



**Rantoul Village Board of Trustees
Regular Board Meeting
October 13, 2020**

1. Call to Order

- (A) Invocation
- (B) Pledge of Allegiance
- (C) Roll Call

2. Approval of Agenda

3. Public Participation

Citizens wishing to address the Village Board with respect to any item of business listed upon the agenda or any matter not appearing on the agenda are asked to complete a public participation form and submit it to the Village Clerk prior to the meeting. Comments will be limited to three minutes for each speaker.

- (A) Recognition of employees: Sgt. Stephanie Barrett, Pat Chamberlin and Chris Houston
- (B) Auditor's presentation by Hope Wheeler, CliftonLarsonAllen, LLP

Section A - Consent Agenda

4. Approval of Consent Agenda by Omnibus Vote

All items under the Consent Agenda are considered to be routine in nature and will be enacted by a single motion and subsequent roll call vote. There will be no separate discussion of these items unless a Village Board member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- (A) Minutes from September 1, 2020 Study Session
- (B) Minutes from September 8, 2020 Board Meeting

5. Approval of Any Items Removed from Consent Agenda

6. Motion to approve Bills and Monthly Financial Reports

Section B - Consideration of Bids, Contracts & Other Expenditures
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- 7.** Motion to approve amendment to Shear Excellence Salon EDA Loan regarding collateral
- 8.** Motion to authorize and approve purchase of two Ford Police Interceptors and associated equipment from Morrow Brother's Ford in the amount of \$99,000.
- 9.** Motion to authorize and approve Demolition Contract with JIMAX Corporation for 320, 324, 328 Illinois Drive - \$32,097.22

10. Motion to authorize and approve a Preliminary Engineering Service Agreement with Millennia Professional Services to complete the design of a S. Murray Road right turn lane - \$18,968.00
11. Motion to authorize and approve a Preliminary Engineering Service Agreement with Millennia Professional Services to complete the design of Broadmeadow Road extended - \$48,137.00
12. Motion to authorize and approve a Change Order #8 in the amount of \$73,723.40 with Byrne & Jones Construction with a contingency fund \$5,000.00 to extend the sanitary sewer from Rantoul Family Sports Complex pump station west to align with Broadmeadow Road extended - Total \$78,723.40.
13. Motion to authorize and approve amending the service agreement with Stark Excavating, Inc. to remove and landfill the excess sludge from the Village of Rantoul Waste Water Treatment Plant (WWTP) - \$86,900.00
14. Motion to authorize and approve a service agreement with Layne Christensen Company to provide materials, equipment and labor to remove, inspect and re-install a new HP submersible pump for Village of Rantoul Well #12 in the amount of \$32,995.00 and a contingency fund of \$2,500.00 is requested for any additional repair needs - Total \$35,455.00

Section C - Consideration of Ordinances & Resolutions
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15. Motion to pass Community Development Resolution No. 298, A RESOLUTION OF THE PRESIDENT AND BOARD OF TRUSTEES APPROVING HOUSING REHABILITATION PROGRAM MANUAL WITH UPDATES
16. Motion to pass Resolution No. 10-20-1312, A RESOLUTION IN SUPPORT FOR THE APPLICATION FOR ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) FUNDS FOR CONSTRUCTION AND ASSOCIATED ENGINEERING FOR MAPEWOOD DRIVE MULTI-USE PATH
17. Motion to pass Resolution No. 10-20-1313, A RESOLUTION AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR ANIMAL CONTROL
18. Motion to pass Resolution No. 10-20-1314, A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT REGARDING EXPANDING SERVICES OF THE RANOTUL TRANSPORTATION SERVICE PROGRAM ("C-CARTS")

Section D - New Business

Section E - Public Announcements

Section F - Closed Session

- 19. Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 1, to consider the employment, compensation, discipline, performance, or dismissal of an employee**

Section G - Adjournment

- 20. Motion to Adjourn**

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Invocation	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Pledge of Allegiance	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Roll Call	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Recognition of employees: Sgt. Stephanie Barrett, Pat Chamberlin and Chris Houston	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Auditor's presentation by Hope Wheeler, CliftonLarsonAllen, LLP	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Minutes from September 1, 2020 Study Session	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. Sept 1	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**Rantoul Village Board of Trustees
Regular Study Session
September 1, 2020
6:00 P.M.**

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL.

A regular Study Session of the Board of Trustees of the Village of Rantoul was held at 6:00 P.M. Mayor Smith called the proceeding to order.

Roll Call

The Village Clerk called the roll, finding the following members physically present:

Mayor Smith, Trustees Hall, Gamel, Wilkerson, Wilson, Johnson and Workman – 7.

The following representatives of Village Departments were also present: Scott Eisenhauer (Absent due to illness), Administrator; Pat Chamberlin, Comptroller; Greg Hazel Public Works Director; Jake McCoy Assistant Public Works Director, Ken Beth, Village Attorney; David Wesner, Village Attorney Associate and Mike Graham, Clerk.

Trustee Johnson moved to approve the Agenda and Trustee Wilkerson seconded the motion. The Clerk Called the roll and the Motion carried **6 – 0**.

Public Participation

Tim Odom spoke about an unprofessional encounter with the Rantoul Police Department.

Loise Haines spoke about the Veteran's Flags Downtown and the wear and tear due to high winds this year.

Debra Sweat spoke about great service on the electric problems in her neighborhood.

John Killeen spoke about the need to raise Elected Public Officials Salaries prior to the Consolidated General Election on April 6, 2021.

Items from the Mayor

- Mayor Smith appointed Crystal Wilson to the Citizens Advisory Committee.
- Mayor Smith indicated that the United States Air Force had hired a contractor to demolish the Minute Man Missile at the intersection of Borman Drive and Route 45 or the West Gate to the former Chanute Air Force Base.

Items from Trustees

None.

Mayor Smith then recognized Ken Beth, Village Attorney who introduced David Wesner as the new associate Attorney to his firm replacing Amanda Riess who had to resign for medical reasons.

Items from the Clerk

- Minutes of Regular Study Session Board Meeting, [August 4, 2020](#).
- Minutes of Regular Board Meeting [August 11, 2020](#).
- Minutes of Special Board Meeting [August 21, 2020](#).
- Mike Graham spoke in general about the filing requirements for the upcoming Consolidated Election on April 6, 2020.

At this point in time Mayor Smith interrupted the Clerk's presentation to recognize Denny Long from the Bank of Rantoul. Mr. Long came up to the desk to announce that the Bank of Rantoul was celebrating their 100th year of doing business in the Village of Rantoul and that the Bank of Rantoul would be donating \$100,000.00 to the Village of Rantoul Family Sports Complex. In addition, Denny Long and his wife were going to donate \$30,000.00 to the Sports Complex. This presentation was supposed to be placed on the Agenda prior to Public Participation, but because of communication problems between the Mayor, Administrator and Deputy Clerk failed to make it on the Agenda in the designated position.

The Clerk, Mike Graham, then continued with a presentation regarding Elected Public Officials Salaries at the Village of Rantoul. Mr. Graham recommended that the Mayor's Salary be raised from \$25,000.00 to \$40,000.00 per year which included the \$4,000.00 stipend for Liquor Commissioner, The Village Clerk's salary be raised from \$7,500.00 to \$8,500.00 per year plus Stipends for Clerk Certifications previously passed by Ordinance No. 2587 in September of 2018 and Trustee's salaries be raised from \$4,800.00 to \$6,000.00 per year. The Clerk, Mike Graham, made a twenty-five-minute presentation as to why he felt the Elected Public Official Salaries needed an increase. Trustee Johnson was not in favor increasing the Salaries at this time, while Trustees Hall and Trustee Gamel said they would have to check with the Human Relations Committee because it would look bad. Mr. Graham indicated that there were two realms to observe. The "Political Realm" would be to kick the can down the road for four more years and do nothing and the "Right Thing to Do Realm" would be to seriously discuss the issue and do the right thing by increasing the Elected Officials Salaries. Trustee Wilkerson agreed with the Clerk but had one modification. Trustee Wilkerson wanted to set the Mayor's Salary at \$32,000.00 with an additional \$4,000.00 stipend for the Liquor Commissioner duties, or a Total of \$36,000.00 per year. Trustees Workman and Wilson agreed with these recommendations.

These items will be taken to the Rantoul Village Board at the Regular Meeting, Tuesday, September 8, 2020 for action and approval.

Items from Administrator

Mayor Smith indicated that the Items from Administrator would be discussed at the October 2020 Study Session since Mr. Eisenhower was ill.

Items from Comptroller

- Approval of Bills and Monthly Reports.

These Items will be taken to the Rantoul Village Board at the Regular Meeting on, Tuesday, September 8, 2020 for consideration and approval.

NOTE FROM RANTOUL VILLAGE CLERK, UNLESS OTHERWISE SPECIFIED BELOW ALL OF THE AGENDA ITEMS WILL BE TAKEN TO THE REGULAR VILLAGE BOARD MEETING, TUESDAY, September 8, 2020.

- Purchase of a 2019 LP SDT [Vacuum Excavator](#) through Vermeer Midwest - \$57,150.00.
- Approve: Contract with Roessler Construction for a new [salt shed](#) - \$99,970.00, Calhoun Super Structure Roof Material - \$30,243.00 with a \$13,000.00 contingency or a total cost of - \$143,213.00.
- Amend Engineering Agreement with Donahue & Associates for the development of Phosphorus [Removal Feasibility Study](#) and Phosphorus Discharge Optimization Plan - \$6,750.00 (Total contract if approved \$24,640.00).
- Amend Engineering agreement with Donahue & Associates for the West [Plant Pretreatment Evaluation](#) - \$9,500.00 (Total of contract if approved \$22,925.00).

There being no further business for the Rantoul Village Board, Mayor Smith declared the Study Session of the Rantoul Village Board adjourned.

MEETING ADJOURNED AT 7:38 P.M

Mike Graham
Village Clerk

APPROVED October 13, 2020

Charles Smith
Village President

ATTEST:

Mike Graham

Village Clerk

I, Mike Graham, Village Clerk of the Village of Rantoul, Illinois do hereby certify that the foregoing minutes are a true and correct copy of the Regular Study Session of the Board of Trustees held September 1, 2020 as the same appears on the records of the Village now in my custody and keeping.

Mike Graham
Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Minutes from September 8, 2020 Board Meeting	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. Sept 8	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**Regular Board Meeting
September 8, 2020
6:00 P.M.**

**LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 SOUTH TANNER, RANTOUL, IL**

A Regular Board Meeting of the Board of Trustees of the Village of Rantoul was held at 6:00 P.M. Mayor Smith called the proceeding to order. Pastor Chris King, United Pentecostal Church, Rantoul led the meeting in prayer, followed by the Pledge of Allegiance.

Roll Call

The Village Clerk called the roll, finding the following members present: Mayor Smith and Trustees, Hall, Gamel, Wilkerson, Wilson, Johnson and Workman – 7.

The following representatives of Village Departments were also present: Scott Eisenhauer, Administrator; Greg Hazel, Public Works Director; Jake McCoy Assistant Public Works Director; Ken Beth, Village Attorney; David Wesner, Village Attorney Associate and Elected Village Clerk Mike Graham.

Approval of Agenda

Trustee Hall moved to approve the agenda for the meeting. Trustee Workman seconded the motion. The Clerk Called the Roll and the motion carried **6 - 0**.

Public Participation

Loise Haines spoke about the Art Murals created by the Rantoul Township High School Art Students.

John Killen spoke about the Elected Public Officials Salaries.

Approval of Consent Agenda

- A) Minutes from Regular Study Session, [August 4, 2020](#)
- B) Minutes from the Regular Board Meeting [August 11, 2020](#)
- C) Minutes from Special Board Meeting [August 21, 2020](#)

Trustee Johnson moved for approval and Trustee Hall seconded the motion.

The Clerk Called the Roll

The motion passed by a Roll Call Vote of **6 – 0**.

“NOTE FROM THE RANTOUL VILLAGE OF CLERK. ALL OF THE AGENDA ITEMS LISTED BELOW CARRIED BY ROLL CALL VOTE OF 6 TO 0. UNLESS OTHERWISE NOTED BELOW.”

Motion to approve Bills and Monthly Financial Reports. Trustee Johnson moved for approval and Trustee Wilson seconded the motion.

Motion to authorize and approve purchase of a 2020 [Vacuum Excavator](#) through Vermeer Midwest (Option A) - \$75,143.50. Trustee Wilson moved for approval and Trustee Johnson seconded the motion.

The Clerk Called the Roll:

AYES: Wilson, Workman, Hall, Gamel and Johnson – 4.
NAYS: Wilkerson – 1.
ABSENT: None – 0.

The Motion carried by a vote of **5 – 1**.

Motion to authorize and approve a contract with Roessler Construction for new [salt shed](#) - \$99,970.00 (Bid of \$151,470.00 with \$51,500.00 credit); purchase of building roof fabric from Calhoun Super Structures - \$30,243.00; and Contingency of \$13,000.00 – Total \$143,213.00. Trustee Wilson moved for approval and Trustee Workman seconded the motion.

Motion to authorize and approve amending Engineering Agreement with Donohue & Associates for the development of Phosphorus Removal [Feasibility Study](#) and Phosphorus Discharge Optimization Plan - \$6,750.00. Trustee Hall moved for approval and Trustee Workman seconded the motion.

Motion to authorize and approve amending Engineering Agreement with Donahue & Associates for the West Plant [Pretreatment Evaluation](#) - \$9,500.00. Trustee Johnson moved for approval and Trustee Wilson seconded the motion.

Motions to pass [Ordinance 2654](#), AN ORDINANCE ADOPTING A SCHEDULE OF COMPENSATION FOR ELECTED OFFICIALS. Trustee Workman moved for approval and Trustee Wilkerson seconded the motion.

The Clerk Called the Roll:

AYES: Workman, Wilkerson, Wilson and Mayor Smith – 4.
NAYS: Hall, Gamel and Johnson – 3.
ABSENT: None- 0.

The motions carried by a roll call vote of **4 – 3**.

Adjournment:

Trustee Hall moved to adjourn the meeting and Trustee Wilkerson seconded the motion.

The Rantoul Village Board adjourned the Regular Meeting at 6:21 P.M.

Mike Graham, Clerk

Approved October 13, 2020

Charles Smith
Village President

ATTEST:

I, Mike Graham, Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the forgoing minutes are a true and correct copy of the Regular Meeting of the Board of Trustees held September 8, 2020 as the same appears on the records of the Village now in my custody and keeping.

Mike Graham, Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to approve amendment to Shear Excellence Salon EDA Loan regarding collateral	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. Shear Excellence	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR



Scott Eisenhauer
Village Administrator

333 S. Tanner Street
Rantoul, IL 61866

Phone 217.892.6801

To: Board of Trustees
Fr: Scott Eisenhauer
Re: Shear Excellence Salon
Dt: 16 September 2020

Borrower: Shear Excellence Salon
Loan Amount: \$500,000
Term: 10 years
Rate: 0%
Monthly Payment: \$ 4,166.67
Collateral: structure at 417 South Century Boulevard
Jobs Retained/Created: 12 jobs retained, 40 jobs created

Shear Excellence Salon is requesting an EDA loan of \$500,000 for the purpose of acquiring and renovating an existing vacant structure within Rantoul. Shear Excellence Salon was established in 2015, and is currently owned by Bridget and Ariel Rogers. They moved once after outgrowing the structure they were in, and rehabilitated an empty, decaying building “turning it into a beautiful and successful piece of Rantoul”. Their goals are to do the same with a currently vacant structure at 417 South Century Boulevard in Rantoul. It was stated in their application they “currently pull a large clientele from not only Rantoul, but from other surrounding communities and towns” resulting in more money spent throughout the community. In response to the large number of additional jobs being created, they “plan to add more salon stations, spa rooms, and services” noting it will create more revenue and job opportunities for the community as well. The plans also call for adding a “clothing boutique” at their new location.

Cash Flow: Even with a business closure for three months of 2020, their retail revenue was up, while service revenue, while decreased, remained better than expected. They anticipate ending the current year at or slightly above revenue of a year ago, with an increase next year of 28% in service revenue and 16% retail, followed by the next year at 28% growth in service revenue and 17% retail. The business, nor any of its principles, owe money to the Village of Rantoul.

Collateral: The collateral being noted is the building they will purchase at 417 South Century Boulevard.

While this application in-part has been approved by the Committee and the Board of Trustees previously, it is being re-submitted due to the change in location of the future business, and the collateral. The EDA Committee voted unanimously to recommend APPROVAL of this request, pending presentation of all receipts to identify work completed by monies from the loan.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to authorize and approve purchase of two Ford Police Interceptors and associated equipment from Morrow Brother's Ford in the amount of \$99,000.	DEPARTMENT: Police Department
DATE: October 13, 2020	AMOUNT: \$99,000
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

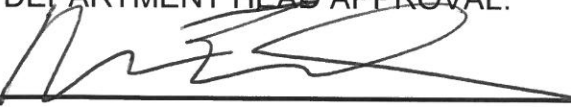
AGENDA ITEM

ITEM: Motion to authorize and approve Demolition Contract with JIMAX Corporation for 320, 324, 328 Illinois Drive - \$32,097.22	DEPARTMENT: Community Development
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. BoardMemo_IllinoisDrDemo 2. BID TAB FORM Updated 3. Demolition Contract 320 324 328 Illinois Dr-SignedbyJIMAX	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

BOARD OF TRUSTEES
VILLAGE OF RANTOUL

AGENDA ITEM

PAGE 1 of 1

ITEM: Demolition of 320, 324 & 328 Illinois Dr	DEPARTMENT: Community Development
AGENDA SECTION:	AMOUNT: \$32,097.22
ATTACHMENTS: () ORDINANCE () RESOLUTION (X) OTHER (See Summary Highlights) () SUPPORTING DOCUMENTS	DATE: October 6, 2020
SUMMARY HIGHLIGHTS: This item provides for the demolition of the Village owned vacant houses at 320, 324 and 328 Illinois Dr. These houses were previously acquired by the Village with the intent to demolish the structures on these properties. The project was advertised and bids were received and opened on September 10, 2020 at 2 pm. The apparent low bid was provided by Meuser Construction & Excavation Inc. (\$19,000). However, Meuser's bid did not have the requested bid bond and thus was rejected for its incompleteness. The next lowest bid was provided by JIMAX Corporation (\$32,097.22) and that bid met all requirements and thus it is recommended that the JIMAX Corporation bid be accepted. A copy of the bid tabulation is attached for reference. The funding for this demolition comes from Community Development Block Grant funds from the 2015 Program Year. Demolition would begin within 30 days of approval and be completed by the end of the year.	
RECOMMENDED ACTION: Authorize the awarding of a contract to JIMAX Corporation in the amount of \$32,097.22 for the demolition of the vacant houses at 320, 324, and 328 Illinois Dr.	
DEPARTMENT HEAD APPROVAL: 	VILLAGE ADMINISTRATOR:
AGENDA PAGE NUMBER:	

BID OPENING TABULATION SUMMARY**PROJECT: DEMOLITION 320, 324, AND 328 ILLINOIS**

VRNTL-21-B-02

OWNER: Village of Rantoul

DEPARTMENT: COMMUNITY DEVELOPMENT

BID DATE: SEPTEMBER 10, 2020

	BIDDER	BASE BID	ACKNOWLEDGE ADDENDUM	BID BOND	INSURANCE CERTIFICATE
1	Martin Bros Logistics LLC	\$46,140.00	No	5% of bid	Yes
2	JIMAX Corp.	\$32,097.22	Yes	10% of bid	Yes
3	Ezell Excavating Inc.	\$50,900.00	Yes	10% of bid	Yes
4	S. Shafer Excavating Inc.	\$56,350.00	Yes	10% of bid	Yes
5	Meuser Construction & Excavation, Inc.	\$19,000.00	No	5% of bid	Yes
6	Dirtworks Trucking & Excavating	\$44,121.00	Yes	10% of bid	Yes
7	Duce Construction Company	\$82,000.00	Yes	10% of bid	Yes
8	Mid Illinois Concrete & Excavation Inc.	\$61,070.00	No	10% of bid	Yes
9					
10					

**CONTRACT
DEMOLITION OF 320, 324, 328 ILLINOIS DR IN RANTOUL, ILLINOIS 61866
VRTNL-21-B-02**

**BY AND BETWEEN THE

VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS**

AND

JIMAX CORPORATION

DATED AS OF

OCTOBER 13, 2020

DEMOLITION CONTRACT
320, 324 & 328 ILLINOIS DR

THIS DEMOLITION CONTRACT (this “**Contract**”) is made and entered into as of but actually executed by the parties on the dates respectively set forth to the left of their signatures below, by and between the Village of Rantoul, Champaign County, Illinois, an Illinois municipal corporation (the “**Village**”) and JIMAX Corporation (the “**Contractor**”).

WHEREAS, the Village has made an Invitation for Bids (**320, 324, 328 ILLINOIS DR, RANTOUL, IL** dated August 26, 2020 (the “**IFB**”) under and by which bids were invited to provide any and all demolition work, including any related labor, parts, materials, supplies and equipment in connection with the **320, 324, 328 Illinois Dr Demolition Project** (the “**Project**”); and

WHEREAS, the Contractor submitted a Bid Form dated September 9, 2020 (the “**Bid**”) under and by which the Contractor proposed to perform all demolition work required to be performed under the Contract Documents (as defined below) in connection with the Project; and

WHEREAS, the Village has determined that it is necessary and in the best interests of the Village that it enter into this Contract in order that the Contractor may provide such demolition work for and on behalf of the Village in connection with the Project.

NOW, THEREFORE, in consideration of the mutual promises, covenants, conditions, obligations and agreements herein contained, the Village and the Contractor hereby mutually covenant and agree as follows:

Section 1. The Demolition Work. The Contractor agrees to perform and/or furnish any and all demolition work, including any and all labor, parts, materials, supplies and equipment required to be performed and/or furnished under the Contract Documents (as defined below), including the submission of any and all documents, instruments and certificates required to be submitted thereunder (collectively, the “**Work**”). In material part, such Work is more particularly specified under the Scope of Work (as defined in Section 2 of this Contract below).

Section 2. Contract Documents. Incorporated into and made a part of this Contract to the same extent as if fully set forth herein, and referred to jointly together with this Contract, are the following documents (collectively, the “**Contract Documents**”):

- (a) The Scopes of Work for the Project attached to the IFB as Attachment 1, (the “**Scope of Work**”);
- (b) The GENERAL TERMS AND CONDITIONS (DEMOLITION CONTRACT) (the “**General Terms and Conditions**”);
- (c) The Bid Form of the Contractor dated September 9, 2020 (the “**Bid**”).

The Contract Documents, together with any Change Orders to the Scope of Work subsequently ordered by the Village under and pursuant to the Contract Documents, shall constitute the entire agreement between the Village and the Contractor. There are no covenants, promises, agreements, conditions or understandings, either oral or written, between the Village and the Contractor other than as set forth in the Contract Documents. The Contract Documents are intended to be

complementary and any requirement or obligation under any one of them shall, to the extent applicable, be construed to be a requirement or obligation under all. The provisions of each of the Contract Documents are therefore further intended to be construed together in such a manner as to give full effect to each in the context of application, but in the event of any irreconcilable conflict between or among any of the provisions of the Contract Documents, the provisions of each of the following Contract Documents, in the order named below, shall prevail:

- (a) The Scope of Work;
- (b) This Contract;
- (c) The General Terms and Conditions; and
- (d) The Bid Form.

Section 3. Prevailing Rate of Hourly Wages. The Contractor shall pay as and to the extent required by the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) not less than the prevailing rate of hourly wages to all laborers, workers and mechanics employed by the Contractor or any subcontractor in connection with the Work. As required by such Prevailing Wage Act, the most recently revised prevailing rate of hourly wages, as determined by the Department of Labor of the State of Illinois, is attached to this Contract as notice to the Contractor of such revised rates. Contractor will comply with all requirements of the State of Illinois prevailing wage act.

Section 4. Contract Term. The Work under this Contract shall be commenced within thirty (30) calendar days after this Contract has been executed by the Village and shall continue until completed within a period not greater than sixty (60) calendar days thereafter, subject to any modifications or earlier termination as provided for in the Contract Documents (the “**Contract Term**”). The Contract Documents shall be and remain in full force and effect for the full period of the Contract Term and thereafter until the Village determines that all requirements and conditions of the Contract Documents have been met and that the Work is deemed complete. No Work shall be deemed complete unless and until it is accepted by the Village.

Section 5. Contract Amount. The Village shall pay to the Contractor, as full and complete consideration for the Contractor’s satisfactory performance of all of its obligations under the Contract Documents, except as may otherwise be specifically provided therein, a total [not to exceed] amount of **thirty two thousand ninety seven dollars and twenty two cents (\$32,097.22)** for all completed Work provided by the Contractor during the Contract Term, subject to the terms and conditions of the Contract Documents.

Section 6. Payment. After complete performance of the Work in accordance with all applicable provisions of the Contract Documents and upon an invoice submitted by the Contractor to the Village for such completed Work, the Village shall pay the Contractor the amount of such invoice as does not exceed the Contract Amount. Such invoice shall be in such form and detail as may be required by the Village and shall be accompanied by waivers of liens or the equivalent from all suppliers and subcontractors, if any. Such amount shall be paid by the Village within thirty (30) calendar days of the date submitted to the Village by the Contractor, provided, however, that the Village may withhold from such amount a sufficient amount of payment otherwise due to cover any or all of the following:

- (a) any defective Work not otherwise remedied by the Contractor;
- (b) any claim arising in or from the performance of the Work by the Contractor under the Contract Documents; or
- (c) any failure of the Contractor to make any proper payment in connection with the Work to any of the Contractor's laborers, workers, mechanics, suppliers or subcontractors.

