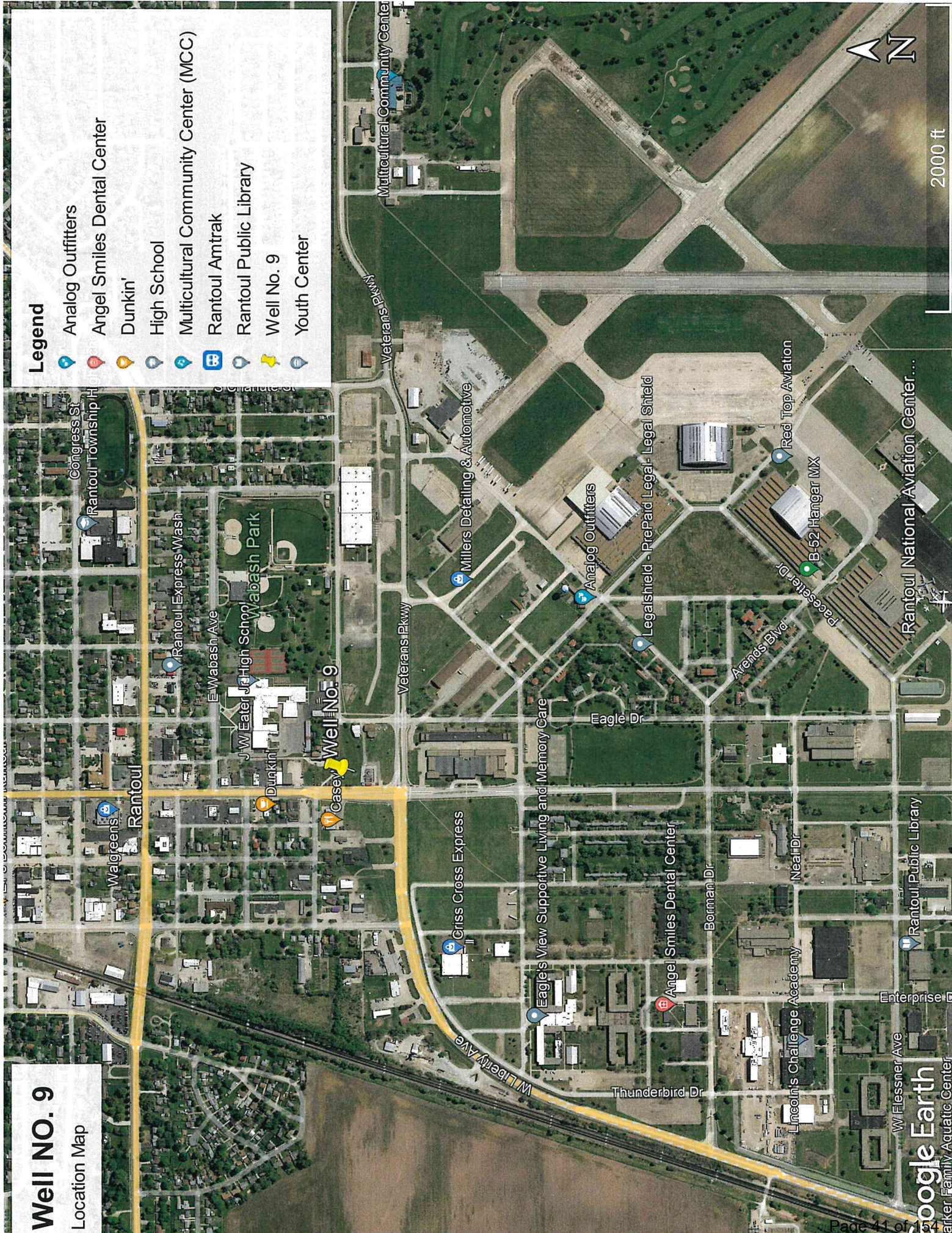
and labor to pull, inspect, and replace with a new 40 HP submersible pump for the Village of Rantoul Well No. 9, and a contingency fund of \$10,000.00 is requested for additional needs.

DEPARTMENT HEAD APPROVAL
Jacob D. McCoy, P.E.

VILLAGE ADMINISTRATOR
Scott Eisenhauer

Well NO. 9

Location Map



VILLAGE OF RANTOUL
CONTRACT

1. THIS AGREEMENT, made and concluded the _____ day of _____, 2022, between the Village of Rantoul (OWNER) acting by and through its Council known as the party of the first part, and _____, his/her/their executors, administrators, successors or assigns, known as the part of the second part.
2. WITNESSETH: That for and in consideration of the payments and agreements mentioned in the BID hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/her/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the Plans and Specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the ENGINEER under it.
3. And it is also understood and agreed that the Notice to Contractors, Special Provisions, CONTRACT Bond hereto attached, and the for the Well No. 9 Project in Rantoul, Illinois, approved by the Director of Public Works on June 17, 2022, are all essential documents of this contract and a part hereof.
4. IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Attest:

The Village of Rantoul

Michael Graham Village Clerk

By _____ Mayor
Chuck Smith

(Seal)

(if a Corporation)
Corporate Name _____

By _____
U. President
(if a Co-Partnership)

Attest:

Secretary

Partners doing Business under the firm name of

Party of the Second Part

(if an Individual)

VILLAGE OF RANTOUL

CONTRACT BOND

MUNICIPALITY Rantoul
COUNTY Champaign
PROJECT 2022 Well No. 9
Project

We _____ as PRINCIPAL, and _____

as SURETY, are held and firmly bound unto the above Village of Rantoul, Illinois (hereafter referred to as "OWNER" in the penal sum of _____ (\$ _____), lawful money of the United States, well and truly to be paid unto said OWNER, for the payment of which we bind ourselves, our heirs, executors, administrators, successors, jointly to pay to the OWNER this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the OWNER acting through its awarding authority for the construction of work on the above section, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company, or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the OWNER and its awarding authority harmless on account for any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ day of _____ A.D. 2022

PRINCIPAL

_____ (Company Name)	_____ (Company Name)
By: _____ (Signature & Title)	By: _____ (Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, seals and authorized signatures of each contractor must be affixed.)

SURETY

(Name of Surety) By: _____
(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,

COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify
That _____

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL AND SURETY, appeared before me this day in person and acknowledged respectively, that they signed, sealed, and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth

Given under my hand and notarial seal this _____ day of _____ 2022 A.D.

My commission expires _____

Notary Public

BID OPENING TABULATION SUMMARY

PROJECT: 2022 WELL NO. 9 PROJECT

SOLICITATION: # VRNTL 23-B-02

DUE DATE: 2:00 PM JULY 21, 2022

VENDOR	BID AMOUNT
Water Well Solutions Illinois, LLC	\$46,998.00
Municipal Well & Pump	\$49,860.00
Layne Christensen Company	\$115,908.00



July 15, 2022

Village of Rantoul
Comptroller
333 S. Tanner Street
Rantoul, IL 61866

RE: Well No. 9 Project VRNTL-23-B-02

Dear All-

Water Well Solutions Illinois, LLC is pleased to submit the attached bid for the Well No 9 project. This bid is based on the published specifications. Please include this cover letter as part of WWS bid for the maintenance project, as we make a few clarifications and outline our scope.

Regarding the chemical cleaning, per our ongoing discussion with Village staff, we have provided a basic rehabilitation including agitation of disinfectant chemical solution with a brush to clean the well and surge the chemical.

This bid assumes that the pump is intact, and there is no unusual downhole circumstances (stuck pipe, fishing, broken coupling/shaft, etc.). WWS also assumes sufficient access for our truck mounted Pump Hoist.

Water Well Solutions values our relationship with the Village of Rantoul and we look forward to working with you. As always, please feel free to contact me directly on my cell at (630) 201-0749 or via email at todd.kerry@wwssg.com. Thank you.

Sincerely,

Todd Kerry
Vice President
Water Well Solutions Illinois, LLC

Bid Submittal

Water Well Solutions Illinois LLC

By: _____

Address: 825 E North St
Elburn IL 60119

CONTRACT DOCUMENTS
AND
SPECIFICATIONS FOR
Well No. 9 Project
VRNTL-23-B-02
RANTOUL, CHAMPAIGN COUNTY, ILLINOIS

SUBMISSION DATE & TIME:	July 21, 2022 2:00 PM LOCAL TIME
BID OPENING DATE & TIME:	July 21 2022 2:00 PM LOCAL TIME
PRE-BID MEETING:	NONE
BID BOND:	REQUIRED
CONTACT PERSON:	Jake McCoy, P.E. Interim Director of Public Works Village of Rantoul Public Works Department 200 W Grove Avenue Rantoul, IL 61866 (217) 892-6526 Approved By Village of Rantoul Department of Public Works Date: <u>6/16/17</u>  _____ Director of Public Works

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PART 1

1.1 Advertisement for Bids

Village of Rantoul
Department of Public Works
200 W Grove Avenue
Rantoul, Illinois 61866

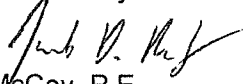
Sealed BIDS for the **Well No. 9 Project VRNTL-23-B-02** furnishing of all materials, equipment and labor necessary for pulling Well No. 9 for maintenance and reinstallation of the pumping equipment; and other incidental work will be received by the Village of Rantoul at the office of the Comptroller, 333 S Tanner, Rantoul, Illinois, 61866 until **2:00 p.m.** prevailing time on **Thursday, July 21, 2022** and publicly opened and read aloud at **2:00 p.m.** at said office. Additional information concerning this IFB can be found at:
<http://www.myrantoul.com/Bids.aspx>

Each bid shall be accompanied by a certified check, bank draft, bank cashier's check or bid bond acceptable to the Owner in an amount not less than five percent (5%) of the amount bid, payable without condition to the Owner as a guaranty that the Bidder, if awarded the Contract, will promptly execute the Agreement in accordance with the Specifications and the other Contract Document, and will furnish good and sufficient bond for the faithful performance of the work.

As required by the Illinois Prevailing Wage Act, the general prevailing rate of wages in the locality for each craft or type of worker or mechanic needed to execute the contract or perform such work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Village of Rantoul, shall be paid for each craft or type of worker needed to execute the contract or to perform such work.

This contract will be awarded to the lowest responsive and responsible bidder considering conformity with the terms and conditions established by the Village of Rantoul in the specifications and contract documents. The Village reserves the right to determine responsibility at the time of award, to reject any or all bids, to re-advertise the proposed improvement, and to waive technicalities.

DATED this 17th day of June 17, 2022


Jacob D. McCoy, P.E.
Interim Director of Public Works

1.2 Information for Bidders

Bids will be received by the Village of Rantoul (herein called the "OWNER") acting through the Village Council at 200 W Grove Avenue, Rantoul, Illinois 61866 until **2:00 P.M.** prevailing time on **JULY 21, 2022** and opened and read aloud publicly at **2:00P.M.** prevailing time on **JULY 21, 2022.**

The ENGINEER is the Director of Public Works, 200 W Grove Avenue, Rantoul, Illinois, or his designee.

All bids and accompanying data must be submitted in conformity with, be based upon, and be subject to all the requirements of the Contract Documents. The following documents must be submitted as part of the Bid:

Bid Form and Signature Page
Schedule of Prices
Bid Bond

Each BID must be submitted in a sealed envelope, addressed to the Village of Rantoul in care of the Comptroller, 333 S Tanner Street, Rantoul, Illinois 61866. Each sealed envelope containing a BID must be plainly marked on the outside as "**Well No. 9 Project, VRNTL-23-B-02**" and the envelope should bear on the outside the name of the BIDDER and his or her mailing address. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the Village of Rantoul in care of the Comptroller, 333 S Tanner Street, Rantoul, Illinois 61866.

All Bids must be made on the required Bid form. All blank spaces for Bid prices must be filled in, in ink or typewritten, and the Bid form must be fully completed and executed when submitted. Where amounts are given in both words and figures, the words will govern. If there is a discrepancy between the total amount and unit price, the unit prices will govern. Only one copy of the Bid form is required.

A conditional or qualified Bid will not be accepted.

Each Bid shall be accompanied by a certified check, bank draft, bank cashier's check or bid bond acceptable to the Owner as a Guarantee, in an amount not less than five percent (5%) of the amount bid, payable without condition to the Owner as a guaranty that the Bidder, if awarded the Contract, will promptly execute the Agreement in accordance with the Specifications and the other Contract Documents, and will furnish good and sufficient bond for the faithful performance of the work. As soon as the Bids have been compared, the Owner shall return the Bid Guarantees of all except the three lowest responsible Bidders. When the Contract is executed, the Bid Guarantees of the two remaining unsuccessful Bidders shall be returned. The Bid Guarantee of the successful bidder will be retained until the Contract Bond has been executed and approved, after which it will be returned.

A Contract Bond in the amount of 100 percent of the contract price, with a corporate surety approved by the Owner, will be required for the faithful performance of the Contract.

Attorneys-in-fact who sign Bid Bonds or Contract Bonds must file with each bond a certified and effective dated copy of their power of attorney.

The Contract Documents contain the provisions required for the construction of the Project. Information obtained from an officer, agent or employee of the Owner or any other person shall not affect the risks or obligations assumed by the Contractor or relieve him/her from fulfilling any of the conditions of the Contract.

Bidders must satisfy themselves of the accuracy of the estimated quantities in the Bid schedule by examination of the site and a review of the drawings and specifications, including addenda. After Bids have been submitted, the Bidder shall not assert that there was a misunderstanding concerning the quantities of work or of the nature of the work to be done.

Each Bidder is responsible for inspecting the site and for reading and being thoroughly familiar with the Plans and Contract Documents, including all addenda. The failure or omission of any Bidder to do any of the foregoing shall in no way relieve any Bidder from any obligation in respect to his/her Bid.

Should a bidder find discrepancies in or omission from any part of the documents, or be in doubt as to their meaning, the bidder shall notify the Village at least five (5) days prior to the deadline for bid receipt. The Village will send written instructions in the form of an addendum to all bidders if the information is deemed necessary by the Village in submitting bids. The Village will not be responsible for any oral instructions. The failure of the bidder to request clarification prior to submitting the bid waives the bidder's right to claim any ambiguity or discrepancy in the documents.

Should the Village issue any Addendum to the Bid documents, the bidder shall acknowledge receipt of the amendment by including a copy of the Addendum with their bid form. The bid shall be based on all Addenda. **Any Addendum issued by the Village shall be considered part of the bid documents and failure to submit acknowledgement of the receipt of all Addenda shall be cause for the Village to reject the bid.**

Any Bid may be modified or withdrawn prior to the above scheduled time for the opening of Bids or authorized postponement thereof. Any Bid received after the time and date specified shall not be considered. No Bidder may withdraw a Bid within 60 calendar days after the actual date of the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the Owner and the Bidder.

All time limits designated as days within these documents shall be interpreted to mean calendar days. A calendar day is every day on the calendar.

Attention of Bidders is directed to each of the following and the applicable provisions contained therein to which Bidders must comply:

1. "An Act Regulating Wages of Laborers, Mechanics, and Other Workmen Employed Under Contracts for Public Work" enacted by the 62nd General Assembly, approved June 26, 1941, as amended to date, (which is also known as the "Prevailing Wage Act" [820 ILCS 130/0.01 *et seq.*]) and in accordance herewith there shall be paid to each workman engaged in contract work, not less than the prevailing wage including fringe benefits as determined by the Secretary of Labor. Vendors shall be subject to any change in rates, which may be effective at the time the Contract is awarded. **Certified payrolls shall be required and submitted monthly with all pay requests. The Bidder shall maintain for a period of five (5) years from the date of the last payment made on the Contract**

records of all laborers, mechanics and other workers employed by them or their sub-contractors on the project and such information as is provided by the Prevailing Wage Act)820 ILCS 130/5). See General Conditions for more information.

2. The "Fair Employment Practices Act" of the State of Illinois approved July 1, 1961, and particularly the provisions of Section 4 thereof, concerning Public Contracts. The Contract, which is to be entered into, shall be conditioned as provided by law.

3. The "Illinois Human Rights Act" of the State of Illinois approved December 6, 1979, and particularly the provisions of Section 2-501 thereof, concerning Public Contracts. The Contract, which is to be entered into, shall be conditioned as provided by law.

4. The "Illinois Procurement Code" of the State of Illinois approved February 6, 1998, and particularly Section 30-22 thereof (30 ILCS 500/30-22) concerning responsible bidders on a construction contract. The Contract, which is to be entered into, shall be conditioned as provided by law.

5. The "Public Construction Bond Act" of the State of Illinois (30 ILCS 550/0.01 *et seq.*) concerning the furnishing, supplying and delivery of a bond.

6. The "Employment of Illinois Workers on Public Works Act" of the State of Illinois (30 ILCS 570/0.01 *et seq.*) concerning the hiring of Illinois workers during periods of high unemployment.

This Contract will be awarded to the lowest qualified responsive and responsible Bidder considering conformity with the terms and conditions established by the Village of Rantoul in the Bid and Contract Documents and based on the submitted unit prices.

The party to whom the Contract is awarded will be required to execute the Contract Forms and obtain the Contract Bond within fifteen (15) calendar days after the contract has been mailed to the Bidder. **The effective date of the Contract Bond shall not precede the date of the Contract.** The Notice of Award shall be accompanied by the necessary Contract forms and Contract Bond forms. In case of failure of the Bidder to execute the Contract, the Owner may at his/her option consider the Bidder in default, in which case the Bid Bond accompanying the proposal shall become the property of the Owner.

The Owner within fifteen (15) days of receipt of acceptable Contract Bond and Contract signed by the party to whom the Contract was awarded shall sign the Contract and return to such party an executed duplicate of the Contract. Should the Owner not execute the Contract within such period, the Bidder may by written notice withdraw his/her signed Contract. Such notice of withdrawal shall be effective upon receipt of the notice by the Owner.

The Notice to Proceed shall be issued within fifteen (15) days of the execution of the Contract by the Owner. Should there be reasons why the Notice to Proceed cannot be issued within such period, the time may be extended by mutual agreement between the Owner and Bidder. If the Notice to Proceed has not been issued within the fifteen (15) day period or within the mutually agreed upon, the Bidder may terminate the Contract without further liability on the part of either party. The Bidder shall begin work within 15 days of receipt of the Notice to Proceed.

The Owner may make such investigations as (s)he deems necessary to determine the ability of the Bidder to perform the Work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any Proposal if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the Contract and to complete the Work contemplated therein. The low Bidder shall supply the names and addresses of major material suppliers and subcontractors when requested to do so by the Owner.

Prior to commencement of the work, the Contractor shall purchase and maintain during the term of the Project, such insurance as will protect him/her, the Owner, and the Engineer from claims arising out of work described in this contract and performed by the Contractor, Subcontractor(s), or Sub-subcontractor(s). See General Conditions for insurance requirements.

Village of Rantoul and State of Illinois Sales Tax and Federal Excise taxes are not applicable to this project and must be excluded. The Village Clerk, upon request, will execute the exemption certificates in connection with all orders when Federal Excise Tax would otherwise be due.

Construction is to be performed within Village rights-of-way and easements.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the project shall apply to the contract throughout.

The Village of Rantoul reserves the right to reject any and all bids, to waive any irregularities or informalities in the bids, to continue the letting from time to time as deemed necessary and to make any award deemed to be in the best interest of the Village of Rantoul.

PART 2 GENERAL CONDITIONS

2.1 Correlation of Contract Documents

The following documents are a part of the Contract and are incorporated by reference herein:

1. Properly executed Change Orders
2. Addenda issued during bidding
3. Information for Bidders (Part 1)
4. General Conditions (Part 2)
5. Special Provisions (Part 3)
6. Supplemental Conditions or Specifications
7. Standard Specifications as described below
8. Contract Bond
9. Certificates of Insurance

In the event of conflict with these Contract Documents and unless otherwise stated, the language within the lower number document shall take precedence over the higher number document.

The work shall be performed in accordance with the applicable sections of the current edition of the IEPA Regulations, the applicable sections of the current edition of the "Standard Specifications for Water and Sewer Main Construction in Illinois", and the Standard Specifications for Road and Bridge Construction, adopted April 1, 2016, and the Supplemental Specifications and Recurring Special Provisions, adopted January 1, 2021, and prepared by the Illinois Department of Transportation. These specifications are hereafter referred to as Standard Specifications.

The General Conditions and Special Provisions contain modifications and additions to the Standard Specifications and to the Supplemental Specifications and Recurring Special Provisions. In case of a conflict, Article 105.05 of the Standard Specifications shall be followed.

2.2 Authorized Variations in Work

The ENGINEER may authorize minor variations in the work from the requirements of the Contract Documents, which do not involve a significant adjustment in the Contract Price or the Contract Time and are consistent with the overall intent of the Contract Documents. These may be accomplished by a Field Order and will be binding on the OWNER, and also on the CONTRACTOR who shall promptly perform the Work involved. If the CONTRACTOR believes the Field Order justifies an increase in the Contract Price or an extension of the Contract Time and the parties are unable to agree as to the amount or extent thereof, the CONTRACTOR may make a claim therefore as provided in Section 109 of the STANDARD SPECIFICATIONS.

2.3 Payments to Contractors

This Contract is a unit price project, and the CONTRACTOR and the ENGINEER will agree on the quantities of each type of work performed. Payment to the CONTRACTOR will be made monthly upon receipt of invoices submitted to the ENGINEER by the CONTRACTOR.

Section 109 of the STANDARD SPECIFICATIONS shall apply for measurement and payment on the project. Article 109.07(b) shall specifically apply for amounts retained on the project. Payment will be made by check; no payments will be made with bonds.

2.4 Protection of Workers

All BIDDERS are reminded that the Occupational Safety and Health Administration of the U.S. Department of Labor (OSHA) has certain requirements pertaining to protection of workers when working with hazardous chemicals, when working in construction zones or other work to be performed under this Contract. It is pointed out that it is fully the CONTRACTOR'S responsibility to comply with these requirements and the Village will not accept any extra charges for this compliance or any responsibilities for non-compliance by the CONTRACTOR.

2.5 Pre-Construction Meeting

As soon as possible after receipt of the Notice to Proceed, the ENGINEER will schedule a Pre-construction Meeting for the project. The CONTRACTOR shall have his General Superintendent and Jobsite Superintendent present at the appropriate meeting to discuss all details of the project.

At these meetings, the CONTRACTOR shall submit for approval information and drawings where appropriate on all major equipment and materials planned for use on the projects to the ENGINEER for approval. Information shall be included on a minimum of the following items:

- A. List of Subcontractors and Material Suppliers
- B. Shop Drawings
- C. Progress Schedule

2.6 Guarantee Period

The CONTRACTOR shall warrant all work performed for a period of one (1) year from the date of completion and acceptance by the OWNER.

The INSTALLER shall provide a warranty that provides for replacement of defective work and/or materials for a period of one (1) year from the date of acceptance. If any defects are found, the Installer, His Successors, and Licensors will be notified of repairs to be made in accordance with said warranty.

2.7 Responsibility for Damage Claims

The CONTRACTOR shall indemnify and save harmless the OWNER, the ENGINEER, their officers, employees and agents, from all suits, actions or claims of any character including costs

and attorney's fees, brought because of any injuries or damages received or sustained by any person, persons, or property on account of the operations of said CONTRACTOR; or on account of, or in consequence of, any neglect in safeguarding the work; or through the use of unacceptable materials in constructing the work; or because of any act or omission, neglect, or misconduct of said CONTRACTOR; or because of any claims or amounts recovered for any infringement of patent, trademark, or copyright; or from any claims or amounts arising or recovered under the "Worker's Compensation Act", or any other law, ordinance, order or decree; and so much of the money due said CONTRACTOR under and by virtue of the CONTRACT as shall be considered necessary by the Village of Rantoul for such purposes may be retained for the use of the Village of Rantoul; or in case no money is due, the CONTRACTOR'S surety shall be held until such suits, actions or claims have been settled and suitable evidence to that effect furnished to the Village of Rantoul.

Any CONTRACTOR'S duty to indemnify the Village of Rantoul provided for in this Contract or in the STANDARD SPECIFICATIONS shall be to the greatest extent allowed by law.