Section 7. Performance and Payment Bond. At the time of the execution and delivery of this Contract, the Contractor shall submit both a Performance Bond and a Labor and Material Payment Bond or a combined Performance and Payment Bond in favor of the Village. The Contractor shall not commence any of the Work under the Contract Documents until such bond(s) have been approved by the Village. Such bond(s) shall cover such performance of the Work, including any related services, and all labor, parts, materials, supplies and equipment for the Work as described in the Contract Documents, whether by the Contractor or by any subcontractor. Such bond(s) shall remain in full force and effect for the duration of the Contract Term and thereafter as required by the Contract Documents. Such performance and payment bond(s) shall be conditioned on the full and faithful performance by the Contractor under the Contract Documents and shall be in an amount not less than 100% of the Contract Amount. Should the Contractor fail to perform as required by the Contract Documents or to pay for any services, labor, parts, materials, supplies or equipment in connection with the Work, the Village may draw upon such performance and payment bond(s) to the extent necessary to complete the Work and compensate the Village for any reasonable costs and expenses, including attorney fees, incurred by the Village in connection therewith.

Section 8. Minimum Insurance Requirements. The Contractor and any of its subcontractors may not commence any Work under the Contract Documents until the Contractor and any such subcontractors have obtained and paid for all such insurance as may be required under and pursuant to such sections, and until such insurance has been approved by the Village. The types of insurance coverages and the amounts thereof (denoted in minimum amounts) under the Contract Documents (the "**Minimum Insurance Requirements**") are attached to this Contract and made part hereof:

Section 9. Training and employment opportunities/contracts for work on Contractor Project. The contractor agrees to comply with Section 3 of the Housing and Urban Development Act of 1968, as amended, which requires that to the greatest extent feasible, opportunities for training and employment be given to lower-income residents of Champaign County and contracts for work in connection with the Contractor Project be awarded to eligible business concerns which are located in, or owned in substantial part by, persons residing in Champaign County.

Section 10. Notices. All notices, or other communications under or in respect of the Contract Documents, shall be in writing and shall be deemed to have been given when the same are: (i) deposited in the United States mail and sent by registered or certified mail, postage prepaid, return receipt requested; (ii) personally delivered; (iii) deposited with a nationally-recognized carrier for next day delivery, delivery charge prepaid; or (iv) telecopied; in each case, to the Village and the Contractor at their respective addresses (or at such other address as each may designate by written notice to the other), as follows:

If to the Village: Village of Rantoul
Municipal Building
333 South Tanner Street
Rantoul, IL 61866
Attn: Comptroller
Tel: (217) 892-6850

If to the Contractor: JIMAX Corporation
3545 Jimax Way
Peoria, IL 61605
Attn: Jerry Kosner
Tel: (630) 531-0271

Section 11. Effective Date. This Contract and the related Contract Documents shall become effective upon respective execution and delivery of this Contract by both the Village and the Contractor.

IN WITNESS WHEREOF, on the dates set forth to the left of their respective signatures, the parties hereto have executed or have caused this Contract to be executed by proper officers duly authorized to execute the same in two (2) or more duplicate originals or counterparts, as the case may be, any one of which shall be deemed an original of this Contract.

VILLAGE:
VILLAGE OF RANTOUL,
CHAMPAIGN COUNTY, ILLINOIS

By: _____
Charles R. Smith, Mayor

Dated: _____

ATTEST:

Mike Graham, Its Village Clerk

Dated: _____

CONTRACTOR:



JIMAX Corporation

James Kosner- President

Dated: 09-21-2020 _____

MINIMUM INSURANCE REQUIREMENTS

1. Comprehensive General Liability (including Premises-Operations; Independent Contractors' Protective; Products and Completed Operations; Board Form Property Damage):

- | | | |
|----|---|--|
| a. | Bodily Injury: | |
| | \$1,000,000.00 | Each Occurrence |
| | \$1,000,000.00 | Aggregate, Products and Completed Operations |
| b. | Property Damage: | |
| | \$500,000.00 | Each Occurrence |
| | \$500,000.00 | Aggregate |
| c. | Contractual Liability (Hold Harmless Coverage): | |
| 1. | Bodily Injury: | |
| | \$1,000,000.00 | Each Occurrence |
| 2. | Property Damage: | |
| | \$500,000.00 | Each Occurrence |
| | \$500,000.00 | Aggregate |
| d. | Personal Injury, with Employment Exclusion deleted: | |
| | \$1,000,000.00 | Aggregate |

2. Comprehensive Automobile Liability (including owned, non-owned and hired):

- | | | |
|----|--|------------------------------|
| a. | Bodily Injury:
\$1,000,000.00
\$1,000,000.00 | Each Person
Each Accident |
| b. | Property Damage:
\$500,000.00 | Each Occurrence |

3. Workers' Compensation:

- | | | |
|----|---|----------------|
| a. | State: Illinois | Statutory |
| b. | Employer's Liability: | \$500,000 |
| c. | Benefits Required by Union labor contracts: | As applicable |
| 4. | Umbrella Liability: | \$1,000,000.00 |

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to authorize and approve a Preliminary Engineering Service Agreement with Millennia Professional Services to complete the design of a S. Murray Road right turn lane - \$18,968.00	DEPARTMENT: Public Works
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. Murray Rd Right Turn Lane	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

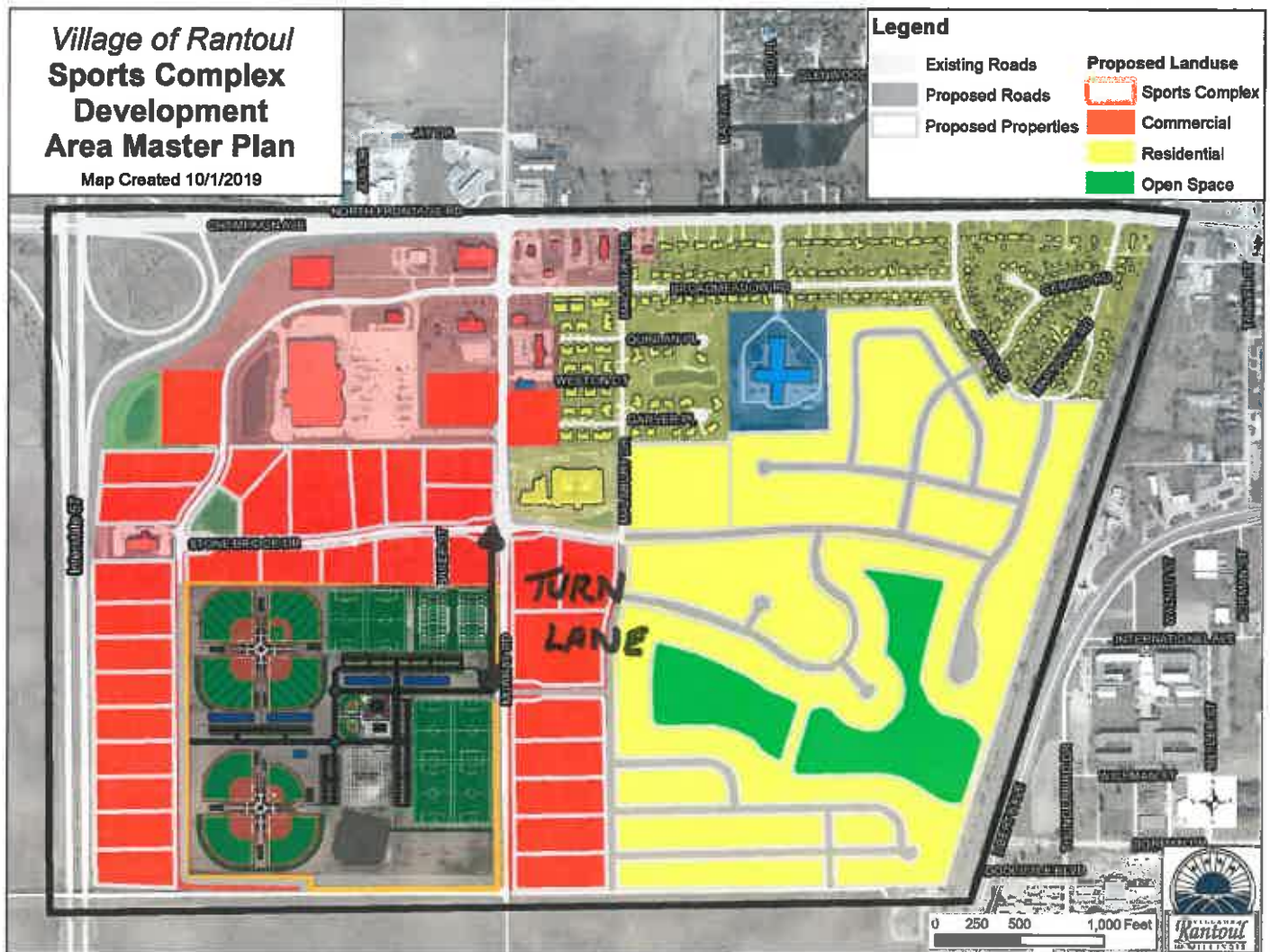
AGENDA ITEM		PAGE	OF
ITEM: Preliminary Engineering of S. Murray Road Right Turn Lane – Millennia Professional Services	DEPARTMENT: Public Works		
AGENDA SECTION:	PROJECT AMOUNT: \$18,968.00		
ATTACHMENTS: (X) OTHER (See Summary Highlights) (X) SUPPORTING DOCUMENTS	DATE: September 22, 2020		
SUMMARY HIGHLIGHTS: This Agenda Item provides for a Preliminary Engineering Service Agreement with Millennia Professional Services to design the widening of south bound Murray Road with a right turn lane. The project would extend from Stone Bridge Drive to the Village of Rantoul Family Sports Complex's east entrance. Millennia's involvement with the Rantoul Family Sports Complex's design allows this firm to utilize their experience to initiate and accelerate the design process. In reviewing the anticipated traffic flow into the Sports Complex, it is believed that establishing a dedicated turn lane will provide safer entry into the facility while allowing local traffic to continue to flow southward. The proposed contract is attached for review and is in the amount of \$18,968.00.			
RECOMMENDED ACTION: Authorize the approval of a Preliminary Engineering Service Agreement with Millennia Professional Services in the amount of \$18,968.00 to complete the design of a S. Murray Road right turn lane.			
DEPARTMENT HEAD APPROVAL: Jacob D. McCoy, P.E. G. Gregory Hazel, P.E. 		VILLAGE ADMINISTRATOR:	
AGENDA PAGE NUMBER:			

ECONOMIC DEVELOPMENT OPPORTUNITIES & IMPACTS



The Sports Complex is an anchor for the area and will drive development of property adjacent to the Complex due to demand for Retail, Service and Lodging needs of Sports Complex visitors.

- 82 acres of available Commercial Property adjacent to the Sports Complex
- 150 acres of available Residential Property near the Sports Complex
- Marketing and branding opportunity for the entire community via proximity to Interstate 57 and 27,000 vehicles passing by per day
- Quality of life enhancement available to and accessible to the entire community





Champaign County GIS Consortium | Village of

300ft

1,029,085 838 1,323,108.80% Per

Municipality Rantoul, IL	LOCAL AGENCY	 Illinois Department of Transportation Preliminary/Construction Engineering Services Agreement For Motor Fuel Tax Funds	CONSULTANT	Name Millennia Professional Services
Township N/A				Address 850 North Main Street
County Champaign				City Morton
Section N/A				State IL

THIS AGREEMENT is made and entered into this _____ day of _____, 2020 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above PROJECT. ~~Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.~~

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director Division of Highways, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LA in immediate charge of the engineering details of the PROJECT
Contractor	Company or Companies to which the construction contract was awarded

Section Description

Name Murray Road Route N/A Length 0.20 miles Structure No. N/A

Termini Family Sports Complex Entrance to south and Stone Bridge Drive to north

Description

Widen south bound Murray Road with right turn lane constructed with concrete pavement, new curb and gutter, and storm sewers. Connect sidewalk from Stone Bridge Drive to park sidewalk, and modify Sports Complex lake outlet structure to incorporate pavement widening.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA in connection with the proposed improvement herein before described, and checked below:
 - a. ☒ Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
 - b. ☐ Make stream and flood plain hydraulic surveys and gather high water data and flood histories for the preparation of detailed bridge plans.
 - c. ☐ Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. ☐ Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.

- e. ☐ Prepare Army Corps of Engineers Permit, Division of Water Resources Permit, Bridge waterway sketch and/or Channel Change sketch, Utility plan and locations and Railroad Crossing work agreements.
- f. ☐ Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.

NOTE Four copies to be submitted to the Regional Engineer

- g. ☒ Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
- h. ☒ Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.
- i. ☒ Assist the LA in the receipt and evaluation of proposals and the awarding of the construction contract.
- j. ☐ Furnish or cause to be furnished:
 - (1) Proportioning and testing of concrete mixtures in accordance with the "Manual of Instructions for Concrete Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT and promptly submit reports on forms prepared by said Bureau.
 - (2) Proportioning and testing of bituminous mixtures (including extracting test) in accordance with the "Manual of Instructions for Bituminous Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT, and promptly submit reports on forms prepared by said Bureau.
 - (3) All compaction tests as required by the specifications and report promptly the same on forms prepared by the Bureau of Materials and Physical Research.
 - (4) Quality and sieve analyses on local aggregates to see that they comply with the specifications contained in the contract.
 - (5) Inspection of all materials when inspection is not provided at the sources by the Bureau of Materials and Physical Research, of the DEPARTMENT and submit inspection reports to the LA and the DEPARTMENT in accordance with the policies of the said DEPARTMENT.
- k. ☐ Furnish or cause to be furnished
 - (1) A resident construction supervisor, inspectors, and other technical personnel to perform the following work: (The number of such inspectors and other technical personnel required shall be subject to the approval of the LA.)
 - a. Continuous observation of the work and the contractor's operations for compliance with the plans and specifications as construction proceeds, but the ENGINEER does not guarantee the performance of the contract by the contractor.
 - b. Establishment and setting of lines and grades.
 - c. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
 - d. Supervision of inspectors, proportioning engineers and other technical personnel and the taking and submitting of material samples.
 - e. Revision of contract drawings to reflect as built conditions.
 - f. Preparation and submission to the LA in the required form and number of copies, all partial and final payment estimates, change orders, records and reports required by the LA and the DEPARTMENT.

NOTE: *When Federal funds are used for construction and the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor, the ENGINEER is required to be prequalified with the STATE in Construction Inspection. The onsite resident construction supervisor and project inspectors shall possess valid Documentation of Contract Quantities certification.*

2. That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to this agreement will be in accordance with the current standard specifications and policies of the DEPARTMENT, it being understood that all such reports, plats, plans and drafts shall before being finally accepted, be subject to approval by the LA and the said DEPARTMENT.
3. To attend conferences at any reasonable time when requested to do so by the LA or representatives of the DEPARTMENT.
4. In the event plans, surveys or construction staking are found to be in error during the construction of the PROJECT and revisions of the plans or survey or construction staking corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the contractor.
5. The basic survey notes and sketches, charts, computations and other data prepared or obtained by the ENGINEER pursuant to this agreement will be made available upon request to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
6. To make such changes in working plans, including all necessary preliminary surveys and investigations, as may be required after the award of the construction contract and during the construction of the improvement.
7. That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.
8. To submit, upon request by the LA or the DEPARTMENT a list of the personnel and the equipment he/she proposes to use in fulfilling the requirements of this AGREEMENT.

The LA Agrees,

1. To pay the Engineer as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
 - a ☒ A sum of money equal to \$18,968 percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT. See attached scope and man-hour spreadsheets.
 - b ☐ A sum of money equal to the percentage of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j and 1k of THE ENGINEER AGREES ~~at the hourly rates stipulated below for personnel assigned to this PROJECT as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1b, 1c, 1d, 1e, 1f, 1j and 1k of THE ENGINEER AGREES. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to ENGINEER" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm including the Principal Engineer perform routine services that should normally be performed by lesser salaried personnel, the wage rate billed for such services shall be commensurate with the work performed. to utilize ENGINEER's standard hourly rates.~~

**Grade Classification
of Employee**

Hourly Rate

Principal Engineer
Resident Construction Supervisor
Chief of Party
Instrument Man
Rodmen
Inspectors

The hourly rates itemized above shall be effective the date the parties, hereunto entering this AGREEMENT, have affixed their hands and seals and shall remain in effect until 12/31/2020. In event the services of the ENGINEER extend beyond 12/31/2020, the hourly rates will be adjusted yearly by addendum to this AGREEMENT to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time.

3. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed, ~~in accordance with the following schedule:~~
- a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee based on the above fee schedule and the approved estimate of cost.~~
 - b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee (excluding any fees paragraphs 1j and 1k of the ENGINEER AGREES), based on the above fee schedule and the awarded contract cost, less any previous payment.~~
 - c. ~~Upon completion of the construction of the improvement, 90 percent of the fee due for services stipulated in paragraphs 1j and 1k.~~
 - d. ~~Upon completion of all final reports required by the LA and the DEPARTMENT and acceptance of the improvement by the DEPARTMENT, 100 percent of the total fees due under this AGREEMENT, less any amounts previously paid.~~

~~By mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~

4. That should the improvements be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a and 1g, and prior to the completion of such services the LA shall reimburse the ENGINEER for his actual costs plus _____ percent incurred up to the time he is notified in writing of such abandonment "actual cost" being defined as material costs plus actual payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost.
5. That should the LA require changes in any of the detailed plans, specifications or estimates (except for those required pursuant to paragraph 4 of THE ENGINEER AGREES) after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus _____ percent ~~to cover profit, overhead and readiness to serve~~ "actual cost" being defined as in paragraph 4 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans.
6. That should the LA extend completion of the improvement beyond the time limit given in the contract, the LA will pay the ENGINEER, in addition to the fees provided herein, his actual cost incurred beyond such time limit - "actual cost" being defined as in paragraph 4 above.
7. ~~To submit approved forms BC 775 and BC 776 with this AGREEMENT when federal funds are used for construction.~~

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the

ENGINEER one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, specifications, partial and completed estimates and data if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under the AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized offices.

Executed by the LA:

Village of Rantoul of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____

Mayor and Village Council

Clerk

By _____

(Seal)

Title: _____

Executed by the ENGINEER:

Millennia Professional Services of Illinois

850 North Main Street

ATTEST:

Morton, IL 61550

By Gary R. Hoelscher

Michael J. Rosborg

Title: Gary R. Hoelscher, P.E. - Director

Title: Michael J. Rosborg, P.E. - Project Manager

Approved

Date

Department of Transportation

Regional Engineer

PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME
PRIME/SUPPLEMENT
Prepared By

Millennia Professional Svcs.
Prime
Michael J. Rosborg

DATE 09/18/20
PTB-ITEM# 197-000

OVERHEAD RATE 138.90%
COMPLEXITY FACTOR 0
% OF RAISE 2%

CONTRACT TERM 12 MONTHS
START DATE 10/1/2020
RAISE DATE 2/1/2021

END DATE 9/30/2021

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	10/1/2020	2/1/2021	4	33.33%
1	2/2/2021	10/1/2021	8	68.00%

The total escalation = 1.33%

PAYROLL RATES
FIRM NAME Millennium Professional Svcs. DATE 09/18/20
PRIME/SUPPLEMENT Prime
PTB-ITEM # 197-000

1.33%

ESCALATION FACTOR

Note: Rates should be capped on the AVG 1 tab as necessary

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Senior Project Manager	\$68.29	\$69.20
Project Manager	\$46.76	\$47.38
Senior Project Engineer	\$78.00	\$79.04
Project Engineer	\$39.70	\$40.23
Engineer II	\$32.63	\$33.07
Engineer I	\$23.53	\$23.84
Geologist II	\$26.00	\$26.35
Technician V	\$45.48	\$46.09
Technician IV	\$37.97	\$38.48
Technician III	\$31.22	\$31.64
Technician II	\$24.15	\$24.47
Technician I	\$19.00	\$19.25
Administrator	\$31.30	\$31.72

COST PLUS FIXED FEE
COST ESTIMATE OF CONSULTANT SERVICES

FIRM	Millennia Professional Svcs.	DATE	09/18/20
PTB-ITEM #	197-000	OVERHEAD RATE	138.90%
PRIME/SUPPLEMENT	Prime	COMPLEXITY FACTOR	0

[illegible]

AVERAGE HOURLY PROJECT RATES

FIRM **Millennia Professional Svcs.**

PTB-ITEM#

197-000

PRIME/SUPPLEMENT

Millennia Professional Svcs.

197-000

DATE 09/18/20

SHEET

1 OF 5

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Field Surveys			Prel. Road Design			Drainage Study			Final Plans / Drawings			Special Provisions / Docs		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Senior Project Manager Project Manager Senior Project Engineer Project Engineer Engineer II Engineer I Geologist II Technician V Technician IV Technician III Technician II Technician I Administrator	69.20	18.0	10.59%	7.33															
	47.38	47.0	27.65%	13.10	2	25.00%	11.85	2	13.79%	9.54	2	9.09%	6.29	4	4.15%	2.87			
	75.00	0.0																	
	40.23	0.0																	
	33.07	43.0	25.29%	8.36				0.5	3.45%	1.14	13	59.09%	19.54	23.5	24.35%	8.05	6	50.00%	16.53
	23.84	0.0																	
	26.35	0.0																	
	46.09	4.0	2.35%	1.08	4	50.00%	23.04												
	38.48	29.0	17.06%	6.56				4	27.59%	10.61				25	25.91%	9.97			
	31.64	0.0																	
24.47	29.0	17.06%	4.17	2	25.00%	6.12	2	13.79%	3.38				25	25.91%	6.34				
19.25	0.0																		
31.72	0.0																		
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AVERAGE HOURLY PROJECT RATES

Millennia Professional Svcs.