2.8 Insurance

A. Limitation of Liability

The CONTRACTOR affirmatively represents that (s)he is skilled and experienced in the use and interpretation of Drawings and Specifications such as those included in the CONTRACT DOCUMENTS. Further, (s)he also affirmatively represents that (s)he has carefully reviewed the Drawings and Specifications of this CONTRACT and that (s)he has based his/her BID solely on these Documents, not relying in any way on any explanation or interpretation, oral or written, from any other source.

Unless a CONTRACTOR shall give written notice to the ENGINEER of any ambiguities contained in the Drawings and Specifications prior to the submission of its Bid, the CONTRACTOR agrees that it shall be conclusively presumed that the CONTRACTOR has exercised his/her aforementioned skill and experience and found the Drawings and Specifications sufficient and free from ambiguities, errors, or omissions for the purpose of determining its Contract Bid Price for the performance of the Work in conformity with the Drawings and Specifications.

If the CONTRACTOR is required to do extra work not shown in the CONTRACT DOCUMENTS or which the CONTRACTOR could reasonably not have been expected to discover by exercising his/her aforementioned skill and experience, an equitable adjustment in the CONTRACT BID price will be made as provided in the "STANDARD SPECIFICATIONS".

CONTRACTOR shall list OWNER as additional insured on the insurance documents.

B. Insurance Specifications

1. Insurance Required of the CONTRACTOR

Prior to commencement of the work, each CONTRACTOR shall purchase and maintain during the term of the Project such insurance as will protect him/her, the OWNER(s) and the ENGINEER(s) from claims arising out of the work described in this Contract and performed by the CONTRACTOR, SUBCONTRACTOR(S) or SUB-SUBCONTRACTOR(S) consisting of:

- a. Worker's Compensation Insurance including Employer's liability to cover employee injuries or disease compensable under the Worker's Compensation Statutes of the states in which work is conducted under this CONTRACT; disability benefit laws, if any; or Federal compensation acts such as U.S. Longshoremen or Harbor Workers Maritime Employment, or Railroad Compensation Act(s), if applicable. Self-insurance plans approved by the regulatory authorities in the state in which work on this Project is performed are acceptable.
- b. A Comprehensive General Liability policy to cover bodily injury to persons other than employees and for damage to tangible property, including loss of use thereof, including the following exposures.
 - (1) All premises and operations
 - (2) Explosion, collapse and underground damage
 - (3) CONTRACTOR'S Protective coverage for independent CONTRACTORS or SUBCONTRACTORS employed by him/her
 - (4) Contractual Liability for the obligation assumed in the Indemnification or Hold Harmless agreement found in the General Conditions section of this Contract
 - (5) The usual Personal Liability endorsement with no exclusions pertaining to employment
 - (6) Products and Completed Operations coverage. This coverage shall extend through the Contract guarantee period.
- c. A Comprehensive Automobile Liability policy to cover bodily injury and property damage arising out of the Ownership, maintenance or use of any motor vehicle, including owned, non-owned and hired vehicles. In light of standard policy provisions concerning (1) loading and unloading and (2) definitions pertaining to motor vehicles licensed for road use vs. unlicensed or self-propelled construction equipment, it is strongly recommended that the Comprehensive General Liability and the Comprehensive Auto Liability be written by the same insurance carrier, though not necessarily in one policy.
- d. The CONTRACTOR will purchase for the OWNER an OWNER'S Protective Liability policy or name the OWNER as an additional insured on the CONTRACTOR'S policies to protect the OWNER, the ENGINEER, their consultants, agents, employees and such public corporations in whose jurisdiction the work is located for their contingent liability for work performed by the CONTRACTOR or the SUBCONTRACTOR(S) under this CONTRACT.
- e. The CONTRACTOR shall purchase a Builder's Risk-Installation Floater in a form acceptable to the OWNER covering property of the Project for the full cost of replacement as of the time of any loss which shall include, as named insured, (1) the CONTRACTORS, (2) all SUBCONTRACTORS, (3) all Sub-SUBCONTRACTORS, (4) the OWNER, the ENGINEER(S) or Architect(s), as their respective interest may prove to be at the time of loss, covering insurable property which is the subject of this CONTRACT, whether in place, stored at the job site, stored elsewhere, or in transit at the risk of the insured(s).

Coverage shall be affected on an "All Risk" form including, but not limited to, the perils of fire, wind, vandalism, collapse, theft and earthquake, with exclusions normal to the coverage. With approval of the ENGINEER, the CONTRACTOR may arrange for such deductibles as (s)he deems to be within his/her ability to self-assume, but (s)he will be held

solely responsible for the amount of such deductible and for any co-insurance penalties. Any insured loss shall be adjusted with the OWNER and the CONTRACTOR and paid to the OWNER and CONTRACTOR as Trustee for the other insured.

f. Umbrella or Excess Liability

The OWNER or its representative may, for certain projects, require limits higher than those stated under "Limits of Liability" below. The CONTRACTOR is granted the option of arranging coverage under a single policy for the full limit required or by a combination of underlying policies with the balance provided by an Excess or Umbrella Liability policy equal to the total limit(s) requested. Umbrella or Excess policy wording shall be at least as broad as the primary or underlying policy(ies) and shall apply both to the CONTRACTOR'S general liability and to his/her automobile liability insurance.

2. Limits of Liability

The required limits of liability of insurance coverages required under "Insurance Required of the CONTRACTOR" above shall be not less than the following:

a. Worker's Compensation

Coverage A – Compensation	Statutory
Coverage B - Employer's Liability	\$ 100,000.00

b. Comprehensive General Liability

Bodily Injury – Each Occurrence	\$1,000,000.00
Bodily Injury - Aggregate (Completed Operations)	\$1,000,000.00
Property Damage - Each Occurrence	\$ 500,000.00
Property Damage – Aggregate or	\$ 500,000.00
Combined Single Limit	\$1,000,000.00

c. Comprehensive Automobile Liability

Bodily Injury - Each Person	\$ 500,000.00
Bodily Injury - Each Occurrence	\$ 500,000.00
Property Damage – Aggregate or	\$ 500,000.00
Combined Single Limit	\$1,000,000.00

d. OWNER'S Protective

Bodily Injury - Each Occurrence	\$1,000,000.00
Property Damage - Each Occurrence	\$ 500,000.00
Property Damage – Aggregate or	\$1,000,000.00
Combined Single Limit	\$1,500,000.00

e. Builder's Risk – Installation Floater

Cost to replace
at time of loss.

- f. Umbrella or Excess Liability \$2,000,000.00
- g. Railroad Protective Liability Set by Railroad(s)
- 3. Insurance - Other Requirements
 - a. Notice Of Cancellation Or Intent Not To Renew
Policies will be endorsed to provide that at least thirty (30) days written notice shall be given to the OWNER and to the ENGINEER of cancellation or of intent not to renew.
 - b. Evidence of Coverage
Prior to commencement of the work, the CONTRACTOR shall furnish to the OWNER, Certificates of Insurance in force. The OWNER reserves the right to request complete copies of policies if deemed necessary to ascertain details of coverage not provided by the certificates. Such policy copies shall be "Originally Signed Copies," and so designated. The acceptance and filing by the ENGINEER and/or the OWNER of a Certificate or Certificates of Insurance disclosing coverage which does not meet the requirements of these specifications shall not constitute a waiver of those requirements by the OWNER nor operate to release the CONTRACTOR from his/her obligation to provide the required insurance coverage.

C. Qualification of Insurers

All insurance carried by the CONTRACTOR to meet these requirements shall be provided by insurance companies legally authorized to provide the respective coverage in the State of Illinois, and which are registered with the Illinois Department of Insurance for providing said coverage.

D. Subrogation Clause

The following subrogation clause shall appear in all policies of insurance, "Subrogation Clause - it is hereby stipulated that this insurance shall not be invalidated should the insured waive in writing prior to a loss any or all right of recovery against any part for loss occurring to the property described herein."

2.9 Correspondence and Communication

The CONTRACTOR'S jobsite superintendent shall keep a cellular telephone in his personal possession for communication between the ENGINEER and CONTRACTOR. The phone shall be operational during all working hours. The same phone shall remain at all times with the jobsite supervisor even if the superintendent is temporarily absent from the jobsite.

2.10 Employment of Illinois Workers During Periods of Excessive Unemployment

Pursuant to the "Employment of Illinois Workers on Public Works Act" of the State of Illinois (30 ILCS 570/0.01 *et seq.*), as amended from time to time, whenever there is a period of excessive unemployment in Illinois, which is defined herein as any month immediately following two (2) consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded 5 percent as measured by the United State bureau of Labor Statistics in its monthly publication of employment and unemployment figures, the Contractor shall employ only Illinois

laborers. "Illinois laborer" means any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident.

Other laborers may be used when Illinois laborers as defined herein are not available or are incapable of performing the particular type of work involved, if so certified by the Contractor. The Contractor may place no more than three (3) of his regularly employed non-resident executive and

technical experts, who do not qualify as Illinois laborers, to do work encompassed by this Contract during periods of excessive unemployment.

2.11 Preference to Veterans Act

The Contractor shall comply with the "Veterans Preference Act" of the State of Illinois" of the State of Illinois, as amended from time to time, which gives preference to veterans of the United States military and naval service in appointments and employment upon public works by, or for the use of, the State or its political subdivisions (330 ILCS 55/0.01 *et seq.*) in the employment and appointment to fill positions in the construction, addition to, or alteration of any public works.

2.12 Fair Employment Practices Act

Attention of bidders is directed to the provisions of the "Fair Employment Practices Act" of the State of Illinois approved July 1, 1961, as amended from time to time, and particularly the provisions of Section 4 thereof, concerning Public Contracts. The Contract that is to be entered into shall be conditioned as provided by law.

2.13 Illinois Human Rights Act

Attention of bidders is directed to the provisions of the Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*) of the State of Illinois approved December 6, 1979, as amended from time to time, and particularly the provisions of Section 2-501 thereof, concerning Public Contracts. The Contract, which is to be entered into, shall be conditioned as provided by law.

2.14 Illinois Prevailing Wage Act

Attention of bidders is directed to "An Act Regulating Wages of Laborers, Mechanics, and Other Workmen Employed Under contracts for Public Work" enacted by the 62nd General Assembly, approved June 26, 1941, (also known as the "Prevailing Wage Act" [820 ILCS 130/0.01 *et seq.*], as amended from time to time, and in accordance herewith there shall be paid to each workman engaged in contract work, not less than the prevailing wage including fringe benefits as determined by the Secretary of Labor. As required by the Illinois Prevailing Wage Act, the general prevailing rate of wages in the locality for each craft or type of worker or mechanic needed to execute the contract or perform such work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Village of Rantoul, shall be paid for each craft or type of worker needed to execute the contract or to perform such work. These requirements apply to any and all sub-contractors on the job. Bidders shall be subject to any change in rates, which may be

effective at the time the contract is awarded. Pursuant to the Illinois Prevailing Wage Act, the Owner has determined the prevailing rates for various classifications of workers. The latest determination of these rates as of the date of the Contract Documents is included in the Contract Documents. The Contractor shall pay its workers not less than the prevailing rates so determined and comply with the requirements of the aforementioned statutes, including, but not limited to, the keeping of accurate records showing the names and occupation of all laborers, workers, and mechanics employed on this Contract, which records show the actual hourly wages paid to each such person.

Pursuant to Public Act 86-799, (effective June, 1990), these specifications list the prevailing rate of wages for the county where the Contract is being performed and for each craft or type of work needed to execute the Contract.

PART 3 SPECIAL PROVISIONS

3.1 Introduction and Project Description

These specifications include the requirements for all design, materials, transportation, equipment, and labor necessary for pulling Well No. 9 for maintenance and reinstallation of the pumping equipment; and other incidental work indicated in the contract documents.

Well No. 9 consists of a 40Hp Hitachi, 2 poles, 460v, motor set 200ft on 6" Sch. 40 epoxy coated column pipe. The contract includes pulling Well No. 9 for maintenance and reinstallation of the pumping equipment per the appropriate provisions in these Specifications.

The scope of work shall include; mobilization to the site, pumping equipment removal and inspection, reinstalling of new pumping equipment, and chemical rehabilitation.

Mobilization:

Shall include the travel time of equipment and setup of a large pump hoist, tools, and support equipment necessary to complete the work.

Pumping Equipment Removal and Inspection:

Shall all equipment and labor necessary to perform; lockout tag out, wellhead disassembly, pipe rack set up, removal of the pumping equipment, disconnection of the pump and motor, place the motor in shipping condition & transportation of the pump and motor to the facility for inspection. disassemble the bowl assembly and inspect all the rotating parts, including the impellers, bowl veins, and the bowl shaft. The pipe will be racked onsite, where it will be visually inspected. A report of the findings with recommendations for necessary repairs should be submitted to the Village for review and consideration. A downhole investigational survey while the pump is out for service to review the integrity of the well casing and borehole shall be performed, and the report on the condition of the well and a DVD copy will be provided to the Village.

Installation of the New Pumping Equipment

Shall include remobilization of the equipment, and labor necessary to install new:

- 40Hp, 460v, 3phase Submersible motor (manufacturer must approved by the Village)
- Bronze fitted w/S.S. Impellers Submersible bowl Assembly
- 200 feet of 6" Sch. 40 T&C Epoxy Coated Column pipe
- 6/3awg round heavy-duty submersible pump cable
- Motor Splice
- 6" DI check valve

Based on the inspection the Village reserves the right to add or remove pay items or adjust the quantity of pay items from the list in this contract. Any additions will include an extension of time to the contractor to complete the work.

Chemical Rehabilitation

Shall include the labor, materials, and equipment necessary to mix well chemistry, inject chemistry into well screen, wire brush well screen and physically agitate chemistry with double disk surge block the well screen.

3.2 Project Completion Date

All items of work shall be completed on or before **October 31, 2022**. The Contractor is advised that multiple crews may be needed to complete the work by this deadline.

The attention of each CONTRACTOR is directed to Article 108.09 of the STANDARD SPECIFICATIONS, which indicates the schedule of deductions for overruns on the Contract time.

Article 108.09 shall apply in the event that the CONTRACTOR fails to complete the project by October 31, 2022.

BID

OWNER, Village of Rantoul, Illinois

Proposal of Water Well Solutions Illinios LLC 825 E North St Elburn IL 60119
(Name and Address of Bidder)

for the completion of the Well No. 9 Project which includes furnishing of all materials, equipment and labor necessary for pulling Well No. 9 for maintenance and reinstallation of the pumping equipment; and other incidental work.

This bid includes all labor, materials and equipment necessary for the proper execution and completion of said work, as shown in the details and as herein specified. It also includes all work not specifically included in the contract documents which is properly inferable and necessary for the completion of this project.

The work shall be performed in accordance with the applicable sections of the current edition of the IEPA Regulations, the applicable sections of the current edition of the "Standard Specifications for Water and Sewer Main Construction in Illinois", and the Standard Specifications for Road and Bridge Construction, adopted April 1, 2016, and the Supplemental Specifications and Recurring Special Provisions, adopted January 1, 2021, and prepared by the Illinois Department of Transportation. These specifications are hereafter referred to as Standard Specifications.

In submitting this BID, the undersigned declares that the only persons or parties interested in the proposal as principals are those named herein; and that the BID is made without collusion with any other person, firm, or corporation.

The undersigned affirmatively represents that (s)he is skilled and experienced in the use and interpretation of Drawings and Specifications such as those included in the CONTRACT DOCUMENTS. Further, (s)he also affirmatively represents that (s)he has carefully reviewed the Drawings and Specifications of this CONTRACT and that (s)he has based his/her BID solely on these Documents, not relying in any way on any explanation or interpretation, oral or written, from any other source.

Unless a undersigned shall give written notice to the ENGINEER of any ambiguities contained in the Drawings and Specifications prior to the submission of its BID, the undersigned agrees that it shall be conclusively presumed that the undersigned has exercised his/her aforementioned skill and experience and found the Drawings and Specifications sufficient and free from ambiguities, errors, or omissions for the purpose of determining its contract Bid Price for the performance of the Work in conformity with the Drawings and Specifications.

The undersigned further declares that (s)he has carefully examined the BID, Specifications, form of CONTRACT and CONTRACT BOND, Special Provisions, and Plans and that (s)he has inspected in detail the site of the proposed work, and that (s)he has familiarized himself/herself with all of the local conditions affecting the CONTRACT and the detailed requirements of construction, and understands that in making this BID he waives all right to plead any misunderstanding regarding the same.

The undersigned further agrees that (s)he will abide by the requirements of the Equal Employment Opportunity Ordinance which requirements and procedures are included in these BID documents.

The undersigned further understands and agrees that if this BID is accepted (s)he is to furnish and provide all necessary machinery, tools, apparatus and other means of construction, and to do all of the work, and to furnish all of the materials specified in the CONTRACT except such materials as are to be furnished by the OWNER, in the manner and at the time therein prescribed, and in accordance with the requirements therein set forth.

Bidder has examined and carefully studied the Bidding Documents, the other related data identified in the Bidding Documents, and the following Addenda, receipt of all which is hereby acknowledged.

Addendum No.	Addendum Date
_____	_____
_____	_____

The undersigned further agrees to execute a CONTRACT for this work and present it to the OWNER within fifteen (15) days after the date of Notice of Award.

The undersigned further agrees that (s)he and his/her surety will execute and present within fifteen (15) days after the date of Notice of Award, a CONTRACT Bond satisfactory to and in the form prescribed by the OWNER, in the penal sum of the full amount of the CONTRACT, guaranteeing the faithful performance of the work in accordance with the terms of the CONTRACT.

The undersigned further agrees to begin work not later than fifteen (15) days after receipt of the Notice to Proceed unless otherwise agreed, and to prosecute the work in such manner and with sufficient materials, equipment and labor as will insure its completion within the time limit specified herein, it being understood and agreed that the completion within the time limits is an essential part of the CONTRACT. The undersigned agrees to complete the portion of the work awarded to his/her firm within 90 days of the Notice to Proceed unless additional time is granted in accordance with the Specifications. In case of failure to complete the work within the time named herein or within such extra time as may have been allowed by extensions, the undersigned agrees that the OWNER shall withhold, from such sums as may be due him/her under the terms of this CONTRACT, the costs set forth in Section 108.09 of the STANDARD SPECIFICATIONS for Road and Bridge Construction by the IDOT, latest edition, which costs shall be considered and treated not as a penalty but as damages due the OWNER from the undersigned by reason of inconvenience to the public, added cost of Engineering and supervision and other items which have caused an expenditure of public funds resulting from the failure of the undersigned to complete the work within the time specified in the CONTRACT.

Accompanying this proposal is a bid bond complying with the requirements of the specifications, made payable to the Village of Rantoul, Illinois. The amount of the check, draft or Bid Bond is 5% of the Bid. If this proposal is accepted and the undersigned shall fail to execute a CONTRACT and CONTRACT Bond as required herein it is hereby agreed that the amount of the check or draft or bidder's bond substituted in lieu thereof, shall become the property of the OWNER, and shall be considered as payment of damages due to delay and other causes suffered by the OWNER because of the failure to execute said CONTRACT and CONTRACT Bond; otherwise said check or draft, or bid bond substituted in lieu thereof shall be returned to the undersigned.

In the event that one check or draft is intended to cover two or more proposals, the amount must be equal to the sum of the proposal guarantees of the individual section covered.

The undersigned firm certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of Chapter 38, Section 33-E and 33-E4 of Illinois Revised Statutes prohibiting bid-rigging or bid-rotating.

The undersigned certifies that pursuant to Chapter 24, Section 11-42.1-1 of the Illinois Revised Statutes, the bidder is not delinquent in the payment of any tax administered by the Illinois Department of Revenue.

The undersigned firm certifies that it is in compliance with the Drug Free Workplace Act of the State of Illinois (ILCS 580/1).

It is expressly understood that the foregoing statement, representations and promises are made as a condition to the right of the BIDDER to receive payment under any award made in accordance with these Specifications.

All materials provided for this project are exempt from sales tax. The Village of Rantoul will provide its tax-exempt number to the successful bidder. All bids shall include all other applicable taxes and fees.

The Village of Rantoul will waive its permit fees applicable to this project.

The undersigned declares that (s)he understands that the quantities mentioned are approximate only and that they are subject to increase or decrease; that (s)he will take full payment therefore

the amount and the summation of the actual quantities, as finally determined, multiplied by the unit prices shown in the schedule of prices contained herein.

The undersigned further agrees that the unit prices submitted herewith are for the purpose of obtaining a gross sum and for use in computing the value of extras and deductions; that if there is a discrepancy between the gross sum bid and that resulting from the summation of the quantities multiplied by their respective unit prices the latter shall apply.

The undersigned further agrees that if the OWNER decides to extend or shorten the improvement, add additional work with the limits of the Village of Rantoul, or otherwise alter it by extras or deductions, including the elimination of any one or more of the items, as provided in the specifications, (s)he will perform the work as altered, increased or decreased at the contract unit prices.

The undersigned submits herewith his/her schedule of prices covering the work to be performed under this CONTRACT; (s)he must show in the schedule the unit prices for which (s)he proposes to perform each item of work, that the extensions must be made by him/her, and that if not so done his/her Proposal may be rejected as irregular.

TOTAL BASE BID = \$ 46,998

1. Each pay item quoted on should have a unit price and a total price
2. The unit price shall govern if no total price is shown or if there is a discrepancy between the product of unit price multiplied by the quantity.
3. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.
4. A bid will be declared unacceptable if neither a unit price nor a total price is shown.
5. All materials provided for this project are exempt from sales tax. The Village of Rantoul will provide its tax-exempt number to the successful bidder. All bids shall include all other applicable taxes and fees.
6. The Village of Rantoul will waive its permit fees applicable to this project.

(if an individual)

Signature of Bidder _____ (seal)

Business Address _____

(if a co-partnership)

Firm Name _____

Signed by _____

Business Address _____

(Insert names and addresses
of all Members of the Firm) _____

(if a Corporation)

Corporate name Water Well Solutions Illinios LLC

(Corporate Seal)

Signed by _____

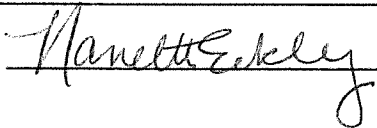
Business Address 825 E North St Elburn IL 60119

(Insert Names of Officers)

President Mike Judkins

Secretary Todd Kerry

Treasurer Deanna Peterson-Dorbritz

ATTEST: 

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Engineering Services Agreement with Hanson Professional Services Inc. for the Planning, Design, and Construction Phases of the Rantoul National Aviation Center Rehabilitation of Runway 18-36 in the amount of \$219,200.00	DEPARTMENT: Public Works
DATE: August 2, 2022	AMOUNT: \$219,200.00
ATTACHMENTS: 1. Hanson Professional Services Inc Service Agreement 2. Runway 18-36 Map 3. Runway 18-36 Construction Plans	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This Agenda Item provides for an engineering service agreement with Hanson Professional Services Inc. (airport consultant: 2021-2026) to develop the plans, specifications, and provide construction engineering for the rehabilitation of Runway 18-36. This runway is the north/south runway, and one of two at the Airport. The existing surface will be milled and resurfaced with new asphalt and pavement markings. The Village is responsible for five percent (5%) of the project engineering costs (\$10,960.00), while the remaining funds will be provided by the Illinois Department of Transportation Division of Aeronautics. IDOT has reviewed and provided initial approval of this agreement. This work was identified as the next improvement from the Airport's 2022 submission in the long-range Transportation Improvement Program (TIP). The design will be undertaken this summer, with the project to be determined at the upcoming pre-design meeting. The estimated project cost is \$1,580,000.00. The Village will be responsible for five percent (5%) of these costs (\$79,000.00). At the same time, the remaining funds will be provided by FFY-2022 Non-Primary Airport Discretionary Funds (\$1,122,000.00), FFY-2022 Non-Primary Entitlement Funds (\$300,000.00), and a State Match (\$79,000.00). The Village's component will be included in the Village Fiscal Year 2022-2023 Budget.	