FIRM

PTB-ITEM#

197-000

PRIME/SUPPLEMENT

Prime

DATE _____

09/18/20

SHEET

2

30

[illegible]

TODAY'S DATE: 9/18/2020

J.S. = Job Specific

PHASE II ~ STAFF-HOUR ESTIMATE (DRAINAGE DESIGN AND PLANS)Construction FY: 2021

Contract No: _____

Job No: _____

Type of Work: Phase IIRoute: Murray Road Lane Widening

Section: _____

County: ChampaignLocation: Sports Complex Entrance to Stone Bridge Drive

Item	Hours	Remarks
DESIGN AND PLANS		
I. Field Surveys		
a. Pick-up Topo	8.0	Murray Road right-of-way / as-built existing Park storm sewers.
II. Preliminary Road Design		
a. Develop design criteria/data collection	1.0	Complete Right Turn Lane Justification Nomograph
b. Establish existing and proposed typical sections	1.0	
c. Establish existing cross sections locations	0.0	N/A
d. Establish horizontal alignment	1.0	
e. Review horizontal utility conflicts	1.0	
f. Establish centerline profile	1.0	
g. Establish intersection grades	1.0	
h. Design entrance/driveway grades	0.0	N/A
i. Pavement design and analysis	0.0	Anticipate Matching existing pavement
j. Benchmarks/control points	0.5	
k. Cut existing cross sections	2.0	
l. Set proposed roadway template	2.0	
m. Set and label new right-of-way from plat by others	0.0	N/A
n. Pre-final plans w/ plan-in-hand field review w/ city	8.0	
III. Drainage Study		
a. Verify Existing Drainage Patterns and Watersheds for Detention	0.0	N/A
b. Preliminary Drainage Design	4.0	Enclosed System
c. Outlet Evaluation/Erosion Protection Design	4.0	
d. Calculate pavement encroachment / Inlet locations	4.0	
e. Design combined detention for West Lot Development	0.0	N/A
f. Design proposed storm sewer system	8.0	Approximately 900-feet
g. Design storm sewer discharge points / energy control	0.0	
IV. Final Plans and Drawings		
a. Cover Sheet		
Location map/Project Limits	0.5	
Index of Sheets	0.5	
b. General Notes/Standards Sheet		
List of IDOT Standards/ Legend	0.5	
List of standard drawings	0.5	
c. Typical Sections - Urban		1 Sheet
Existing typical sections	0.0	N/A
Proposed typical sections	1.0	
Typical driveway details	0.0	N/A
d. Quantities and Schedules		2 Sheets
List of Pay Items and Codes	2.0	
Roadway Pavement Schedule and Quantities	2.0	
Driveway Pavement Schedule and Quantities	0.0	N/A
Removal/Demolition Schedules and Quantities	2.0	
Earthwork Schedule and Quantities	2.0	
Signage Schedule and Quantities	1.0	
Storm Sewer Schedule and Quantities	3.0	
Miscellaneous Schedules and Quantities	1.0	
e. Demolition/Removal Plans		1"=50', 1 Sheet
Murray Road - 900-feet	2.0	
f. Mainline Tie Points and Geometric Layout		1 Sheet
Alignment	4.0	
Ties	3.0	
Benchmarks	1.0	
g. Plan/Profile		1" = 20', 2 sheets
Murray Road - 900-feet	13.0	

PHASE II ~ STAFF-HOUR ESTIMATE (DRAINAGE DESIGN AND PLANS)

Construction FY: 2021

Contract No: _____

Job No: _____

Type of Work: Phase II

Route: Murray Road Lane Widening

Section: _____

County: Champaign

Location: Sports Complex Entrance to Stone Bridge Drive

Item	Hours	Notes
h. Storm Sewer Sheets		1" = 20' (2 sheets)
Incorporate into plan sheets	4.0	
Profiles	6.0	
i. Erosion Control Plans		1 Sheet
General notes, standards and details	3.0	
Plan sheets	3.0	2 Sheets
j. Traffic Control Plans		1 Sheet
General notes, standards and details (Perm.)	4.0	
Stage 1	5.5	1" = 50', 1 sheet
k. Permanent Paving Marking		1 Sheet
Stage 1	4.0	1" = 50', 1 sheet
l. Intersection Layout and Warping Plans		1" = 10', 1 sheet
1 Intersection	6.0	
m. Miscellaneous Details		1 Sheet
Storm Sewer/Drainage	2.0	
Miscellaneous details		N/A
n. Cross Sections		
Mainline	10.0	900'/50' = 18 sections (4 sheets)
Side roads - Park East Access	3.0	
o. Pre-Final Submittal to Village	1.0	
p. Revise Plans per City Comments	1.5	
V. Special Provisions and Front End Documents		
a. Special Provisions	8.0	
a. Estimate of Time	2.0	
a. Estimate of Cost	2.0	
VI. Quality Assurance (QA/QC)		
a. Plans / Drawings	6.0	
a. Special Provisions	2.0	
VII. Admin / Project Management		
a. Village Coordination during design effort	0.5	
b. Miscellaneous Administration	0.5	
c. Coordination Meetings	5.0	
d. Project Management	0.5	
e. Bid Questions / RFFs	0.5	
f. Bid Tab, Check Pricing, Recommendation Letter	0.5	
TOTAL	178.0	

Name of Consultant: Millennia Professional Services

Date of Estimate: September 18, 2020

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to authorize and approve a Preliminary Engineering Service Agreement with Millennia Professional Services to complete the design of Broadmeadow Road extended - \$48,137.00	DEPARTMENT: Public Works
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. Broadmeadow Rd extended	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

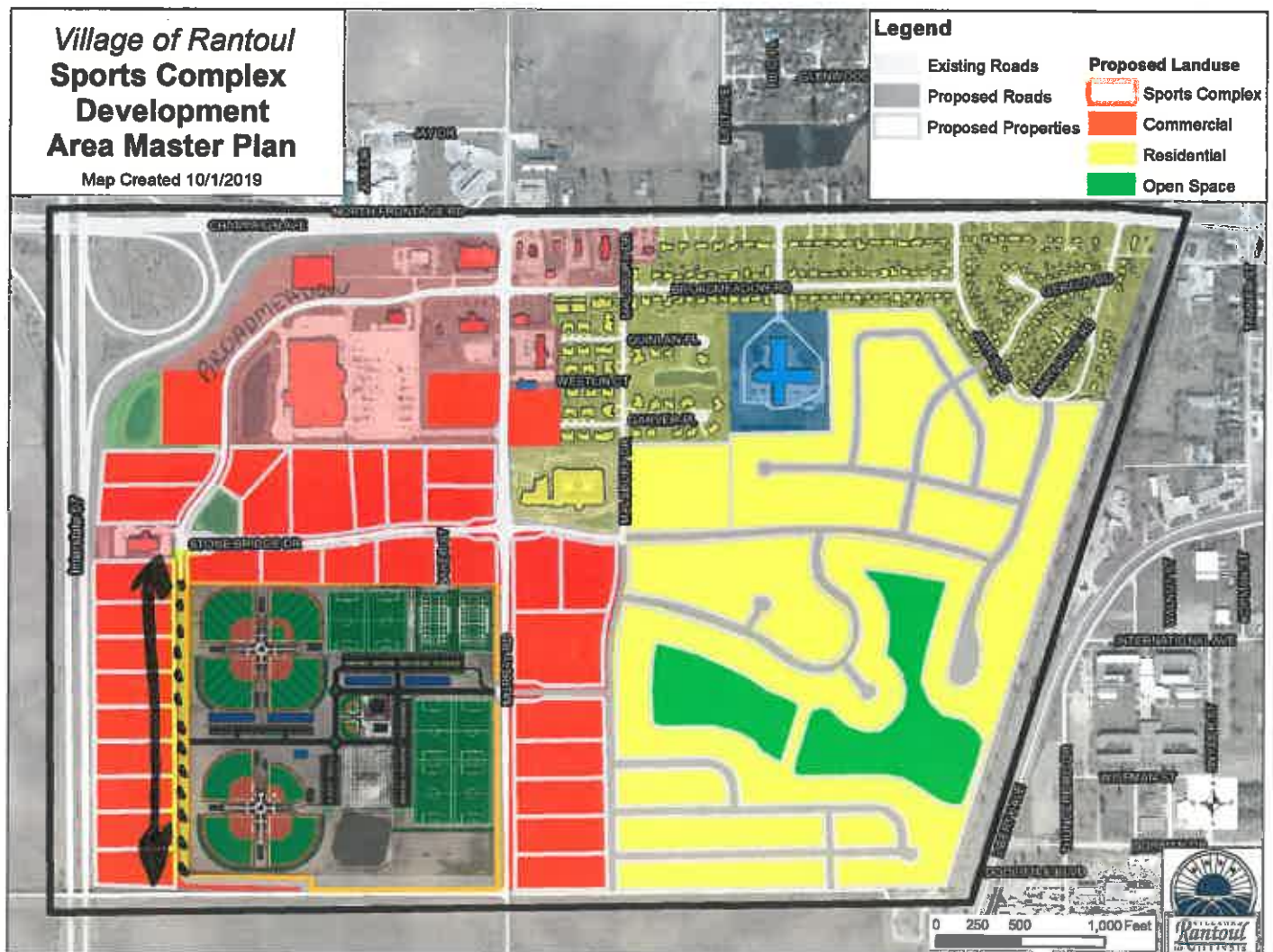
AGENDA ITEM	PAGE OF
ITEM: Preliminary Engineering of Broadmeadow Road extended – Millennia Professional Services	DEPARTMENT: Public Works
AGENDA SECTION:	PROJECT AMOUNT: \$48,137.00
ATTACHMENTS: (X) OTHER (See Summary Highlights) (X) SUPPORTING DOCUMENTS	DATE: September 22, 2020
SUMMARY HIGHLIGHTS: This Agenda Item provides for a Preliminary Engineering Service Agreement with Millennia Professional Services to design the extension of Broadmeadow Road from Stone Bridge Drive to the south. The design will include new curb and gutter, 0.34 miles of concrete roadway pavement and the supporting storm sewers. The roadway extension will provide access to the west entrance into the Village of Rantoul Family Sports Complex while supporting multiple commercial lots along the Interstate. Millennia's knowledge and involvement with the Rantoul Family Sports Complex's design allows this firm to utilize their experience to initiate and accelerate the design process. The Village is seeking to be the project's Lead Agency to ensure timely access to the west complex entrance and which is also a primary requirement to seek Illinois Department of Transportation Department (IDOT) Economic Development Program (EDP) funds. The EDP program is the State of Illinois' assistance for roadway improvements or new construction which are necessary for access to new or expanding industrial, manufacturing, distribution type companies, and Tourism & Entertainment Venues. The Preliminary Engineering (PE) must be completed prior to applying for or being approved for EDP funds.	
RECOMMENDED ACTION: Authorize the approval of a Preliminary Engineering Service Agreement with Millennia Professional Services in the amount of \$48,137.00 to complete the design of Broadmeadow Road extended.	
DEPARTMENT HEAD APPROVAL: Jacob D. McCoy, P.E. G. Gregory Hazel, P.E. 	VILLAGE ADMINISTRATOR:
AGENDA PAGE NUMBER:	

ECONOMIC DEVELOPMENT OPPORTUNITIES & IMPACTS



The Sports Complex is an anchor for the area and will drive development of property adjacent to the Complex due to demand for Retail, Service and Lodging needs of Sports Complex visitors.

- 82 acres of available Commercial Property adjacent to the Sports Complex
- 150 acres of available Residential Property near the Sports Complex
- Marketing and branding opportunity for the entire community via proximity to Interstate 57 and 27,000 vehicles passing by per day
- Quality of life enhancement available to and accessible to the entire community



[Home \(/index\)](#) / [Transportation System \(/transportation-system/index\)](#)

[/ Local Transportation Partners \(/transportation-system/local-transportation-partners/index\)](#)

[/ County Engineers and Local Public Agencies](#)

Economic Development Program

The Economic Development Program (EDP) will start accepting applications on October 01, 2018.

The purpose of the EDP grant is to provide state assistance for roadway improvements or new construction that are necessary for access to new or expanding industrial, manufacturing or distribution type companies ([/Assets/uploads/files/Doing-Business/Fact-Sheets/OPP/Eligible%20Industries.pdf](#)). Funding will include preliminary engineering, construction, construction engineering and contingencies. The focus of the program is on the creation and retention of permanent full-time jobs. Projects which only improve opportunities for future development or are speculative in nature are not eligible. This is not a competitive program however; the funding commitment is based on how many jobs will be created and/or retained. The company must commit to creating new employment and/or retaining employment in Illinois. Funding amounts for each project are determined by the number of NEW and RETAINED jobs provided on form PRO 2100 (Rev. 05/25/18) ([/Assets/uploads/files/IDOT-Forms/PRO/PRO%202100.docx](#)).

Applicants will receive a contributed portion from the state (IL): \$30,000 for every NEW job created and \$10,000 for every job RETAINED up to a maximum CAP of \$2 million.

The EDP grant recipient must be in compliance with the Public Act 93-552 (Corporate Accountability for Tax Expenditures Act). Performance is measured and the sponsor is in compliance when the company which benefited from the roadway project completes their Employee Reporting Form annually for five years from the executed date of the Local Agency/IDOT Agreement. All annual progress reports can be completed on-line through the Department of Commerce and Economic Opportunity (DCEO) which monitors the annual compliance of the job creation/retention requirement when sponsors receive EDP funding. For the purpose of EDP, companies are advised to enter into agreement with the sponsor to ensure that these reporting requirements are fulfilled. Performance is also measured when the Notice of Job Completion is given to IDOT showing the project has been finished. The employment levels committed by companies must be created and retained over the five-year reporting period required by Public Act 93-552. If these commitments are not met, the Department will review the project funding. If reasonable justification for non-performance of the commitments is not provided, the sponsor will be required to repay the EDP funding to the Department in total or an appropriate pro rata sum commensurate with the circumstances of the situation.

The EDP program uses state only funds and is designed to provide 50% state funding for eligible locally owned roadways and 100% state funding for roadway improvements on state owned routes. The remaining 50% match will be provided by local government entities or private sources. Some examples of local agency matching fund sources are: MFT funds, other state grants, federal EDA grants, or money from the company donated to the local agency. This program allows the department to contribute up to a maximum of \$2 million to local economic development projects. Due to the program's overall size, costs beyond the \$2 million project limit must be absorbed by the local community, company or developer. Preliminary Engineering (PE) cost estimates **must be**

completed prior to applying for or being approved for EDP funds. The maximum combined reimbursement for PE and CE is 15% of the total project cost. No other professional services are reimbursable. Through this entire process, the proposed project still needs to meet all State and Federal standards before construction can begin.

The commitment of EDP funds is contingent upon fulfillment of the commitments to business investments and job creation/retention represented to the Department by applicants and recipient businesses. Any substantial modifications to these commitments, change in location or the failure of the businesses to make firm commitment to this site will cause Department's commitment to be reevaluated.

The START of BIDDING, LETTING or CONSTRUCTION PERTAINING to the SCOPE OF WORK WITHIN the APPLICATION BEFORE an AWARD LETTER from OP&P, or BEFORE PLANS are APPROVED by the DISTRICT Bureau of Local Roads & Streets, will RISK the LOSS of EDP FUNDING.

In order to apply and receive a copy of the Uniform Application for State Grant Assistance form, contact Todd A. Smith, 2300 South Dirksen Parkway, Room 308, Springfield, Illinois 62674. Phone (217) 785-8643 or email todd.a.smith@illinois.gov (<mailto:todd.a.smith@illinois.gov>). If you have general GATA questions, <https://grants.illinois.gov/portal/> (<https://grants.illinois.gov/portal/>), <https://www2.illinois.gov/sites/GATA/Grantee/Pages/default.aspx> (<https://www2.illinois.gov/sites/GATA/Grantee/Pages/default.aspx>) or email DOT.GATA@Illinois.gov (<mailto:DOT.GATA@Illinois.gov>)

Questions regarding engineering elements of the project, please call your appropriate District Local Roads Engineer where the project resides:

District 1: Charles Riddle (847) 705-4201

District 2: Tony Baratta (815) 284-5381

District 3: Don Ernat (815) 434-8495

District 4: Tony Sassine (309) 671-3690

District 5: Brian Trygg (217) 466-7252

District 6: Chris Isbell (217) 782-4690

District 7: Sherry Phillips (217) 342-8321

District 8: Jon Schaller (618) 346-3330

District 9: Travis Emery (618) 351-5260

Navigate back to County Engineers and Local Public Agencies (</transportation-system/local-transportation-partners/county-engineers-and-local-public-agencies/index>).

BUSINESS ACTIVITIES ELIGIBLE FOR EDP FUNDING

- **Manufacturing**
 - Processed Foods and Food Products
 - Textile Products
 - Apparel and Finished Fabrics
 - Wood Products
 - Furniture and Fixtures
 - Paper Products
 - Printing and Publishing
 - Chemicals and Chemical Products
 - Petroleum and Other Fuel Products
 - Rubber and Plastic Products
 - Leather and Leather Products
 - Stone and Clay-Based Products
 - Primary Metal Products
 - Fabricated Metal Products
 - Industrial and Commercial Machinery
 - Computer Equipment
 - Electronic Equipment and Components
 - Transportation Equipment
 - Measuring and Control Instruments
 - Medical and Pharmaceutical Products
 - Fine-Quality Instruments
- **Warehouse and Distribution Centers**
 - Major traffic generators (requiring traffic study information and warranted needs)
 - Major intermodal terminals (planned with co-location of major industrial development and ancillary warehouse/distribution activities)
- **Business Service Centers (Requiring minimum employment levels)**
 - Regional (Multi-State) Data Processing Centers
 - Regional (Multi-State) Call Centers
 - Research and Technology Facilities for Manufactured Products
- **Major Tourism and Entertainment Venues**
 - Large-scale Stadiums (minimum seating requirement)
 - Large Regional Amusement Parks (minimum annual and single day attendance requirements)
 - **Major Entertainment Venues** (with minimum projected Multi-State attendance business plan)

Municipality Rantoul, IL	LOCAL AGENCY	 Illinois Department of Transportation Preliminary/Construction Engineering Services Agreement For Motor Fuel Tax Funds	CONSULTANT	Name Millennia Professional Services
Township N/A				Address 850 North Main Street
County Champaign				City Morton
Section N/A				State IL

THIS AGREEMENT is made and entered into this _____ day of _____, 2020 between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above PROJECT. ~~Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.~~

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director Division of Highways, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LA in immediate charge of the engineering details of the PROJECT
Contractor	Company or Companies to which the construction contract was awarded

Section Description

Name Broadmeadow Road Route N/A Length 0.34 miles Structure No. N/A

Termini County Road 2900 south and Stone Bridge Drive to north

Description

Extend existing Broadmeadow Road to south with new curb and gutter, concrete pavement, and storm sewers. Connect roadway to west park access and plan for eight commercial entrances to roadway. Provide regional detention basin design for incorporating commercial development between I-57 and Broadmeadow Road.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA in connection with the proposed improvement herein before described, and checked below:
 - a. ☒ Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
 - b. ☐ Make stream and flood plain hydraulic surveys and gather high water data and flood histories for the preparation of detailed bridge plans.
 - c. ☐ Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. ☐ Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.

- e. ☐ Prepare Army Corps of Engineers Permit, Division of Water Resources Permit, Bridge waterway sketch and/or Channel Change sketch, Utility plan and locations and Railroad Crossing work agreements.
- f. ☐ Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.

NOTE Four copies to be submitted to the Regional Engineer

- g. ☒ Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with five (5) copies of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
- h. ☒ Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.
- i. ☒ Assist the LA in the receipt and evaluation of proposals and the awarding of the construction contract.
- j. ☐ Furnish or cause to be furnished:
 - (1) Proportioning and testing of concrete mixtures in accordance with the "Manual of Instructions for Concrete Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT and promptly submit reports on forms prepared by said Bureau.
 - (2) Proportioning and testing of bituminous mixtures (including extracting test) in accordance with the "Manual of Instructions for Bituminous Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT, and promptly submit reports on forms prepared by said Bureau.
 - (3) All compaction tests as required by the specifications and report promptly the same on forms prepared by the Bureau of Materials and Physical Research.
 - (4) Quality and sieve analyses on local aggregates to see that they comply with the specifications contained in the contract.
 - (5) Inspection of all materials when inspection is not provided at the sources by the Bureau of Materials and Physical Research, of the DEPARTMENT and submit inspection reports to the LA and the DEPARTMENT in accordance with the policies of the said DEPARTMENT.
- k. ☐ Furnish or cause to be furnished
 - (1) A resident construction supervisor, inspectors, and other technical personnel to perform the following work: (The number of such inspectors and other technical personnel required shall be subject to the approval of the LA.)
 - a. Continuous observation of the work and the contractor's operations for compliance with the plans and specifications as construction proceeds, but the ENGINEER does not guarantee the performance of the contract by the contractor.
 - b. Establishment and setting of lines and grades.
 - c. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
 - d. Supervision of inspectors, proportioning engineers and other technical personnel and the taking and submitting of material samples.
 - e. Revision of contract drawings to reflect as built conditions.
 - f. Preparation and submission to the LA in the required form and number of copies, all partial and final payment estimates, change orders, records and reports required by the LA and the DEPARTMENT.

NOTE: *When Federal funds are used for construction and the ENGINEER or the ENGINEER's assigned staff is named as resident construction supervisor, the ENGINEER is required to be prequalified with the STATE in Construction Inspection. The onsite resident construction supervisor and project inspectors shall possess valid Documentation of Contract Quantities certification.*

2. That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to this agreement will be in accordance with the current standard specifications and policies of the DEPARTMENT, it being understood that all such reports, plans, plats and drafts shall before being finally accepted, be subject to approval by the LA and the said DEPARTMENT.
3. To attend conferences at any reasonable time when requested to do so by the LA or representatives of the DEPARTMENT.
4. In the event plans, surveys or construction staking are found to be in error during the construction of the PROJECT and revisions of the plans or survey or construction staking corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the contractor.
5. The basic survey notes and sketches, charts, computations and other data prepared or obtained by the ENGINEER pursuant to this agreement will be made available upon request to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
6. To make such changes in working plans, including all necessary preliminary surveys and investigations, as may be required after the award of the construction contract and during the construction of the improvement.
7. That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.
8. To submit, upon request by the LA or the DEPARTMENT a list of the personnel and the equipment he/she proposes to use in fulfilling the requirements of this AGREEMENT.

The LA Agrees,

1. To pay the Engineer as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:
 - a ☒ A sum of money equal to \$48,137 percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT. See attached scope and man-hour spreadsheets.
 - b ☐ A sum of money equal to the percentage of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	(see note)
Under \$50,000	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j and 1k of THE ENGINEER AGREES ~~at the hourly rates stipulated below for personnel assigned to this PROJECT as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Traveling and other out of pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1b, 1c, 1d, 1e, 1f, 1j and 1k of THE ENGINEER AGREES. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to ENGINEER" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm including the Principal Engineer perform routine services that should normally be performed by lesser salaried personnel, the wage rate billed for such services shall be commensurate with the work performed. to utilize ENGINEER's standard hourly rates.~~

**Grade Classification
of Employee**

Hourly Rate

Principal Engineer
Resident Construction Supervisor
Chief of Party
Instrument Man
Rodmen
Inspectors

The hourly rates itemized above shall be effective the date the parties, hereunto entering this AGREEMENT, have affixed their hands and seals and shall remain in effect until 12/31/2020. In event the services of the ENGINEER extend beyond 12/31/2020, the hourly rates will be adjusted yearly by addendum to this AGREEMENT to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time.

3. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed, ~~in accordance with the following schedule:~~
- a. ~~Upon completion of detailed plans, special provisions, proposals and estimate of cost being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee based on the above fee schedule and the approved estimate of cost.~~
 - b. ~~Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee (excluding any fees paragraphs 1j and 1k of the ENGINEER AGREES), based on the above fee schedule and the awarded contract cost, less any previous payment.~~
 - c. ~~Upon completion of the construction of the improvement, 90 percent of the fee due for services stipulated in paragraphs 1j and 1k.~~
 - d. ~~Upon completion of all final reports required by the LA and the DEPARTMENT and acceptance of the improvement by the DEPARTMENT, 100 percent of the total fees due under this AGREEMENT, less any amounts previously paid.~~

~~By mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.~~

4. That should the improvements be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a and 1g, and prior to the completion of such services the LA shall reimburse the ENGINEER for his actual costs plus _____ percent incurred up to the time he is notified in writing of such abandonment "actual cost" being defined as material costs plus actual payrolls, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost.
5. That should the LA require changes in any of the detailed plans, specifications or estimates (except for those required pursuant to paragraph 4 of THE ENGINEER AGREES) after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus _____ percent ~~to cover profit, overhead and readiness to serve~~ "actual cost" being defined as in paragraph 4 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans.
6. That should the LA extend completion of the improvement beyond the time limit given in the contract, the LA will pay the ENGINEER, in addition to the fees provided herein, his actual cost incurred beyond such time limit - "actual cost" being defined as in paragraph 4 above.
7. ~~To submit approved forms BC 775 and BC 776 with this AGREEMENT when federal funds are used for construction.~~

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the

ENGINEER one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, specifications, partial and completed estimates and data if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under the AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.
4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty the LA shall have the right to annul this contract without liability.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized offices.

Executed by the LA:

Village of Rantoul of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____

Mayor and Village Council

Clerk

By _____

(Seal)

Title: _____

Executed by the ENGINEER:

Millennia Professional Services of Illinois

850 North Main Street

ATTEST:

Morton, IL 61550

By Gary R. Hoelscher

Michael J. Rosborg

Title: Gary R. Hoelscher, P.E. - Director

Title: Michael J. Rosborg, P.E. - Project Manager

Approved

Date

Department of Transportation

Regional Engineer

PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME
PRIME/SUPPLEMENT
Prepared By

Millennia Professional Svcs.
Prime
Michael J. Rosborg

DATE 09/18/20
PTB-ITEM# 197-000

OVERHEAD RATE 138.90%
COMPLEXITY FACTOR 0
% OF RAISE 2%

CONTRACT TERM 12 MONTHS
START DATE 10/1/2020
RAISE DATE 2/1/2021

END DATE 9/30/2021

ESCALATION PER YEAR

year	First date	Last date	Months	% of Contract
0	10/1/2020	2/1/2021	4	33.33%
1	2/2/2021	10/1/2021	8	68.00%

The total escalation = 1.33%

PAYROLL RATES

FIRM NAME
 PRIME/SUPPLEMENT
 PTB-ITEM #

09/18/20

Bureau of Design and Environment
 Prepared By: Consultant

1.33%

ESCALATION FACTOR

Note: Rates should be capped on the AVG 1 tab as necessary

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Senior Project Manager	\$68.29	\$69.20
Project Manager	\$46.76	\$47.38
Senior Project Engineer	\$78.00	\$79.04
Project Engineer	\$39.70	\$40.23
Engineer II	\$32.63	\$33.07
Engineer I	\$23.53	\$23.84
Geologist II	\$26.00	\$26.35
Technician V	\$45.48	\$46.09
Technician IV	\$37.97	\$38.48
Technician III	\$31.22	\$31.64
Technician II	\$24.15	\$24.47
Technician I	\$19.00	\$19.25
Administrator	\$31.30	\$31.72

COMPLEXITY FACTOR 0

[illegible]

DATE 09/18/20

SHEET 2 OF 5

Printed 9/18/2020 11:34 AM



PTB NUMBER: 197-000

TODAY'S DATE: 9/18/2020

*If other allowable costs are needed and not listed, please add in the above spaces provided.

W.O. = Work Order

J.S. = Job Specific

PHASE II ~ STAFF-HOUR ESTIMATE (DRAINAGE DESIGN AND PLANS)

Construction FY: 2021

Contract No: _____

Job No: _____

Type of Work: Phase II

Route: Broadmeadow Road

Section: _____

County: Champaign

Location: County Road 2900 to Stone Bridge Drive

	Hours	Remarks
DESIGN AND PLANS		
I. Field Surveys		
a. Pick-up Topo	22.0	Interstate frontage for regional detention basin / as-built existing Park storm sewers.
II. Preliminary Road Design		
a. Develop design criteria/data collection	2.0	
b. Establish existing and proposed typical sections	1.5	
c. Establish existing cross sections locations	0.0	N/A
d. Establish horizontal alignment	1.5	
e. Review horizontal utility conflicts	1.5	
f. Establish centerline profile	1.5	
g. Establish intersection grades	4.0	
h. Design entrance/driveway grades	10.0	Assumed 8 Driveways
i. Pavement design and analysis	0.0	Anticipate Village Standard
j. Benchmarks/control points	0.0	
k. Cut existing cross sections	4.0	
l. Set proposed roadway template	4.0	
m. Set and label new right-of-way from plat by others	2.0	
n. Pre-final plans w/ plan-in-hand field review w/ city	4.0	
III. Drainage Study		
a. Verify Existing Drainage Patterns and Watersheds for Detention	4.0	
b. Preliminary Drainage Design	4.0	Enclosed System
c. Outlet Evaluation/Erosion Protection Design	4.0	
d. Calculate pavement encroachment / Inlet locations	4.0	
e. Design combined detention for West Lot Development	10.0	
f. Design proposed storm sewer system	12.0	Approximately 1800-feet
g. Design storm sewer discharge points / energy control	4.0	
IV. Final Plans and Drawings		
a. Cover Sheet		
Location map/Project Limits	1.0	
Index of Sheets	1.0	
b. General Notes/Standards Sheet		
List of IDOT Standards/ Legend	4.0	
List of standard drawings	4.0	
c. Typical Sections - Urban		1 Sheet
Existing typical sections	0.0	N/A
Proposed typical sections	3.5	
Typical driveway details	3.0	
d. Quantities and Schedules		2 Sheets
List of Pay Items and Codes	5.0	
Roadway Pavement Schedule and Quantities	5.0	
Driveway Pavement Schedule and Quantities	5.0	
Removal/Demolition Schedules and Quantities	5.0	
Earthwork Schedule and Quantities	5.0	
Signage Schedule and Quantities	5.0	
Storm Sewer Schedule and Quantities	5.0	
Miscellaneous Schedules and Quantities	4.5	
e. Demolition/Removal Plans		1"=50', 1 Sheet
Broadmeadow Road - 1,800-feet	2.0	
f. Mainline Tie Points and Geometric Layout		1 Sheet
Alignment	4.0	
Ties	3.0	
Benchmarks	1.0	
g. Plan/Profile		1" = 20', 4 sheets
Broadmeadow Road - 1,800-feet	45.0	

PHASE II ~ STAFF-HOUR ESTIMATE (DRAINAGE DESIGN AND PLANS)Construction FY: 2021

Contract No: _____

Job No: _____

Type of Work: Phase IIRoute: Broadmeadow Road

Section: _____

County: ChampaignLocation: County Road 2900 to Stone Bridge Drive

Item	Hours	Remarks
h. Storm Sewer Sheets		1" = 20' (2 sheets)
Incorporate into plan sheets	4.0	
Profiles	10.0	
i. Erosion Control Plans		1 Sheet
General notes, standards and details	3.0	
Plan sheets	5.0	2 Sheets
j. Traffic Control Plans		1 Sheet
General notes, standards and details (Perm.)	4.0	
Stage 1	7.5	1" = 50', 1 sheet
k. Permanent Paving Marking		1 Sheet
Stage 1	5.0	1" = 50', 1 sheet
l. Intersection / Cul-de-sac Layout and Warping Plans		1" = 10', 2 sheets
1 Intersection	13.5	
m. Miscellaneous Details		1 Sheet
Storm Sewer/Drainage	4.0	
Miscellaneous details	4.0	
n. Cross Sections		
Mainline	14.0	1800'/50' = 36 sections + 8 Entrances (8 sheets)
Side roads - Park West Access	10.0	
o. Pre-Final Submittal to Village	1.5	
p. Revise Plans per City Comments	13.5	
V. Special Provisions and Front End Documents		
a. Special Provisions	12.0	
a. Estimate of Time	5.0	
a. Estimate of Cost	5.0	
VI. Quality Assurance (QA/QC)		
a. Plans / Drawings	12.0	
a. Special Provisions	4.0	
VII. Admin / Project Management		
a. Village Coordination during design effort	2.0	
b. Miscellaneous Administration	0.5	
c. Coordination Meetings	10.0	
d. Project Management	2.0	
e. Bid Questions / RFI's	1.0	
f. Bid Tab, Check Pricing, Recommendation Letter	0.5	
TOTAL	437.0	

Name of Consultant: Millennia Professional ServicesDate of Estimate: September 18, 2020

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to authorize and approve a Change Order #8 in the amount of \$73,723.40 with Byrne & Jones Construction with a contingency fund \$5,000.00 to extend the sanitary sewer from Rantoul Family Sports Complex pump station west to align with Broadmeadow Road extended - Total \$78,723.40.	DEPARTMENT: Public Works
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. Byrne & Jones Change Order #8	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

PAGE OF

ITEM: Byrne & Jones Change Order #8- Extension of the Rantoul Family Sports Complex Sanitary Sewer Main	DEPARTMENT: Public Works
AGENDA SECTION:	PROJECT AMOUNT: <u>\$78,723.40 – Total</u> \$73,723.40 – Change Order #8 Value \$5,000.00 – Contingency (6.8%)
ATTACHMENTS: (X) OTHER (See Summary Highlights) (X) SUPPORTING DOCUMENTS	DATE: September 23, 2020
SUMMARY HIGHLIGHTS: This Agenda item provides for Change Order #8 with Byrne & Jones Construction for the installation of 845' of new 8" sanitary sewer from the Village of Rantoul Family Sports Complex pump station west to align with Broadmeadow Road extended. This work will eliminate the future need to disturb the complex site (fields, berm & landscaping) and provide access to a sanitary sewer line to the adjacent properties for their development. A copy of the sanitary sewer route and its design is provided for reference. Also attached is a copy of the "preliminary" final plat, of the Replat of Stone Bridge Center Subdivision, which identifies the right-of-way for the Broadmeadow Road extension. The Village is seeking to undertake the roadway extension design to provide access to the west entrance of the complex and to comply with a basic grant submittal requirement in order to seek State funding through the Economic Development Program (EDP). As part of the subdivision development itself, a new sanitary sewer main will extend northward along Broadmeadow to support the current and future development needs of this area. It is recommended that this work be approved and completed before the Byrne & Jones' subcontractor de-mobilizes and equipment is removed from the site. It would be anticipated that construction costs would increase and project delays could be encountered as equipment and crews might be less available. Funding in the amount of \$73,723.40 would be provided through the Sports Complex and sanitary sewer funds.	
RECOMMENDED ACTION: Authorize the approval of Change Order #8 in the amount of \$73,723.40 with Byrne & Jones Construction with a contingency fund \$5,000.00 to extend the sanitary sewer from the Rantoul Family Sports Complex pump station west to align with Broadmeadow Road extended.	
DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E. Jacob D. McCoy, P.E. 	VILLAGE ADMINISTRATOR: Scott Eisenhauer
AGENDA PAGE NUMBER:	



Byrne & Jones Construction
13940 St. Charles Rock Road
Saint Louis, Missouri 63044
Phone: (314) 567-7997 Fax: (314) 567-1828
www.byrneandjones.com

Byrne & Jones Change Order

Project Name: Rantoul Sports Complex	Change Order Number: 8
Customer: Village of Rantoul	Date: September 23, 2020
Contract Date: October 4th, 2019	Project Number: SDAB16125
Project Manager: Luke Humphrey	Project Manager: David Baalman

CHANGE ORDER #8

Sanitary Alternate

Stark West Sanitary Extension Route (9/1/2020)	\$69,300.00
B&J 6% Markup	\$4,423.40
Total	\$73,723.40

CHANGE ORDER #8 \$73,723.40

CHANGE ORDERS

<u>B&J CO NUMBER</u>	<u>Date</u>	<u>DESCRIPTION</u>	<u>REJECTED</u>	<u>OPEN</u>	<u>APPROVED</u>
1	5/29/2020	Drain Tile Package/Offsite Storm Sewer Package			\$470,769.24
2	6/29/2020	Scoreboards			\$560,267.37
3	6/29/2020	Splash Pad & Playground			\$434,474.47
4	6/29/2020	Site Asphalt & Concrete			\$2,115,942.31
5	7/28/2020	Fence Package			\$755,539.07
6	8/7/2020	Concession/Press Box			\$2,489,734.05
7	9/17/2020	Building Package Updates		\$103,000.00	
8	9/23/2020	Sanitary Alternate		\$73,723.40	
Change Order - Totals			\$0.00	\$176,723.40	\$6,826,726.51

Change Order Summary

Original Contract Amount: \$16,513,792.00
Approved Change Orders: \$6,826,726.51
Total Contract Amount (Inc. CO's): \$23,340,518.51
Open Change Orders: \$176,723.40
Potential Contract Amount (Inc. Approved CO's & Open CO's): \$23,517,241.91

NOTES:

Signature: _____ Date: _____ Signature: _____ Date: _____



EXCAVATING, INC.

September 1, 2020

**Mr. David Baalman
Byrne & Jones**

**Re: Family Sports Complex – West Development Sewer Extension
Rantoul, IL
SEI Job #20127**

Dear Sir,

Stark Excavating, Inc. proposes to furnish all labor, equipment, supervision, and material necessary to complete the following scope of work for the lump sum price of \$69,300.00 as amended by the below conditions:

Clarifications:

- **Completion of this work will entail removal of the hard piped pumping system to dewater the pond, if desired to have re-installed additional costs will apply.**
- **Pricing is firm for 30 days or until it is necessary to de-mobilize the 470 Excavator offsite. If this equipment is demobilized, please add \$3,000.00 to the above pricing.**
- **Any relocation of existing soil stockpiles if necessary is by others.**
- **Fill sand is included for granular trench backfill.**
- **Spoils from this work will be transported to the site waste pile, knock down and placement is by others.**

Thank you for the opportunity to quote this project. If you have any questions or comments regarding this proposal, please contact me at 309/275-2455.

STARK EXCAVATING, INC.

A handwritten signature in blue ink that reads "Brad Jameson".

**Brad Jameson
Sr. PM/Estimator**

KEY PLAN

Project Manager: [Name]

Client: [Name]

Scale: 1" = 40'

Byrne & Jones CONSTRUCTION

18440 N. 10th Street
Suite 100
Phoenix, AZ 85020
Phone: 602.998.1111
www.bjconstruction.com

QUADRANT architects & planners

1100 North 1st Street
Suite 100
Phoenix, AZ 85004
Phone: 602.998.1111
www.quadrantaz.com

ML&S

1100 North 1st Street
Suite 100
Phoenix, AZ 85004
Phone: 602.998.1111
www.ml&s.com

Sanitary Sewer

1100 North 1st Street
Suite 100
Phoenix, AZ 85004
Phone: 602.998.1111
www.sanitarysewer.com

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Sanitary Sewer

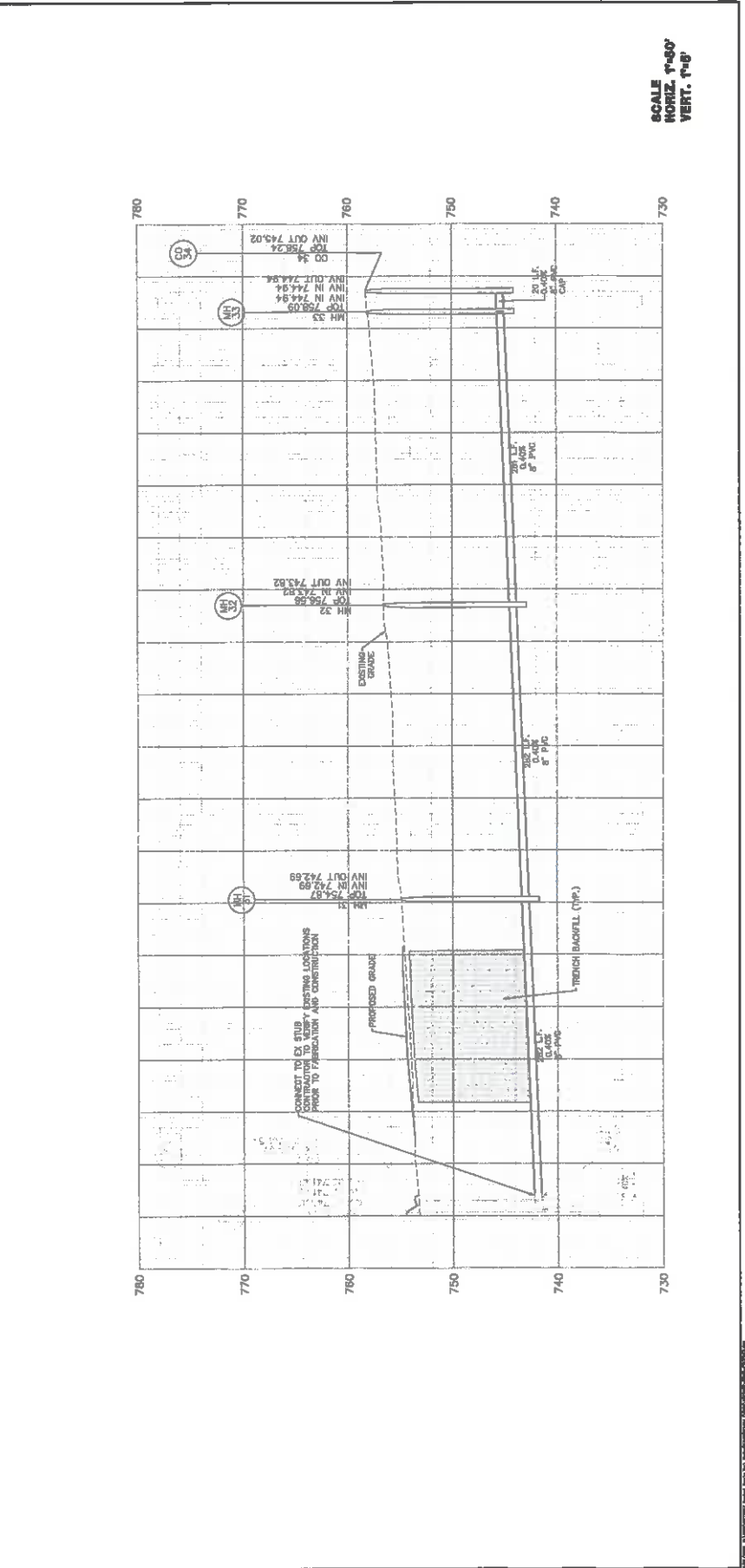
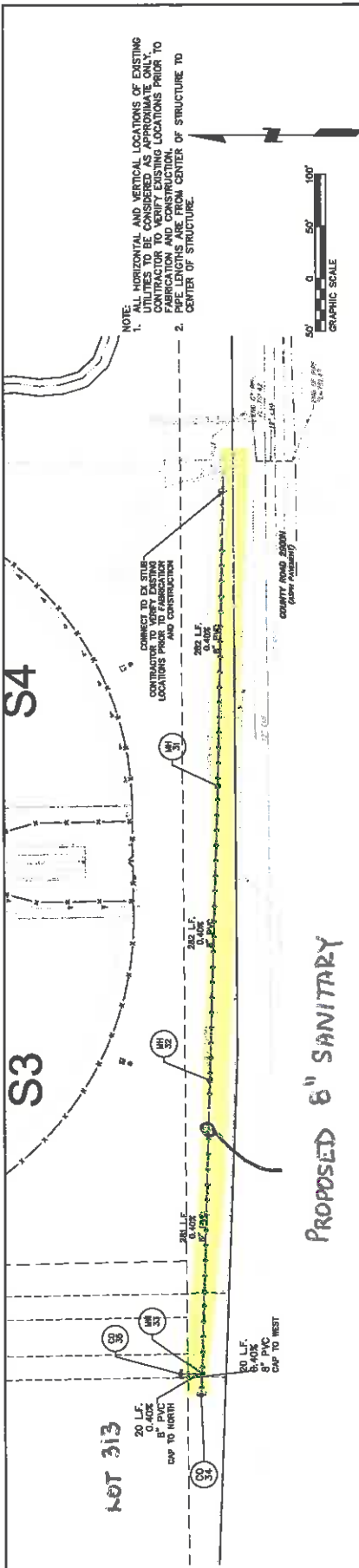
1100 North 1st Street
Suite 100
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**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to authorize and approve amending the service agreement with Stark Excavating, Inc. to remove and landfill the excess sludge from the Village of Rantoul Waste Water Treatment Plant (WWTP) - \$86,900.00	DEPARTMENT: Public Works
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. Stark Excavating	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE OF
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ITEM: Waste Water Treatment Plant Sludge Removal – Stark Excavating, Inc.	DEPARTMENT: Public Works
AGENDA SECTION:	PROJECT AMOUNT: Original Budget Amount: \$56,000.00 Total Invoices Amount: \$59,128.19 Additional Allocation: \$86,900.00
ATTACHMENTS: ☒ OTHER (See Summary Highlights) ☒ SUPPORTING DOCUMENTS	DATE: September 29, 2020
SUMMARY HIGHLIGHTS: This Agenda Item provides for an amended agreement with Stark Excavating, Inc. for the necessary equipment and resources to remove and landfill the excess sludge from the Village of Rantoul Waste Water Treatment Plant (WWTP). As part of the FY21 operating budget, the WWTP Division allocated \$56,000.00 in account #536-1136-430.40-50 to haul and dispose of the annual volume of sludge which is generated. A combination of normal operations, along with the summer purging of the WWTP by Merrell Bros., Inc., the Village has spent \$59,128.19 to manage this year's sludge. In June 2020, the Board approved an agreement with Merrell Bros., Inc. to perform on-site sludge dewatering at the WWTP, as a means to provide operational relief and to achieve effluent compliance. This removal project has improved the plant's efficiency and water quality, but generated an additional 1000 tons of sludge. In order to remove and landfill this additional sludge, funds in the amount of \$86,900.00 from the wastewater reserve account of #536-1136-430.450-50 are requested. This is based on the Village's current agreement with Stark Excavating, Inc. (1000 tons at \$86.40 per ton, plus \$500.00 mobilization).	
RECOMMENDED ACTION: Authorize the approval to amend the service agreement with Stark Excavating, Inc. in the amount by \$86,900.00 to remove and landfill the excess sludge from the Village of Rantoul Waste Water Treatment Plant (WWTP).	
DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E. Jacob D. McCoy, P.E. 	VILLAGE ADMINISTRATOR: Scott Eisenhauer
AGENDA PAGE NUMBER:	

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	FY 2020 ADJUSTED BUDGET	FY 2020 ACTUAL PLUS ENCUMB	FY 2021 DEPT BUDGET	ADMIN REVIEW	BOARD REVIEW	PUBLIC HEARING
FUND 536 WASTEWATER FUND							
EXPENDITURE							
DEPT 11 PUBLIC WORKS							
DIV 36 WASTEWATER PLANT DIVISION							
536-1136-430.40-34 REPAIR & MAINT-GROUNDS		3,000	150	3,000	0	0	0
536-1136-430.40-35 REPAIR & MAINT-PLANT/INFR		250,000	250,000	200,000	0	0	0
LEVEL	TEXT		TEXT AMT				
100	ROOF & FACILITY REPAIRS		200,000				
			200,000				
536-1136-430.40-36 ALLOCATED FLEET COSTS		60,626	55,574	77,445	0	0	0
536-1136-430.40-36 CONSTRUCTION SERVICES		0	0	56,000	0	0	0
LEVEL	TEXT		TEXT AMT				
100	HAULING SLUDGE TO LANDFILL 800 TON AT \$70 PER TON		56,000				
			56,000				
*	PURCHASED PROPERTY SERV	748,626	774,552	805,445	0	0	0
536-1136-430.50-20 COMMUNICATIONS		420	663	792	0	0	0
LEVEL	TEXT		TEXT AMT				
100	VERIZON		792				
			792				
*	OTHER PURCHASED SERVICES	420	663	792	0	0	0
536-1136-430.60-26 GAS AND OIL		7,500	11,599	10,000	0	0	0
536-1136-430.60-70 PLANT OPER/SYS MAINT SUPP		240,000	247,053	260,000	0	0	0
LEVEL	TEXT		TEXT AMT				
100	WWTP CHEMICALS & SUPPLIES		260,000				
			260,000				
*	SUPPLIES	247,500	258,652	270,000	0	0	0
536-1136-430.75-70 INFRASTRUCTURE		0	91,250	0	0	0	0
* PROP & EQUIP-FIXED ASSET		0	91,250	0	0	0	0
536-1136-430.80-11 BAD DEBT EXPENSE		30,000	7,811	30,000	0	0	0
536-1136-430.80-20 STORM DRAINAGE FEES/TAXES		20,265	21,673	21,278	0	0	0
536-1136-430.80-31 PRINCIPAL REPAYMENTS		475,941	0	535,487	0	0	0
LEVEL	TEXT		TEXT AMT				
100	PRINCIPAL SERIES 2013A		225,000				
	PRINCIPAL SERIES 2015		270,487				
	PRINCIPAL SERIES 2019		40,000				

AJ. 2023A

**Agreement Between Owner and Contractor
A 101**

Owner

Village of Rantoul
Public Works
200 W. Grove Ave.
Rantoul, IL 61866
The Project Is:

Contractor

Stark Excavating, Inc.
1805 W Washington St.
Bloomington, IL 61701

The Architect and or Owner's Agent is:

The Owner and the Contractor for the considerations named herein agree as set forth below:

1. Agreement Date: 5/8/20

2. Contract Sum: billed on a per mobilization and per ton basis per attached proposal
see attachment #2
SEE ATTACHMENT #1 FOR CONTRACT PAYMENT TERMS.

3. Payment Schedule:

Lump Sum Payment Requested

4. Documentation required for payment:
N/A

5. Completion Schedule: Time is of the essence

Start Date:

Completion Date:

6. Scope of Work:

AS DETAILED IN ATTACHMENT #2

7. Work NOT to be done:

ANYTHING EXCLUDED OR NOT SPECIFICALLY INCLUDED IN ATTACHMENT #2.

6. Licenses, permits and bonds to be supplied and paid by as follows:
PERMIT AND BOND FEES ARE EXCLUDED.

8. Warranty:

Material and workmanship will be warranted for 1 year from the date of installation.

10. Insurance Requirements: Proposed insurance certificate is attached.
SEE ATTACHMENT #3

11. General Provisions: Contractor is to include all labor and approved materials, appliances and services of every kind necessary for proper execution of work. Contractor shall re-execute any work that fails to conform to the requirements of the contract. Contractor will remove all of its construction debris from the site and leave premises in broom-clean condition. All work shall be completed in a workmanship like manner and in compliance with all codes and other applicable laws. To the extent required by law, all work shall be performed by individuals duly licensed and authorized by law to perform said work. Contractor has the right to let other contracts in connection with the work contracted for. Contractor shall adequately protect the work, adjacent property and the public and shall be responsible for any damage or injury due to his act or neglect. Change Orders shall be in writing and signed by both parties to this Agreement.

12. Contractor's pricing for alternate(s), unit pricing, time and material or other:
Any work authorized to proceed on a T&M Basis will be invoiced at the rates shown in Attachment #4.

13. Contract Documents include this Agreement and others as follows:

14. See attachment(s) : ☒ yes ☐ no 1,2,3,4

15. General Conditions A201-L included: ☐ yes ☒ no

Owner

Contractor

By: Scott Eisenhauer
11 May 2020 Date

By: _____ Date

SCOTT EISENHAUER
Name and Title
Administrator
Village of Benton
Owner Name

David K. Stark, Jr. Vice President
Name and Title
STARK EXCAVATING, INC.
Contractor Name

Contract Terms:

Attachment #1

- Standard Payment terms are Net 10 unless noted otherwise.
- In the event that any payment required hereunder is not made on the date the payment becomes due, late charges in the amount of two percent (2%) of the delinquent payment shall be immediately due and payable and interest shall accrue on any such late charges at the rate of twenty four percent (24%) per annum until paid in full. In the event a party hereto files a suit in connection with this Contract or any provisions contained herein, then the party that prevails in such action shall be entitled to recover, in addition to all other remedies or damages, reasonable attorneys' fees and court costs incurred in such suit.
- This Contract shall be governed by and construed in accordance with the laws of the State of Illinois, without regard to conflicts of laws principles, rules or statutes of any jurisdiction. The parties irrevocably agree that any actions in connection with this Contract shall be brought only in state courts located in McLean County, Illinois, U.S.A., or, to the extent federal jurisdiction requirements are met, in federal courts located in Vermillion County, Illinois, U.S.A., and each of such parties hereby consents to the jurisdiction and venue of such court, waives any objection based on forum non-conveniens and any right to a jury trial.
- All prior offers, acceptances, oral representations, agreements and writings between the parties are merged herein and shall be of no force or effect unless contained in this Contract.
- Each party agrees that it will perform its obligations hereunder in accordance with all applicable laws, rules and regulations now in effect. If any term or provision of this Contract shall be found to be wholly illegal or unenforceable, the remainder of this Contract shall be given full effect as if the provision were stricken. In the event any term or provision shall be narrowed, modified or limited by a court only to the extent necessary to make such provision or term enforceable while effectuating the intent of the parties herein expressed.
- No term or provision hereof shall be deemed waived and no performance shall be excused hereunder unless prior waiver or consent shall be given in writing signed by the party against whom it is sought to be enforced. Any waiver of any default by either party shall not constitute a waiver of the same or different default on a separate occasion.