This work will be staged to minimize conflicts with critical airport users.

RECOMMENDED ACTION: Authorize an engineering service agreement with Hanson Professional Services in the not-to-exceed amount of \$219,200.00 (Village share of \$10,960.00) to develop the plans, specifications, and provide construction engineering for rehabilitation of Runway 18-36.

DEPARTMENT HEAD APPROVAL
Jacob D McCoy, P.E.

VILLAGE ADMINISTRATOR
Scott Eisenhauer

**STANDARD AGREEMENT FOR CONSULTANT SERVICES AT ILLINOIS AIRPORTS
FOR ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES**

Authorized for use by
The Illinois Department of Transportation
Division of Aeronautics
Effective: June 2012

☐ Preliminary Assessment and Schematic Design ☒ Construction Phase Services
☒ Design Phase Services ☒ Planning and Special Services

THIS AGREEMENT, made at Rantoul Illinois,
this _____ day of _____ in the year 2022
by and between the Village of Rantoul (hereinafter referred
to as the "Sponsor"), and Hanson Professional Services Inc. (hereinafter referred to as the
"Consultant"). This Agreement expires 5 years from the date of execution.

WITNESSETH

The Sponsor intends to undertake the accomplishment of a project pursuant to the development of a
public air navigation facility known as the Rantoul National Aviation Center
in Champaign County, state of Illinois; and the project shall be identified as the
Illinois Project No. TIP-4959 and SBG Project No. 3-17-SBGP-162/171/TBD ;
The following is the detailed project title and description from the Illinois Department of Transportation's
Office of Planning and Programming (OP&P) program letter which shall be carried through the
development of the project (attach supplemental information as necessary in Section I.H., Detailed Scope
of Services):

Rehabilitate Runway 18-36

A detailed sketch of the proposed work, labeled ATTACHMENT P, shall be attached.

In consideration of the benefits which will accrue to the parties hereto by virtue of the Agreement and the
respective covenants herein contained, IT IS MUTUALLY COVENANTED AND AGREED as follows:

The Consultant agrees to furnish executed "Certification of Engineer" and certain professional engineering
services enumerated herein-after, in connection with the implementation and development of the aforesaid
project.

The Department of Transportation, Division of Aeronautics within the state of Illinois shall act as Agent of
the Owner/Sponsor for all matters involving the development of any public air navigation facility by virtue of

the Illinois Aeronautics Act. The Illinois Aeronautics Act requires and directs the Illinois Department of Transportation, Division of Aeronautics (hereinafter referred to as the "Department") to "*regulate and supervise aeronautics within this state*", with "aeronautics" defined as "*...the design, establishment, construction, extension, operation, improvement, repair or maintenance of airports...*". The Department shall not expend any funds appropriated, or made available...for any work upon any such project that is not contracted for and constructed or developed under the supervision or direction of the Department. Financial assistance may include reimbursement to eligible airport Sponsors for...engineering costs directly related to projects financed in whole or in part by federal/state monies provided such engineering costs were approved by the Department prior to the payment of these costs by the airport Sponsor. The approval of engineering costs prior to payment shall qualify those costs for federal/state reimbursement but shall not constitute an obligation of federal/state funds.

Since the services contemplated under this Agreement are professional in nature, it is understood that the Consultant, acting as an individual, partnership, firm or other legal entity, is of professional status and will be governed by professional ethics in their relationship to the Department and the Sponsor. The Department acknowledges the professional and ethical status of the Consultant by approving this Agreement and the associated fees for federal/state eligibility (either in whole or part) on the basis of their qualifications and experience and determining their compensation by mutually satisfactory negotiations.

Any additions/deletions, revisions/modifications to this Agreement without the expressed written consent of the Department shall void this Agreement as it relates to state and federal funding participation eligibility.

I. ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES

The Consultant agrees to perform various professional engineering and planning services and provide necessary and required information pursuant to the accomplishment of the above referenced project.

It is understood that meetings will be common to all phases. The Consultant will coordinate project kick-off, pre-design and pre-construction meetings and project status update meetings, as required, in order to resolve project issues with the Department, Sponsor and/or other regulatory and review agencies. The Department shall be notified of scheduled agency meetings and given the opportunity to participate. Meetings for which effort will be billed shall be thoroughly documented by minutes with copies distributed to the Sponsor and the Department within 10 days of the meeting. Failure to properly document meeting discussions could result in the loss of part or all of the professional services compensation eligibility associated with this activity.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

This phase includes activities required for agency coordination and permit development, non-routine surveys, testing and architectural/engineering preliminary design considerations of a project. Elements of this phase may include development of architectural schematic building designs and reports, non-routine geological and field investigations (soil borings and pavement cores), DCP testing, FWD testing (when used to evaluate pavement as part of a strengthening project), coordination of FAA reimbursable agreements, coordination of utility relocation agreements, coordination of force account activity (must be pre-approved by the Department in writing).

The Consultant shall furnish and/or perform engineering reconnaissance necessary for the preparation and development of an engineering report, bidding documents (design plans and specifications) including topographic field surveys, crack surveys, and sampling and testing for routine soils investigations (in accordance with ATTACHMENT J – Testing Schedule & ATTACHMENT K – Testing Rates & Cost Summary).

This phase will culminate in the submittal of a detailed engineering report with project alternatives and design recommendations and project completion timeline assessment.

The Consultant shall furnish an engineering report in accordance with standard practices and the provisions of ATTACHMENT E – Engineering Report. The report will include an analysis of preliminary surveys, geotechnical testing and alternative designs and include final project design recommendations.

The project completion timeline assessment will identify necessary effort required to complete the final project design (complete construction plans and specifications). This phase of project development will represent approximately 35% of the project design timeline. Project formulation should be consistent with the TIP submittal and the program letter project description (ATTACHMENT R). If not, identify components that have changed as a result of the preliminary assessment and schematic design analysis.

A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS A / A1.

B. DESIGN PHASE SERVICES

This phase shall include activities required to accomplish a project design in accordance with the established Aeronautics letting schedule project design timeline and approved letting date determined at the pre-design meeting. Requests for time extensions beyond the previously agreed-to submittal deadline dates (as established in the Department's Letting Schedule, ATTACHMENT Q, and this Agreement) must be made to the Department in writing not less than 5 days prior to the due date of the submittal. The request for extension must be signed by

a principal/officer of the Consultant's firm. Incomplete submittals will not be accepted. Milestone submittals include the engineering report (at 35% design timeline), plan / spec review (at 80% design timeline) and final submittal of all deliverables (at 100% design timeline). A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS B / B1. Elements of this phase may include:

1. CONSTRUCTION PLANS, SPECIAL PROVISIONS AND ESTIMATES

The Consultant shall prepare and furnish for Department review and comment construction plans, special provisions and construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) at the 80% project design timeline with detailed estimate of costs, estimated DBE participation goal and working/calendar day flow chart, for the particular design authorized in this Agreement.

2. CLARIFICATION OF PLANS

The Consultant shall render clarification of the construction plans and specifications, when and if such clarification is deemed necessary.

3. BIDDING ASSISTANCE

The Consultant shall assist the Sponsor and/or Department in the bidding process, analyze and summarize bid results.

C. CONSTRUCTION PHASE SERVICES

This phase shall include all basic services after the award. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS C / C1.

1. OFFICE ENGINEERING

a. **SHOP DRAWINGS**

Review the detailed construction, shop and erection drawings submitted by the contractor(s) for compliance with design concepts.

b. **SUPPLEMENTARY SKETCHES**

Preparation of elementary and supplementary sketches plus estimates required to resolve actual field conditions.

c. **RECORD DRAWINGS**

The Consultant shall prepare Record Drawings within thirty (30) days after the official Notification from the Department of the Official Acceptance of the Construction Work; and after approval by the Department, furnish said Department with one (1) set of such record drawings. The submittal format shall be in accordance with the current policies of the Department.

d. **MATERIALS CERTIFICATION**

Prior to reporting a pay item quantity for payment, the materials used and incorporated in, or associated with the pay item, shall be verified for specification compliance by the Consultant. The Consultant shall obtain and review all certifications and/or test results required by the policies of the Department and the Department's *Manual for Documentation of Airport Materials*. At the completion of, or any time prior to the completion of the final quantity of a pay item, the Consultant shall submit the aforementioned material certifications and/or test results, that were utilized for acceptance of material, to the Department for review and final approval. Prior to final payment of engineering services under this agreement, the Consultant shall have

submitted required certifications and test results to the Department, and the Consultant shall have signed the Department's MATERIALS CERTIFICATION FORM.

2. FIELD ENGINEERING

a. RESIDENT ENGINEER APPROVAL

The Consultant agrees to furnish the name and qualifications of the Resident Engineer in writing for approval of the participating agencies prior to the preconstruction conference that shall attend said preconstruction conference and shall perform the various professional engineering services required of the Resident Engineer in 2.b. thru 2.f. below and inspection of construction.

b. DAILY DIARY

The Resident Engineer shall maintain a daily diary. Copies shall be forwarded to the Department (ATTACHMENT F).

c. DUTIES OF RESIDENT ENGINEER

Furnish full time (unless part time is approved by the Sponsor and/or Department) Resident Engineering of construction including project inspection, field testing, and furnish surveying at the site of the work, whose duties shall include all reasonable, proper and customary duties as are usually and customarily furnished in connection with the general engineering of construction of such improvements, including but not limited to the following:

- i. Performance of acceptance and quality assurance tests when required by Department policy and/or contract specification. Examples of these tests include but are not limited to: Testing concrete for slump and air content; testing concrete for strength; testing bituminous concrete pavement for density using the nuclear method and using the Bulk Specific Gravity Method. Obtaining representative samples of miscellaneous materials such as paint, geotextile fabric, joint sealer, epoxy, polyester resin, etc. for testing as necessary, and/or as directed by the Department; performance of field density tests of earthwork embankments, backfills and subgrade; field density tests of subbase and base courses, and moisture content tests on materials where applicable; and, laboratory proctor tests where applicable. Test Reports shall be submitted to the Department within three (3) working days of the date the test was conducted.
- ii. Inspection/Measurement/Oversight of construction to determine that the work was completed in substantial conformance with the approved plans and specifications, and in compliance with the requirements set forth in the contract documents. All stop or start work orders shall be issued by the Department; the Resident Engineer shall recommend the orders. Document pay item quantities reported for pay in accordance with the latest revision of the Department's *Airport Construction Documentation Manual*.
- iii. Preparation and forwarding to the Department of periodic project reports required by the Department. Bi-weekly construction reports will be submitted to the Department, within three (3) calendar days of the end of the contractor's work week.
- iv. To obtain and review for specification compliance, material certifications and/or test results for all materials prior to their use in the construction.

- v. To reject for inclusion in the project, any materials that are delivered without certification and/or test results, or materials delivered with certification that has been found to be in noncompliance, or any defect found through visual inspection which renders the material unsuitable for inclusion in the project. The Department shall be notified when any rejections are made. Materials that are delivered without certification and/or test results may be stockpiled or stored in a manner acceptable to the Resident Engineer until such time as the certification and/or test result arrive and are reviewed and accepted by the Resident Engineer.
 - vi. Preparation of Reports required per the Sponsor's NPDES permit while providing on-site services, retaining all support documentation.
 - vii. Participate in audits performed to determine that the project is proceeding accordingly per the plans and specifications and adhering to AIP grant requirements.
- d. **FINAL INSPECTION**
Initiate a request, upon substantial completion of all construction work, for a final inspection by the Department. When necessary, a punch list of uncompleted items and electrical checklist (if applicable) on the project shall be established at the final inspection. Submit a final acceptance letter (punch list complete) which shall certify to the Department and the Sponsor that, to the best of the Consultant's knowledge, information and belief, the work involved has been done in substantial conformance with the plans, specifications, and Contract Document, as the same shall have been modified, or supplemented by change order, supplementary contract or otherwise, and that such work is acceptable.
- e. **SAFEGUARD THE SPONSOR**
Endeavor to safeguard the Sponsor against any defects and deficiencies on the part of the Contractor. The Resident Engineer does not guarantee the performance of the contract by the Contractor, except that the Resident Engineer shall ensure that, to the best of the Resident Engineer's knowledge, information and belief, the work has been done in substantial conformance with the approved plans and specifications and advise the Sponsor and/or the Department in writing of any known noncompliance set forth in the contract. This does not in any way mean that the Resident Engineer is a guarantor of the Contractor's work. The Resident Engineer assumes no responsibility for safety in, on or about the job site, nor shall the Resident Engineer have any responsibility for the safety or adequacy of any equipment, building component, scaffolding, forms or other work aids provided by the contractor; nor is the Resident Engineer responsible for the superintendence of the contractor's work or any acts of the contractor.
- f. **OTHER ENGINEERING SERVICES**
Furnish other Engineering Services which may be required by the Sponsor, including surveys. Sub-surface investigations, sampling, testing, and analysis of soils, offsite inspection of materials, laboratory testing, and inspection and control at central mixing plants. Where tests must be conducted by commercial laboratories, only those laboratories approved by the Department will be utilized. If any of these services are conducted by outside firms, the Resident Engineer shall submit copies of the executed contract for such services as specified in Section III.B., of this Agreement. The charges for such services shall be specified in the contract and will remain in effect until completion of the services and acceptance by the Consultant. Certified copies of the

results of all tests required by the Department under this paragraph are to be mailed to the Department within five (5) calendar days after the tests are completed.

g. **FINAL QUANTITIES**

Final quantities associated with the accepted construction work shall be submitted to the Department within thirty (30) days after final acceptance of the construction work.

D. PLANNING AND SPECIAL SERVICES

This phase may involve activities or studies unrelated to or outside of the scope of basic design and construction phase engineering services routinely performed by the Consultant. Those activities may include master plan and airport layout plan development, environmental studies and assessments, PCI surveys, FWD testing (when used to evaluate pavement as part of a publication revision), first-order NGS monument surveys, boundary surveys, aeronautical surveys, photogrammetric surveys and topographic mapping, preparation of property ownership plats and easements, appraisal and land acquisition services, benefit / cost analysis studies, RSA determination studies, drainage studies and analyses, FEMA/FIRM map revisions and GIS updates. A detailed scope of services shall be attached with anticipated labor effort and costs delineated in ATTACHMENTS D / D1.

E. ENDORSEMENT OF DOCUMENTS

The Consultant will endorse and seal all final draft reports, contract plans, maps, right of way plats, and special provisions for construction contract documents. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Financial and Professional Regulation of the state of Illinois, being employed by the Consultant and responsible for the portion of the services for which license registration is required. These sealed documents will serve as the record documents for the services covered by the terms of the Agreement.

F. DELIVERABLES

At a minimum, the Consultant shall provide the Department (copy Sponsor upon request) the following deliverables:

1. Final project estimate of costs complete w/ professional services fees and sponsor reimbursement estimates.
2. DBE participation goal and breakout of DBE work.
3. QA verification of ELM Engineers Estimate for Schedule of Prices.
4. Calendar day estimate of construction and detailed breakout of critical work items and associated production rates.
5. One set of final construction plans (half-size) and special provisions – sealed by the Consultant and executed by the Sponsor.
6. One copy of the construction Safety Plan (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
7. Original executed Consultant Project Certification (ATTACHMENT N).
8. Executed DBE Final Documentation (ATTACHMENT O).
9. Electronic copy/access of all information (via CD, electronic submittal or ftp site).

G. NOTICE-TO-PROCEED (NTP)

The Consultant shall not commence any phase of the work until the "official notice-to-proceed" (NTP) has been issued in writing either by the Sponsor or Department (via Office of Planning and Programming).

Services to be performed by the Consultant under this Agreement shall become eligible for funding participation consideration as of the date of the written NTP. The dated project program notification letter (i.e. Program Letter) from the Department's Office of Planning and Programming, indicating the project's inclusion in the state program and the estimated funding participation sources/levels, shall constitute the NTP. The Consultant shall schedule a project

phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience upon the Sponsor's receipt of this letter.

For projects not covered by a program letter or with program letter pending, the Sponsor may issue the written NTP with concurrence from the Department. In such cases, the Sponsor is fully liable for all costs incurred as a result of such authorization pending future reimbursement once the project is programmed and a program letter is issued. The Sponsor/Consultant is required to schedule a project phase kick-off meeting (pre-design, pre-construction, etc) with the Sponsor and the Department at the earliest possible convenience.

A copy of the program letter shall be included as ATTACHMENT R of this Agreement.

In the absence of a written, dated notice-to-proceed, the execution date of this Agreement shall be used to determine the eligibility of service dates.

The Sponsor and the Department are not liable, and shall not authorize payment to the Consultant, for any services performed prior to the date of notice to proceed or the execution of this Agreement (whichever takes precedent). All effort, regardless of the notice-to-proceed authorization, is subject to review and eligibility funding determination.

H. DETAILED SCOPE OF SERVICES (Attach / insert here).

1. Prepare Construction Plans and Specifications for letting by the Illinois Department of Transportation (IDOT) in accordance with the requirements stated herein and the project description contained within this document, for a single IDOT letting. Additional lettings shall require additional scope and budget.
2. Project will include:
 - Milling and resurfacing the asphalt pavement on Runway 18-36.
 - Crack sealing, full-depth, and partial-depth patches.
 - Pavement marking.
3. Conduct an onsite observation of the existing conditions to evaluate the potential factors affecting the project design and construction.
4. Prepare a Categorical Exclusion Checklist to meet the requirement National Environmental Protection Act (NEPA) requirements for the project, as directed.
5. Coordination of the proposed improvements with the Sponsor, State, Federal Aviation Administration, local regulatory agencies, and the affected airport tenants.
6. Assist the Airport as its Resident Project Representative in accordance with the requirements stated herein. The Construction Phase Services (Section II. C) values are based on the provision of services related to a calendar duration of 54 days (see Attachment C), which were determined prior to the completion of the design phase. If, over the course of the design phase, calendar days are increased beyond the stated number of days the additional days shall require additional compensation.

II. CONSULTANT COMPENSATION

The Sponsor agrees to pay the Consultant as compensation for rendering the professional services hereinabove described and submitted using the standard Department invoice forms (ATTACHMENTS G & H). Burden and overhead rates entered into this Agreement shall be in effect for the length of the agreement and will not be adjusted, except as may be determined under an audit of costs by the Auditor General or the Department. The rates used in this Agreement shall be the latest audited or provisional approved rates by IDOT as of the date of execution of this Agreement (approval letter must be attached). Should the rate change in the time between the final approval notification of fees and the execution of this Agreement, hours will be adjusted accordingly so that there is no increase in the final approved not-to-exceed amount.

Any professional services effort performed beyond the not-to-exceed limits expressed below, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

A. PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN

For services outlined in Section I.A., Preliminary Assessment and Schematic Design, and further detailed in Section I.H., Detailed Scope of Services,

1. a lump sum payment of \$ N/A
(representing approximately 35% of the total estimated professional services compensation for design phase services as determined from the TIP request). The fee shall be paid as a lump sum when the preliminary assessment and schematic design phase deliverables (outlined in Section I.A.) are approved and accepted by the Department.

B. DESIGN PHASE SERVICES

For services outlined in Section I.B., Design Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 10,745.28
total amount not to exceed \$ 85,000.00
unless a major change or addition to the scope of services is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted by the Consultant and approved by the Department. The final charges shall be submitted after the Design Phase Services have been performed, approved and all deliverables accepted by the Department in accordance with the guidance outlined in Section I.F. This period of time expires 30 days after award of the construction contract. Any submittal after this time shall not be considered eligible for payment / reimbursement by the Department unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the design phase deliverables (outlined in Section I.F.) are approved and accepted by the Department.

C. CONSTRUCTION PHASE SERVICES

For services outlined in Section I.C., Construction Phase Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 14,173.62
total amount not to exceed \$ 130,600.00
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted to and approved by the Sponsor (and/or Department if applicable). The final charges shall be as soon as possible after official notification from the Consultant of the acceptance of the construction work. A time line will be submitted at each billing cycle after 50% which will indicate a projection of the completed engineering fee vs. the contractor's progress.

If more than one contract exists for the project, the monthly invoices submitted by the Consultant shall detail the amounts of work accomplished under each separate contract. The invoices shall also indicate the dates that the services were performed. If these services are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall be reimbursed at his actual cost for obtaining these services. However, the total payment to the Consultant shall be within the "not to exceed" amount as previously stated unless an amendment to this agreement is approved by the Sponsor (and/or Department if applicable).

D. PLANNING AND SPECIAL SERVICES

For services outlined in Section I.D., Planning and Special Services, and further detailed in Section I.H., Detailed Scope of Services,

1. a cost plus a fixed payment of \$ 455.97
total amount not to exceed \$ 3,600.00
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The payment of this fee shall be made in monthly installments submitted to and approved by the Sponsor. The final charges for the Special Services Phase shall be submitted within forty-five (45) days after official notification from the Consultant of the acceptance of the construction work or within 45 days after official notification from the Department of acceptance of other non-construction projects unless extended by the Department.
2. a lump sum payment of \$ N/A
unless a major change or addition to the scope of work is required by the Department or extensions of time are necessary for completion of the project. All justification for amendments shall be documented with effort recorded separate from the hours approved under this Agreement. All amendment requests must be supported by justification per Section III.M., Amendments to the Agreement. The fee shall be paid as a lump sum when the deliverables are approved and accepted by the Department.

III. SPECIAL CONDITIONS

The Consultant shall render the services in accordance with generally accepted Professional Standards.

A. TERMINATION

(Reference: 49 CFR Part 18.36(i)(2); FAA Order 5100.38)

The Sponsor, by written seven (7) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill his agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue all services affected (unless the notice directs otherwise), and (2) deliver to the Sponsor all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by the Consultant in performing this agreement whether completed or in process.

1. If the termination is due to the failure of the Consultant to fulfill his agreement obligations, the Sponsor may take over the work and prosecute the same to completion by agreement or otherwise. In such case, the Consultant shall be liable to the Sponsor for any additional cost occasioned to the Sponsor thereby.
2. If, after notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been effected for the convenience of the Sponsor.
3. It is hereby understood and agreed that should the agreement be terminated, the Consultant shall be entitled to and shall receive a fee based on the amount of work accomplished and approved by the Department up to the day of notification of termination. The fee shall be equal to the sum of the actual number of man-hours of each category of work applied at a negotiated hourly rate, plus any outside services approved by the participating agencies and accomplished prior to the notification. If terminated under Section III.HH., Breach of Contract Terms, the Consultant will not be entitled to profit on the work accomplished.

B. CHANGE IN CONSTRUCTION PLANS

It is hereby understood and agreed that if the construction plans are completed in accordance with criteria and/or decisions made by the Sponsor (and/or the Department if applicable), and approved by the Department, and said construction plans are substantially changed or revised, for any reason other than the fault of the Consultant in preparing same, then the Consultant shall be entitled to compensation for rendering the services necessary to complete the changes. The amount of this fee shall be negotiated between the Sponsor, Consultant and the Department, and approved by the Department, and an amendment to the agreement should be accomplished prior to authorizing the Consultant to proceed with the changes. The fee shall be due and payable when the revisions are approved by the Sponsor and the Department.

It is the Consultants responsibility to notify the Department as soon as possible when changes/revisions are identified that are beyond the scope of services contemplated under this Agreement.

C. HOLD HARMLESS

The Consultant shall be responsible to pay for all labor, material and equipment costs incurred and for any and all damages to property or persons to the proportionate extent arising out of the negligent performance of services under this agreement and shall indemnify and save harmless the Sponsor, (and/or the Department if applicable), their officers, agents and

employees from all third party suits, claims, actions or damages of any nature whatsoever to the proportionate extent resulting there from. These indemnities shall not be limited by the listing of any insurance coverage. If any errors, negligent acts and/or omissions are made by the Consultant in any phase of the work under this agreement, the correction of which may require additional field or office work, the Consultant will be promptly notified and will be required to perform such additional services as may be necessary to correct these errors, negligent acts and/or omissions without undue delay and without additional cost to the Sponsor (and/or the Department if applicable). The Consultant shall be responsible for any damages incurred as a result of his errors, negligent acts and/or omissions and for any losses or cost to repair or remedy construction as a result of his errors, omission and/or negligent acts, to the extent such error, omission or negligent act breaches the Professional Standard of care. The Consultant shall not be responsible for any consequential damages of the Sponsor or the Department. Neither the Consultant, nor the Sponsor, nor the Department shall be obligated for the other parties' negligence or for the negligence of others.