This Agreement may be executed in separate counterparts, all of which, when taken together, shall constitute the entire Agreement. Facsimile and scanned PDF signatures shall be treated as originals for purposes of this Agreement



Attachment #2

April 29, 2020

Village of Rantoul
Attn: Jacob D. McCoy, P.E.
jmccoy@myrantoul.com

Re: Removal & Disposal of Waste Water Treatment Plant Sludge – Rantoul

Jacob,

Stark Excavating, Inc. proposes to furnish labor, equipment, material, and supervision necessary to complete the following scope of work for the following prices:

Mobilization: \$500.00/Ea.

Load and Haul off Sludge: \$86.40/Ton

Base bid: \$26,420.00

- Mobilization
- Load and haul off 300 tons of sludge.

*****We can provide a \$1.50/Ton credit if the material is loaded by others*****

Clarifications:

- Cost escalation will apply to any work performed outside of normal business hours or after 05/01/2021.
- If accepted, this proposal will become an attachment to the contract documents.
- If not specified otherwise, any time and material work requested in addition to this proposal will be invoiced at our current time and material rates.
- Testing, permits, fees, and bonds are excluded.
- Stark Excavating will not be responsible for locating private utility lines or for damage to unmarked private utility lines during construction.
- Lining of trucks is excluded, if trucks need to be lined additional charges will be incurred.
- Handling of hazardous material is excluded.
- Pollution liability insurance is excluded.
- Pricing predicated upon hauling off a minimum of 300 tons.
- Pricing is based on the disposal fee to provided to Stark by the Village of Rantoul at the time of the bid. If the landfill increases the disposal fee additional compensation will be required.
- Any fees for additional testing by the landfill are excluded.

Thank you for the opportunity to quote this project. If you have any questions or comments regarding this proposal, please contact me at 309/828-5034 ext. 262.

STARK EXCAVATING, INC.

Zachery Eyre
Estimator

1805 W. WASHINGTON ST. BLOOMINGTON, IL 61701 www.starkcompanies.com 309.828.5034



CERTIFICATE OF LIABILITY INSURANCE

Attachment 3

DATE (mm/dd/yyyy)
12/03/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Insurance Risk Managers
1802 Fox Drive
Suite B
Chicago
IL 60620

CONTACT NAME: Luke Sherman
PHONE: (217) 239-3765 FAX: (217) 239-3765
EMAIL: service@imagency.com
ADDRESS: 501 Madison Avenue, 10th Floor, New York, NY 10022

INSURED
Clark Excavating Inc
1805 W Washington Street
Bloomington
IL 61701-3703

INSURER(S) AFFORDING COVERAGE	NAIC#
INSURER A: Old Republic General Insurance Corporation	24139
INSURER B: Giant Indemnity & Liability Co	35318
INSURER C: Travelers Property Cas America	25874
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 19-20 Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ITEM	TYPE OF INSURANCE	APPLICABLE	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIM-MADE ☒ OCCUR CERT. AGGREGATE LIMIT APPLIES PER: POLICY ☒ PRO- JECT ☐ LOC OTHER:	Y/N	A5CGA00005	01/01/2018	01/01/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMIER (Per contract) \$ 100,000 MED EXP (Any acc person) \$ 5,000 PERSONAL & ADJ INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY ☒ ANY/AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY	Y/N	A5CA00005	01/01/2018	01/01/2020	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	UMBRELLA LIAB ☒ EXCESS LIAB ☐ RETENTION \$ DED. ☒ RETENTION \$	Y/N	1000585530101	01/01/2018	01/01/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
D	WORKERS COMPENSATION/ EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER MEMBER EXCLUDED? (Indicate in box) If yes, describe below: DESCRIPTION OF OPERATIONS below	Y/N N	A5CWA00005	12/31/2018	12/31/2018	☒ PER STATUTE ☐ OPT- EL EL EXCH/ACCIDENT \$ 1,000,000 EL DISEASE - EMPLOYEE \$ 1,000,000 EL DISEASE - POLICY LIMIT \$ 1,000,000 Leased/Borrowed Equip \$525,000 Deductible \$10,000
D	Equipment Floater	Y/N	QT6301L184341TIL10	01/01/2018	01/01/2020	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

C INSUR Is listed as additional insured as it pertains to general liability, as required by written contract. Umbrella follows form.

CERTIFICATE HOLDER

CANCELLATION

SAMPLE

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

IL 61701

ACORD 25 (2010/03)

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STARK

EXCAVATING, INC.

T&M RATES EFFECTIVE MAY 1, 2020

PRICES SUBJECT TO CHANGE WITHOUT NOTICE - TWO HOUR MINIMUM UNLESS OTHERWISE NOTED

LABOR	UNIT	RATE	NOT
CARPENTER	HRS	\$125.50	\$62.75
CARPENTER (TONICA)	HRS	\$127.50	\$63.75
CARPENTER FOREMAN	HRS	\$131.00	\$65.50
CARPENTER FOREMAN (TONICA)	HRS	\$130.00	\$65.00
FINISHER (LOCAL 143, 152, 12)	HRS	\$120.50	\$60.25
FINISHER (LOCAL 287)	HRS	\$132.25	\$66.13
FINISHER FOREMAN (LOCAL, 143, 152, 12)	HRS	\$124.25	\$62.13
FINISHER FOREMAN (LOCAL 287)	HRS	\$141.25	\$70.63
FOREMAN	HRS	\$135.50	\$67.75
IRONWORKER	HRS	\$138.25	\$69.13
IRONWORKER (TONICA)	HRS	\$131.50	\$65.75
IRONWORKER FOREMAN	HRS	\$142.25	\$71.13
IRONWORKER FOREMAN (TONICA)	HRS	\$135.50	\$67.75
IRONWORKER SUPERINTENDENT	HRS	\$147.50	\$73.75
IRONWORKER SUPERINTENDENT (TONICA)	HRS	\$171.25	\$85.63
LABOR FOREMAN (BLM)	HRS	\$125.25	\$62.63
LABOR FOREMAN (PEORIA)	HRS	\$128.50	\$64.25
LABOR FOREMAN (TONICA)	HRS	\$132.00	\$66.00
LABORER (BLM)	HRS	\$115.00	\$57.50
LABORER (PEORIA)	HRS	\$117.25	\$58.63
LABORER (TONICA)	HRS	\$120.25	\$60.13
OPERATOR (LOCAL 648)	HRS	\$125.25	\$62.63
OPERATOR FOREMAN (LOCAL 648)	HRS	\$127.50	\$63.75
OPERATOR (LOCAL 949)	HRS	\$118.25	\$59.13
OPERATOR (LOCAL 150)	HRS	\$101.50	\$50.75
PLUMBER	HRS	\$193.00	\$96.50
PLUMBER FOREMAN	HRS	\$141.25	\$70.63
SUPERINTENDENT	HRS	\$138.50	\$69.25
TEAMSTER	HRS	\$115.00	\$57.50

EQUIPMENT	UNIT	RATE	NOT
BACKHOES			
410 / 425 / 430 BACKHOE	HRS	\$208.50	\$104.25
BACKHOE WITH PLACER	HRS	\$245.00	\$122.50
710 BACKHOE	HRS	\$227.50	\$113.75
35 TON CRANE (RUBBER TIRE) 4 HR MINIMUM	HRS	\$849.50	\$424.75
40 TON CRANE (RUBBER TIRE) 4 HR MINIMUM	HRS	\$843.50	\$421.75
60 TON CRANE (RUBBER TIRE) 4 HR MINIMUM	HRS	\$895.00	\$447.50
65 TON TRACK CRANE (OILER INCLUDED) 8 HR MINIMUM	HRS	\$475.00	\$237.50
75 TON TRACK CRANE (OILER INCLUDED) 8 HR MINIMUM	HRS	\$494.00	\$247.00
80 TON TRACK CRANE (OILER INCLUDED) 8 HR MINIMUM	HRS	\$508.00	\$254.00
100 TON TRACK CRANE (OILER INCLUDED) 8 HR MINIMUM	HRS	\$513.50	\$256.75
D8 DOZER / 850 DOZER	HRS	\$383.50	\$191.75
D8 DOZER WITH BRUSH RAKE	HRS	\$430.50	\$215.25
850 DOZER	HRS	\$207.50	\$103.75
EXCAVATORS			
135 EXCAVATOR	HRS	\$271.25	\$135.63
160 / 180 / 210 EXCAVATOR	HRS	\$382.50	\$191.25
270 / 290 / 325 EXCAVATOR	HRS	\$394.25	\$197.13
330 / 355 / 355 EXCAVATOR	HRS	\$405.00	\$202.50
450 EXCAVATOR	HRS	\$457.50	\$228.75
DEND BEAM OR GRAPPLE (ADD)	HRS	\$67.00	\$33.50

T&M RATES EFFECTIVE MAY 1, 2020

EQUIPMENT CONTINUED		UNIT	\$200/HR	\$250/HR	\$300/HR
GRADERS					
	140 GRADER	HR	\$202.50	\$321.00	\$277.00
	872 GRADER	HR	\$238.50	\$336.50	\$281.75
LOADERS					
	850 / 644 LOADER	HR	\$273.75	\$315.50	\$387.00
	880 LOADER	HR	\$318.75	\$364.25	\$412.25
	863 / 868 / 624 LOADER	HR	\$335.50	\$375.00	\$327.50
	744 / 872 / 972 / 980 LOADER	HR	\$388.50	\$408.75	\$359.25
	UNLOADER (RUBBER TIRE)	HR	\$188.50	\$228.75	\$182.50
	UNLOADER (TRACKED)	HR	\$208.50	\$245.50	\$188.50
ROLLERS / COMPACTORS					
	815 COMPACTOR	HR	\$388.25	\$404.25	\$258.25
	503 ROLLER / HYSTER ROLLER / I-HAND ROLLER	HR	\$277.50	\$315.50	\$289.25
	DRESSER / DYNAPAC / SMOOTH DRUM / 211 BOMAG / REX	HR	\$277.50	\$315.50	\$309.25
	433 SHEEPSFOOT ROLLER	HR	\$271.75	\$330.25	\$282.50
	RAMAX ROLLER	HR	\$185.25	\$143.25	\$98.00
SCRAPERS					
	85 / 75 / 85 CHALLENGER WITH DISC	HR	\$408.00	\$444.00	\$388.50
	85 CHALLENGER WITH DISC / 95 CHALLENGER WITH PANS	HR	\$464.75	\$482.00	\$448.00
	865 CHALLENGER WITH PANS	HR	\$522.50	\$580.00	\$514.25
	813 SCRAPER	HR	\$380.50	\$417.50	\$374.00
MISCELLANEOUS EQUIPMENT					
	SAW TRUCK	HR	\$278.50	\$318.50	\$270.25
	SERVICE / BOOM / MECHANIC TRUCK (OPER INCL) 4 HR MIN	HR	\$244.50	\$281.50	\$238.75
	CONCRETE PUMP TRUCK (5 HR MIN)	HR	\$341.25	\$378.25	\$332.50
	CONCRETE PUMPING FEE	CY	\$7.25	\$7.25	\$7.25
	CONCRETE PUMP MILEAGE	MI	\$4.25	\$4.25	\$4.25
	TELEBELT 125 (4 HR MIN)	HR	\$422.50	\$460.00	\$422.50
	TELEBELT TRAVEL CHARGE	HR	\$188.00	\$188.00	\$188.00
	TELEBELT CONCRETE FEE	CY	\$8.75	\$8.75	\$8.75
	TELEBELT AGGREGATE FEE	TONS	\$5.25	\$5.25	\$5.25
	CURB MACHINE	HR	\$400.00	\$437.75	\$392.00
	FORKLIFT	HR	\$273.75	\$313.50	\$286.75
TRUCKS					
	FLATBED / SINGLE AXLE TRUCK	HR	\$187.00		
	PICKUP TRUCK	HR	\$23.00		
	BEAM TRUCK WITH DUMP	HR	\$215.25		
	BEAM W/L WDOY	HR	\$250.00		
	TANDEM WITH DUMP	HR	\$203.75		
	WATER TRUCK	HR	\$237.75		
	READY MIX TRUCK	HR	\$183.75		
	MOBILIZATION (PER PIECE & LOCATION)	LS	VARIES		
	PERMIT (PER PIECE & LOCATION)	LS	VARIES		

MISCELLANEOUS SMALL TOOL / MATERIALS	UNIT	RATE
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AIR COMPRESSOR / PSI PUMP / PRESSURE PUMP	HR	\$55.75
CONCRETE SAW / CHIT SAW / WALK BEHIND SAW / ELEC SAW	HR	\$47.50
GUILLOTINE SAW	DAY	\$697.50
GUILLOTINE SAW BLADE	PER CUT	\$84.00
GENERATOR	HR	\$47.50
JACK HAMMER	HR	\$33.00
3" & 4" PUMP	HR	\$39.00
HAMMER DRILL	HR	\$32.00
PAVEMENT SAW	HR	\$106.00
LASER / TORCH / METAL DETECTOR / WELDER	HR	\$36.00
CUT OFF SAW / CHAIN SAW / CHOP SAW	HR	\$38.00
SKILL SAW / CIRCULAR SAW / 1/2" DRILL	HR	\$8.25
SOFT CUT SAW	HR	\$89.00
85HP HIGHWAY SAW / DEMO SAW	HR	\$88.00
PROWLER SAW	HR	\$54.50
PLATE TAMP / PLATE COMPACTOR	HR	\$48.50
DIESEL PLATE TAMP	HR	\$57.75
SANDBLASTER / PRESSURE WASHER / TAPPING	HR	\$78.25
BUSH / CHIPPING HAMMER	HR	\$46.50

T&M RATES EFFECTIVE MAY 1, 2020

DESCRIPTION	UNIT	RATE
GRINDER / IMPACT WRENCH	HRS	\$48.50
VIBRATOR	DAY	\$81.75
CRISAFULLI PUMP	HRS	\$110.25
CONCRETE (2 CY MINIMUM)	CY	\$177.50
HY EARLY CONCRETE	CY	\$181.25
CONCRETE HEAT (PER %)	CY	\$9.00
CONCRETE CALCIUM (PER %)	CY	\$3.75
CONCRETE NON-CHLORIDE ACCELERATOR (PER %)	CY	\$11.00
CONCRETE MINIMUM DELIVERY (3 CY & BELOW)	LG	\$128.25
CONCRETE OVERTIME	CY	\$18.00
DUMP FEE (GOOD)	CY	\$25.75
FLOWABLE FILL	CY	\$110.00
BARREL RENTAL	EADAY	\$4.00
BARRICADE RENTAL	EADAY	\$7.25
BARRIER BLOCK RENTAL	EADAY	\$10.50
SIGN RENTAL / CONE RENTAL	EADAY	\$4.00
GROUND HEATER (DAY)	EADAY	\$1,875.00
GROUND HEATER (WEEK)	EWK	\$5,025.00
BLANKET RENTAL	EADAY	\$5.00
STRAW BALE	EA	\$13.50
WATER PLUG (5 GAL)	PAI	\$110.50
GPS UNIT	HRS	\$80.75
ARROWBOARD	EADAY	\$130.00
POWER TROWEL	DAY	\$110.00
SAFETY FENCE	LF/DAY	\$0.57
SHEET PILING	HRS	PER JOB
STREET PLATE	EADAY	\$110.50
SYMON PANEL	SF / MO.	\$2.40
RSS00 / WR 2000 XL TILLER	HRS	\$560.50
TRENCH BOX	DAY	\$305.25
STONE BOX	DAY	\$110.50
VIBRATORY HAMMER	HRS	\$98.00
TRANSIT & ROD (EYE LEVEL & LEGS INCL)	DAY	\$65.00
TAG TRAILER	HRS	\$75.25
FLAT TRAILER	HRS	\$25.75
DUMP TRAILER / ELEC DUMP TRAILER / HYD DUMP TR	DAY	\$80.75
LADDER	DAY	\$60.50
BILT FENCE W/STAKES (MATERIAL ONLY)	LF	\$0.07
WR-81	HRS	\$887.75
WATERMAIN TEST PUMP	HRS	\$50.25

Jake McCoy

From: David Stark Jr <dstarkjr@starkcompanies.com>
Sent: Monday, May 11, 2020 7:51 AM
To: Zachery Eyre; Jake McCoy
Cc: Erin Mool; Ken Funston
Subject: RE: Waste Water Sludge
Attachments: Untitled_05112020_074234.pdf

Good morning Mr. McCoy:

On the attached contract, I had Zack make a revision to the original proposal, the proposal that is now attached to the contract leaves us the ability to change our price before 5/1/21 if the dump changes their tipping rate, as well as clarifies no testing is included. Neither item changes the scheduled removal but leaves some flexibility for future rounds if circumstances are different than this time. Otherwise, this should work until 5/1/21. Thank you for reaching out, glad we can be of assistance. Last I knew we had this scheduled for mid to late this week. Let me know of anything you want to discuss, or adjusted in the contract.

Thank you,

David

David Stark Jr – Vice President
1805 W. Washington St. Bloomington IL 61701
www.starkcompanies.com
Office Phone: (309) 828-5034 Ext. 220
Fax: (309) 829-3897
Cell Phone: (217) 306-0920



Our Mission is to deliver creative and cost effective solutions in everything we do. We strive to work above and beyond stakeholder expectations and to deliver the best possible result while never compromising our integrity or our commitment to quality and safety.

From: Zachery Eyre
Sent: Thursday, May 7, 2020 2:38 PM
To: Jake McCoy <jmccoy@village.rantoul.il.us>
Cc: Erin Mool <emool@starkcompanies.com>
Subject: RE: Waste Water Sludge

I am pretty sure Erin was sending a contract so we can get the work scheduled, let me call her. I apologize for the delay.

Thanks,

Jake McCoy

From: Evans, Cory <CEvans@republicservices.com>
Sent: Thursday, April 16, 2020 11:13 AM
To: Jake McCoy
Subject: RE: Waste Water Sludge
Attachments: Special Waste Profile - Recertification.pdf; Special_Waste_Profile_Change_04-26-19.pdf

Jake,

Here are the two forms we will need completed to have this POTW sludge material disposed of at the Brickyard Landfill. There is a recertification form for the Illinois LF to get the profile back active as it just expired in January. We will then have you complete the change form so we can add the Brickyard Landfill to the profile as we will be able to provide a cheaper rate for the material to be disposed of at this location due to the size. The rate at the Brickyard Landfill will be \$54.50/ton and no other fees. If you have any questions just let me know. Have a great day,.

Cory Evans
Special Waste Executive

4601 Cahokia Creek Rd
Edwardsville, IL 62025
e cevans@republicservices.com
o 618-659-5300 c 618-420-1039
f 480-758-6806 w www.RepublicServices

*WWTP Sludge
disposed*



We'll handle it from here."



From: Jake McCoy <jmccoy@village.rantoul.il.us>
Sent: Wednesday, April 15, 2020 12:44 PM
To: Evans, Cory <CEvans@republicservices.com>
Subject: Waste Water Sludge

Note that (jmccoy@village.rantoul.il.us) is an external email. Report suspicious emails by clicking on "Report Phishing"

My info is below.
Direct number is 892-6513

Thanks,
Jake



6/15/2020

REQUEST #1

C-RANTOUL
VILLAGE OF RANTOUL
ATTN: JACOB MCCOY

RANTOUL WWTP SLUDGE REMOVAL 20113

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	BID AMOUNT	ACTUAL	TOTAL
1	1	EA	MOBILIZATION	\$500.00	\$500.00	1	\$500.00
2	300	TONS	LOAD AND HAUL OFF SLUDGE	\$86.40	\$25,920.00	275.26	\$23,782.46
TOTAL					\$26,420.00		\$24,282.46
AMT COMPLETED TO DATE					\$24,282.46		\$24,282.46
PREVIOUS REQUESTS					\$	-	
WORK COMPLETED THIS REQUEST					\$24,282.46		
PREVIOUS PAYMENTS							
TOTAL DUE ON ACCOUNT						\$	-
							\$24,282.46

STARK EXCAVATING, INC.
1805 W. WASHINGTON ST.
BLOOMINGTON, IL 61701
309 828-5034

Invoice 70773

Bill to: VILLAGE OF RANTOUL 333 S TANNER RANTOUL, IL 61866	Job: 20113 RANTOUL WWTP SLUDGE REMOV
--	--

Invoice #: 70773 Payment Terms: NET 10 DAYS Customer Code: RANTOUL	Date: 06/17/20 Customer P.O. #: 41524 Salesperson: BONDED JOB
---	--

Remarks: #1

Quantity	Description	U/M	Unit Price	Extension
	REQUEST #1			
Subtotal:				24,282.46
				24,282.46
Total:				24,282.46

✓
11
6-21

J

Paul

PURCHASE ORDER
VILLAGE OF RANTOUL
ATTN: ACCOUNTS PAYABLE
333 S. TANNER STREET
RANTOUL, IL 61866

**PURCHASE
ORDER NO.
041524**

DATE: 5/12/2020

VENDOR #: 3825
VENDOR ADDRESS: STARK EXCAVATION INC
1805 W WASHINGTON ST
BLOOMINGTON, IL 61701

SHIP TO: WASTEWATER-NI
1625 E. GROVE AVE.
ROUTE 136 E.
RANTOUL, IL 61866

*Our P.O. # **MUST** Appear on **ALL** Invoices, Packages and Correspondence*

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
05/29/2020		0000044057	05/11/2020		
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
		53611364304050		PAT CHAMBERLIN	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

26,420.00 / DL WWTP SLUDGE REMOVAL/DISPOSAL

1.0000

26,420.00

TOTAL PURCHASE AMOUNT

\$26,420.00

Send Original and One Copy of Invoice to:
MUNICIPAL-ACCTS.PAY.
333 S. TANNER
RANTOUL, IL 61866

AUTHORIZED SIGNATURE _____



C-RANTOUL
VILLAGE OF RANTOUL
ATTN: JACOB MCCOY

PO 42241
R44836

8/27/2020

REQUEST #2
REVISED

RANTOUL WWTP SLUDGE REMOVAL 20113

ITEM	QTY	UNIT	DESCRIPTION	UNIT PRICE	BID AMOUNT	ACTUAL	TOTAL
1	1	EA	MOBILIZATION	\$500.00	\$500.00	2	\$1,000.00
2	300	TONS	LOAD AND HAUL OFF SLUDGE	\$86.40	\$25,920.00	672.78	\$58,128.19
TOTAL					\$26,420.00		\$59,128.19

AMT COMPLETED TO DATE
PREVIOUS REQUESTS
WORK COMPLETED THIS REQUEST
PREVIOUS PAYMENTS
TOTAL DUE ON ACCOUNT

\$59,128.19
\$ (24,282.46)
\$34,845.73

\$59,128.19

\$(24,282.46)
\$34,845.73

✓/M
9.8.20

PURCHASE ORDER
VILLAGE OF RANTOUL
ATTN: ACCOUNTS PAYABLE
333 S. TANNER STREET
RANTOUL, IL 61866

**PURCHASE
ORDER NO.
042241**

DATE: 9/9/2020

VENDOR #: 3825
VENDOR ADDRESS: STARK EXCAVATION INC
1805 W WASHINGTON ST
BLOOMINGTON, IL 61701

SHIP TO: WASTEWATER-NI
1625 E. GROVE AVE.
ROUTE 136 E.
RANTOUL, IL 61866

*Our P.O. # **MUST** Appear on **ALL** Invoices, Packages and Correspondence*

DELIVER BY		REQUISITION #	REQUISITION DATE	CONFIRMED BY	
09/08/2020		0000044836	09/08/2020		
FOB		ACCOUNT NUMBER		AUTHORIZED BY	
		53611364304050		PAT CHAMBERLIN	
ITEM #	QUANTITY/ UNIT	DESCRIPTION ARTICLE OR SERVICE		UNIT COST	EXTENDED COST

34,845.73 / DL WWTP SLUDGE REMOVAL/DISPOSAL #2

1.0000

34,845.73

TOTAL PURCHASE AMOUNT

\$34,845.73

Send Original and One Copy of Invoice to:
MUNICIPAL-ACCTS.PAY.
333 S. TANNER
RANTOUL, IL 61866

AUTHORIZED SIGNATURE _____

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to authorize and approve a service agreement with Layne Christensen Company to provide materials, equipment and labor to remove, inspect and re-install a new HP submersible pump for Village of Rantoul Well #12 in the amount of \$32,995.00 and a contingency fund of \$2,500.00 is requested for any additional repair needs - Total \$35,455.00	DEPARTMENT: Public Works
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. Layne Christensen Company 09-30-2020	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM	PAGE OF
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ITEM: Service Agreement with Layne Christensen Company for the Repair of Well #12	DEPARTMENT: Public Works
AGENDA SECTION:	PROJECT AMOUNT: <u>\$35,455.00</u> Contingency: \$2,500.00 Quote Amount: \$32,955.00
ATTACHMENTS: ☒ OTHER (See Summary Highlights) ☒ SUPPORTING DOCUMENTS	DATE: September 30, 2020
SUMMARY HIGHLIGHTS: This Agenda Item provides for a service agreement with Layne Christensen Company in the amount of \$32,995.00 to provide materials, equipment, and labor to remove, inspect, re-install a new 40 HP submersible pump for the Village of Rantoul Well #12. In recent weeks, Public Works Staff identified a decline in water production from Well #12. The well is located along the Industrial Spur and south of Condit Drive. The scope of this project will consist of pulling the submersible pump for a brief site inspection and then televising the well. Based on the results of the television survey review, the next phase of work would be determined. The most likely scenario would be that the pump needs to be replaced. The price of a new pump is included in the quote. To address this situation, the Village requested proposals from firms who specialize in this service. Three proposals and quotes were received (see attachment), and Layne Christensen Company appears to offer the most comprehensive proposal with the lowest price of \$32,955.00. A contingency fund of \$2,500.00 is requested to address any unforeseen expenses associated with this investigation and repair. The project was included in the FY21 budget 535-1180-430-75-70.	
RECOMMENDED ACTION: Authorize the approval for a service agreement with Layne Christensen Company to provide materials, equipment and labor to remove, inspect and re-install a new 40 HP submersible pump for the Village of Rantoul Well #12 in the amount of \$32,995.00 and a contingency fund of \$2,500.00 is requested for any additional repair needs.	
DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E.  Jacob D. McCoy, P.E. 	VILLAGE ADMINISTRATOR: Scott Eisenhauer
AGENDA PAGE NUMBER:	

	mobilization/pulling/inspection	Television	remobilization/reinstall/pump	new pump	misc	Total
Layne Christensen Company	\$6,600.00	\$1,750.00	\$9,400.00	\$14,895.00	\$350.00	\$32,995.00
Municipal Well & Pump	\$4,270.00	\$2,450.00	\$6,150.00	\$14,620.00	\$7,610.00	\$35,100.00
Suez	\$8,200.00	\$1,500.00	\$8,600.00	\$18,010.00		\$36,310.00



Layne Christensen
721 W. Illinois Ave.
Aurora, IL 60506

630.897.6941
graniteconstruction.com

September 22, 2020

Mr. Troy Sisk
Village of Rantoul
P.O. Box 38
333 S. Tanner Street
Rantoul, IL 61866

RE: Well No. 12 Submersible Pump

Dear Mr. Sisk:

Per your request, we are pleased to submit our proposal for the pulling and replacement of the submersible pump in your Well No. 12.