D. DRAWING OWNERSHIP

It is further mutually agreed by the parties hereto that reproducible copies of the drawings, computer disks, tracings, construction plans, specifications and maps prepared or obtained under the terms of the contract shall be delivered to and become the property of the Sponsor and basic survey notes and sketches, charts, computations and other data shall be made available upon request of the Sponsor. If any information is used by the Sponsor or another Consultant such use or reuse by the Sponsor or others shall be at the sole risk and without liability or legal exposure to the Consultant.

E. CONTRACT FOR OUTSIDE SERVICES

If any of the services outlined in Section I. are furnished by the Consultant by obtaining such services outside the Consultant's organization, the Consultant shall provide an executed contract between the person(s) or firm and the Consultant outlining the services to be performed and the charges for the same. Two (2) copies of the executed contract shall be submitted to the participating agencies for approval prior to the services being performed; all covenants and Special Conditions shall be included and binding on all subcontracts.

F. FORMERLY NOTICE TO PROCEED (See Section I.G.)

G. SUBLET AGREEMENT

Each party binds himself, his partners, successors, executors, administrators and assigns, to the other part of this agreement and to the partners, successors, executors, administrators and assigns for such other party at all covenants of this Agreement.

Except as above, neither the Sponsor nor the Consultant shall assign, sublet or transfer his interest in this agreement without the written consent of the other party hereto.

H. AGREEMENT EXPIRES

This agreement expires upon final approval and acceptance of the completed project(s) by the Sponsor (and/or Department as applicable), and after all final engineering charges have been paid to the Consultant as of the date of project close-out or after five years from the date of execution, whichever comes first. Payment liability by the State is as outlined above (see Section I.G., Notice to Proceed and Section II., Consultant Compensation).

I. EQUAL EMPLOYMENT OPPORTUNITY

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

The Consultant agrees to conduct the services in compliance with all the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity," as amended.

During the performance of this contract, the Consultant, for itself, its assigns and successors in interest (hereinafter referred to as the "Consultant") agrees as follows:

1. Compliance with Regulations. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Nondiscrimination. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subconsultants, including procurements of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including, Procurements of Materials and Equipment. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subconsultant or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. Information and Reports. The Consultant shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the sponsor or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the sponsor or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance. In the event the Consultant's noncompliance with the nondiscrimination provisions of this contract, the sponsor shall impose such contract sanctions as may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Consultant under the contract until the Consultant complies, and/or
 - b. cancellation, termination, or suspension of the contract, in whole or in part.

Incorporation of Provisions. The Consultant shall include the provisions of paragraphs 1 through 5 (above) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the sponsor may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event an Consultant becomes involved in, or is threatened with, litigation with a subconsultant or supplier as a result of such direction, the Consultant may request the sponsor and/or Department to enter into such litigation to protect the interests of the sponsor and, in addition, the Consultant.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) ASSURANCES

1. Policy. It is the policy of the Department of Transportation (DOT) that disadvantaged business enterprises as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this agreement. Consequently, the DBE requirements of 49 CFR Part 23 applies to this agreement.
2. DBE Obligation. The Consultant agrees to ensure that disadvantaged business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement. In this regard, all Consultants shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. Consultants shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of DOT-assisted contracts.

J. OPEN ACCESS TO DOCUMENTS

(Reference: 49 CFR Part 18.36(i); FAA Order 5100.38)
(Public Act 90-0572 Section 20-65; Public Act 87-991)

The Consultant shall maintain, for a minimum of 5 years after the completion of the contract, adequate books, records, and supporting documents to verify the amounts, recipients, and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General; and the Consultant agrees to cooperate fully with any audit conducted by the Auditor General and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this Section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the contract for which adequate books, records, and supporting documentation are not available to support their purported disbursement.

K. CERTIFICATION OF CAPACITY TO CONTRACT

(Public Act 90-0572, Section 50-13)

It is unlawful for any person holding an elective office in this State, holding a seat in the General Assembly, or appointed to or employed in any of the offices of State government, or who is an officer or employee of the Illinois Building Authority or the Illinois Toll Highway Authority, or who is the wife, husband or minor child of any such person, to have or acquire any contract, or any direct pecuniary interest in any contract therein, whether for stationery, printing, paper or for any services, materials or supplies, which will be wholly or partially satisfied by the payment of funds appropriated by the General Assembly of the State of Illinois or in any contract of the Illinois Building Authority or the Illinois Toll Highway Authority. Payments made for a public aid recipient are not payments pursuant to a contract with the State within the meaning of this Section.

It is unlawful for any firm, partnership, association or corporation in which any such person is entitled to receive more than 7 1/2% of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

It is unlawful for any firm, partnership, association or corporation in which any such person together with his spouse or minor children is entitled to receive more than 15%, in the aggregate, of the total distributable income to have or acquire any such contract or direct pecuniary interest therein.

Nothing in this Section invalidates the provisions of any bond or other security hereto or hereafter offered for sale or sold by or for the State of Illinois.

This Section does not affect the validity of any contract made between the State and an officer or employee of the State or member of the General Assembly, his spouse, minor child or any combination of such persons, if that contract was in existence before his election or employment as such officer, member, or employee. Such a contract is void, however, if it cannot be completed within 6 months after such officer, member, or employee takes office, or is employed.

This Section does not apply to (1) a contract for personal services as a teacher or school administrator between a member of the General Assembly or his spouse, or a State officer or employee or his or her spouse, and any school district, public community, college district, the University of Illinois, Southern Illinois University or any institution under the control of the Board of Governors of State Colleges and Universities or under the control of the Board of Regents or (2) a contract for personal service of a wholly ministerial character including but not limited to services as a laborer, clerk, typist, stenographer, page, bookkeeper, receptionist or telephone switchboard operator, made by a spouse or minor child of an elective or appointive State officer or employee or of a member of the General Assembly or (3) payments made to a member of the General Assembly, a State officer or employee, his or her spouse or minor child acting as a foster parent, homemaker, advocate, or volunteer for or in behalf of a child or family served by the Department of Children and Family Services.

Any person convicted of a violation of this Section shall be guilty of a business offense and shall be fined not less than \$1,000 nor more than \$5,000.

The appropriate Certification of Capacity to Contract will be executed in Section III.X., of this agreement.

L. THE CONSULTANT SELECTION

(Reference: 49 CFR Part 18; FAA AC 5100-14D or latest revision)
(30 ILCS 535; IDOT-Aeronautics Administrative Bulletin: 2010-02)

The Village of Rantoul hereby certifies that it
(Sponsor)

has completed the prescribed qualifications based consultant selection procedures.

The firm of Hanson Professional Services Inc. of Springfield, IL has
(Consultant) (Location)

been selected to provide the engineering services required for the project on:

August 11, 2021

(Date)

A copy of the executed Retainer Agreement identifying the project covered by this Agreement is included as ATTACHMENT U.

M. AMENDMENTS TO THE AGREEMENT

All effort recorded to document a claim for additional compensation must be delineated separately from the original scope of services with personnel, classifications, dates worked, rates, hours and services thoroughly detailed and clearly identified.

The Department shall be notified of potential amendment requests at the earliest possible opportunity once it has been determined that any of the following three circumstances may exist. Any amendments to the Agreement which increases the fee or the time of performance must contain one of the following written determinations (with support documentation) depending upon the circumstances of the change.

1. The undersigned determine that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
2. The undersigned determine that the circumstances which necessitate this change were not within the contemplation of the contract as signed.
3. The undersigned determine that this change is in the best interest of the state of Illinois and is authorized by law.

Date

Sign Name

Print Name

Title

Any professional services effort performed beyond the not-to-exceed limits expressed in Section II. Consultant Compensation, and for which a future amendment will be sought, will be performed under all Agreement provisions as the original contracted work. The dollar value of such effort is not considered approved for payment until review and approval by the Department.

N. CERTIFICATION OF CONSULTANT

(Public Act 90-0572 Section 50-5)

I hereby certify that I am Assistant Vice President (title) and duly authorized representative of the firm Hanson Professional Services Inc. whose address is 1525 South Sixth Street, Springfield, Illinois and that neither I nor the above firm I here represent has:

1. employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above Consultant) to solicit or secure this Agreement,
2. agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the Agreement, or
3. paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above Consultant) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract; except as here expressly stated (if any):

The firm certifies by execution:

1. it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a

matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm, nor has the firm been barred from being awarded a contract or subcontract.

2. it has not been barred from contracting with a unit of state or local government as a result of a violation of the Criminal Code of 1961.

I acknowledge that this certification is to be furnished to the Federal Aviation Administration of the United States' Department of Transportation in connection with this contract involving participation of Airport Improvement Program (AIP) funds and is subject to applicable state and Federal laws, both criminal and civil.

Date

Sign Name

Robert A. Waller

Print Name

Assistant Vice President

Title

O. FEDERAL TAXPAYER IDENTIFICATION NUMBER

The following statement is made under penalty of perjury:

"The Firm's correct Federal Taxpayer Identification Number is **37-0844717**"

This firm is doing business as a (please check one):

____ Individual

____ Partnership

X Corporation"

P. DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION

(Reference: 49 CFR Part 26)

Contract Assurance (§26.13) - The Consultant or subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as the recipient deems appropriate.

In keeping with the DBE plan adopted by the Sponsor, the Consultant shall take all necessary and reasonable steps to attain DBE participation in this contract.

The work for each subconsultant should be listed separately. If the subconsultant is being utilized to meet the project DBE goal, they must be prequalified in that category and certified as a DBE in that category. Please indicate that they are certified in that category. The certification list is available on the Department's website on the "Doing Business" menu under Small Business Enterprises and IL UCP directory <http://www.dot.il.gov/ucp/ucp.html#DBE> Directory. The percent of work is computed based on the individual subconsultant's work effort in each category.

Firm Name: N/A

Subcontract Amount (\$): 0.00

Prequalification Category	% of Work	DBE Certification
<u>Architecture</u>	<u>0.00</u>	<u>541370-Surveying</u>
<u></u>	<u></u>	<u></u>
<u></u>	<u></u>	<u></u>

If more than one subconsultant is being used, attach additional sheets.

NOTE: All final payment requests shall include a completed ATTACHMENT O - DBE Final Documentation or the complete information on the Consultant's format.

Q. DISCRIMINATION

(Reference: 49 CFR Part 21; FAA AC 150/5100-15A or latest revision)

(Executive Order 11246 of September 24, 1965; 41 CFR Part 60)

The Consultant agrees not to commit unlawful discrimination in employment in Illinois and further agrees to take affirmative action to ensure that no unlawful discrimination is committed.

R. DUES/FEES TO CLUBS WHICH DISCRIMINATE

(775 ILCS 25/2 Source: P.A. 85-909)

The Consultant of the business entity certifies that it is not prohibited from selling goods or services to the State of Illinois because it pays dues or fees on behalf of its employees or agent or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates.

S. CONFLICT OF INTEREST

(Public Act 90-0572 Section 50-13)

The Consultant agrees to comply with the provision of the Illinois Public Act prohibiting conflict of interest and all the terms, conditions and provisions of those Sections apply to this contract

and are made a part of this contract the same as though they were incorporated and included herein.

T. FELONY CONVICTION

(Public Act 90-5072 Section 50-10)

The Consultant certifies that if he/she or the business entity has been convicted of a felony, at least five years has passed since the completion of the sentence as of the contract date.

U. ILLINOIS HUMAN RIGHTS NUMBER

The Consultant must have an Illinois Department of Human Rights prequalification number, or have an application on file with the Illinois Department of Human Rights office at the State of Illinois Center, Suite 10-100, 100 West Randolph, Chicago, Illinois 60601 (refer to Department of Human Rights form).

(#IDHR PC-1/IL 442-0010). IDHR #91932-00.

V. EDUCATIONAL LOAN DEFAULT

(5 ILCS 385).

The Consultant certifies that, if this agreement is with an individual or individuals, that he/she is not in default on an educational loan.

W. DRUG FREE WORKPLACE

(30 ILCS 580).

If the Consultant has 25 or more employees, the following certification shall apply and, by signing this document, the Consultant certifies as follows:

1. The Consultant certifies that he will provide a drug free workplace in compliance with the Drug Free Workplace Act ("Act"). Specifically, Consultant certifies he will do the following:
 - a. Publish a statement:
 - i. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the Consultants workplace.
 - ii. Specifying the actions that will be taken against employees for violations of such prohibition.
 - iii. Notifying the employee that, as a condition of employment on this agreement, the employee will:
 - 1) abide by the terms of the statement; and
 - 2) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.
 - b. Establish a drug free awareness program to inform employees about:
 - i. the dangers of drug abuse in the workplace;
 - ii. the Consultant policy of maintaining a drug free workplace;
 - iii. any available drug counseling, rehabilitation, and employee assistance programs; and
 - iv. the penalties that may be imposed upon employees for drug violations.
 - c. Give a copy of the statement described above to each employee engaged in the performance of the contract and post the statement in a prominent place in the workplace.
 - d. Notify the State within 10 days after receiving notice under part (a)(3)(B) above from an employee or otherwise receiving actual notice of such conviction.

- e. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by §5 of the Act.
- f. Assist employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation is required and indicate that a trained referral team is in place.
- g. Make a good faith effort to continue to maintain a drug free workplace through implementation of §3 of the Act.

If an individual, the Consultant further certifies that he will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in the performance of the agreement.

X. CAPACITY TO CONTRACT
(Public Act 90-0572)

The Consultant certifies that the Corporation's certificate of Authority to do business in Illinois, is in good standing with the Secretary of State's Office.

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Corporation)

The undersigned, being a duly authorized officer and the duly elected Secretary of

Hanson Professional Services Inc., a corporation, hereby certify that they have read Public Act 90-0572 Section 50-13 and that they have checked the records of the corporation and that no person who is entitled to receive individually more than 7 1/2% of the total distributable income of the corporation, or together with their spouse or minor child more than 15% of the total distributable income of the corporation, is (i) an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; or (iii) a spouse or a minor child of any such enumerated person.

Hanson Professional Services Inc.

Corporation

Date

BY **Robert A. Waller, Assistant Vice President**
Printed Name & Title

BY **Dennis J. Hollahan, Vice President**
Printed Name & Title

CERTIFICATION OF CAPACITY TO CONTRACT

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(Partnerships and Non-Corporate Firms and Associations)

The undersigned, being each and every one of the partners/members/associates/(other) of

_____, hereby
certify on behalf of themselves individually, that they have read Public Act 90-0572 Section 50-13 and that (i) they are not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; nor a spouse or minor child of any such enumerated person; or (ii) that they are such an enumerated person but that they are not entitled to receive individually more than 7 1/2% of the total distributable income of the partnership/firm/association, or together with their spouse or a minor child more than 15% of the total distributable income of the partnership/firm/association.

_____ day of _____, AD, 20_____

BY _____

BY _____

Printed Name & Title

Printed Name & Title

d/b/a _____
(Name)

CERTIFICATION OF CAPACITY TO CONTRACT

Public Act 90-0572 prohibits certain persons and entities from having or acquiring any contract with the State of Illinois and from having or acquiring any direct pecuniary interests in any contract with the State of Illinois, whether for materials, services, supplies, printing or stationery. This prohibition does not extend to certain contracts for personal services of a ministerial nature as provided for in the Act.

(Individual Consultants)

I, _____,
(Name)

hereby certify that I have read Public Act 90-0572 Section 50-13 and I further certify (i) that I am not an elected State official, a member of the General Assembly, an appointed State officer, a State employee; (ii) that I am not an officer or employee of the Illinois Toll Highway Authority or of the Illinois Building Authority; and (iii) that I am not a spouse or a minor child of any such official, member, officer or employee.

_____ day of _____, AD, 20_____

BY _____

Printed Name & Title

d/b/a _____
(Name)

Y. CERTIFICATION REGARDING LOBBYING

(Reference: 49 CFR Part 20, Appendix A)

Certification for Contracts, Grants, Loans and Cooperative Agreements.

The Consultant certifies compliance with Section 319 of Public Law 101-102 and to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an Officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, US Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Z. INTERNATIONAL BOYCOTT

(Applicable to contracts in excess of \$10,000):

The Consultant certifies that neither it nor any substantially-owned affiliated company is participating or shall participate in an international boycott in violation of the provisions of the U.S. Export Administration Act of 1979 or the regulations of the U.S. Department of Commerce promulgated under that Act. The Consultant makes the certification set forth in Section 5 of the International Anti-Boycott Certification Act.

AA. NON-APPROPRIATION CLAUSE

Obligations of the State will cease immediately without penalty or further payment being required in any fiscal year the Illinois General Assembly fails to appropriate or otherwise make available sufficient funds for payment of this Agreement.

BB. DEBT CERTIFICATION

The Consultant certifies that it, or any affiliate, is not barred from being awarded a contract under 30 ILCS 500/50-11 and 50-12. The Consultant further acknowledges that the contracting State agency may declare the contract void if the preceding certification is false or if the contractor, or any affiliate, is determined to be delinquent in the payment of any debt to the State during the term of the contract.

CC. GOODS FROM CHILD LABOR ACT

The Consultant certifies in accordance with Public Act 94-0264 that no foreign made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor of any child under the age of 12.

DD. QUALIFICATION BASED SELECTION ACT

(Reference: 49 CFR Part 18.36; FAA Order 5100.38; FAA AC 150/5100-14 (latest))

The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535 in the procurement of the services covered by this Agreement.

EE. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

(Reference: 49 CFR Part 29; FAA Order 5100.38)

The Consultant certifies, by submission of this proposal or acceptance of this contract, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. It further agrees by submitting this Agreement that it will include this clause without modification in all lower tier transactions, solicitations, proposals, contracts, and subcontracts. Where the Consultant or any lower tier participant is unable to certify to this statement, it shall attach an explanation to this solicitation/proposal.

FF. RIGHTS TO INVENTIONS

(Reference: 49 CFR Part 18.36(i)(8); FAA Order 5100.38)

All rights to inventions and materials generated under this contract are subject to regulations issued by the FAA and the Sponsor of the Federal grant under which this contract is executed.

GG. TRADE RESTRICTION CLAUSE

(Reference: 49 CFR Part 30.13; FAA Order 5100.38)

The Consultant or subconsultant, by submission of an offer and/or execution of a contract, certifies that it:

1. is not owned or controlled by one or more citizens of a foreign country included in the list of countries that discriminate against U.S. firms published by the Office of the United States Trade Representative (USTR);
2. has not knowingly entered into any contract or subcontract for this project with a person that is a citizen or national of a foreign country on said list, or is owned or controlled directly or indirectly by one or more citizens or nationals of a foreign country on said list;
3. has not procured any product nor subcontracted for the supply of any product for use on the project that is produced in a foreign country on said list.

Unless the restrictions of this clause are waived by the Secretary of Transportation in accordance with 49 CFR 30.17, no contract shall be awarded to a Consultant or subconsultant who is unable to certify to the above. If the Consultant knowingly procures or subcontracts for the supply of any product or service of a foreign country on said list for use on the project, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract at no cost to the Government.

Further, the Consultant agrees that, if awarded a contract resulting from this solicitation, it will incorporate this provision for certification without modification in each contract and in all lower

tier subcontracts. The Consultant may rely on the certification of a prospective subconsultant unless it has knowledge that the certification is erroneous.

The Consultant shall provide immediate written notice to the sponsor if the Consultant learns that its certification or that of a subconsultant was erroneous when submitted or has become erroneous by reason of changed circumstances. The subconsultant agrees to provide written notice to the contractor if at any time it learns that its certification was erroneous by reason of changed circumstances.

This certification is a material representation of fact upon which reliance was placed when making the award. If it is later determined that the Consultant or subconsultant knowingly rendered an erroneous certification, the Federal Aviation Administration may direct through the Sponsor cancellation of the contract or subcontract for default at no cost to the Government.

Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by this provision. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

This certification concerns a matter within the jurisdiction of an agency of the United States of America and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code, Section 1001.

HH. BREACH OF CONTRACT TERMS

(Reference: 49 CFR Part 18.36)

Any violation or breach of terms of this contract on the part of the Consultant or their subconsultants may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this agreement. The duties and obligations imposed by the Contract Documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

II. BAN ON TEXTING WHILE DRIVING

(Reference: Executive Order 13513)

In accordance with Executive Order 13513, Federal Leadership on Reducing Text Messaging While Driving, October 1, 2009, and DOT Order 3902.10, Text Messaging While Driving, December 30, 2009, the Consultant or subconsultant is encouraged to:

1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted drivers including policies to ban text messaging while driving when performing any work for, or on behalf of, the Federal government, including work relating to a grant or subgrant.
2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as:
 - a. Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and
 - b. Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

The Consultant or subconsultant must insert the substance of this clause on banning texting when driving in all contracts and subcontracts.

LIST OF ATTACHMENTS

<u>ATTACHMENT A / A1</u>	– PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT B / B1</u>	– DESIGN PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT C / C1</u>	– CONSTRUCTION PHASE SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT D / D1</u>	– PLANNING AND SPECIAL SERVICES <u>ESTIMATE OF COSTS / SALARY EXPENSES</u>
<u>ATTACHMENT E</u>	– ENGINEERING REPORT (General Guidance)
<u>ATTACHMENT F</u>	– RESIDENT ENGINEER'S DIARY (Standard Format)
<u>ATTACHMENT G</u>	– COST PLUS FIXED PAYMENT INVOICE (Standard Format)
<u>ATTACHMENT H</u>	– LUMP SUM INVOICE (Standard Format)
<u>ATTACHMENT I</u>	– EFFORT DETAIL BREAKDOWN (Standard Format)
<u>ATTACHMENT J</u>	– TESTING SCHEDULE
<u>ATTACHMENT K</u>	– TESTING RATES & COST SUMMARY
<u>ATTACHMENT L</u>	– SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS
<u>ATTACHMENT M</u>	– SUMMARY OF OVERHEAD AND INDIRECT COSTS
<u>ATTACHMENT N</u>	– PROJECT CERTIFICATION
<u>ATTACHMENT O</u>	– DBE FINAL DOCUMENTATION
<u>ATTACHMENT P</u>	– PROJECT SKETCH
<u>ATTACHMENT Q</u>	– PROJECT LETTING SCHEDULE
<u>ATTACHMENT R</u>	– OP&P PROGRAM LETTER
<u>ATTACHMENT S</u>	– CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL / ADMINISTRATIVE EXPENSE RATE LETTER
<u>ATTACHMENT T</u>	– CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS
<u>ATTACHMENT U</u>	– RETAINER AGREEMENT

ATTACHMENT A

PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES

ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	_____	(ATTACHMENT A-1)
2. <u>Labor and General and Administrative Overhead</u> ¹	_____	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	_____	
Meals/Per Diem ^{2,3}	_____	
Transportation ²	_____	
Materials & Supplies	_____	
Printing	_____	
CADD time ⁴	_____	
Other Costs (excluding outside services)	_____	
4. <u>Fixed Payment</u> ⁵	_____	
5. <u>Outside Services</u>	_____	
	Lump Sum	
Total Amount Not to Exceed	N/A	(Rounded Down)

Estimated cost of total professional design phase services from TIP: \$ _____ **N/A**

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT A-1

PRELIMINARY ASSESSMENT AND SCHEMATIC DESIGN PHASE SERVICES

ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager			
Senior Project Engineer**			
Senior Project Architect			
Project Engineer			
Project Architect			
Senior Electrical Engineer**			
Senior Architect			
Engineer			
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician			
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical			
Total	- (hours)	- (average)	- (total direct salary costs) (ATTACHMENT A)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 11, 2022, unless otherwise noted.

** Actual rate shown.

ATTACHMENT B

DESIGN PHASE SERVICES

ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>28,292.96</u>	(ATTACHMENT B-1)
2. <u>Labor and General and Administrative Overhead¹</u>	<u>45,449.81</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>150.00</u>	
Meals/Per Diem ^{2,3}	<u>0.00</u>	
Transportation ²	<u>351.59</u>	
Materials & Supplies	<u>0.00</u>	
Printing	<u>11.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment⁵</u>	<u>10,745.28</u>	
5. <u>Outside Services</u>	<u> </u>	
	Cost Plus Fixed Payment	
	Total Amount Not to Exceed	<u>85,000.00</u> (Rounded Down)
OR		
	Lump Sum	
	Total Amount Not to Exceed	<u>N/A</u>

Estimated Construction Cost: \$ 1,592,145.00 (ATTACHMENT T)

Attach a sketch labeled ATTACHMENT P in sufficient detail to clearly delineate the proposed areas of work.

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT B-1**DESIGN PHASE SERVICES****ESTIMATE OF SALARY EXPENSES**

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager	22	74.86	1,646.92
Senior Project Engineer**	18	62.18	1,119.24
Senior Project Architect			
Project Engineer	142	54.79	7,780.18
Project Architect			
Senior Electrical Engineer**			
Senior Architect			
Engineer	248	38.78	9,617.44
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician	172	45.29	7,789.88
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical	10	33.93	339.30
Total	612 (hours)	46.23 (average)	28,292.96 (total direct salary costs) (ATTACHMENT B)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 11, 2022, unless otherwise noted.

** Actual rate shown.

ATTACHMENT C

CONSTRUCTION PHASE SERVICES

ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>36,029.45</u>	(ATTACHMENT C-1)
2. <u>Labor and General and Administrative Overhead¹</u>	<u>57,877.71</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>3,679.65</u>	
Meals/Per Diem ^{2,3}	<u>1,248.00</u>	
Transportation ²	<u>3,816.96</u>	
Materials & Supplies	<u>25.00</u>	
Printing	<u>0.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment⁵</u>	<u>14,173.62</u>	
5. <u>Outside Services</u>	<u>13,750.00</u>	
Cost Plus Fixed Payment		
Total Amount Not to Exceed	<u>130,600.00</u>	(Rounded Down)

Estimated Number of Calendar Days: 54

Estimated Days of On-Site Resident Engineer Services: 39

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT C-1

CONSTRUCTION PHASE SERVICES

ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager	11	74.86	823.46
Senior Project Engineer**		65.29	
Senior Project Architect			
Project Engineer	128	54.79	7,013.12
Resident Engineer			
Senior Electrical Engineer**			
Senior Architect			
Engineer	66	38.78	2,559.48
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician	551	45.29	24,954.79
Engineering Technician		30.19	
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical	20	33.93	678.60
Total	776 (hours)	46.43 (average)	36,029.45 (total direct salary costs) (ATTACHMENT C)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 11, 2022, unless otherwise noted.

** Actual rate shown.

ATTACHMENT D

PLANNING AND SPECIAL SERVICES

ESTIMATE OF COSTS

<u>Category</u>	<u>Amount (\$)</u>	
1. <u>Direct Salary Costs</u>	<u>1,201.52</u>	(ATTACHMENT D-1)
2. <u>Labor and General and Administrative Overhead¹</u>	<u>1,930.12</u>	
3. <u>Direct Nonsalary Expenses</u>		
Lodging ^{2,3}	<u>0.00</u>	
Meals/Per Diem ^{2,3}	<u>0.00</u>	
Transportation ²	<u>0.00</u>	
Materials & Supplies	<u>0.00</u>	
Printing	<u>13.00</u>	
CADD time ⁴	<u>0.00</u>	
Other Costs (excluding outside services)	<u>0.00</u>	
4. <u>Fixed Payment⁵</u>	<u>455.97</u>	
5. <u>Outside Services</u>	<u>0.00</u>	
	Cost Plus Fixed Payment	
	Total Amount Not to Exceed	<u>3,600.00</u> (Rounded Down)
OR		
	Lump Sum	
	Total Amount Not to Exceed	<u>N/A</u>

NOTES:

- 1/ A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.
- 2/ Current approved rates established by State of Illinois - Governors Travel Control Board.
- 3/ Shall not be used in calculation of fixed payment amount.
- 4/ CADD incorporated into approved overhead and burden rate.
- 5/ Fixed Payment (Profit) = (14.5%)x[Direct Salary Costs + (OH&B)x(Direct Salary Costs) + Transportation + Materials & Supplies + Printing + CADD time + Other Costs (excluding outside services)].

ATTACHMENT D-1

PLANNING AND SPECIAL SERVICES

ESTIMATE OF SALARY EXPENSES

Classification*	Hours	\$Rate/Hour	Cost (\$)
Principal			
Vice Principal			
Project Manager	4	74.86	299.44
Senior Project Engineer**			
Senior Project Architect			
Project Engineer	2	54.79	109.58
Project Architect			
Senior Electrical Engineer**			
Senior Architect			
Engineer			
Planner			
Registered Land Surveyor			
Land Surveyor			
Senior Engineering Technician	16	45.29	724.64
Engineering Technician			
Engineering Assistant			
CADD/Draftsman/Technician			
Clerical	2	33.93	67.86
Total	24 (hours)	50.06 (average)	1,201.52 (total direct salary costs) (ATTACHMENT D)

* Classifications may be adjusted as per Consultant's work force. Rates dated January 11, 2022, unless otherwise noted.

** Actual rate shown.

ATTACHMENT E

ENGINEERING REPORT (General Guidance)

The Engineering Report is to be prepared by the Consultant and submitted to the Sponsor and/or Department, if possible, prior to starting Plans and Specifications. The Report shall include, at a minimum, a discussion of the following elements which are applicable and any other elements deemed necessary by the Department:

1. Introduction, project overview and consistency with approved ALP, justification, scope, authorization, funding, required environmental actions and schedule.
2. Investigations and evaluations, including pavement history, PCI information, topographic survey data, soil sampling and testing, boring logs, CBR test results, subgrade stabilization considerations, and seasonal frost issues.
3. Pavement design considerations, including pavement types and/or alternates; any unusual design and reasons therefore, selection of design CBR value, traffic distribution, and reported pavement strength.
4. Rehabilitation, strengthening and/or overlay work shall be detailed as to the type of work required, including existing pavement conditions, material selection considerations, thickness design and economic analysis.
5. Construction features which vary from FAA criteria should be identified including the problem(s) facts, alternative solutions, and/ or desired solution. Is the desired solution the most economical?
6. Items such as materials sources, soils, drainage, water for construction, cost of land vs. development, contractor resources, available finances, and stage development. The report should say how these factors affected the decisions made by the Consultant in the design.
7. Explanation of drainage design criteria including explanation of drainage districts data INPUT and off-site drainage impact on design. Include drainage calculations and modeling.
8. Special considerations for local circumstances such as available material, equipment, contractors, and airport sponsored events.
9. Consultant's choice of options for the lighting design; similar explanation of choices made for the drainage, fencing, turfing and marking, including decisions regarding cover crop seeding.
10. Approach conditions which will result from proposed work and comparison with FAA criteria.
11. Analysis of potential RSA determination (if applicable).
12. Development of PCN for runway strengthening and rehabilitation projects.
13. Description of non-AIP work and quantity separation from AIP eligible items.
14. Identify work to be done by others such as utility companies and airports sponsor forces.
15. The Consultant's preliminary estimate of construction costs, fees and expenses shall be included.
16. A discussion of project safety concerns (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction) shall be included.
17. A discussion of project phasing / sequencing and estimate of construction calendar days shall be included.

ATTACHMENT F



**Illinois Department
of Transportation**

Resident Engineer's Diary

Airport: _____ Date: _____

Contractor: _____ IL Project No.: _____ SBG Project _____

Temperature _____ Wind: _____ Weather Conditions: _____

Status: ☐ Active ☐ Suspended Jobsite Conditions: ☐ Workable ☐ Non-workable

Controlling Item: _____

Workforce

Consultant (# of people, hours): _____

Contractor (# of people, equipment, hours):

Daily Work

Pay items / General Location:

Instructions to Contractor / Unusual Events:

Verbal Approvals (official & item): _____

Additional Work (change order, etc.): _____

Official Visitors: _____

Materials Deliveries (material, quantity, quality) / Testing (test, location, corrective action):

Other:

Calendar Days: _____ Awarded
_____ Charged
_____ Remaining

DBE Onsite? (yes or no)
Own forces used? (yes or no)
Own equipment used? (yes or no)

Submitted _____ Firm: _____ Date: _____

ATTACHMENT G



Hanson Professional Services Inc.
1525 South Sixth Street
Springfield, IL 62703
Phone: (217) 788-2450
Fax: (217) 788-2503

Invoice No:
Project No:
Invoice Date:
Partial:
Final:

Project Title: _____
Phase: _____

Agreement Date: _____	IL Project No.: _____
Amendment Date: _____	Airport _____
AIP Project No.: _____	County _____
Program Letter Date: _____	

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

Contract Maximum Amount: _____

	PREVIOUS BALANCE	CURRENT BILLING	PROJECT TO DATE BILLING
Direct Salaries			
Overhead Burden			
Total Direct Salaries & Overhead			
Premium Labor Cost			
Total Direct Labor			
Percent Complete	#N/A	#N/A	#N/A
Fixed Fee			
Direct Costs of Services by Others			
Direct Expenses			
Total Amount Invoiced			
Less: Amount Previously Invoiced			
Amount Due This Invoice			

I CERTIFY THIS BILLING IS CORRECT
TO THE BEST OF MY KNOWLEDGE.

(Name/Date) _____

APPROVED BY IDA ENGINEERING: _____

Project Summary						
Previous	Current	Project to Date	Remaining	Payments	Outstanding	

ATTACHMENT H



Hanson Professional Services Inc.
1525 South Sixth Street
Springfield, IL 62703
Phone: (217) 788-2450
Fax: (217) 788-2503

Invoice No:
Project No:
Invoice Date:
Partial:
Final:

Project Title: _____
Phase: _____

Agreement Date: _____
Amendment Date: _____
AIP Project No.: _____
Program Letter Date: _____

IL Project No.: _____
Airport: _____
County: _____

FOR PROFESSIONAL SERVICES RENDERED FROM: _____ - _____

PROJECT TO
DATE BILLING

Lump Sum Fee (or Maximum Payable per Engineering Agreement) _____

Percent of Work Complete #N/A

Fees Earned to Date _____

#N/A

Less: Amount Previously Billed _____

#N/A

Amount Due This Invoice _____

#N/A

I CERTIFY THIS BILLING IS CORRECT
TO THE BEST OF MY KNOWLEDGE.

(Name/Date)

APPROVED BY IDA ENGINEERING: _____

Project Summary					
Previous	Current	Project to Date	Remaining	Payments	Outstanding

ATTACHMENT I

EFFORT DETAIL BREAKDOWN (Standard Format)

Page ____ of ____ Pages

Airport: _____

Illinois Project No. _____

Federal Project No. _____

Invoice No. _____

Date: _____

ENGINEERING COSTS BREAKDOWN

Agreement Paragraph Governing Services	Service Performed	Date Performed	Employee's Name and Classification	Hours	Rate	Amount

Total _____

ENGINEERING FIRM

Name _____

Address _____

Prepared By _____

Date _____

NOTE:

This format is for general information; however the consultant's format containing the essential data may be acceptable.

ATTACHMENT J

TESTING SCHEDULE

Testing Schedule - anticipated for the Preliminary Assessment and Schematic Design, Design and Construction phases of the project.

Description	Approximate Number
ASTM D 421, Particle Size Analysis	
ASTM D 2217	
ASTM C 422	
ASTM D 698, Moisture-Density Relations of Soil	
ASTM D 1557	
ASTM D 427, Shrinkage Factors of Soil	
ASTM D 2434, Permeability of Granular Soils	
AASHTO T 194, Determination of Organic Materials in Soils by Wet Combustion	
ASTM D 1883, Bearing Ratio of Laboratory Compacted Soil	
AASHTO T 222, Modulus of Soil Reaction	
ASTM D 2487, Soil Classification "Unified System"	
ASTM D 2113, Soil Borings	
ASTM C 207, Hydrated Lime	
ASTM C 131, Abrasion	
ASTM C 88, Soundness	
ASTM D 946, Penetration	
ASTM D 3381, Viscosity	
ASTM D 1559, Marshall Method	
ASTM C 136, Gradation	
ASTM D 2172, Extraction and Gradation	
ASTM D 2726, Bulk Specific Gravity	
ASTM D 2041, Maximum Theoretical Specific Gravity	
ASTM D 2950, Nuclear Density	
ASTM C 117 Washed Aggregate Sample	
ASTM D 4318, Liquid Limit, Plastic Limit, Plasticity Index	
ASTM C 127, Absorption and Specific Gravity	
ASTM C 128	
ASTM C 566, Moisture Content	
ASTM C 31, PCC Test Cylinders	
ASTM C 141, Slump	
ASTM C 231, Air Content	
ASTM C 78, Flexural Strength	
ASTM C 138, Yield, Cement Content	
ASTM D 412, Rubber in Tension	
ASTM D 1664, Striping Test	

The testing form shall be adjusted to the specific project. The consultant shall not assume IDOT will provide any testing and inspections. Payment for these services shall be at the rates established in ATTACHMENT K. - TESTING RATES & COST SUMMARY.

TESTING RATES & COST SUMMARY

IDOT Division of Aeronautics
Standard A/E Agreement 2012-01

Page 115 of 154

ATTACHMENT L (Optional)

SUMMARY OF PAYROLL BURDEN AND FRINGE COSTS

	% of Direct Productive Payroll
Federal Insurance Contributions Act (FICA)	12.55
State and Federal Unemployment Compensation	0.36
Worker's Compensation Insurance	0.32
Paid Holidays, Vacation, Sick Leave, and Jury Duty	19.85
Severance Pay	0.35
Incentive Compensation	11.09
Stock Purchase Discount	0.00
Pension and Retirement Benefits	11.95
Employee Group Insurance	15.08
Total Payroll Burden and Fringe Benefit Costs	71.54

NOTE:

A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT M (Required)

SUMMARY OF OVERHEAD AND INDIRECT COSTS

	% of Direct Productive Payroll
Indirect salaries	52.19
Occupancy expenses – rent, utilities, and maintenance	9.81
Business insurance	2.58
Depreciation – furniture, fixtures, and building	1.71
Reproduction and printing costs	0.06
Office supplies and postage	1.21
Telephone	0.57
Computer Expenses	11.30
Legal and Accounting Services	0.64
Employees travel expenses	0.23
Services and consultant fees	2.57
Training and educational non-salary expenses (professional development)	1.20
Fees, licenses, dues, publications (technical and professional)	1.11
Equipment rental	0.27
Taxes except Federal Income Tax	2.03
Business development and Marketing expenses	0.14
Recruiting and relocating expense	0.58
Vehicle costs	0.62
Survey, material testing, and engineering supplies	0.35
Other indirect expenses	0.13
Gain/Loss of disposition of assets	-0.40
Facilities capital cost of money	0.23
General and Administrative Overhead Expenses	89.10
TOTAL OVERHEAD (Sum of Attachment L + Attachment M Values)	160.64

NOTE: A letter from IDOT with approval or provisional payroll burden / fringe and general / administrative expense rates must be attached (ATTACHMENT S) for verification of rates.

ATTACHMENT N

AIRPORT: _____
IL. PROJ. NO.: _____
IL. BLOCK GRANT PROJ. NO.: _____
CONTRACT NO.: _____

Project Description:

Pursuant to Federal Aviation Regulations, Part 152, as amended, and as a condition to receiving any Federal and/or State financial assistance through a Grant Offer from the FAA and/or State of Illinois – Department of Transportation for the proposed airport development project, it is hereby represented, to the best of our knowledge, information and belief that:

1. The Consultant has been selected to provide the necessary professional services for the project described herein and identified in the Professional Services Request For Qualifications (RFQ). Copy of Retainer attached (ATTACHMENT U).
Selection Date: _____
2. Project is clearly delineated on the approved Airport Layout Plan.
Approval Date: _____
3. The project is environmentally cleared.
☐ YES ☐ NO DOCUMENT TYPE: ☐ CATEX ☐ EA ☐ EIS ☐ FONSI
Approval Date: _____
4. All Corps/EPA permits and other regulatory agency reviews/approvals/mitigation have been satisfied and there are no known encumbrances to the completion of the project.
☐ YES ☐ NO
5. Plans were prepared in accordance with FAA approved standards and advisory circulars; and , the specifications were prepared in accordance with the FAA approved *Illinois Standard Specifications For Construction Of Airports*, along with the Division of Aeronautics' most current Policy Memorandums and "Handout" Specifications, except as noted by attached Modification to Standards (MOS) which has been addressed and justified in the engineering report and submitted to and approved by the Engineer of Design.
☐ YES ☐ NO
Approval Date of MOS (if applicable): _____
6. The design conforms to the approved programmed project scope.
☐ YES ☐ NO
7. Provisions have been included for safety during construction (per guidance explained in FAA AC 150/5370-2F (or current) Operational Safety on Airports during Construction).
☐ YES ☐ NO
8. The plans, special provisions and quantities have been thoroughly checked in accordance with best management practices by the Consultant for accuracy and consistency, and are in conformance with AC 150/5300-13 (latest edition). All contract deliverables referenced in Section I.F. DELIVERABLES have been submitted, received and determined acceptable.
☐ YES ☐ NO

Date _____	By: _____ P.E. Project Engineer (Consultant)
Date _____	By: _____ Sponsor
Date _____	By: _____ P.E. Aeronautics Design Engineer
Date _____	_____ P.E. Aeronautics Engineer of Design

ATTACHMENT O

DBE FINAL DOCUMENTATION



Prime Consultant

Name _____
Address _____
Telephone _____

Subject

Airport _____
Illinois Project No. _____
Federal Project No. _____

DBE Subconsultant

Name _____
Address _____
Telephone _____

Contract Amounts

Consultant Contract Amount _____
DBE Contract Amount _____
DBE Participation (%) _____

This documentation verifies the services provided and the amount paid to the DBE Subconsultant on the above captioned contract. The undersigned certifies that the services reported herein were executed by the DBE, that the DBE actually provided the services and that the services reported herein conform to the services reported in the approved Professional Services Agreement together with any amendments approved by the Sponsor and/or Division as applicable.

Description of Service Provided	Contract Amount	Amount Paid	Difference (+/-)
1.			
2.			
3.			
4.			
5.			
6.			
Totals			

DBE Contract amount has been met or exceeded [] Yes [] No (*check one*).

DBE Contract amount not met – Shortfall \$ _____ (*documentation explaining shortfall attached*).

Prime Consultant

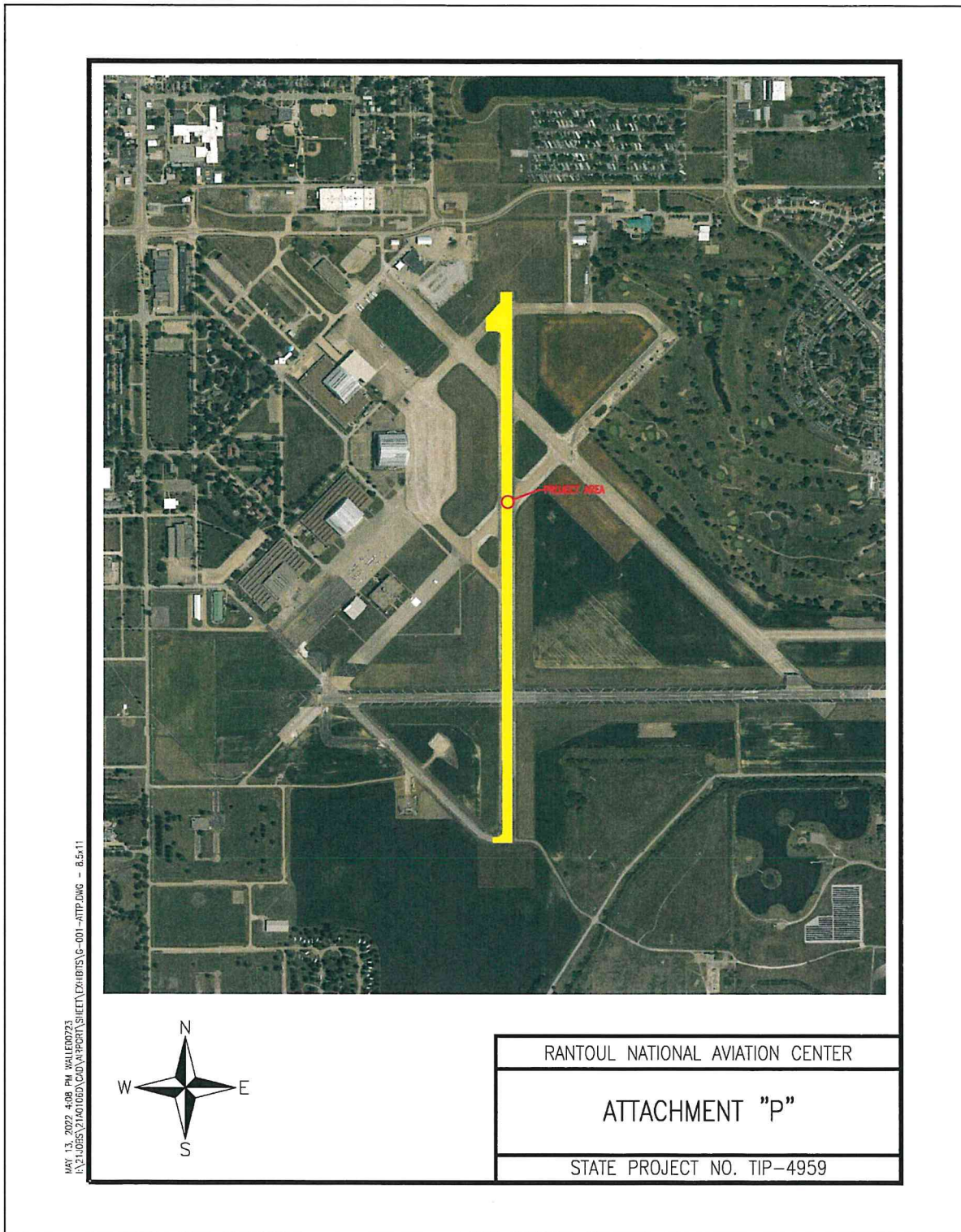
DBE Subconsultant

Print Name _____
Title _____
Signature _____
Date _____

Print Name _____
Title _____
Signature _____
Date _____

ATTACHMENT P

PROJECT SKETCH



ATTACHMENT Q

PROJECT LETTING SCHEDULE

ILLINOIS DEPARTMENT OF TRANSPORTATION DIVISION OF AERONAUTICS 2023 LETTING SCHEDULE WITH ASSOCIATED REGRESSIVE DATES

22 Week Project Development Timeline (154 Calendar Days)					Anticipated Award Date	Anticipated Start to Work Date
START (0%)	35%	80%	100%	DOT Letting Date		
Pre-design Meeting Target Date	Engineering Report to IDA for Comments	*Sealable Plans and Specifications to IDA for Comments	Approved and Sealed Final Plans and Specifications to IDA			
19-Nov-2021	14-Jan-2022	25-Mar-2022	22-Apr-2022	17-Jun-2022	16-Sep-2022	14-Oct-2022
07-Jan-2022	04-Mar-2022	13-May-2022	10-Jun-2022	05-Aug-2022	04-Nov-2022	01-May-2023
25-Feb-2022	22-Apr-2022	01-Jul-2022	29-Jul-2022	23-Sep-2022	23-Dec-2022	01-May-2023
22-Apr-2022	17-Jun-2022	26-Aug-2022	23-Sep-2022	18-Nov-2022	17-Feb-2023	01-May-2023
17-Jun-2022	12-Aug-2022	21-Oct-2022	18-Nov-2022	20-Jan-2023	21-Apr-2023	19-May-2023
12-Aug-2022	07-Oct-2022	16-Dec-2022	13-Jan-2023	10-Mar-2023	09-Jun-2023	07-Jul-2023
30-Sep-2022	25-Nov-2022	03-Feb-2023	03-Mar-2023	28-Apr-2023	28-Jul-2023	25-Aug-2023
18-Nov-2022	13-Jan-2023	24-Mar-2023	21-Apr-2023	16-Jun-2023	15-Sep-2023	13-Oct-2023
06-Jan-2023	03-Mar-2023	12-May-2023	09-Jun-2023	04-Aug-2023	03-Nov-2023	01-May-2024
24-Feb-2023	21-Apr-2023	30-Jun-2023	28-Jul-2023	22-Sep-2023	22-Dec-2023	01-May-2024

*Requirements of the 80% milestone submittal shall include a complete set of Contract Documents, as outlined in the A/E agreement, designed and reviewed for adherence to Federal Aviation Administration (FAA) and Illinois Division of Aeronautics (IDA) concepts and standards by a licensed Illinois Professional Engineer. Submittals shall include but not limited to the following documents: Construction Plans, Special Provisions and Construction Safety Phasing Plan with a detailed Estimate of Costs, Contract Time, and DBE Participation Goal along with any applicable Modifications of Standards and Certification requirements required by the FAA Review Matrix Guide per memorandum dated 08/02/2016.