Our work would normally be performed on a time and material basis, in accordance with the rates, terms, and conditions as outlined on our enclosed Work Order Form. Based on our knowledge of the site, we would anticipate using a small pump service rig and a crew of 2 men for this work. Our estimated labor cost to pull and inspect the pump is based upon pulling the pump in a normal fashion.

We understand that the basic scope of work would consist of pulling the submersible pump for a brief inspection at the site, and then televising the well. Based on the results of the inspection of the television survey, the next phase of work would be determined, and an updated estimate would be provided to you and the Village before proceeding with any work. With the limited information on the well pump itself, we will have to make some assumptions in order to provide our estimate for the complete replacement of the submersible pump.

According to Meadow Well & Pump information (obtained thru our purchase of their commercial business in 2009), the pump reportedly consists of a 40HP, 3600rpm Hitachi/CentriPro motor, a Simflo bowl (rated for 500-550 GPM at an uncertain TDH), 200' of 6" T&C line pipe, and No. 6 power cable.

No pumping test data is available from their 2001 pump repair. As a "best guess", we have used a 550 GPM @ 200' TDH design to figure the new bowl cost. This will have to be re-evaluated after the pump is pulled & we know exactly what is installed.

For budgetary purposes only, we will use this information to provide costs on a replacement submersible pump. This means that there will be 2 mobilizations: (1) First to pull & inspect the pump; & (2) a second time once the new pump components are on hand for reinstallation & testing. We will assume that the surface plate assembly is suitable for reuse.

Our cost estimate for the above work is detailed as follows:

• Mobilization, pulling, and brief inspection of pump onsite, 20 hours @ \$330.00/hour	\$6,600.00
• Television survey of well, lump sum	\$1,750.00
• Remobilization, reinstallation, and testing of replacement of pump, est. 24-28 HRS @ \$330.00/hour	\$8,000.00 - \$9,400.00
• New 40 HP, 3500 rpm submersible pump including 200 feet of 6" T & C Linepipe in single random lengths, No. 6, 600V. power cable, a 40 HP, 460V CentriPro motor, and a Xylem/Goulds bowl assembly rated for 550 GPM at 200 feet TDH	\$14,895.00
• Miscellaneous items – new airline, gauges, stainless steel banding, etc.	\$350.00

If the television survey indicates the need for any well rehabilitation, we will provide you updated estimates before proceeding with any work.

We appreciate the opportunity to submit this proposal and hope it meets your favorable response.

\$31,595 to ~~\$32,995~~

Yours very truly,

Jeff Stollhans

Jeff Stollhans
Sr. Account Manager
Layne Christensen Company

Thomas P. Healy

Thomas P. Healy, P.E.
Sr. Project Manager
Layne Christensen Company

TPH/aje

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to pass Community Development Resolution No. 298, <u>A RESOLUTION OF THE PRESIDENT AND BOARD OF TRUSTEES APPROVING HOUSING REHABILITATION PROGRAM MANUAL WITH UPDATES</u>	DEPARTMENT: Community Development
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. BoardMemo_HousingManual 2. Resolution CD #298-Revised Housing Rehabilitation Manual 3. DRAFT Rantoul 2020 Housing Program Manual 8-24-20	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

BOARD OF TRUSTEES
VILLAGE OF RANTOUL

AGENDA ITEM

PAGE 1 of 1

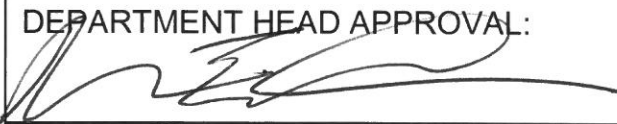
ITEM: Community Development Housing Program Manual	DEPARTMENT: Community Development
AGENDA SECTION:	AMOUNT:
ATTACHMENTS: ☐ ORDINANCE ☒ RESOLUTION ☒ OTHER (See Summary Highlights) ☐ SUPPORTING DOCUMENTS	DATE: October 6, 2020
SUMMARY HIGHLIGHTS: In being recognized by the US Housing and Urban Development Department as a direct entitlement community the Village of Rantoul must prepare a Consolidated Plan and Annual Action Plans to satisfy application and planning requirements for the Community Development Block Grant program and as part of the Consolidated Plan the Village has developed housing assistance programs that are administered and funded thru the CDBG program. The developed housing assistance programs must have specific policies in place to ensure successful implementation of the programs and to ensure all local and Federal regulations are followed. With the recent adoption of a new 2020-2024 Consolidated Plan the adopted housing program policy manual now requires updating. The policy manual has recently been reviewed by staff and appropriate modifications made in order to allow for the efficient administration of the housing programs and ensure the funds put towards the programs are disbursed in a fiscally responsible manner in order to meet the evolving requirements set by HUD. The revisions made include the following: - Changed "Full Home Deferred Loan Program" to "Major Rehabilitation Deferred Loan Program" to reflect the true intent of that program which is to correct code violations and bring a residence into compliance with currently adopted codes. To do so, may or may not require full house rehabilitation. - Increased the maximum grant amount for the "Accessibility Grant Program" from \$6,000 to \$7,000 to reflect actual costs associated with such improvements. - Increased the maximum grant amount for the "Minor Rehabilitation Program" from \$8,000 to \$12,000 to reflect the fact that one of the major hazardous conditions that exist that creates a threat to the health and safety of the occupants of a residence is a deteriorating roof that needs replaced and a typical roof replacement can cost more than \$8,000 and often times is \$10-12,000. If a roof is not able to be replaced, and often times it is not possible for low to moderate income households to pay for a roof replacement, then the risk is that the structure further deteriorates and becomes uninhabitable.	

- Consolidated application submittal and processing procedures into one section in order to provide clarity.
- Removed references to "Champaign County Regional Planning Commission", as Community Development no longer has a need to contract with CCRPC to administer the Village's housing programs.

The draft of the revised Housing Program Manual is attached to the resolution. Upon adoption, this revised Housing Program Manual will be in effect for the duration of the 2020-2024 Consolidated Plan period unless other revisions are made and adopted.

RECOMMENDED ACTION: Board approval of the revised and updated Housing Program Policy Manual.

DEPARTMENT HEAD APPROVAL:



VILLAGE ADMINISTRATOR:

AGENDA PAGE NUMBER:

COMMUNITY DEVELOPMENT RESOLUTION NO. 298
RESOLUTION OF THE PRESIDENT AND BOARD OF TRUSTEES
APPROVING HOUSING REHABILITATION PROGRAM MANUAL WITH UPDATES

WHEREAS, the Village of Rantoul is recognized by the U.S. Department of Housing & Urban Development (HUD) as a direct entitlement community for the purposes of receiving Community Development Block Grant (CDBG) funds;

WHEREAS, as a direct entitlement community the Village must prepare a Consolidated Plan and Annual Action Plans to satisfy application and planning requirements for the CDBG program;

WHEREAS, as part of the Consolidated Plan and Annual Action Plan development processes the Village has developed housing assistance programs;

WHEREAS, the developed housing assistance programs must have specific policies in place to ensure successful implementation of the programs and to ensure all local and Federal regulations are followed;

WHEREAS, a manual of housing program policies had been previously developed and approved to ensure the program requirements are understood and followed;

WHEREAS, these policies have been reviewed and it was determined that some changes should be made in order to allow for the efficient administration of the housing programs and ensure the funds put towards the programs are disbursed in a fiscally responsible manner in order to meet the evolving requirements set by HUD;

NOW, THEREFORE BE IT RESOLVED by the President and Board of Trustees of the Village of Rantoul, Illinois, that:

1. The Village Board hereby approves the attached Village of Rantoul Housing Rehabilitation Program Manual dated August 24, 2020; and,
2. The Village Clerk of Rantoul is hereby directed to transmit the appropriate number of copies of this resolution and attached Program Manual as being signed and certified to the appropriate officials of HUD.

BE IT FURTHER RESOLVED, that this resolution shall be in full force and effect from and after its passage and approval in accordance to law and that Community Development Resolution #292 is hereby rescinded.

PASSED AND APPROVED this _____ day of _____, 2020.

Charles R. Smith, President
Village Board of Trustees

ATTEST:

Mike Graham
Village Clerk

Village of Rantoul Housing Program Manual



**Prepared by:
Village of Rantoul Community Development Department**

**Funded by:
U.S. Department of Housing & Urban Development**

**DRAFT
August 24, 2020**





Charles R. Smith, Mayor

Gary Wilson, Village Trustee
Hank Gamel, Village Trustee
Mark Wilkerson, Village Trustee
Sam Hall, Village Trustee
Sherry Johnson, Village Trustee
Terry Workman, Village Trustee

Scott Eisenhauer, Village Administrator

Ken Turner, Grants Manager/HUD Administrator

**Village of Rantoul
Housing Rehab Program Manual
Years 2020-2024**

1.0 Introduction	4
Background	
Programs	
Authorized Activities	
Conflict of Interest	
General Guidelines	
2.0 Definitions	8
3.0 Program Objectives	11
4.0 Major Rehabilitation Deferred Loan Program	12
Eligible and Ineligible Activities	
General Terms and Conditions	
Eligibility Criteria	
Processing Procedures	
5.0 Accessibility Grant Program	16
Eligible and Ineligible Activities	
General Terms and Conditions	
Eligibility Criteria	
Processing Procedures	
6.0 Minor Rehabilitation Grant/Loan Program	18
Eligible and Ineligible Activities	
General Terms and Conditions	
Eligibility Criteria	
7.0 General Program Procedures	21
Application Process	
Work Determination/Contractor Procurement	
Contracting	
Contract Management	
Close-Out Procedures	
8.0 Contracting Policies and Procedures	24
Application Process	
Work Determination/Contractor Procurement	
Contracting	
Contract Management	
 <u>APPENDICES</u>	
A HUD PART 5 Income Definition	28
B Median Family Income Limit Summary for Champaign County, Illinois	32
C Credit Reports & Title Searches	33

1.0 INTRODUCTION

1.1 Background

The Village of Rantoul created the Citizens Advisory Committee (CAC) to annually develop a Community Development plan for the Village. Consistent with national Community Development Block Grant (CDBG) objectives, the CAC identified the need to provide housing rehabilitation assistance to low- and moderate-income residents of substandard dwellings as a high priority and annually given greater consideration when developing the Consolidated Plan and Annual Action Plan. Since the late 1970's housing renovation has been a major component of Rantoul's U.S. Department of Housing Urban Development (HUD) funded programs.

The Community Development Block Grant (or CDBG) Program is a federal entitlement program authorized by the Housing and Community Development Act of 1974, as amended. The Program provides annual grants on a formula basis to entitled cities and counties. Congress determines the amount of Community Development Block Grant funds available to entitled cities and counties through passage of the annual federal budget.

HUD is responsible for management and oversight of the CDBG Program. Under this program, the Village is responsible for deciding how the CDBG funds will be used in its jurisdiction and for daily administration of the funds. The Village of Rantoul's Community Development Department (CDD) is responsible for the day-to-day administration of the grant funds and programs.

The purpose of the CDBG Program is to develop viable urban communities and neighborhoods by providing decent housing and a suitable living environment, and by expanding economic opportunities for low- and moderate-income persons. Under the CDBG Program, the Village retains the right to design housing assistance programs, as funding is available and to respond to local needs. Because community needs change over time, it is periodically necessary to review and revise the Village's housing rehab programs.

1.2 Programs

This manual contains guidelines for housing rehabilitation programs offered, as funding is available, by the Village of Rantoul during the 2020 through 2024 program years. This manual supersedes all guidelines previously issued by the Village of Rantoul. Table 1 summarizes the purpose and general requirements of each program.

- Major Rehabilitation Deferred Loan (MR)
- Accessibility Grants (AG)
- Minor Rehabilitation Grant/Loan (ER)

Housing rehabilitation programs are made available to households anywhere within the Village of Rantoul. Households assisted by these housing programs must meet federally mandated income guidelines for low- and moderate-income persons. The current incomes are included in Exhibit B and are subject to periodic revision by the U.S. Department of

Housing and Urban Development. The income of the household and the location of the property to be renovated determine the program for which the household is eligible.

1.3 Authorized Activities

In adopting this manual the Rantoul Village Board directs its Community Development Department to implement housing rehabilitation programs as described herein. The Village Board authorizes the Community Development Director to enter into contractual agreements with individual property owners to implement housing rehabilitation programs in accordance with these guidelines. The Village Board further authorizes the Community Development Director, Village Administrator, and Mayor to execute mortgages, releases, and subordination agreements necessary to implement these housing programs.

The Village Board directs the Community Development Department to pursue additional funding that may be available to help fund the programs listed in the manual. Additional funds may be used as Grants, Deferred Loans, Loans, etc., depending on the guidelines attached to said funds. Additional funding agents may be, but not limited to: Tax Increment Finance (TIF), Federal Home Loan Bank (FHLB), Illinois Housing Development Authority (IHDA), or other participating financial institutions.

1.4 Conflict of Interest

Employees, agents, consultants, officers, elected officials, and appointed officials of the Village of Rantoul who either 1) exercise functions or responsibilities with respect to the CDBG Program, 2) are in a position to participate in the decision-making process relative to CDBG, or 3) may gain inside information with regard to CDBG activities are ineligible for assistance through the housing rehabilitation program. Such persons include, but are not limited to: the Mayor, Village Board Members, Citizen Advisory Committee members, the Village Administrator, Comptroller, City Attorney, Community Development Director, Inspection Department Superintendent, and the Community Development Department and Inspection Department staffs. Also included are immediate family members of these individuals. HUD may grant an exception to this rule on a case-by-case basis for these individuals upon filing by the Community Development Department of 1) disclosure of the conflict, 2) an assurance that public disclosure of the conflict has been made, and 3) a legal opinion that the interest would not violate state or local law. Village employees who are not otherwise excluded by this conflict of interest provision are eligible to apply for housing rehabilitation assistance.

1.5 General Guidelines

The Village's Community Development Department shall generally process applicants for assistance through programs described in this manual on a first-come/first-served basis. From time to time, however, the demand for assistance through these programs may exceed the availability of funds or staff time to process all cases. The Community Development Department may institute a prioritization system on either a temporary or permanent basis to determine the order in which projects will be funded. Any such prioritization system shall give highest priority for funding to persons who are elderly and/or disabled.

Rehabilitation work financed through these programs is covered under a one-year guarantee on labor and product warranties that vary in scope depending on the product. At the time of project close out, the General Contractor shall provide the applicant with information on the guarantee, warranties, and home maintenance procedures. Defects in work noted within the one-year warranty period are generally repaired under the one-year labor guarantee. Thereafter, the property owner is responsible for home repairs and for claims under product warranties.

The Village of Rantoul recognizes that in unusual circumstances defects in renovation work may occur due to errors or omissions on the part of the contractor or Village staff after the one-year warranty period. If this is truly the case, the Village shall provide the owner with the opportunity to request grant funds to correct the defects through the Village's Housing Rehabilitation Program. Corrective action grants may be authorized by the Community Development Director. The income of the homeowner at the time of the request for correction assistance need not meet housing program eligibility requirements. Corrective action grants are processed in accordance with the Emergency Grant guidelines regardless of whether the homeowner would otherwise be eligible for the Emergency Grant Program.

The Village of Rantoul recognizes it may be relevant to make a conditional change to the outlined program guidelines throughout the program years in the manual. In these instances, Community Development Department staff shall submit the reason or reasons for the conditional change for that specific program. The CAC may authorize Community Development staff to proceed with the changes to the program with a majority vote of a CAC quorum.

**TABLE 1: VILLAGE OF RANTOUL COMMUNITY DEVELOPMENT DEPARTMENT
HOUSING REHABILITATION PROGRAMS FOR PROGRAM YEARS 2020-2024**

PROGRAM	PURPOSE	ELIGIBILITY AREA	INCOME ELIGIBILITY	INTEREST RATE	MAXIMUM \$ AMOUNT	UNDER-WRITING CRITERIA
(MR) Major Rehabilitation Deferred Loan	Provide an income eligible owner-occupant of a single family dwelling a Deferred Loan for comprehensive rehabilitation to correct code violations and bring the structure into compliance with the currently adopted codes.	Village Wide	0 – 80% MFI	None 0.00%	\$20,000 Maximum Deferred loan; up to 95% of the properties Loan-to- Value Ratio	CDD
(AG) Accessibility Grant	Provide grant assistance to an income-eligible homeowner or renter of a single-family residence or up to a four-unit complex to eliminate physical barriers which inhibit the use of the dwelling unit by the person with Disability.	Village Wide	0 – 80% MFI	None 0.00%	Grant assistance up to a maximum amount of \$7,000	CDD
(ER) Minor Rehabilitation Grant	Provide an income eligible owner-occupant of a single family dwelling a grant and/or deferred loan to alleviate a hazardous condition that poses a threat to the health and safety of the occupants.	Village Wide	0 – 80% MFI	None 0.00%	Grant assistance up to \$12,000. Any project costs above \$12,000 through a Deferred Loan.	CDD

2.0 DEFINITIONS

Accessibility Grant (AG): A grant of up to \$7,000 made available to an income-eligible homeowner or renter of a unit in a one to four unit structure to eliminate physical barriers, which inhibit the use of the dwelling unit by a person with disability.

Amortization: The gradual extinguishment of a debt (including interest) by periodic payments.

Citizens Advisory Committee: A committee of Rantoul residents appointed by the Mayor of the Village of Rantoul with the approval of the Rantoul Village Board for the purpose of making recommendations regarding the annual Community Development Block Grant programs and budgets, and monitoring CDBG funded programs.

Code Violations: Violations of the International Residential Code and Property Maintenance Code, as adopted and amended by the Village of Rantoul, other applicable codes and ordinances adopted by the Village, and applicable Department of Housing and Urban Development (HUD) and Illinois Department of Public Health (IDPH) standards.

Community Development Department (CDD): The Village of Rantoul Department responsible for administering the Community Development Block Grant Program (CDBG) for Rantoul and coordinating all CDBG activities.

Community Development Director: The head of the Rantoul Community Development Department. Reviews and recommends approval of applications from residents and property owners for rehabilitation assistance.

Contractor: A general contractor who meets the qualification guidelines set forth in Section 8.0 of the manual.

Elderly Person: Person 60 years of age or older.

General Property Improvements: Work which is not required to bring a building into code compliance but which generally improves the condition and economic life of the property (painting, replacement of wood, floor covering, etc.).

Gross Annual Income: Annual income is the gross amount of income anticipated by all adults in a family during the 12 months following the effective date of determination. To calculate annual gross income the Department of Housing and Urban Development's Part 5 definition (commonly referred to as Section 8) is used for all programs. See Appendix A for the complete HUD Part 5 income inclusions and exclusions.

Household: All persons who occupy a housing unit at the time the application is taken. CDD staff shall use the guidelines provided by the HUD Part 5 definition of household to determine whether or not persons with an ownership interest in the property who do not reside at the property shall be considered to be an "occupant" of the household for the purposes of determining household eligibility. Regardless of whether such individuals are counted as household members, they will be required to sign all applicable agreements, liens and other documents provided by the Village in order for the property to be eligible for Village programs.

Housing Expenses: The sum of payments for principal and interest on loans secured by a lien on the property, hazard insurance premiums, and real estate taxes.

Incipient Code Violations: An element of the structure which is not in violation of the housing code but which will likely deteriorate into a code violation in the near future.

International Residential Code (IRC): Code adopted by the Rantoul Village Board, the IRC provides the minimum requirements to safeguard the public safety, health and general welfare through affordability, structural strength, means of egress facilities, stability, sanitation, light and ventilation, energy conservation and safety to life and property from fire and other hazards attributed to the built environment. The provisions of the IRC shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of detached one- and two-family dwellings and townhouses not more than three stories above-grade in height with a separate means of egress and their accessory structures.

Lien: A duly recorded encumbrance upon a property.

Major Rehabilitation Deferred Loan (MR): A Deferred Loan of up to \$20,000 made available to provide labor, materials, and supplies to rehabilitate substandard single family dwelling units for income eligible owner-occupant applicants. Through the renovation, the code violations on the premises are addressed. A lien is placed on the property to secure repayment of the forgivable deferred loan.

Minor Rehabilitation Grant/Loan (ER): A grant up of to \$12,000 made available for an income eligible owner-occupant of a single family dwelling to repair health or safety items. Any project costs above \$12,000 will be made available through a deferred loan. A lien is placed on the property to secure repayment of the forgivable deferred loan. Minor Rehabilitation Grant funds are available only if the repair is immediately needed to mitigate a hazardous condition.

Owner: The property owner as recorded in the Champaign County Recorder of Deed's office.

Owner-Occupant: A person who occupies the property of which he/she is the owner (as defined above) and uses the property for residential purposes.

Person with Disability: A person who is receiving Supplemental Security Disability Income (SSDI) and is permanently impaired to the extent that he/she cannot fully utilize his/her living space without some physical modification(s).

Property Maintenance Code (PMC): Code adopted by the Rantoul Village Board, the PMC shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare in so far as they are affected by the continued occupancy and maintenance of structures and premises. Existing structures and premises that do not comply with these provisions shall be altered or repaired to provide a minimum level of health and safety as required herein. The provisions of this code shall apply to all existing residential and nonresidential structures and all existing premises and constitute minimum requirements and standards for premises, structures, equipment and facilities for light, ventilation, space, heating, sanitation, protection from the elements, life safety, safety from fire and other hazards, and for safe and sanitary maintenance; the responsibility of owners, operators and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.

Rehabilitation: The renovation of a reusable structure which overcomes deterioration and provides a satisfactorily improved physical condition for residential purposes.

Residential Property: A property used solely as a dwelling unit.

Self-Help: Completion of all or a portion of housing rehabilitation work by the property owner/borrower. Self-help is not allowed in any project funded in accordance with this manual.

Single-Family Residence: A single-family owner-occupied residential unit.

Standard Dwelling Unit: A dwelling unit in compliance with the current Residential Building Code, Property Maintenance Code, the current National Fire Protection Association (NFPA) Life Safety Code as amended, the current Illinois Plumbing Code, and HUD Minimum Property Standards. Generally, a dwelling unit which meets all existing minimum housing code standards for habitation.

Substandard Dwelling: A dwelling unit that does not meet the criteria for a standard dwelling unit through: lack of maintenance; age of unit; neglect; lack of part or all plumbing, electrical, and heating facilities; or overcrowded conditions. The substandard dwelling can be considered to be one of two classifications: 1) deteriorated unit, i.e., one that is substandard but is structurally sound or able to be made structurally sound and can be brought up to standard condition with rehabilitation (formally known as substandard, suitable for rehabilitation); or 2) dilapidated unit, i.e., a substandard unit that has deteriorated to the extent it is unsafe, unsanitary, or dangerous to human life, and rehabilitation is not feasible (formally known as substandard, unsuitable for rehabilitation).

Three-Day Truth-in-Lending Recession Period: A three-day period generally commencing with loan closing during which a borrower may legally cancel a real estate loan without penalty. The three-day period commences with the latest of the following dates.

- 1) The date of loan closing
- 2) The date Truth-in-Lending disclosures are received
- 3) The date the owner receives the Notice of Right to Cancel

To cancel a loan transaction the borrower must return a signed and dated cancellation notice to the lender during the three-day recession period. A contract proceed order is issued after expiration of the three-day recession period if the loan has not otherwise been canceled.

Vested Title: An interest in real estate carrying a legal right of present or future enjoyment and a legal right to convey the interest to another party.