Revised 01/08/2022

2023 Letting Schedule.xlsx

ATTACHMENT R

OP&P PROGRAM LETTER



Illinois Department of Transportation

Office of Planning and Programming
2300 South Dirksen Parkway / Springfield, Illinois / 62764

June 1, 2021

Mr. Jake McCoy
Rantoul National Aviation Center
333 South Tanner Street
Rantoul, IL 61866-2919

Mr. McCoy,

The Illinois Department of Transportation's Airport Improvement Program provides funding for projects at airports throughout the state to ensure the continuation of safe and efficient operations at these facilities and maximize opportunities for economic development in Illinois.

The project detailed herein was selected for your airport based on project requests submitted to the Department during the Transportation Improvement Program (TIP) meetings. This program is based on Federal Aviation Administration (FAA) funding levels established in federal legislation which provide for a minimum of \$1 million in entitlement funds for primary airports and a maximum of \$150,000 entitlement funds for non-primary airports. Federal legislation calls for a maximum 90% federal participation. As such, the state and local match will be 5% each for all projects which are eligible for state funding. All other federal projects which are not eligible for state funds will require a minimum 10% local match.

Funding for the Illinois Airport Improvement Program is dependent upon receipt of Federal funds and legislative authorization of state appropriations. In addition, proposed development and land acquisition must be shown on an approved ALP, have cleared environmental processing, and the land already acquired or have a signed purchase agreement. For projects seeking Federal Discretionary Funds these requirements must be completed, and evidence of completion provided to Aeronautics by **October 1, 2021** before a project can be considered for funding.

The Department and the Airport Sponsor hereby specifically agree that they shall pay the above defined percentages of all project costs. Airport sponsors shall be responsible to pay for all planning and design services at time of project letting and seek reimbursement within the project at the time of award. In addition, the GRANTEE shall pay such additional project costs which exceed the sum of the GRANTOR's funds and the Federal funds, as are herein committed for this Project. **In the event your project exceeds these budget totals, the Sponsor may elect to pay any additional project costs which exceed the total sum of state and federal funds as planned and programmed to complete the project. If additional funds are deemed necessary post award, an amendment to the Agency Agreement with the Department must be developed and approved by the Department and the FAA before any additional funding may be allocated.**

Rantoul National Aviation Center
June 1, 2021
Page 2

In the event the Illinois General Assembly fails to appropriate funds, or sufficient funds are otherwise not made available for these projects, the Airport Sponsor will be required to pay the state and local costs as itemized below. This will include any amount which exceeds the totals listed.

Projects were selected based on the FAA's National Priority System as well as other state and local priorities. The Department has programmed the following project to be included in the FFY 2022 Proposed Airport Improvement Program for your airport:

The project "Rehabilitate Runway 18-36" will be funded as follows:

Non-Primary Airport Discretionary Funds	\$1,122,000
Non-Primary Entitlement Funds	\$300,000
State Match	\$79,000
Local Match	\$79,000
Total Project Cost	\$1,580,000

***If this project is seeking AIP Federal Discretionary Funds from the Federal Aviation Administration (FAA) until such time the funds are received by the Department this project is not guaranteed.**

The Office of Intermodal Project Implementation (Aeronautics) letting schedule for construction projects must be strictly followed to ensure projects are advertised and brought to letting in an organized manner. The letting schedule allows for 30 weeks to develop a project from the date of the pre-design meeting to the letting.

To ensure eligibility of professional services for state and federal funding participation, you are required to satisfy the qualifications based selection process and enter into a retainer agreement, or professional services A/E agreement with the consultant of record selected for the project prior to any costs being incurred. This should take place prior to the project initiation/pre-design meeting. Aeronautics will facilitate this process, as well as the initial development and review of fees.

The project contained in this letter is officially programmed for development provided all state and federal requirements have been met. It is now the Airport Sponsor's responsibility to initiate the professional services phase of the project. Please contact Aeronautics, either directly or through your consultant, to schedule a project initiation meeting.

Please contact Mr. Alan Miacnik, P.E. – Bureau Chief of Airport Engineering at 217.785.4884 to initiate this project. **Please initiate this project within 12 months of the date of this letter or this project will no longer be considered programmed. Projects are initiated by scheduling a predesign meeting for design/construction projects or a project initiation meeting for planning and environmental projects.**

Rantoul National Aviation Center
June 1, 2021
Page 3

Please contact me in the Office of Planning and Programming at 217.782.4118 or Richard Borus in Aeronautics at 217.785.0056 if you have questions regarding this program letter.

Sincerely,

A handwritten signature in black ink that reads "BJ Murray". The signature is written in a cursive, flowing style.

BJ Murray
Section Chief, Aviation Program Planning
Office of Planning and Programming

ATTACHMENT S

**CURRENT IDOT PROVISIONAL PAYROLL BURDEN / FRINGE EXPENSE AND GENERAL /
ADMINISTRATIVE EXPENSE RATE LETTER**



Illinois Department of Transportation

2300 South Dirksen Parkway / Springfield, Illinois / 62764

January 13, 2022

Subject: PRELIMINARY ENGINEERING
Consultant Unit
Prequalification File

James Messmore
HANSON PROFESSIONAL SERVICES INC.
1525 South Sixth Street
Springfield, IL 62703

Dear James Messmore,

We have completed our review of your "Statement of Experience and Financial Condition" (SEFC) which you submitted for the fiscal year ending Dec 31, 2020. Your firm's total annual transportation fee capacity will be \$97,600,000.

Your firm's payroll burden and fringe expense rate and general and administrative expense rate totaling 160.64% are approved on a provisional basis. The rate used in agreement negotiations may be verified by our Bureau of Investigations and Compliance in a pre-award audit. Pursuant to 23 CFR 172.11(d), we are providing notification that we will post your company's indirect cost rate to the Federal Highway Administration's Audit Exchange where it may be viewed by auditors from other State Highway Agencies.

Your firm is required to submit an amended SEFC through the Engineering Prequalification & Agreement System (EPAS) to this office to show any additions or deletions of your licensed professional staff or any other key personnel that would affect your firm's prequalification in a particular category. Changes must be submitted within 15 calendar days of the change and be submitted through the Engineering Prequalification and Agreement System (EPAS).

Your firm is prequalified until December 31, 2021. You will be given an additional six months from this date to submit the applicable portions of the "Statement of Experience and Financial Condition" (SEFC) to remain prequalified.

Sincerely,
Jack Elston, P.E.
Bureau Chief
Bureau of Design and Environment

CONSULTANT'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS

Calendar Days: 54

ATTACHMENT U

RETAINER AGREEMENT

(SEE NEXT PAGE)

**AGREEMENT FOR CONSULTANT SERVICES
(RETAINER AGREEMENT)**

THIS AGREEMENT, made at Rantoul, Illinois, this 11th day of AUGUST, in the year 2021 by and between the
Village of Rantoul

(sometimes hereinafter also referred to as the "Owner", or "Sponsor"), as Party of the First Part, and
Hanson Professional Services Inc. (Hanson)

(hereinafter referred to as the "Consultant"), as Party of the Second Part.

WITNESSETH:

WHEREAS, the Owner intends to sponsor the accomplishment of a development program, in stages, of a public air navigation facility known as Rantoul National Aviation Center (hereafter referred to as "Airport"), in Champaign, State of Illinois; and

WHEREAS, the Owner wishes to have the Consultant available to perform certain projects as described in the Owner's development program; and

WHEREAS, the development program shall be described as:

1. Replace existing fuel facility dispensers with new self-serve fuel dispensers and card reader with relocation coordinated with fueling apron movements.
2. Rehabilitate and expand apron area adjacent to existing fuel facility to accommodate aircraft turning movements.
3. Rehabilitate and re-mark Runway 18-36 including milling, resurfacing, and pavement marking.
4. Improve Runway Safety Area to Runway 18-36, including existing paved shoulder removal, removal of drainage structures, and installation of runway storm sewer ditch.
5. Improve Runway Safety Area to Runway 9-27 including existing paved shoulder removal, removal of drainage structures, and installation of runway storm sewer ditch.
6. Replace the Medium Intensity lighting systems on Runways 18-36 and 9-27, including REILs and PAPIs.
7. Procurement of new snow removal equipment. One (1) 4 x 4 tractor with plow.
8. ALP Updates and revisions as needed.
9. Land Acquisition/Release Services: Appraisal, easement/survey plat preparation, update to the Exhibit 'A' as needed.
10. Mill and resurface T-hangar access pavement and connecting taxiway to apron.

WHEREAS, the Department of Transportation, Office of Intermodal Project Implementation-Aeronautics, State of Illinois is the authorized Agent of the Owner under the proposed development program (it may be hereinafter referred to as "Aeronautics").

WHEREAS, the Consultant agrees to furnish an executed "Certification of Engineer" and certain professional consulting services enumerated hereinafter, in connection with projects assigned to the Consultant by the Owner under the development program.

NOW, THEREFORE, for and in consideration of the mutual promises made by the parties hereto, **IT IS MUTUALLY COVENANTED AND AGREED** as follows:

I. CONSULTING SERVICES

- A. As an independent contractor, the Consultant agrees to furnish and perform various professional consulting services in accordance with the usual and customary standards for such services in the local area, applicable legal standards and State of Illinois, Office of Intermodal Project Implementation-Aeronautics and Federal Aviation Administration requirements, upon request of the Owner and its principal representative, for the preparation of the above referenced projects. The parties mutually acknowledge that Owner may or may not currently possess funding for many of the aforementioned tasks (recitals above). Therefore, this Agreement does not obligate the Owner to proceed with all of the aforementioned tasks described, and the Owner reserves the right to not utilize the Consultant for some or all of these tasks during the term of this Agreement.
- B. When the Owner elects to proceed with a project, the parties hereto agree to negotiate in good faith and to execute an Agreement for Architectural, Engineering and Planning Services for Airports covering the specifically defined parts of the scope of work which are to be funded under a specific project. The Agreement(s) will cover the Design, Construction, and Planning and Special Services Phases of the specific project. Should the Owner and Consultant not reach agreement on services and/or conditions within 30 calendar days, either party may, after written notice, terminate this Agreement, in whole or in part. No fees will be earned or payable to the Consultant until the agreement on services and/or conditions is finalized and approved by the Owner, except for any preparatory work such as surveys, investigations, studies, and other work performed in anticipation of the parties' agreement and which was authorized by the Owner.

II. CHARGES FOR CONSULTING SERVICES

- A. The Owner agrees to pay the Consultant as compensation for rendering the professional consulting services herein above described in Section I, Paragraphs A and B, as agreed to between the parties.
- B. For services of the Consultant provided at the request of the Owner that are not otherwise included as a part of a specific project Agreement, the Consultant will be compensated for its reasonable and customary charges, after prior written acceptance of the proposed charges by the Owner, and only for those tasks performed which are not made necessary due to the fault or error of the Consultant.
- C. Either party by a written thirty (30) day notice, may terminate this agreement in whole or in part at any time, because of the failure of the other party to fulfill its agreement obligations. Upon receipt of such notice, the Consultant shall: (1) immediately discontinue services affected (unless the notice directs otherwise), and (2) upon payment in full of all monies due to the Consultant, deliver to the Owner available data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have accumulated

by the Consultant in performing this agreement whether completed or in process. If, after the Owner's notice of termination for failure to fulfill agreement obligations, it is determined that the Consultant had not so failed, the termination shall be deemed to have been affected for the convenience of the Owner.

III. SPECIAL CONDITIONS

- A. The Owner acknowledges the Consultant's drawings and specifications, including available documents on electronic media, and basic survey notes and sketches, charts, computations and other data produced by the Consultant under this Agreement are instruments of the Consultant's professional service. Nevertheless, the information, drawings and specifications prepared under this Agreement shall become the property of the Owner upon completion of the services and payment in full of all monies due to the Consultant.

The Consultant may remove any information from any drawings, computer disks, tracings, construction plans, specifications, maps, survey notes and sketches, charts, computations and other data deemed to be proprietary, copyrighted or confidential in nature. The Owner will not make or permit to be made any modification to the drawings and specifications, as approved, without the prior written authorization of the Consultant. The Owner agrees to waive any claim against the Consultant arising from any unauthorized transfer, reuse or modification of the information, drawings and specifications.

- B. The Consultant shall proceed to furnish consulting services on any part of the scope of work, only after the request for services has been made in writing by the Owner.
- C. Each party binds himself, his partners, successors, executors, administrators and assigns, to the other party of this Agreement and to the partners, successors, executors, administrators and assigns for such other party as to all covenants of this Agreement.
- D. Unless otherwise terminated as provided herein, this agreement expires upon final approval and acceptance of the completed project(s) listed in the development program or within **five (5) years** of the execution of this agreement, whichever occurs first.
- E. The Consultant agrees to conduct the services in compliance with the requirements imposed by or pursuant to Title VI of the Civil Rights Act of 1964, Part 21 of the Regulations of the Secretary of Transportation, and Executive Order No. 11246, "Equal Employment Opportunity", as amended.
- F. The Consultant agrees that the Owner, Aeronautics, the Federal Aviation Administration, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Consultant which are directly pertinent to the specific grant program for the purpose of making audit, examination, excerpts and transcriptions.

IV. SPECIAL PROVISIONS

- A. No portion of the services may be subcontracted by Consultant without the prior consent of the Owner.
- B. This agreement shall be construed and enforced in accordance with the laws of the State of Illinois and Owner and Consultant hereby consent to the jurisdiction of said State.

- C. During the performance of this contract, the Consultant, for itself, its assignees and successors in interest agrees as follows:
1. The Consultant shall comply with the Regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (DOT) Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
 2. The Consultant, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
 3. In all solicitations either by competitive bidding or negotiation made by the Consultant for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Consultant of the Consultant's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
 4. The Consultant shall provide available information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records accounts, other sources of information, and its facilities as may be determined by the Owner or the Federal Aviation Administration (FAA) to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of the Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the Owner or the FAA, as appropriate, and shall set forth what efforts it has made to obtain the information.
 5. In the event of the Consultant's noncompliance with the nondiscrimination provisions of this contract, the Owner shall impose such contract sanctions as it or the FAA may determine to be appropriate, including, but not limited to:
 - a. Withholding of payments to the Consultant under the contract until the Consultant complies, and/or,
 - b. Cancellation, termination, or suspension of the contract, in whole or in part.
 6. The Consultant shall include the provisions of Paragraphs 1 through 5 in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the Owner or the FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, however, that in the event the Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the Owner to enter into such litigation to protect the interests of the Owner and, in addition, the Consultant may request the United States to enter into such litigation to protect the interests of the United States.

- D. The Consultant agrees to ensure that minority business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this agreement.
- E. Except as otherwise provided for under this Agreement regarding obligations from early termination in Paragraph II. C., the Owner may terminate this agreement in whole or in part for its sole convenience by furnishing written thirty (30) day notice of such termination to the Consultant. If a contract for a specific project is terminated for convenience or if a default termination of a specific project agreement is converted to a termination for convenience under paragraph II.C., above, the Owner will be obligated to compensate the Consultant its fee based on the amount of work accomplished up to the day of notification of termination, plus any outside services approved by the participating agencies and accomplished prior to the notification. Profit paid to the Consultant shall be limited to the standard percentage applied solely to the amount of work that has been completed by the Consultant at the time of the stop work notice.
- F. The parties hereby certify that there was compliance with the provisions of the State of Illinois' Architectural, Engineering and Land Surveying Qualifications Based Selection Act, Chapter 30 ILCS 535; and Federal guidance included in 49 CFR Part 18.36, FAA Order 5100.38, and FAA AC 150/5100-14 (current at time of selection), in the procurement of the services covered by this Agreement.

IN WITNESS WHEREOF, the parties hereto have affixed their hand and seals at Rantoul,
Illinois, this 11th day of August, 2021.

VILLAGE OF RANTOUL

ATTEST:
(SEAL)



BY: Jane E. Gray
TITLE: Village Clerk

BY: Charles Smith
TITLE: Village Mayor

37-600510

Federal Employer's Identification Number
(F.E.I.N.)

State of: **Illinois**

County of: **Champaign**

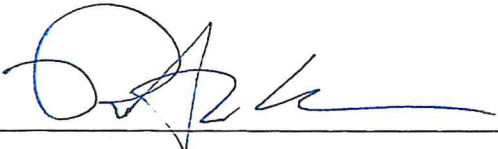
This instrument was acknowledged before me on _____, 2021, by

Notary Public

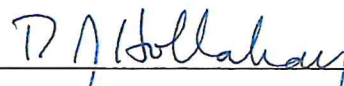
My Commission Expires: _____

HANSON PROFESSIONAL SERVICES INC.

ATTEST:
(SEAL)


BY: Robert A. Waller
TITLE: Assistant Vice President
91932-00

Illinois Human Rights Number

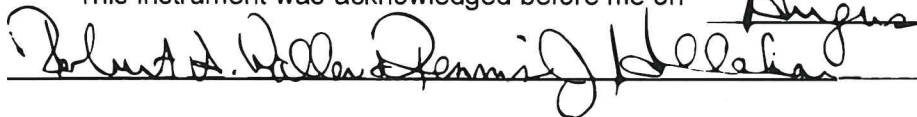

BY: Dennis J. Hollahan
TITLE: Vice President
37-0844717

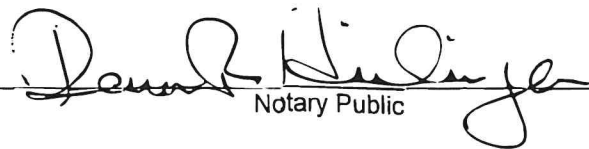
Federal Employer's Identification Number
(F.E.I.N.)

State of: **Illinois**

County of: **Sangamon**

This instrument was acknowledged before me on August 11, 2021, by




Notary Public

My Commission Expires:

1-23-2022



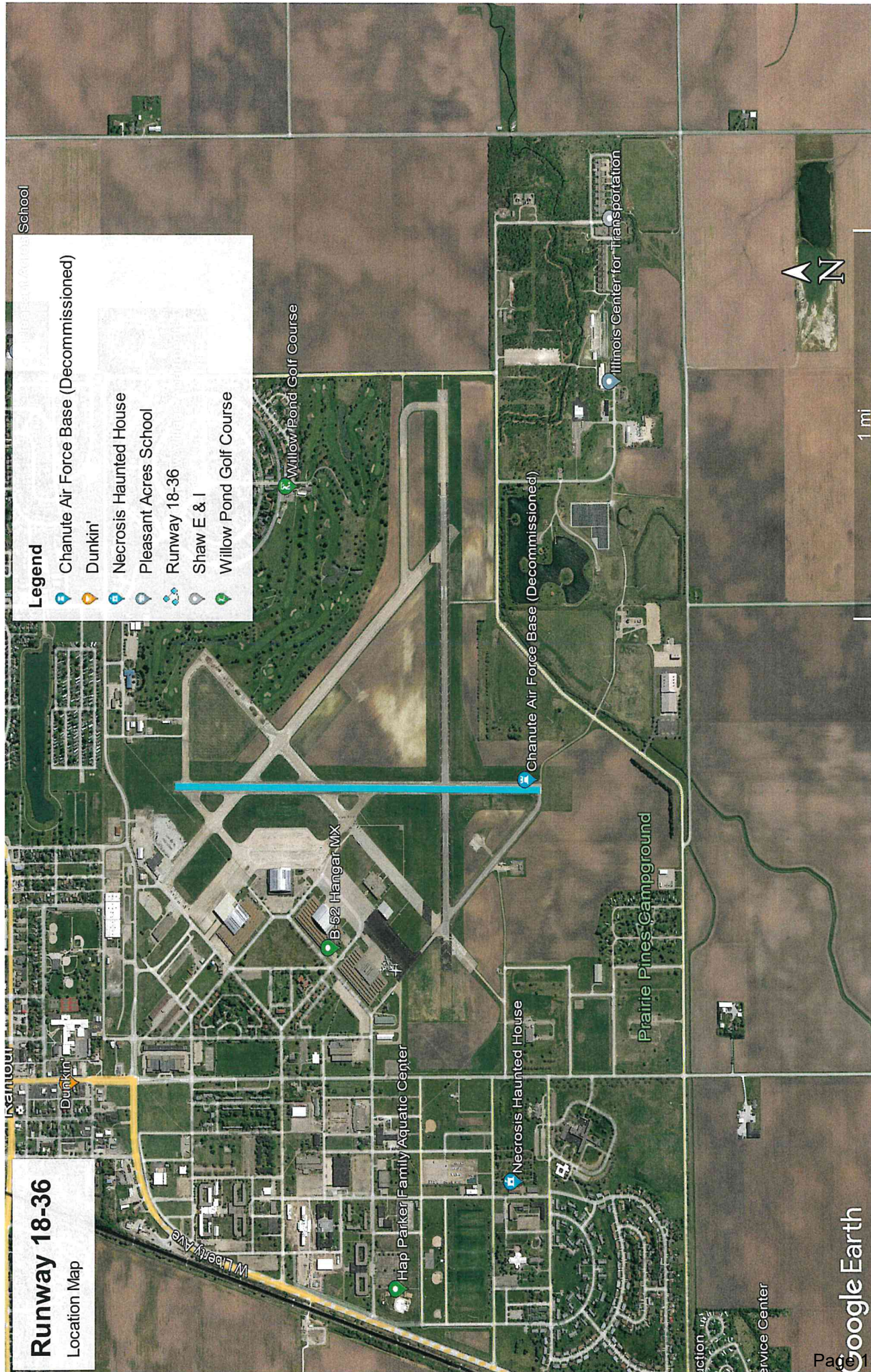
Runway 18-36

Location Map

School

Legend

- Chanute Air Force Base (Decommissioned)
- Dunkin'
- Necrosis Haunted House
- Pleasant Acres School
- Runway 18-36
- Shaw E & I
- Willow Pond Golf Course