Zero Lot Line Housing Unit: a housing unit in a planned development where the allowance of a structure to be built at or near the lot line is permissible. Townhomes and row housing are common examples of zero lot line housing.

3.0 PROGRAM OBJECTIVES

The Village of Rantoul Housing Rehabilitation Programs are designed to further the following objectives:

- 1) To encourage the revitalization and stabilization of low- and moderate-income neighborhoods by implementing housing rehabilitation programs.
- 2) To remove unhealthy or hazardous housing conditions in low- and moderate-income areas.
- 3) To use CDBG funds as a catalyst to encourage residents of low- and moderate-income neighborhoods to improve their home and neighborhood.
- 4) To revitalize and preserve the existing housing stock.
- 5) When possible, to reduce utility costs and to improve the comfort of low-income families by incorporating energy conservation techniques into housing rehabilitation assistance.
- 6) To conserve the property tax base in low- and moderate-income neighborhoods.
- 7) To encourage employment and training opportunities for minority persons and females through the opportunity to bid on rehabilitation contracts.
- 8) To remove physical barriers impeding maximum use of residential property by persons with disabilities and to increase the number of handicapped accessible dwelling units, both owner-occupied and renter-occupied, in the Village.
- 9) To further implement the Village of Rantoul's Consolidated Plan.

4.0 MAJOR REHABILITATION DEFERRED LOAN PROGRAM

A Deferred Loan of up to \$20,000 made available to provide labor, materials, and supplies to rehabilitate deteriorating single family dwelling units for income eligible owner-occupant applicants. Through the renovation, code violations, and defective or aging systems on the premises can be addressed. A lien is placed on the property to secure repayment of the forgivable deferred payment.

Up to \$20,000 is provided by the Village in the form of a forgivable deferred payment loan. No monthly, quarterly, or annual payments are required. The loan is amortized over a 5 year period forgivable at 1/60 per month.

During the loan term, if the home is not occupied as the primary residence, vacated, sold, rented to others, or title is otherwise transferred the entire balance of the deferred loan shall become due and payable to the Village.

4.1 Eligible and Ineligible Activities

Eligible activities include general repairs which will bring the house into compliance with Village of Rantoul's adopted IRC and PMC while eliminating lead-based paint hazards in the work areas. Eligible activities include, but are not limited to the following:

- repair or replacement of hazardous, defective or aging mechanical systems, i.e., electrical, plumbing and heating
- repair or replacement of defective building components and surfaces, i.e., foundations, roofs, porches and stairs, floors, ceilings and walls, doors and windows, siding and trim
- lead-based paint hazard reduction
- energy conservation activities, i.e., insulation, caulking and weather-stripping, siding, doors, and windows
- accessibility for disabled persons
- site improvements and utility connections
- Correction of fire and life safety hazards related to the structure and/or mechanical systems.

Ineligible activities include:

- temporary improvements
- cosmetic improvements
- improvements solely to increase energy efficiency
- fixtures not permanently attached including appliances and window air conditioners
- fees for professional services of architects, engineers and other consultants
- construction or renovation of detached garages or out buildings.

The following items are not approved for repair/improvement:

- jacuzzi/jetted tubs
- new decks and patios, when no current deck or patio exists
- copper gutters, unless required by the Illinois Historic Preservation Agency
- gas fireplace, fireplace inserts, and wood stoves
- Presidential or tile roofing, unless required by the Illinois Historic Preservation Agency
- home theatre/entertainment systems
- security systems
- room additions.

Repairs will be prioritized in the following manner.

1. Correct conditions that pose a serious threat to the health, safety and welfare of the residents.
2. Repair/replace failed structural, mechanical, plumbing and electrical systems.
3. Correct conditions that if left uncorrected would lead to further decay of the property.

4.2 General Terms and Conditions

- 1) Only persons on the CDD's Combined Home Rehabilitation Waiting List will be eligible for the Major Rehabilitation Program.
- 2) The applicant may not apply for rehabilitation assistance through the Major Rehabilitation Deferred Loan Program if the applicant or the property to be rehabilitated received whole house rehabilitation assistance from the Rantoul CDD in the past 20 years. However, the applicant may receive assistance through other programs listed in the manual if conditions arise and qualifications are met.
- 3) A Major Rehabilitation Deferred Loan shall not exceed \$20,000.
- 4) A Major Rehabilitation Deferred Loan recipient shall not be required to pay for administrative expenses related to processing of the Deferred Loan application, such as title searches and recording fees.
- 5) A lien shall be placed against the property for the purpose of recovering the cost of rehabilitation. The lien amount shall be calculated as the full amount of the deferred loan portion. The deferred loan is forgivable over a 5 year amortization and forgivable at 1/60 per month. The Village will take a subordinate position in the mortgage placed against the property in favor of a first mortgage if appropriate.
- 6) Indebtedness secured by the property shall not exceed 95 percent of the after-rehabilitation value of the property as estimated by CDD. After Rehab Value is calculated by adding the current property tax assessment value to the half of the deferred loan portion. However if an appraisal has been completed within three years of the application, the appraisal or a current Comparative Market Analysis (CMA), provided by a licensed real estate broker may be used in place of the assessed value.
- 7) During the loan term of the applicant, if the home is not occupied as the primary residence, vacated, sold, rented to others, or title is otherwise transferred, the entire balance of the deferred loan shall become immediately due and payable to the

Village.

- 8) Before documents can be executed to initiate the renovation project (i.e., note, mortgage, construction contract), the applicant must pay all sums necessary to release outstanding liens on the property other than a first mortgage and property tax liens in good standing. Liens that must be released before work can proceed include, but are not limited to, liens for past-due storm drainage fee and liens for junk and debris removal. Property tax payments on the subject premises must be current at the time documents for the renovation project is executed.
- 9) Before documents can be executed to initiate the renovation project (i.e., note, mortgage, construction contract), the applicant's property must be registered with the Rantoul Rental Registration Program.
- 10) Before documents can be executed to initiate the renovation project, the applicant must provide evidence in the form of a Certificate of Insurance that she/he has insured subject premises against loss by fire and hazards included within the term "extended coverage." This insurance shall be maintained in the amounts required by the Village for as long as the property remains encumbered by the Major Rehabilitation Deferred Loan.

4.3 Eligibility Criteria

For a dwelling unit to qualify for rehabilitation through the Major Rehabilitation Deferred Loan Program, the unit must meet the following criteria:

- 1) Be located within the corporate limits of the Village of Rantoul.
- 2) Be current with the property tax payments and the Village of Rantoul Stormwater Management Fee.
- 3) The property must be registered with the Rantoul Rental Registration Program.
- 4) Be classified as "substandard, suitable for rehabilitation" by the CDD in coordination with the Rantoul Inspection Department.
- 5) Be structurally sound or be able to be rendered structurally sound through rehabilitation. Units that cannot be cost-effectively renovated to meet Village of Rantoul's IRC and PMC are ineligible for assistance under this program. CDD shall work with the owner in order to try and secure other alternatives as may be available to render a solution.
- 6) Be a unit which, after rehabilitation, will be a standard unit (i.e., without code violations).
- 7) Be a single-family owner-occupied residential property.
 - a. If the unit is located on a property with multiple housing units in which the owner-occupant owns the rental units, then the adjoining rental units must have a current "passing" inspection from the Rental Inspection Program.
 - b. Condominiums are only eligible for rehabilitation work inside the housing unit. CDBG funds will not be used to pay for any condominium association fees or assessments.
 - c. "Zero lot line units," are eligible for rehabilitation work inside the housing unit. Any exterior work may have to be cost-shared with the adjoining property owners.

- 8) Not be located in an area which is in conflict with environmental or zoning regulations (e.g. not located within a floodplain or classified as a “historic structure”) or with the Comprehensive Plan for Rantoul as amended. Single-family residential properties which are in violation of the Rantoul Zoning Ordinance, as determined by the Rantoul Inspection Department and/or the Zoning Board of Review, are ineligible for renovation under this program.

For an applicant to qualify for a Major Rehabilitation Deferred Loan, he/she must meet the following criteria:

- 1) The applicant must have owned and lived in the residence for one year prior to applying for assistance.
- 2) The applicant must be the person or persons in whose name title to the property is vested and remain the same for the duration of the Full Home Deferred Loan. In cases of dual ownership (resident and non-resident jointly own the property) any non-residents on the title must provide documentation of primary residence elsewhere.
- 3) The anticipated household annual (gross) income shall not exceed 80 percent of the median family income for Champaign County as released by HUD. The HUD Part 5 definition of annual (gross) income shall be the method used in calculating annual income.

4.4 Processing Procedures

The general procedures for preparing, processing, and approving an application for a Major Rehabilitation Deferred Loan, determining work to be done on the property, procuring a contractor, and managing the rehabilitation contract is listed in Section 7 of this manual.

5.0 ACCESSIBILITY GRANT PROGRAM

An Accessibility Grant is a grant made to an income-eligible homeowner or renter of a single family residence as defined by HUD or up to a four unit complex to eliminate physical barriers which inhibit the use of the dwelling unit by a Person with Disability. Complexes with five or more units are not eligible to participate in this program.

5.1 Eligible and Ineligible Activities

Eligible activities include all types of general improvements necessary to remove barriers for accessibility by persons with disabilities. These activities include but are not limited to:

- 1) Permanent improvements to the property, such as ramp installation, door widening, installation of lowered light panels, renovation of kitchens and bathrooms, installation of visual fire/smoke alarms and doorbells for the hearing-impaired.
- 2) Detachable equipment to eliminate obstacles in the bathroom and kitchen but only if permanent improvements are impractical, exorbitant in cost, or unacceptable to the property owner (in the case of rental property).

Ineligible activities include general improvements not related to removal of barriers. These include:

- 1) Removal of code deficiencies and incipient code deficiencies.
- 2) Furnishings (items not permanently affixed to the property), except equipment noted above.

5.2 General Terms and Conditions

- 1) An Accessibility Grant shall not exceed \$7,000.
- 2) An applicant may receive an Accessibility Grant and then receive additional assistance through another rehabilitation assistance program described in this manual.
- 3) Accessibility Grant assistance can be offered to an applicant even if the same property received assistance from the Rantoul CDD through another program.
- 4) Accessibility Grant processing costs shall be the responsibility of the CDD.
- 5) If a rental unit is retrofitted through the Accessibility Grant Program and the tenant for which the unit is retrofitted vacates the unit, the owner agrees as follows:
 - a) The owner shall notify the CDD that the unit has been vacated. The CDD retains the right to reclaim any detachable equipment funded by the program but abandoned by a person with disability (i.e., no longer in use and not expected to be used).
 - b) The owner agrees that first priority in renting vacated units shall be given to persons with disabilities.

5.3 Eligibility Criteria

For a dwelling unit to qualify for remodeling with an Accessibility Grant, the unit must meet the following criteria:

- 1) Be located within the corporate limits of the Village of Rantoul.
- 2) Be current with all property tax payments and the Village of Rantoul Stormwater Management Fee.
- 3) Be structurally sound and relatively free of any building deficiencies that would render the property "substandard."
- 4) Not be located in an area which is in conflict with environmental or zoning regulations (e.g. not located within a floodplain or classified as a "historic structure") or with the Comprehensive Plan for Rantoul as amended. Single-family residential properties which are in violation of the Rantoul Zoning Ordinance, as determined by the Rantoul Inspection Department and/or the Zoning Board of Review, are ineligible for renovation under this program.
- 5) The property must be registered with the Rantoul Rental Registration Program.

The applicant for an Accessibility Grant is the person intending to occupy the unit upon retrofitting. For an applicant to qualify for an Accessibility Grant, he/she must meet the following criteria:

- 1) The applicant can be the owner of record or a renter of record. If the applicant is not the owner of record, the Accessibility Grant can be made for retrofit of the property only if the owner of record agrees to the retrofit.
- 2) The applicant's household income shall not exceed 80 percent of the median family income for Champaign County as determined by HUD.
- 3) The applicant must be 18 years old or older with a disability or have a dependent with a disability who is a permanent resident of the dwelling unit to be retrofitted. The disability must be verified in writing by a medical doctor.

5.4 Processing Procedures

The general procedures for preparing, processing, and approving an application for an Accessibility Grant, determining work to be done on the property, procuring a contractor and managing the rehabilitation contract is listed in Section 7 of this manual.

6.0 MINOR REHABILITATION GRANT/LOAN PROGRAM

The Minor Rehabilitation Program is available to repair health or safety items on single-family dwelling units of income eligible owner-occupants. Minor rehabilitation program grant funds are made available only if the repair is immediately needed to mitigate a hazardous condition.

6.1 Eligible and Ineligible Activities

Eligible activities include those repairs necessary to alleviate a hazardous condition which poses a threat to the health and safety of the occupant, including but not limited to, repair or replacement of defective mechanical, electrical or plumbing systems, building components, and surfaces.

An actively leaking roof over a living space may be considered a condition warranting Minor Rehabilitation Program assistance. At the discretion of the CDD, the course of action taken to eliminate the existing emergency may include additional work to prevent an imminent emergency (i.e., replace furnace rather than repair, replace sewer line rather than repair, reroof rather than patch).

Ineligible activities include:

- repairs not of a hazardous nature
- repairs & improvements solely to increase energy efficiency
- temporary improvements
- cosmetic improvements
- fixtures not permanently attached including appliances and window air conditioners
- fees for professional services of architects, engineers and other consultants
- construction or renovation of detached garages or out buildings.

The following items are not approved for repair/improvement:

- jacuzzi/jetted tubs
- new decks and patios, when no current deck or patio exists
- copper gutters, unless required by the Illinois Historic Preservation Agency
- gas fireplace, fireplace inserts, and wood stoves
- Presidential or tile roofing, unless required by the Illinois Historic Preservation Agency
- home theatre/entertainment systems
- security systems
- room additions.

6.2 General Terms and Conditions

- 1) An applicant may receive minor rehabilitation program services to alleviate a hazardous condition and then receive additional assistance through another rehabilitation assistance program described in this manual.
- 2) Minor Rehabilitation assistance can be offered to an applicant even if the same property received assistance through other programs administered by the CDD.
- 3) Prior to approval of a Minor Rehabilitation application, the applicant will be required to provide evidence of property insurance to the CDD. The CDD may then investigate whether any emergency repairs are eligible for insurance reimbursement. In the event the applicant applies for and receives reimbursement for emergency repair work from his/her insurance company, said insurance proceeds shall be used to reimburse CDD for costs incurred in making the necessary repairs to the property. Minor Rehabilitation grant applications will not be approved for the purpose of obtaining, renewing, or reinstating property insurance.
- 4) A Minor Rehabilitation recipient shall not be required to pay administrative expenses related to processing of the Grant application.
- 5) Minor Rehabilitation Program provides a grant up to \$12,000.
- 6) For all projects with an estimated construction cost of \$12,000 or more, a lien shall be placed against the property for the purpose of recovering the cost of rehabilitation. The lien amount shall be calculated as the construction costs greater than \$10,000. The deferred loan is forgivable over a 5 year amortization and forgivable at 1/60 per month. The Village will take a subordinate position in the mortgage placed against the property in favor of a first mortgage if appropriate.
- 7) Indebtedness secured by the property shall not exceed 95 percent of the after-rehabilitation value of the property as estimated by CDD. After Rehab Value is calculated by adding the current property tax assessment value to the half of the deferred loan portion. However, if an appraisal has been completed within three years of the application, the appraisal or a current Comparative Market Analysis (CMA), provided by a licensed real estate broker may be used in place of the assessed value.
- 8) During the loan term of the applicant, if the home is not occupied as the primary residence, vacated, sold, rented to others, or title is otherwise transferred, the entire balance of the deferred loan shall become immediately due and payable to the Village.

6.3 Eligibility Criteria

For a dwelling unit to qualify as eligible for work under the Minor Rehabilitation Program, the unit must meet the following criteria:

- 1) Be located within the corporate limits of the Village of Rantoul.
- 2) Be a single-family owner-occupied residential property.
 - a. Condominiums are only eligible for rehabilitation work inside the housing unit. CDBG funds will not be used to pay for any condominium association fees or assessments.
 - b. "Zero lot line units," are eligible for rehabilitation work inside the housing unit. Any exterior work may have to be cost-shared with the adjoining

property owners.

- 3) Be a dwelling unit with a situation deemed threatening to the safety and/or health of the occupants based on a determination made by the Rantoul Inspection Department. Such items could include, but not limited to a malfunctioning furnace, a problem with plumbing that renders sanitary facilities inoperable, roof leakage which impairs the structural integrity of the roof and its supports, electrical hazards, or lead-based paint hazards.
- 4) Before documents can be executed to initiate the renovation project (i.e., note, mortgage, construction contract), the applicant's property must be registered with the Rantoul Rental Registration Program.

For an applicant to qualify for the Minor Rehabilitation Program, he/she must meet the following criteria:

- 1) The applicant has owned and resided at the residence one year prior to applying for assistance.
- 2) The applicant must be the person or persons in whose name title to the property is vested. Contract buyers are not eligible for Minor Rehabilitation Program work.
- 3) The applicant must pay all sums necessary to release outstanding liens on the property other than mortgage and property tax liens in good standing. Liens that must be released before work can proceed include, but are not limited to, liens for past-due storm drainage fee and liens for junk and debris removal. Property tax payments on the subject premises must be current at the time documents for the renovation project is executed.
- 4) The applicant's household annual income shall not exceed 80 percent of the median family income figure determined by HUD for Champaign County. The HUD Part 5 definition of annual (gross) income shall be the method used in calculating annual income.

6.4 Processing Procedures

The general procedures for preparing, processing, and approving an application for a minor home rehabilitation, determining work to be done on the property, procuring a contractor, and managing the rehabilitation contract is listed in Section 7 of this manual.

7.0 GENERAL PROGRAM PROCEDURES

This section outlines procedures for preparing, processing, and approving an application for housing assistance, determining work to be done on the property, procuring a contractor, and managing the rehabilitation work.

7.1 Application Process

- 1) CDD staff shall interview and advise the applicant of the design and objectives of the housing assistance programs, the availability and benefits of housing rehabilitation assistance, and the specific terms and conditions under which assistance is provided.
- 2) CDD staff shall obtain the following information from and about the applicant and the subject dwelling:
 - a) Verification of employment.
 - b) Verification of other earnings and assets.
 - c) Verification of deposits with financial institutions.
 - d) Verification of mortgage or deed of trust from each holder of a lien secured by the property. A title search is currently conducted by Chicago Title Insurance Company.
 - e) Verification of additional information necessary to make a determination of eligibility.
 - f) If applicable, dependent on the number of applications the applicant may be placed on a prioritization list created by the CDD to prioritize based on household and need.

7.2 Work Determination/Contractor Procurement

- 1) After CDD approves an application, CDD conducts an on-site walk-through with the applicant, owner (if different than the applicant), and the Village of Rantoul's Building Inspection Department. During this visit, the following should occur:
 - a) Scope of work to be completed is determined.
 - b) Lead-Based Paint Inspection/Assessment.
 - c) Owner is informed of the contractor selection process.
 - d) Owner is given the list of CDD Qualified Contractors to review.
- 2) Work description will be approved by CDD and Village of Rantoul Building Inspector.
- 3) Based upon the final work description, the CDD will complete an Environmental Review Record (ERR) for the work to be completed. After the ERR has been compiled, it will be forwarded to the Rantoul Community Development Director for approval. ERR must be approved before the project can be released for bid.
- 4) CDD will develop bid documents, including bid alternates that will be distributed via mail and e-mail, to contractors listed on the CDD Qualified Contractor List.
- 5) CDD will schedule and conduct a pre-bid conference on-site with the applicant, owner, Rantoul Building Inspector, and general contractors to address any concerns and questions. The General contractors and Subcontractors will be allowed to schedule with the owner and visit the site between pre-bid and bid

- opening to determine materials and labor required to submit a bid.
- 6) Any changes to the scope of work that were approved by the CDD at the pre-bid conference shall be forwarded to all bidders via mail and/or e-mail.
 - 7) The CDD will develop an estimated cost of the work to be completed.
 - 8) The owner may choose a general contractor whose firm is not on the CDD Qualified General Contractor List provided that, prior to bid opening, the contractor not on the list will be required to meet the same criteria as Qualified General Contractors. If the owner intends to have such a contractor bid on the project, CDD shall provide an application packet to the contractor as soon as possible (provided the contractor is interested in bidding on the project).
 - 9) Formal sealed bids will be received from qualified general contractors and publicly opened within 14 days after the pre-bid conference. Owner may wish to be present. Owner has ten days to select a contractor.
 - 10) The CDD will verify each bidder's eligibility to work on federally funded projects through www.sam.gov.
 - 11) The contract shall be awarded to that qualified contractor selected by the owner so long as that contractor's bid is within 10 percent of the CDD's cost estimate. If no bids are within 10 percent of the CDD's estimate, the project will be reviewed and modified as needed, then if required, rebid.
 - 12) CDD will develop the needed construction and mortgage documents.
 - 13) CDD schedules preconstruction loan closing and contract signing as soon as possible after contractor selection.
 - 14) CDD issues the Proceed Order after the expiration of the three-day Truth and Lending Disclosure period.

7.3 Contracting

Construction is undertaken only through a written contract between the contractor and the recipient. CDD acts as the funder/lender and is not a party to the contract. However, signature of the Community Development Director or his/her designee indicates the approval and review of an acceptable construction contract.

The construction contract shall consist of a single agreement signed by the contractor, accepted by the owner, and approved by the CDD. It shall contain the proposal amount, all general conditions, and a description of all rehabilitation work to be performed. The contract may be changed as federal, state, and local laws, regulations, or policies deem necessary.

Drawings and/or specifications shall be prepared by the contractor only when deemed essential by CDD or Rantoul Building Inspector to show the scope and detail of the work involved, so misunderstandings can be avoided.

The contractor's proposal shall comply with general specifications, work description, code reports and lead hazard control as supplied by Village of Rantoul. Provisions shall be made for acceptance of equal substitutions if accepted by the CDD and Rantoul Building Inspector. All proposals shall explicitly prohibit the use of lead-based paint and shall address the elimination of lead-based paint hazards.

CDD staff shall establish and, on the basis of the contractors' experience and qualifications, maintain a current list of contractors, subcontractors, and specialty contractors who are qualified and who are interested in doing rehabilitation work. CDD shall to the greatest extent feasible contract with Champaign County companies, firms, etc.

Self-Help shall not be permitted in conjunction with a housing assistance program project.

Rehabilitation permits, utilities and building permit fees shall be required for construction work funded through a housing assistance program. These fees are the responsibility of the contractor and his subcontractors.

7.4 Contract Management

- 1) CDD shall inspect rehabilitation work on a regular basis to see that all work is progressing satisfactorily and to monitor the quality of materials and workmanship and compliance with affirmative action guidelines and safe work practices for lead hazard control.
- 2) If change orders need to be issued, CDD will issue a Change Order which will be signed by the owner, Community Development Director, and Village of Rantoul Building Inspector prior to work being completed.
- 3) The contractor and/or subcontractor shall coordinate with building code officials, owner and CDD for final approval and inspections on each segment of work performed at the residence.
- 4) The Contractor shall schedule with the CDD and Village of Rantoul Lead-Based Paint Inspector/Assessor, a lead hazard clearance test for the work performed at the residence. Rantoul Lead-Based Paint Inspector/Assessor shall provide test results to the CDD.
- 5) CDD and Rantoul Building Code Inspector shall conduct final inspection of rehabilitation work to ensure conformance with contract specifications and issue certificate of final approval when appropriate. Both the CDD and Rantoul Building Code Inspector must approve the work before the work is considered completed.
- 6) CDD shall obtain from the contractor release of liens, final invoices, and contractor's sworn statements and the Certificate of Occupancy/Certification of Completion for the residence prior to final payment to the contractor.

7.5 Close Out Procedures

- 1) CDD shall present the owner with a copy of the contract, lead hazard clearance report, and the Certificate of Occupancy/Certification of Completion.
- 2) CDD shall insure that all contractors provide owner with all applicable warranty information.
- 3) CDD staff shall give the owner a copy of the recorded mortgage and note where applicable.
- 4) CDD will issue payment to contractors after the completion of all work.
- 5) CDD will input project information into HUD's computer system, the Integrated Disbursement and Information System (IDIS).

8.0 CONTRACTING POLICIES AND PROCEDURES

This section describes the general contracting policies of the Village of Rantoul as they relate to housing rehabilitation projects, procedures whereby contractors can become eligible to contract for CDBG funded projects, policies governing use of self-help in housing rehabilitation assistance programs, and housing rehabilitation projects conducted in conjunction with for profit individuals and companies.

8.1 General Contracting Policies

The Village of Rantoul encourages general contractors awarded CDBG funded contracts to utilize subcontractors and material suppliers located in Champaign County, employing Champaign County residents, and furthering federal, state, and local affirmative action goals.

Contracting Policies Pertaining to Major Rehabilitation Deferred Loan

See Major Rehabilitation Deferred Loan Program described in this manual.

Contracting Policies Pertaining to Accessibility Grants

See Accessibility Grant Program described in this manual.

Contracting Policies Pertaining to Minor Rehabilitation

See Minor Rehabilitation Program described in this manual.

8.2 Contractor Standards

As described above, all Rantoul housing rehabilitation programs utilize a list of qualified general contractors, minority/female-owned specialty contractors, or both. To implement these programs, CDD maintains lists of qualified general contractors and minority/female-owned specialty contractors. The Village has adopted the following minimum standards for inclusion on these lists.