CONSTRUCTION PLANS

REHABILITATE RUNWAY 18-36

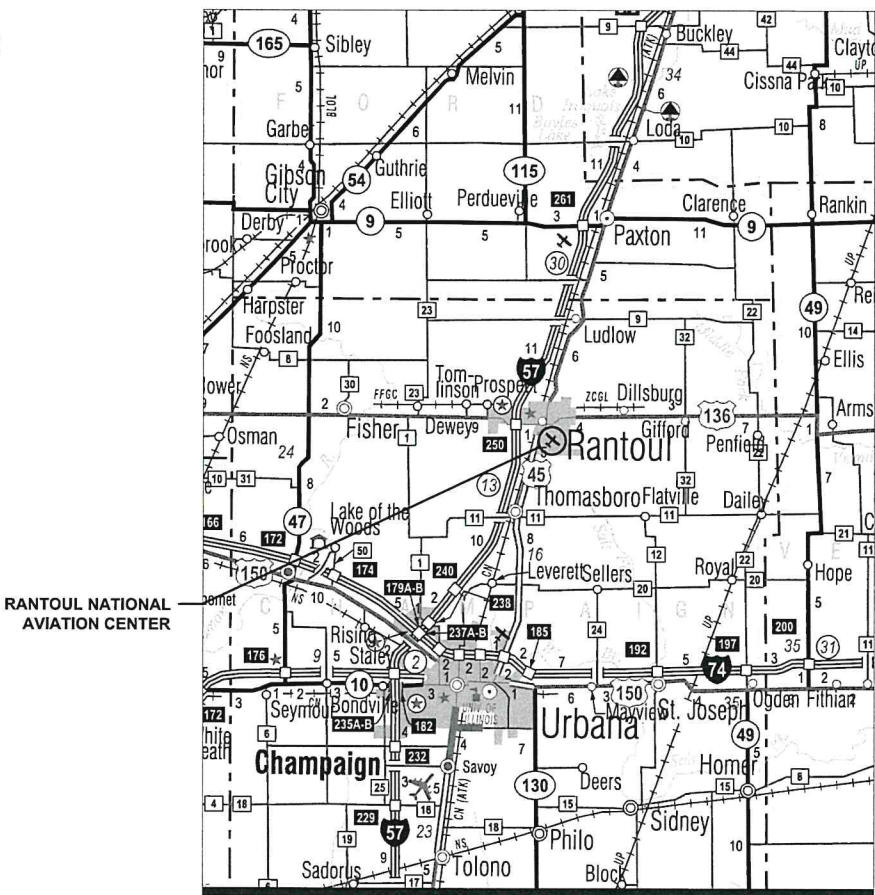
VILLAGE OF RANTOUL
RANTOUL NATIONAL AVIATION CENTER (TIP)
RANTOUL, CHAMPAIGN COUNTY, ILLINOIS

ILLINOIS PROJECT NO. TIP-4959
SBG PROJECT NO. 3-17-SBGP-162/171/TBD

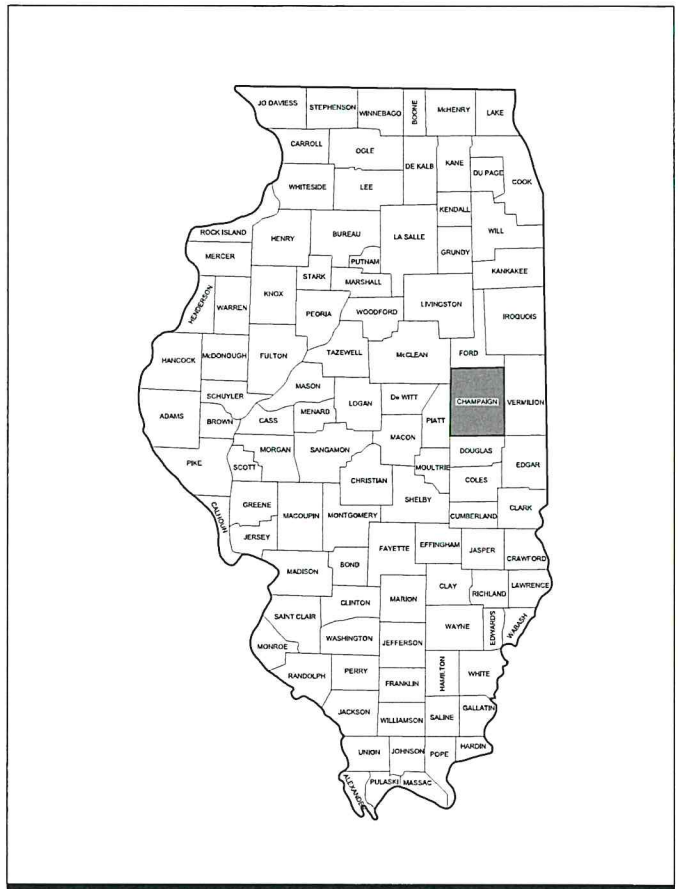
JUNE 10, 2022
(100% SUBMITTAL)

NOTICE TO CONTRACTORS AND BIDDERS

THESE CONSTRUCTION PLANS RELY UPON THE SPECIAL PROVISIONS
AND THE SPECIFICATIONS TO PROVIDE FOR A COMPLETE DESCRIPTION
OF THE WORK AND CONSTRUCTION REQUIREMENTS. THE PLANS SHALL
ONLY BE USED IN COMBINATION WITH ALL CONTRACT DOCUMENTS.



VICINITY MAP



LOCATION MAP

No.	Issue/Description	Sheets Changed	Date	By

HANSON
HANSON PROFESSIONAL SERVICES INC.
1525 S. 6th Street
Springfield, IL 62703
Telephone: 217-788-2450
Fax: 217-788-2503

Jeffrey M. Olson
Jeffrey M. Olson, P.E.
Project Manager

6/10/2022
Date

JEFFREY M. OLSON
062-065527
REGISTERED
PROFESSIONAL
ENGINEER
OF
ILLINOIS
EXPIRES 11/30/23

Rantoul
RANTOUL NATIONAL AVIATION CENTER AIRPORT
FRANK ELLIOTT FIELD
333 South Tanner Street, P.O. Box 38
Rantoul, IL 61866
Telephone: 217-892-6800

Jacob D. McCoy
Jacob D. McCoy, P.E.
Director of Public Works

6/10/2022
Date

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8	PAVEMENT PREPARATION PLAN - STA. 120+00 TO STA. 146+00
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14	MARKING PLAN - STA. 100+00 TO STA. 125+00
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16	RUNWAY MARKING DETAILS

SUMMARY OF QUANTITIES - BASE BID				
ITEM NO.	DESCRIPTION	UNIT	TOTAL QUANTITY	AS-BUILT QUANTITY
AR150510	ENGINEER'S FIELD OFFICE	L SUM	1	
AR150520	MOBILIZATION	L SUM	1	
AR150530	TRAFFIC MAINTENANCE	L SUM	1	
AR201661	CLEAN & SEAL BITUMINOUS CRACKS	FOOT	14,700	
AR401614	BIT. SURF. CSE.-METHOD II, SUPERPAVE	TON	5,040	
AR401630	BITUMINOUS SURFACE TEST SECTION	EACH	1	
AR401650	BITUMINOUS PAVEMENT MILLING	SQ YD	43,819	
AR401915	REM & REP BIT PAVEMENT-TYPE A	SQ YD	43	
AR401916	REM & REP BIT PAVEMENT-TYPE B	SQ YD	253	
AR603510	BITUMINOUS TACK COAT	GALLON	4,382	
AR620520	PAVEMENT MARKING-WATERBORNE	SQ FT	61,875	
AR620525	PAVEMENT MARKING-BLACK BORDER	SQ FT	17,759	

UTILITY NOTE

THE LOCATION, SIZE, AND TYPE OF MATERIAL OF EXISTING UNDERGROUND AND/OR ABOVEGROUND UTILITIES INDICATED ON THE PLANS ARE NOT REPRESENTED AS BEING ACCURATE, SUFFICIENT OR COMPLETE. NEITHER THE OWNER NOR THE ENGINEER ASSUMES ANY RESPONSIBILITY IN RESPECT TO THE ACCURACY, COMPLETENESS, OR SUFFICIENCY OF THE INFORMATION. THERE IS NO GUARANTEE, EITHER EXPRESSED OR IMPLIED, THAT THE LOCATIONS, SIZE AND TYPE OF MATERIAL OF EXISTING UNDERGROUND UTILITIES INDICATED ARE REPRESENTATIVE OF THOSE TO BE ENCOUNTERED IN THE CONSTRUCTION. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE ACTUAL LOCATION OF ALL SUCH FACILITIES, INCLUDING SERVICE CONNECTIONS TO UNDERGROUND UTILITIES. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL NOTIFY THE UTILITY COMPANIES OF HIS OPERATIONAL PLANS AND SHALL OBTAIN FROM THE RESPECTIVE UTILITY COMPANIES DETAILED INFORMATION AND ASSISTANCE RELATIVE TO THE LOCATION OF THEIR FACILITIES AND THE WORKING SCHEDULE OF THE COMPANIES FOR REMOVAL OR ADJUSTMENT WHERE REQUIRED. IN THE EVENT AN UNEXPECTED UTILITY INTERFERENCE IS ENCOUNTERED DURING CONSTRUCTION, THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE UTILITY COMPANY OF JURISDICTION. THE OWNER'S REPRESENTATIVE AND/OR THE RESIDENT ENGINEER SHALL ALSO BE IMMEDIATELY NOTIFIED. ANY DAMAGE TO SUCH MAINS AND SERVICES SHALL BE RESTORED TO SERVICE AT ONCE AND PAID FOR BY THE CONTRACTOR AT NO ADDITIONAL COST TO THE CONTRACT. ALL UTILITY CABLES AND LINES SHALL BE LOCATED BY THE RESPECTIVE UTILITY. CONTACT JULIE (JOINT UTILITY LOCATION INFORMATION FOR EXCAVATORS) FOR UTILITY INFORMATION. PHONE: 1-800-892-0123. CONTACT THE FAA (FEDERAL AVIATION ADMINISTRATION) FOR ASSISTANCE IN LOCATING FAA CABLES AND UTILITIES. LOCATION OF FAA POWER, CONTROL, AND COMMUNICATION CABLES SHALL BE COORDINATED WITH AND/OR LOCATED BY THE FAA. ALSO CONTACT AIRPORT DIRECTOR/MANAGER AND AIRPORT PERSONNEL FOR ASSISTANCE IN LOCATING UNDERGROUND AIRPORT CABLES AND/OR UTILITIES. ALSO COORDINATE WORK WITH ALL ABOVEGROUND UTILITIES.

GENERAL NOTES

1. THE PROJECT PAY ITEMS ARE INTENDED TO BE INCLUSIVE OF ALL WORK REQUIRED TO BE PERFORMED AS SHOWN IN THESE PLANS. ALL INCIDENTAL WORK REQUIRED TO COMPLETE THE PROJECT TO THE SATISFACTION OF THE RESIDENT ENGINEER IS TO BE INCLUDED IN THE COSTS OF PERFORMING THESE ITEMS. THE CONTRACTOR SHALL FURNISH ALL LABOR, MATERIAL, EQUIPMENT, AND TRANSPORTATION NECESSARY TO CONSTRUCT ALL ELEMENTS OF THE PROJECT AS DESCRIBED IN THE CONSTRUCTION PLANS AND SPECIFICATIONS.
2. THE RULES, REGULATIONS, AND SPECIFICATIONS ENUMERATED HEREIN SHALL BE CONSIDERED AS MINIMUM REQUIREMENTS. THEY SHALL NOT PROHIBIT THE CONTRACTOR FROM FURNISHING AND INSTALLING HIGHER GRADES OF MATERIAL THAN ARE SPECIFIED HEREIN, IF APPROVED BY THE ENGINEER.
3. ACCESS TO THE SITE SHALL BE RESTRICTED EXCLUSIVELY TO THE DESIGNATED CONSTRUCTION ENTRANCE, STAGING AREA, AND HAUL ROUTE. NO EQUIPMENT OR PERSONNEL SHALL BE PERMITTED OUTSIDE THE GENERAL PROJECT AREA.
4. IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PROTECT AND KEEP CLEAN OF DEBRIS ALL EXISTING AIRFIELD AND ROADWAY PAVEMENTS AT ALL TIMES. ANY DAMAGE TO EXISTING ELECTRICAL, DRAINAGE, AND PAVEMENT STRUCTURES SHALL BE IMMEDIATELY REPAIRED AT NO ADDITIONAL COST TO THE CONTRACT.
5. CONTRACTOR IS REQUIRED TO PROVIDE THEIR OWN RESTROOM FACILITIES.
6. THE LOCATION OF THE ENGINEER'S FIELD OFFICE WILL BE DETERMINED AT THE PRE-CONSTRUCTION MEETING.
7. THE OWNER SHALL HAVE THE RIGHT OF FIRST REFUSAL FOR ALL SALVAGEABLE MATERIAL REMOVED ON THE PROJECT.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING PERMITS FOR HAULING ON PUBLIC ROADS, AS APPLICABLE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR CORRECTING ANY DAMAGES TO ANY PAVEMENTS (PUBLIC OR PRIVATE) CAUSED BY HIS/HER CONSTRUCTION EQUIPMENT OR PERSONNEL.
9. THE CONTRACTOR SHALL PROVIDE ONE SET OF PRELIMINARY REDLINED RECORD DRAWINGS TO THE RESIDENT ENGINEER AT THE COMPLETION OF THE PROJECT FOR INCORPORATION INTO THE OFFICIAL RECORD DRAWINGS HE WILL PREPARE.
10. APPROXIMATE LOCATIONS OF UNDERGROUND UTILITIES ARE SHOWN THROUGHOUT THESE PLANS. THE CONTRACTOR SHALL DETERMINE EXACT LOCATIONS AND PROTECT THESE UTILITIES DURING CONSTRUCTION. ANY UTILITIES DAMAGED DURING CONSTRUCTION SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE. CONTRACTOR SHALL COORDINATE WITH THE PROPER AUTHORITIES FOR THE PURPOSE OF LOCATING AND PROTECTING EXISTING UNDERGROUND UTILITIES.
11. DURING CONSTRUCTION, THE CONTRACTOR SHALL CONDUCT THEIR OPERATIONS IN SUCH A MANNER TO PREVENT DEBRIS FROM ENTERING THE DOWNSTREAM DRAINAGE PIPES. FAILURE TO DO SO THAT RESULTS IN DEBRIS DEPOSITS IN DOWNSTREAM PIPE OR STRUCTURES WILL REQUIRE THE CONTRACTOR TO REMOVE THE RESULTING DEBRIS AT NO ADDITIONAL COST TO THE OWNER.
12. MATERIAL CERTIFICATIONS - MATERIALS CANNOT BE INSTALLED UNTIL ALL THE MATERIAL CERTIFICATIONS FOR THAT ITEM HAVE BEEN RECEIVED, REVIEWED AND ACCEPTED BY THE RESIDENT ENGINEER. MATERIALS INSTALLED WITHOUT APPROVAL ARE SUBJECT TO REMOVAL AND REPLACEMENT AT THE CONTRACTOR'S EXPENSE.
13. CERTIFIED PAYROLLS - THE RESIDENT ENGINEER CANNOT FORWARD A CONSTRUCTION REPORT FOR PAYMENT TO THE IDOT-DIVISION OF AERONAUTICS FOR PROCESSING UNTIL ALL CERTIFIED PAYROLLS FOR THAT PERIOD HAVE BEEN RECEIVED.

J.U.L.I.E. INFORMATION

COUNTY _____ CHAMPAIGN
CITY _____ RANTOUL
TOWNSHIP _____ T21N, R9E
SECTION NO. _____ 2,11,12
ADDRESS _____ RANTOUL NATIONAL AVIATION CENTER
333 SOUTH TANNER STREET
RANTOUL, ILLINOIS 61866



Engineering | Planning | Allied Services

Hanson Professional Services Inc.
1525 S. 6th Street
Springfield, IL 62703
phone: 217-788-2450
fax: 217-788-2503

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Illinois Licensed
Professional Service Corporation
#184-001084



Rantoul National Aviation Center
333 South Tanner Street
Rantoul, Illinois 61866
Telephone: 217.892.6800
Fax: 217.892.6899

REHABILITATE
RUNWAY 18-36

IDA No: TIP-4959

SBGP No:
3-17-SBGP-162/171/TBD

Contract No.: RA018

[illegible]

ISSUE: 5/13/2022

PROJECT NO: 21A0106

CAD FILE: G-002-SQ.DWG

DESIGN BY: CEM 5/5/2022

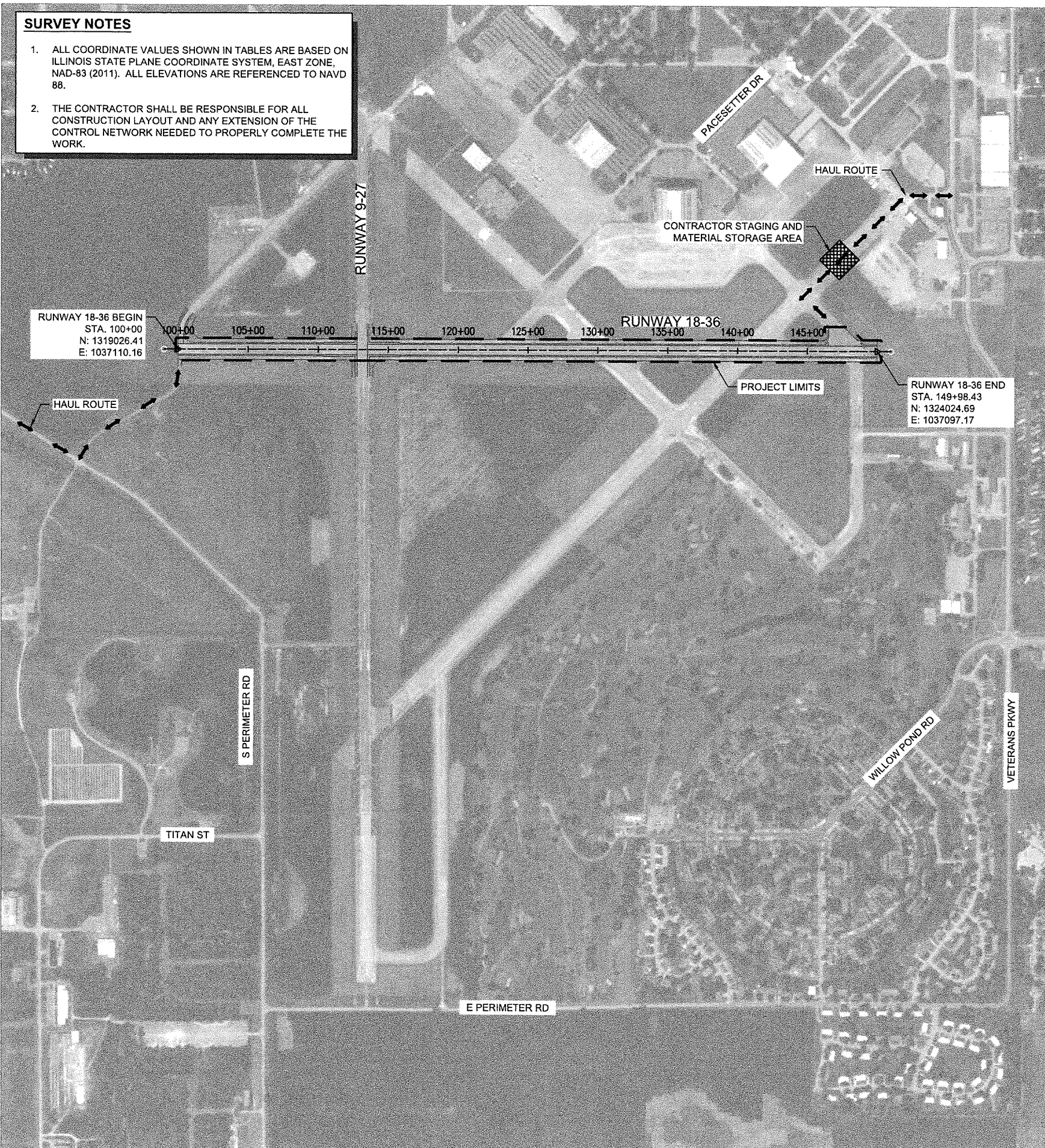
DRAWN BY: CEM 5/5/2022

REVIEWED BY: JMO 5/5/2022

SHEET TITLE

SHEET INDEX AND SUMMARY OF QUANTITIES

1. ALL COORDINATE VALUES SHOWN IN TABLES ARE BASED ON ILLINOIS STATE PLANE COORDINATE SYSTEM, EAST ZONE, NAD-83 (2011). ALL ELEVATIONS ARE REFERENCED TO NAVD 88.
2. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL CONSTRUCTION LAYOUT AND ANY EXTENSION OF THE CONTROL NETWORK NEEDED TO PROPERLY COMPLETE THE WORK.

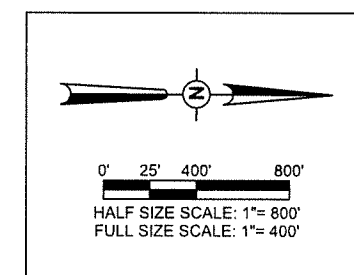


ALIGNMENT DATA				
ALIGNMENT	LOCATION	STATION	EASTING	NORTHING
RUNWAY 18-36	BEGIN	100+00	1,037,110.16	1,319,026.41
	END	149+98.43	1,037,097.17	1,324,024.69

- PROJECT CONSISTS OF NOMINAL DEPTH ASPHALT MILLING, HMA OVERLAY, HMA PATCHING, HMA CRACK SEALING, AND WATERBORNE MARKING.

- RANTOUL NATIONAL AVIATION CENTER IS A NON-TOWER CONTROLLED, GENERAL AVIATION AIRPORT COMPRISED OF TWO PAVED RUNWAYS (RUNWAY 18-36 AND RUNWAY 9-27).
- THE PROPOSED CONSTRUCTION WILL REQUIRE THE CLOSURE OF RUNWAY 18-36 FOR THE DURATION OF THE PROJECT. THE CONNECTING TAXIWAYS AND RUNWAY 9-27 WILL BE CLOSED AT VARIOUS TIMES THROUGHOUT THE PROJECT.
- IN ORDER TO MAINTAIN AN ACTIVE RUNWAY 9-27, FLAGGERS WITH TWO-WAY RADIO COMMUNICATION WILL BE REQUIRED.

- AIRFIELD SAFETY SHALL BE HELD PARAMOUNT AT ALL TIMES. ANY INDIVIDUALS RESPONSIBLE FOR INCURSIONS OR POTENTIAL INCURSIONS WITH AIR TRAFFIC DUE TO NON-COMPLIANCE WITH REQUIREMENTS SET FORTH IN THESE PLANS, SPECIFICATIONS, SPECIAL PROVISIONS, AND FAA ADVISORY CIRCULAR 150/5370-2 (CURRENT EDITION) WILL BE SUBJECT TO AN IMMEDIATE SUSPENSION OF DRIVING PRIVILEGES ON THE AIRPORT OR A COMPLETE RESTRICTION FROM ENTERING THE AIR OPERATIONS AREA ALTOGETHER. THE AIRPORT MANAGER OR RESIDENT ENGINEER/TECHNICIAN MAY STOP THE WORK AT ANY TIME THEY BELIEVE AIRFIELD SAFETY IS BEING COMPROMISED.
- AIRPORT SECURITY WILL BE MAINTAINED AT ALL TIMES. ONLY CONTRACTOR EMPLOYEES SHALL BE ALLOWED WITHIN THE PROJECT LIMITS.



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Springfield, IL 62703
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fax: 217-788-2503

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333 South Tanner Street
Rantoul, Illinois 61866
Telephone: 217.892.6800
Fax: 217.892.6899

REHABILITATE
RUNWAY 18-36

IDA No: TIP-4959

SBGP No:
3-17-SBGP-162/171/TBD

Contract No.: RA018

[illegible]

ISSUE: 5/13/2022

PROJECT NO: 21A0108

CAD FILE: G-003-SOW.DWG

DESIGN BY: CEM 5/5/2022

DRAWN BY: CEM 5/5/2022

REVIEWED BY: JMO 5/5/2022

SHEET TITLE

SCOPE OF WORK

JUN 30, 2022 7:34 PM DUDAS01944
I:\2106521\A0106\CAD\AIRPORT\TSHEET\G-004-CSPP.DWG



CONTROL POINTS						
POINT #	DESCRIPTION	LATITUDE	LONGITUDE	GND ELEV. (MSL)	MAX. EQUIP. HEIGHT (FT)	TOP ELEV. GND + EQUIP. HEIGHT (MSL)
1	STAGING AREA	040° 18' 04.96"	-088° 08' 44.51"	737	25	761
2	BARRICADE	040° 17' 33.70"	-088° 08' 37.88"	735	3	738
3	BARRICADE	040° 17' 28.76"	-088° 08' 37.87"	733	3	734

PHASE 1

WORK TO BE COMPLETED

- MILLING, PATCHING, PAVING, CRACK SEALING, AND MARKING SHALL BE COMPLETED.

AIRFIELD CLOSURES AND CHANGES

- RUNWAY 18-36 WILL BE CLOSED AND RUNWAY 9-27 WILL REMAIN OPEN.

PHASE 2

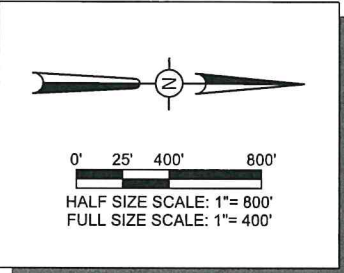
WORK TO BE COMPLETED

- MILLING, PATCHING, PAVING, CRACK SEALING, AND MARKING SHALL BE COMPLETED.

AIRFIELD CLOSURES AND CHANGES

- RUNWAY 18-36 AND RUNWAY 9-27 WILL BE CLOSED.

EXISTING	PROPOSED	LEGEND
		PHASE 1 WORK AREA
		PHASE 2 WORK AREA
		STAGING AREA (AR150520)
		TEMPORARY RUNWAY CLOSURE CROSS (AR150530)
		LOW PROFILE BARRICADE (AR150530)
		TEMPORARY HAUL ROUTE / ACCESS ROUTE (AR150540)
		ESCORT/FLAGMAN LOCATION
		SAFETY CRITICAL POINT



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REHABILITATE
RUNWAY 18-36

IDA No: TIP-4959

SBGP No:
3-17-SBGP-162/171/TBD

Contract No.: RA018

NO.	DATE	DESCRIPTION		
		DES	DWN	REV

ISSUE: 5/13/2022

PROJECT NO: 21A0106

CAD FILE: G-004-CSPP.DWG

DESIGN BY: CEM 5/5/2022

DRAWN BY: CEM 5/5/2022

REVIEWED BY: JMO 5/5/2022

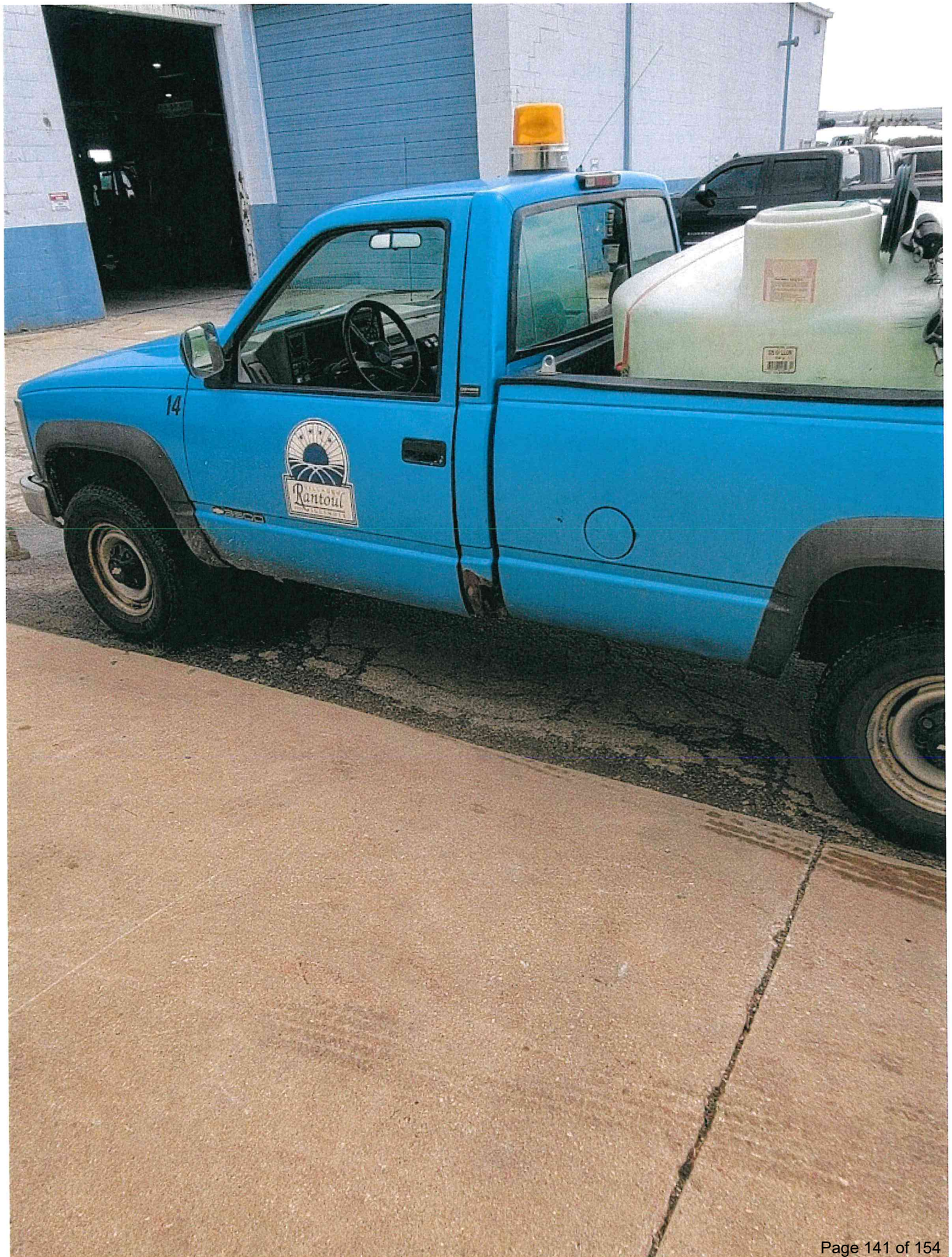
SHEET TITLE

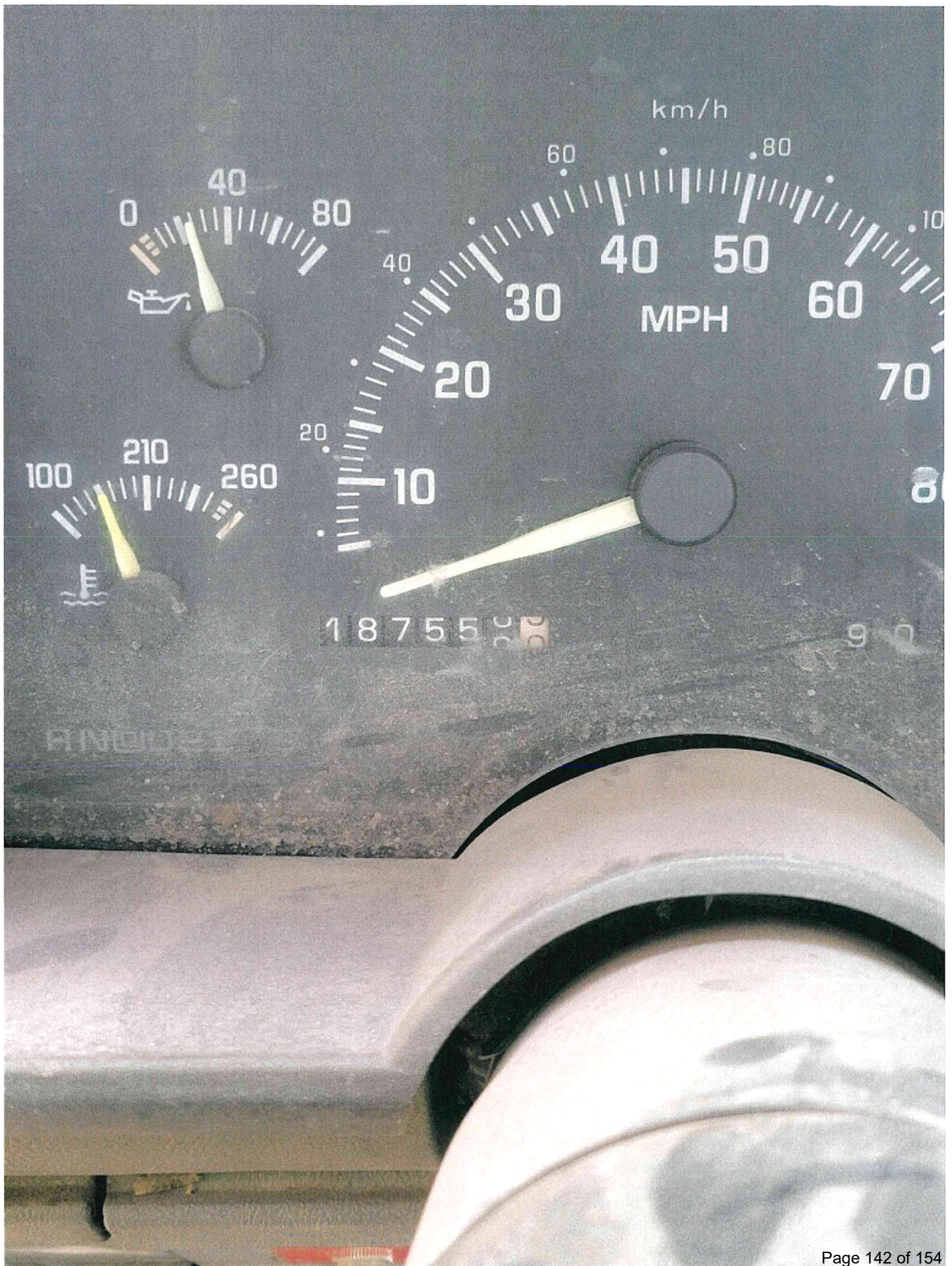
SAFETY PLAN

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Replacement Truck with Snow Plow for the Public Works Street & Systems Division not to exceed \$60,000.00	DEPARTMENT: Public Works
DATE: August 2, 2022	AMOUNT: \$60,000.00
ATTACHMENTS: 1. 1994 Public Works 3/4-Ton Truck	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This Agenda Item provides for the purchase of a replacement 3/4-ton or 1-ton 4x4 regular cab pickup truck with snow plow in the PW Street & Systems Division in the not-to-exceed amount of \$60,000.00. This vehicle will replace the existing 1994 3/4-ton truck with a snow plow. The vehicle will be used for transportation to and from jobsites, carry tools and materials to sidewalk and street repairs, and snow removal in the winter. This vehicle is typically offered through the Illinois State Bid Process; however, at this time, due to manufacturing shortages, there are no vehicles in this program. Currently, vendors will not let you order one; it will need to be purchased from a lot. The 1994 3/4-ton truck will be sold at an approved auction after the purchase is made. Funds were established in the Fiscal Year 2022-2023 budget for Street & Systems Division vehicle replacements.	
RECOMMENDED ACTION: Authorize for the purchase of a replacement truck with a snow plow for the PW Street & Systems Division, not-to-exceed amount of \$60,000.00.	
DEPARTMENT HEAD APPROVAL Jacob D. McCoy, P.E.	VILLAGE ADMINISTRATOR Scott Eisenhauer





**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Electric Equipment and Materials Purchase from Anixter Power Solutions to Support Load Growth at Rantoul Foods in the amount of \$110,997.00	DEPARTMENT: Public Works
DATE: August 2, 2022	AMOUNT: \$110,997.00
ATTACHMENTS: 1. Anixter Power Solutions Quote	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This Agenda Item provides for the approval to purchase electric equipment and materials necessary to support load growth at Rantoul Foods. Rantoul Foods continues to grow their business, and they are expanding the facility to the southwest, requiring an additional service point and 2500kva pad-mount transformer. While facilities can be provided and installed for the near-term need, a more extensive investment is recommended. The third phase will provide an alternate feed to support the new service by installing cable along Route 136 from Prospect Road to Turner Drive. This work will be budgeted and completed during Fiscal Year 2022-2023. Subsequent work to strengthen the distribution system and two (2) substations is anticipated in future fiscal years. To finalize Phase III, we need 1500 ft of line to finish the installation and 1200 ft will be used as a backup in case we have any problems. We are requesting approval of 2700 feet of 750 MCM copper wire to complete Phase III of the project. The purchases will be funded from the Electric Infrastructure Account (541-1180-430-75-70) and from the Inventory Account (541-0000-130-00-00).	
RECOMMENDED ACTION: Authorize the Approval to Purchase Electric Equipment to support load growth at Rantoul Foods in the amount of \$110,997.00	
DEPARTMENT HEAD APPROVAL Jacob D. McCoy, P.E.	VILLAGE ADMINISTRATOR Scott Eisenhauer



1100 Old State Road
Mattoon, IL 61938

www.anixterpowersolutions.com

Phone: 217.235.0546
Fax: 217.235.0024

Quotation: U00701794.00

To: **RANTOUL LIGHT & POWER DEPT**
729 COOK STREET
RANTOUL, IL 61866

Issued Date: **Jul 28, 2022**
Expiration Date: **Aug 27, 2022**

Attn:
Phone:
Fax:

Sales Contact: **Tara Hooten**
(P)
(F) 217.235.0024
tara.hooten@anixter.com

Item	CustLine	Product and Description	Quantity	Price	Unit	Extended
1	140-23-9096	750MCM CU 220OKO EPR 1/3 NEUTRAL STD PKG: 3 X 900 DEL: 8-10 WEEKS	2700	41.110	FT	110,997.00

SECTION TOTAL: \$110,997.00

QUOTE TOTAL: \$110,997.00

Special Notes

- 1) All items are In Stock unless otherwise noted.
- 2) All item pricing on this quote is valid for thirty days unless otherwise specified.
- 3) All applicable taxes apply.

BY ACCEPTING THIS QUOTE, YOU AGREE THAT THE ANIXTER TERMS AND CONDITIONS OF SALE PUBLISHED AT THE LINK BELOW ARE EXPRESSLY INCORPORATED INTO AND SHALL GOVERN THIS TRANSACTION.

<http://www.anixter.com/TERMSANDCONDITIONS>

Anixter Power Solutions offers the industry's most extensive and dynamic portfolio of products, services and solutions for the Public Power, Investor-owned Utilities, Construction and Industrial markets.

The impacts of COVID-19 cannot be reasonably determined at this time. This quote/proposal does not account for any potential adverse impacts COVID-19 may have on Anixter's performance or obligations herein. In the event of any delays or adverse impacts, Anixter reserves the right for an equitable adjustment of the delivery schedule and prices herein to offset the effects of COVID-19 delays, without fault or penalty of any kind.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Resolution of Fiscal Year 2022 Motor Fuel Tax Funds for Street Maintenance Allocation in the amount of \$225,000.00	DEPARTMENT: Public Works
DATE: August 2, 2022	AMOUNT: \$225,000.00
ATTACHMENTS: 1. MFT Maintenance Resolution	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This Agenda item provides for the annual Resolution, which allocates and permits the Village of Rantoul Public Works Street and Systems Division to use Illinois Department of Transportation (IDOT) Motor Fuel Tax (MFT) funds for eligible street and highway maintenance expenses. These expenses are locally identified as the day labor and equipment, which supports the funding of street maintenance activities. The proposed Resolution is based on the Village of Rantoul's annual budget allocation, which for Fiscal Year 2021-2022 is \$225,000.00.	
RECOMMENDED ACTION: Authorize the approval of the annual IDOT Motor Fuel Tax (MFT) Resolution in the amount of \$225,000.00 for funding the Public Works Street and System Division's day labor and equipment expenses for the period of May 1, 2021 through April 30, 2022.	
DEPARTMENT HEAD APPROVAL Jacob D. McCoy P.E.	VILLAGE ADMINISTRATOR Scott Eisenhauer



District	County	Resolution Number	Resolution Type	Section Number
5	Champaign		Original	22-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of Rantoul of Champaign County, Illinois that there is hereby appropriated the sum of two hundred twenty-five thousand Dollars (\$225,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/21 to 04/30/22 .
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Rantoul shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Janet Gray Village Clerk in and for said Village of Rantoul in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

President and Board of Trustees of Rantoul at a meeting held on 08/09/22 .
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this day of Month, Year .
Day Month, Year

(SEAL)

Clerk Signature & Date

--

APPROVED

Regional Engineer Signature & Date
Department of Transportation

--

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Purchase of AnalyticsNOW Report Writing Software for the Accounting Department in the amount of \$32,750.00	DEPARTMENT: Administration
DATE: August 2, 2022	AMOUNT: \$32,750.00
ATTACHMENTS: 1. AnalyticsNOW Quote 2. AnalyticsNOW	ADMINISTRATIVE NOTES:

SUMMARY HIGHLIGHTS:

The CentralSquare software is the database system that is used Village-wide, and at a minimum, is the foundation of all financial transactions. Our current report writing software, IBM's COGNOS Impromptu, is approximately ten years old, and it has not been supported for years. While CentralSquare's ERP software has some nice reports, we do not have the ability to export our data to Excel, Txt, CSV, or other electronic formats without the COGNOS report writer. This results in staff attempting to recreate the same reports using COGNOS, because COGNOS will export to various data types. Unfortunately, joining tables from multiple modules is difficult in COGNOS, and sometimes not even possible. This obstacle alone prevents us from recreating many reports into exportable formats. Additionally, we have recently started using CentralSquare's fixed asset module for our \$168 million, 850 asset, capital asset portfolio. COGNOS will not have the ability to pull data from this particular module, and it does not have the ability to pull data from many areas that have been updated in the last ten years.

AnalyticsNOW:

- Is user-friendly and efficient
- Will be available to all departments with no additional licensing cost
- Will already have many of the system's reports, if not all, readily available
- Includes an array of reports and downloadable templates
- Will allow for on-screen analysis, as well as exporting data for analysis
- Will easily combine data fields from different databases to create reports that provide a complete, 360-degree view of our data
- Will allow us to create user-specific dashboards

This is a sole source procurement, as this is the only software offered that is compatible with our ERP system. This was included as a budgeted expense for Fiscal Year 2022-2023 (618-0150-410-75.91). There will be a recurring maintenance fee of approximately \$1,500.00 per year. The first year's fee is included in the total quoted price.

RECOMMENDED ACTION: Purchase AnalyticsNOW Report Writing Software, service training, workshops, and annual maintenance agreement at a total cost of \$32,750.00.

DEPARTMENT HEAD APPROVAL
Scott Eisenhauer

VILLAGE ADMINISTRATOR
Scott Eisenhauer

Quote #: Q-77678

Primary Quoted Solution: NaviLine PA

Quote expires on: March 14, 2022

Quote prepared for:

Christopher Huston

Village of Rantoul

333 South Tanner

Rantoul, IL 61866

(217) 892-6803

Thank you for your interest in CentralSquare. CentralSquare provides software that powers over 8,000 communities. More about our products can be found at www.centralsquare.com.

WHAT SOFTWARE IS INCLUDED?

PRODUCT NAME	QUANTITY	UNIT PRICE	TOTAL
AnalyticsNOW License Fee	1	7,500.00	7,500.00
Software Total			7,500.00 USD

WHAT SERVICES ARE INCLUDED?

DESCRIPTION	TOTAL
AnalyticsNOW Services Technical Services	3,040.00
AnalyticsNOW Services Training	9,600.00
AnalyticsNOW Workshop Training	7,600.00
Public Administration Project Management Services - Fixed Fee	3,510.00
Services Total	23,750.00 USD

QUOTE SUMMARY

Software Subtotal 7,500.00 USD

Services Subtotal 23,750.00 USD

Quote Total 31,250.00 USD

WHAT ARE THE RECURRING FEES?

TYPE	AMOUNT
FIRST YEAR MAINTENANCE TOTAL	1,500.00
FIRST YEAR SUBSCRIPTION TOTAL	0.00

The amount totals for Maintenance and/or Subscription on this quote include only the first year of software use and maintenance. Renewal invoices will include this total plus any applicable uplift amount as outlined in the relevant purchase agreement.

This Quote is not intended to constitute a binding agreement. The terms herein shall only be effective once incorporated into a definitive written agreement with CentralSquare Technologies (including its subsidiaries) containing other customary commercial terms and signed by authorized representatives of both parties.

BILLING INFORMATION

Fees will be payable within 30 days of invoicing.

Please note that the Unit Price shown above has been rounded to the nearest two decimal places for display purposes only. The actual price may include as many as five decimal places. For example, an actual price of \$21.37656 will be shown as a Unit Price of \$21.38. The Total for this quote has been calculated using the actual prices for the product and/or service, rather than the Unit Price displayed above.

Prices shown do not include any taxes that may apply. Any such taxes are the responsibility of Customer. This is not an invoice.

For customers based in the United States or Canada, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on the Quote Form.

PURCHASE ORDER INFORMATION

Is a Purchase Order (PO) required for the purchase or payment of the products on this Quote Form? (Customer to complete)

Yes [] No []

Customer's purchase order terms will be governed by the parties' existing mutually executed agreement, or in the absence of such, are void and will have no legal effect.

PO Number:

Initials:

ANALYTICS

Turn your data into
opportunities with
data-driven decisions
and actionable
insights

WHAT IS THE PROBLEM?

Local agencies have more data than ever before. But that data is often siloed across departments and hard to access. In fact, an analyst spends 40 to 60 percent of her time searching for data or preparing it. And even if data is in one place, agencies often are constrained in its use. For example, they rely on spreadsheets and other cumbersome tools to look at the past rather than using more advanced tools like artificial intelligence to anticipate and prepare for the future.

WHAT IS THE SOLUTION?

CentralSquare Analytics is a powerful, intuitive tool that uses advanced technologies such as artificial intelligence, smart data analysis and intelligent visualization, allowing you to harness the power of your data to make better, smarter decisions. Tailored reports and custom dashboards can be easily created to transform your mass of data into visualizations that convey a breadth and depth of insight. Additionally, through AI and other tools, Analytics provides insight for modeling future behavior, such as the effects of changing demographics on your community.



HOW DOES IT WORK?

Analytics is built directly into CentralSquare products, including Finance Enterprise. An easy-to-use interface provides direct access to your data. Using widgets, you can customize your workspace to display results from reports you've created.



DISCOVER

Engage with data in new ways to uncover insights and patterns that have been hidden or siloed



CUSTOMIZE

See what's relevant and important via browser-based workspaces tailored to your needs, department or role



AUTOMATE

Eliminate the duplicative entry of data for re-occurring forms, like compliance reports, saving you time and resources



LEARN

Find best practices from other users via The Analytics Community Experience and download report and dashboard templates

INTEGRATED ACROSS SOLUTIONS

Analytics can be integrated across different CentralSquare solutions, such as Finance and Community Development, using CentralSquare Public Administration Pro, a secure cloud solution for end-to-end community management. Using Analytics with Public Administration Pro, you can easily combine data fields from different databases to create reports that provide a complete, 360-degree view of your data, giving you deep insight that has meaningful impact on decision making.

WHO WE ARE

CentralSquare Technologies is an industry leader in public safety and public administration software, serving over 7,500 organizations from the largest metropolitan city to counties and towns of every size across North America. Its technology platform provides solutions for public safety, including 911, computer aided dispatch, records management, mobile, and jail.

For public administration agencies, CentralSquare provides software for finance, community development, human capital management, utility billing, citizen engagement, asset management, property tax and municipal services. It also provides healthcare management software for hospitals and clinicians. CentralSquare's broad, unified and agile software suite serves 3 in 4 citizens across North America. More information is available at www.centalsquare.com.

7,500
AGENCY CUSTOMERS

3 IN 4
CITIZENS ACROSS
NORTH AMERICA

35 YEARS
IN PUBLIC SECTOR
SOFTWARE



Our mission is to create the broadest, smartest, and most agile software platform to help public service agencies build safer and smarter communities.

911 | Asset Management | CAD | Citizen Engagement | Community Development | Finance | Human Capital Management | Jail | Mobile | Municipal Services | Property Tax | Records | Utilities

WWW.CENTALSQUARE.COM

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: American Rescue Plan Act (ARPA) Funds Discussion and Prioritization	DEPARTMENT: Administration
DATE: August 2, 2022	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL Scott Eisenhauer	VILLAGE ADMINISTRATOR Scott Eisenhauer