8.2.1 Standards for Qualified General Contractor List

Qualified general contractor status indicates the contractor has the financial resources and the experience in both project management and construction trades necessary to successfully complete housing rehabilitation projects of the nature undertaken through the Village's housing rehabilitation programs. CDD maintains a list of qualified general contractors eligible to participate in the Village's housing rehabilitation programs. To qualify for inclusion on the list, a general contractor must submit an application to CDD, which evidences that the contractor meets the following standards.

1. The contractor has successfully completed at least two similar cases of nature and cost to those funded through the Rantoul Housing Rehabilitation Program to the satisfaction of client, vendors, and subcontractors. The two cases must involve management of at least one subcontractor and direct experience in one or more construction trades.
2. The Contractor must provide evidence of insurance of the types and amounts as follows. These amounts are the minimum amounts required. The Contractor shall

maintain during the entire period of his performance under this Contract for Rehabilitation the following minimum levels of insurance. All policies shall be written with insurance carriers qualified to do business in the State of Illinois.

- a) Worker's Compensation Insurance - Per Illinois Statutory Requirements
 - b) Comprehensive General Liability policy to cover bodily injury to persons other than employees and for damage to tangible property, including loss of use thereof, including the following exposures.
 - i. All premises and operations.
 - ii. Explosion, collapse, and underground damage.
 - iii. Contractor's Protective coverage for independent contractors or subcontractors employed by him/her.
 - iv. Contractual Liability for the obligation assumed in the Indemnification and Hold Harmless agreement of the contract.
 - v. Personal Liability endorsement with no exclusions pertaining to employment.
 - vi. Products and completed operations coverage. Combined single limits of at least one million (\$1,000,000) per occurrence.
 - c) Automobile Liability – Combined single limits of at least Five Hundred Thousand (\$500,000) per occurrence bodily injury/property damage. Auto liability shall include owned, non-owned, and hired vehicles.
 - d) Umbrella Liability Policies may be used to satisfy the limits named above.
 - e) Pollution Liability (if applicable) - as required by the State of Illinois Department of Public Health for Lead Abatement Contractors.
3. The contractor must have financial resources including working capital and sufficient credit necessary to purchase building materials and retain subcontractors for housing rehabilitation work.
 4. The contractor must be capable of securing permits required for housing rehabilitation.
 5. The contractor must have licenses required for construction trades or must be able to subcontract with firms that do.
 6. The contractor must be in good standing with other federal, state, and local agencies and may not be on any government-maintained debarred contractor list.
 7. The contractor must be in good standing with the Federal Internal Revenue Service and the State Department of Revenue. The contractor may not be subject to federal or state tax levy or lien.

The contractor adheres to the Village's Equal Employment Opportunity Codes and Ordinance (or for companies new to Village contracting, agrees to adhere to the ordinance and has the necessary written policies and procedures to do so. Continued participation in the housing rehabilitation programs is based in part on efforts by the contractor to retain minority/female-owned subcontractors in CDD-funded construction work. CDD will approve contractors for the qualified general contractor list. CDD reserves the right to approve contractors for listing on the qualified general contractor list with conditions such as limits on project size and/or on the number of contracts the contractor will be allowed to undertake simultaneously.

CDD reserves the right to remove a contractor from the qualified general contractor list or to limit the scope of work by the contractor in the program for any of the following reasons. Prior to taking such action, CDD shall provide the contractor written notification of the deficiency and shall allow the contractor reasonable time to correct said deficiency.

1. The contractor fails to continue to meet any of the qualification standards listed herein. The contractor fails to comply with provisions of a program construction contract and is declared in default of said contract. Grounds for declaration of default include, but are not limited to, the following:
 - a) Poor workmanship
 - b) Unable to secure and maintain the proper licenses and insurance requirements
 - c) Continued violation of a contract start or completion date
 - d) Abuse of change-order provisions
 - e) Bankruptcy or insufficient financial resources to complete work
2. The contractor's and subcontractor's conduct toward program clients is inconsistent with public policy.

8.2.2 Standards for Minority/Female-Owned and Specialty Contractor List

A minority/female-owned and specialty contractor is a firm specializing in one or more construction trades in which more than half of the assets are owned and controlled by a minority or female person or persons.

Prior to commencement of any work funded through CDD, the company must meet the following additional standards.

1. The contractor must submit the appropriate Equal Employment Opportunity forms in an acceptable manner.
2. The contractor must provide evidence that she/he has insurance of the type and minimum amounts cited in Standards for Qualified General Contractor List.
3. The contractor is capable of securing building and utility permits as necessary for the construction work proposed by the contractor.
4. The contractor is judged by CDD to have an acceptable record of performance, integrity, financial resources, and technical expertise as determined by investigation of information requested by CDD and provided by the contractor.

8.3 Self-Help in Rehabilitation Assistance Programs

Self-help is not allowed in any project funded in accordance with this manual.

8.4 Rehabilitation Projects in Conjunction with non-profit agencies

Rehabilitation assistance through programs described in this manual is limited to a maximum funding amount per program. Recognizing that some projects cannot be completed at that cost, CDD may enter into a cooperative arrangement with a non-profit service organization. CDD will provide CDBG funds to a homeowner for purchase of building materials up to the maximum amount available per program. The materials are then installed by the organization staff and volunteers pursuant to a contract between the organization and the homeowner. Staff and volunteers of such organizations are not

eligible for reimbursement for their labor. The decision to involve any non-profit service organization in the project is ultimately made by the homeowner.

Non-profit agencies may be utilized through the Village of Rantoul's Housing Rehabilitation Program on a case- by-case basis as determined by the work to be accomplished, funding availability, and time allotted for the project. The Village shall enter into a memorandum of understanding with the agency to provide funding for the materials and specialty contractors required to complete the project. Non- profit agencies and volunteers are not eligible for reimbursement for their time and labor. The agencies shall be required to submit proof of insurance. All policies shall be written with insurance carriers qualified to do business in the State of Illinois.

- 1) Worker's Compensation Insurance - Per Illinois Statutory Requirements
- 2) Comprehensive General Liability policy to cover bodily injury to persons other than employees and for damage to tangible property, including loss of use thereof, including the following exposures.
 - i. All premises and operations.
 - ii. Explosion, collapse, and underground damage.
 - iii. Contractor's Protective coverage for independent contractors or subcontractors employed by him/her.
 - iv. Contractual Liability for the obligation assumed in the Indemnification and Hold Harmless agreement of the contract.
 - v. Personal Liability endorsement with no exclusions pertaining to employment.
 - vi. Products and completed operations coverage. Combined single limits of at least one million (\$1,000,000) per occurrence.
- 3) Automobile Liability – Combined single limits of at least Five Hundred Thousand (\$500,000) per occurrence bodily injury/property damage. Auto liability shall include owned, non-owned, and hired vehicles.
- 4) Umbrella Liability Policies may be used to satisfy the limits named above.
- 5) Pollution Liability (if applicable) - as required by the State of Illinois Department of Public Health for Lead Abatement Contractors. Involvement by a non-profit agency is determined on a case-by-case basis but is generally limited to a portion of the rehabilitation work at any particular site. Work is based on the type of renovation to be undertaken and on the availability of volunteers. Work requiring licensing such as electrical, plumbing, etc. shall be completed by licensed subcontractors and shall be paid accordingly. Requests for payment submitted by the non-profit agencies to CDD (or its designee) shall be reviewed by CDD (or its designee) for reasonableness and completeness.

Reimbursement for any material purchases may be disallowed if the CDD (or its designee) determines that the material cost significantly exceeds the suggested retail price of the material or if the CDD (or its designee) determines upon inspection of the property that the material has not been used in the rehabilitation. CDD (or its designee) shall encourage non-profits to purchase material supplies from Champaign County vendors whenever possible.

APPENDIX A: HUD PART 5 INCOME DEFINITIONS

The primary reference manual for this Appendix shall be the “*Technical Guide for Determining Income and Allowances for the HOME Program*” (3rd Edition, January 2005).

HUD Part 5 Income Inclusions:

- 1) The full amount, before any payroll deductions, of wages and salaries, overtime pay, commissions, fees, tips and bonuses, and other compensation for personal services (before any payroll deductions).
- 2) The net income from the operation of a business or profession. Expenditures for business expansion or amortization of capital indebtedness cannot be used as deductions in determining net income. An allowance for depreciation of assets used in a business or profession may be deducted, based on straight-line depreciation, as provided in Internal Revenue Service regulations. Any withdrawal of cash or assets from the operation of a business or profession will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested in the operation by the family.
- 3) Interest, dividends, and other net income of any kind from real or personal property. Expenditures for amortization of capital indebtedness shall not be used as deductions in determining net income. An allowance for depreciation is permitted only as authorized in number 2 above. Any withdrawal of cash or assets from an investment will be included in income, except to the extent the withdrawal is reimbursement of cash or assets invested by the family. Where the family has net family assets in excess of \$5,000, annual income shall include the greater of the actual income derived from all net family assets or a percentage of the value of such assets based on the current passbook savings rate, as determined by HUD.
- 4) The full amount of periodic payments received from Social Security, annuities, insurance policies, retirement funds, pensions, disability or death benefits, and other similar types of periodic receipts, including a lump-sum amount or prospective monthly amounts for the delayed start of a periodic payment (except Supplemental Security Income (SSI) or Social Security).
- 5) Payments in lieu of earnings, such as unemployment and disability compensation, worker’s compensation and severance pay (except for certain exclusions, as listed in paragraph 3 under Income Exclusions).
- 6) Welfare Assistance. Welfare assistance payments made under the Temporary Assistance for Needy Families (TANF) program are included in annual income:
 - a) Qualify as an assistance under the TANF program definition at 45 CFR 260.31; and
 - b) Are otherwise excluded from the calculation of annual income per 24 CFR 5.609(c).
 - c) If the welfare assistance payment includes an amount specifically designated for shelter and utilities that is subject to adjustment by the welfare assistance agency in accordance with the actual cost of shelter and utilities, the amount of

welfare assistance income to be included as income consists of:

1. the amount of the allowance or grant exclusive of the amount specifically designated for shelter or utilities; **plus**
 2. the maximum amount that the welfare assistance agency could in fact allow the family for shelter and utilities. If the family welfare assistance is reduced from the standard of need by applying a percentage, the amount calculated under this paragraph shall be the amount resulting from one application of the percentage.
- 7) Periodic and determinable allowances, such as alimony and child support payments, and regular contributions or gifts received from persons not residing in the dwelling.
 - 8) All regular pay, special day and allowances of a member of the Armed Forces (except as provided in number 8 of Income Exclusions).

HUD Part 5 Income Exclusions

- 1) Income from employment of children (including foster children) under the age of 18 years.
- 2) Payments received for the care of foster children or foster adults (usually persons with disabilities unrelated to the tenant family who are unable to live alone).
- 3) Lump-sum additions to family assets, such as inheritances, insurance payments (including payments under health and accident insurance and worker's compensation), capital gains and settlement for personal or property losses (except as provided in number 5 of Income Inclusions).
- 4) Amounts received by the family that are specifically for, or in reimbursement of, the cost of medical expenses for any family member.
- 5) Income of a live-in aide (as defined in 24 CFR 5.403).
- 6) Certain increases in income of a disabled member of qualified families residing in HOME-assisted housing or receiving HOME tenant-based rental assistance (24 CFR 5.671(a))
- 7) The full amount of student financial assistance paid directly to the student or to the educational institution.
- 8) The special pay to a family member serving in the Armed Forces who is exposed to hostile fire.
- 9) Self-Sufficiency Program Income.
 - a) Amounts received under training programs funded by HUD.
 - b) Amounts received by a person with a disability that are disregarded for a limited time for purposes of Supplemental Security Income eligibility and benefits because they are set aside for use under a Plan to Attain Self-Sufficiency (PASS).
 - c) Amounts received by a participant in other publicly assisted programs that are specifically for, or in reimbursement of, out-of-pocket expenses incurred (special equipment, clothing, transportation, childcare, etc.) and that are made solely to allow participation in a specific program.
 - d) Amounts received under a resident service stipend. A resident service stipend is a modest amount (not to exceed \$200 per month) received by a resident for performing a service for the PHA or owner, on a part-time basis, that enhances

- the quality of life in the development. Such services may include, but are not limited to, fire patrol, hall monitoring, lawn maintenance, resident initiatives coordination and serving as a member of the PHA's governing board. No resident may receive more than one such stipend during the same period of time.
- e) Incremental earnings and benefits resulting to any family member from participation in qualifying state or local employment training programs (including training not affiliated with a local government) and training of a family member as resident management staff. Amounts excluded by this provision must be received under employment training programs with clearly defined goals and objectives, and are excluded only for the period during which the family member participated in the employment training program.
- 10) Temporary, nonrecurring, or sporadic income (including gifts).
 - 11) Reparation payments paid by a foreign government pursuant to claims under the laws of that government by persons who were persecuted during the Nazi era.
 - 12) Earnings in excess of \$480 for each full-time student 18 years or older (excluding the head of household or spouse).
 - 13) Adoption assistance payments in excess of \$480 per adopted child.
 - 14) Deferred periodic amounts from Supplemental Security Income (SSI) and Social Security benefits that are received in a lump sum amount or in prospective monthly amounts.
 - 15) Amounts received by the family in the form of refunds or rebates under state or local law for property taxes paid on the dwelling unit.
 - 16) Amounts paid by a state agency to a family with a member who has a developmental disability and is living at home to offset the cost of services and equipment needed to keep this developmentally disabled family member at home.
 - 17) Amounts specifically excluded by any other Federal statute from consideration as income for purposes of determining eligibility or benefits under a category of assistance programs that includes assistance under any program to which the exclusions set forth in 24 CFR 5.609(c) apply. A notice will be published in the Federal Register and distributed to housing owners identifying the benefits that qualify for this exclusion.

Updates will be published and distributed when necessary. The following is a list of income sources that qualify for that exclusion.

- 1) The value of the allotment provided to an eligible household under the Food Stamp Act of 1977.
- 2) Payments to volunteers under the Domestic Volunteer Service Act of 1973 (employment through AmeriCorps, VISTA, Retired Senior Volunteer Program, Foster Grandparents Program, youthful offender incarceration alternatives, senior companions).
- 3) Payments received under the Alaskan Native Claims Settlement Act.
- 4) Income derived from the disposition of funds to the Grant River Band of Ottawa Indians.
- 5) Income derived from certain sub marginal land of the United States that is held in trust

for certain Indian tribes.

- 6) Payments or allowances made under the Department of Health and Human Services' Low-Income Home Energy Assistance Program (LIHEAP).
- 7) Payments received under the Maine Indian Claims Settlement Act of 1980 (25 U.S.C. 1721).
- 8) The first \$2,000 of per capita shares received from judgment funds awarded by the Indian Claims Commission or the U.S. Claims Court and the interests of individual Indians in trust or restricted lands, including the first \$2,000 per year of income received by individual Indians from funds derived from interests held in such trust or restricted lands.
- 9) Amounts of scholarships funded under Title IV of the Higher Education Act of 1965, including awards under the Federal work-study program or under the Bureau of Indian Affairs student assistance programs.
- 10) Payments received from programs funded under Title V of the Older American's Act of 1985 (Green Thumb, Senior Aides, Older American Community Service
- 11) Employment Program).
- 12) Payments received on or after January 1, 1989 from the Agent Orange Settlement.
- 13) Fund or any other fund established pursuant to the settlement in the In Re Agent Orange product liability litigation, M.D.L. No. 381 (E.D.N.Y.).
- 14) Earned income tax credit refund payments received on or after January 1, 1991, including advanced earned income credit payments.
- 15) The value of any child care provided or arranged (or any amount received as payment for such care or reimbursement for costs incurred for such care) under the Child Care and Development Block Grant Act of 1990.
- 16) Payments received under programs funded in whole or in part under the Job Training Partnership Act (employment and training programs for Native Americans and migrant and seasonal farm workers, Job Corps, veterans employment programs, state job training programs and career intern programs, AmeriCorps).
- 17) Payments by the Indian Claims Commission to the Confederated Tribes and Bands of Yakima Indian Nation or the Apache Tribe of Mescalero Reservation.
- 18) Allowances, earnings, and payments to AmeriCorps participants under the National and Community Service Act of 1990.
- 19) Any allowance paid under the provisions of 38 U.S.C. 1805 to a child suffering from spina bifida who is the child of a Vietnam veteran.
- 20) Any amount of crime victim compensation (under the Victims of Crime Act) received through crime victim assistance (or payment or reimbursement of the cost of such assistance) as determined under the Victims of Crime Act because of the commission of a crime against the applicant under the Victims of Crime Act.
- 21) Allowances, earning, and payments to individuals participating in programs under the Workforce Investment Act of 1998.

APPENDIX B:
FY2020 Median Family Income Limit Summary for Champaign County, Illinois
(To be updated annually or as provided by HUD)

Household Size	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person	7 Person	8 Person
80% MFI Limit*	\$46,850	\$53,550	\$60,250	\$66,900	\$72,300	\$77,650	\$83,000	\$88,350

* This figure is calculated and set by HUD, and is updated annually. This table contains figures current as of April, 2020

SOURCE: U. S. Department of Housing and Urban Development

APPENDIX C

Credit Reports & Title Searches

Each applicant for the Full-Home Deferred Loan and the Minor Home rehabilitation programs must have their credit report reviewed. The purpose of this review is to verify that the property owner has not filed bankruptcy, all previous bankruptcies have been discharged, and to determine the current balance of any mortgages filed against the property. The Village of Rantoul Community Development Department currently has an account with *TransUnion Direct* to provide the credit reports and reports can be requested through its website.

Title searches need to be reviewed for all applicants of the Full-Home Deferred Loan and Minor Home rehabilitation programs. Title searches provide the number of and types of liens that have been filed against the property and whether any property taxes have been unpaid or sold. The outstanding balance of the liens may reduce the amount of work that can be completed through any of the rehabilitation programs. Title searches are requested from *Chicago Title Insurance Company* and can be requested through its website.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to pass Resolution No. 10-20-1312, <u>A RESOLUTION IN SUPPORT FOR THE APPLICATION FOR ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) FUNDS FOR CONSTRUCTION AND ASSOCIATED ENGINEERING FOR MAPEWOOD DRIVE MULTI-USE PATH</u>	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. ITEP Grant 2. Resolution 10-20-1312	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM		PAGE <u> </u> OF <u> </u>
ITEM: Resolution of Support – Illinois Transportation Enhancement Program (ITEP) Grant Application – Rantoul - Maplewood Drive Shared-Use Path		DEPARTMENT: Public Works
AGENDA SECTION:	PROJECT AMOUNT:	
ATTACHMENTS: (X) OTHER (See Summary Highlights) (X) SUPPORTING DOCUMENTS	DATE: October 2, 2020	
SUMMARY HIGHLIGHTS: The Agenda Item provides for the approval of a Resolution of Support from the Village of Rantoul as a component of the Illinois Transportation Enhancement Program (ITEP) Grant Application for the proposed Maplewood Drive Shared-Use Path from Clark Street to Crane Drive. This resolution serves as a Local Assurance document which indicates that the Village is willing and able to manage, maintain, and operate the project under the guidelines & authority of the Illinois Department of Transportation (IDOT). Potential award timeline of ITEP grants will be Summer of 2021. Village funding for its share of the project costs would not be required until the follow fiscal year. Funding is anticipated to be provided through IDOT Motor Fuel Tax (MFT), the Village's local Motor Fuel Tax, or other Village Funds. In addition to the Resolution of Support, a Letter of Support has been prepared to accompany the Resolution as an additional component to the grant application.		
RECOMMENDED ACTION: Authorize the approval of a Resolution of Support from the Village of Rantoul as a component of the Illinois Transportation Enhancement Program (ITEP) Grant Application for the proposed Maplewood Drive Shared-Use Path from Clark Street to Crane Drive.		
DEPARTMENT HEAD APPROVAL: G. Gregory Hazel, P.E. Jacob D. McCoy, P.E. 	VILLAGE ADMINISTRATOR: Scott Eisenhauer 	
AGENDA PAGE NUMBER:		



333 S. Tanner Street
P.O. Box 38
Rantoul, IL 61866

Phone 217.892.6800
Fax 217.892.5501

October 13, 2020

Illinois Department of Transportation
Illinois Transportation Enhancement Program
Room 307
2300 South Dirksen Parkway
Springfield, IL 62764

Re: Letter of Support – Village of Rantoul
2020 Maplewood Drive Shared-Use Path Project

To Whom It May Concern:

As the Mayor of the Village of Rantoul, I fully support the 2020 Maplewood Drive Shared-Use Path from Clark Street to Crane Drive. This project will enhance and aid in the revitalization of the North Maplewood corridor as it promotes the alternative transportation options of pedestrian and bicycle travel. This project serves as the communities' next phase of the Shared-Use Path expansion, where the previous ITEP sponsored phase was completed in 2016.

This work will improve pedestrian and bicycle access. These improvements will reflect the overall Village and Champaign County EDC's regional approach to community development, revitalization and compliment the Village and County's Rantoul Tomorrow initiative. These efforts are supported and will be used by the public. The Village is fully committed to funding the local portion of the project's eligible costs.

The Village appreciates your consideration of the Village of Rantoul's 2020 Maplewood Drive Shared-Use Path and Transportation Enhancement Project for Illinois Transportation Enhancement Program (ITEP) funding.

If you have any questions, please contact me at (217) 892-6800
Sincerely,

Charles R. Smith
Mayor
Village of Rantoul

**This page must be signed by a representative of the local sponsoring agency
in order for the project to be considered for funding.**

The project sponsor certifies that it is willing and able to manage, maintain, and operate the project as a highway authority eligible to receive federal funding. The project sponsor possesses legal authority to nominate the transportation enhancement project and to finance, acquire, and construct the proposed project. The sponsor authorizes the nomination of the transportation enhancement project, including all assurances contained therein. The sponsor authorizes the person identified below as the official project representative to act in connection with the nomination and to provide such additional information as may be required. The project sponsor affirms that, if selected, the project will commence within the time periods defined by the Sunset Clause (refer to Section I of the ITEP Guidelines Manual) and in accordance with departmental policies.

I certify that the information contained in this transportation enhancement application, including attachments, is accurate and that I have read and understand the information and agree to the assurances on this form.

Name: Charles R. Smith
Please print

Title: Mayor
Please print

Signature: _____ **Date:** _____

Name of Sponsoring Agency: Village of Rantoul

RESOLUTION NO. 10-20-1312

**A RESOLUTION
IN SUPPORT FOR THE APPLICATION FOR ILLINOIS TRANSPORTATION
ENHANCEMENT PROGRAM (ITEP) FUNDS FOR CONSTRUCTION AND ASSOCIATED
ENGINEERING FOR MAPLEWOOD DRIVE MULTI-USE PATH**

WHEREAS, the Village of Rantoul, Champaign County, Illinois is in the process of constructing an extension of the Maplewood Drive Multi-Use Path; and

WHEREAS, the Village of Rantoul wishes to pursue federal ITEP funds to construct an extension of the Maplewood Drive Multi-Use Path; and

WHEREAS, the Village of Rantoul has adequate right-of-way for the project; and

WHEREAS, the Village of Rantoul is currently in the process of completing plans and specifications in the fall of 2020; and

WHEREAS, the Village of Rantoul intends to let the project in the winter of 2021 with completion in 2022, and

WHEREAS, the Village of Rantoul agrees to provide the local funding match for any ITEP funds provided to the Village; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, ILLINOIS, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the Village supports this project and its application for federal ITEP funds.

Section 2. That the Mayor is hereby instructed to execute said application on behalf of the Village of Rantoul.

This Resolution is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 13th day of October, 2020.

Village Clerk

APPROVED this 13th day of October, 2020.

Village President

RESOLUTION NO. 10-20-1312

**A RESOLUTION
IN SUPPORT FOR THE APPLICATION FOR ILLINOIS TRANSPORTATION
ENHANCEMENT PROGRAM (ITEP) FUNDS FOR CONSTRUCTION AND ASSOCIATED
ENGINEERING FOR MAPLEWOOD DRIVE MULTI-USE PATH**

WHEREAS, the Village of Rantoul, Champaign County, Illinois is in the process of constructing an extension of the Maplewood Drive Multi-Use Path; and

WHEREAS, the Village of Rantoul wishes to pursue federal ITEP funds to construct an extension of the Maplewood Drive Multi-Use Path; and

WHEREAS, the Village of Rantoul has adequate right-of-way for the project; and

WHEREAS, the Village of Rantoul is currently in the process of completing plans and specifications in the fall of 2020; and

WHEREAS, the Village of Rantoul intends to let the project in the winter of 2021 with completion in 2022, and

WHEREAS, the Village of Rantoul agrees to provide the local funding match for any ITEP funds provided to the Village; and

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, ILLINOIS, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the Village supports this project and its application for federal ITEP funds.

Section 2. That the Mayor is hereby instructed to execute said application on behalf of the Village of Rantoul.

This Resolution is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 13th day of October, 2020.

Village Clerk

APPROVED this 13th day of October, 2020.

Village President

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to pass Resolution No. 10-20-1313, <u>A RESOLUTION AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT FOR ANIMAL CONTROL</u>	DEPARTMENT: Police Department
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. Animal Control services IGA with Village of Rantoul 2020 RevTB 2. Resolution 10-20-1313	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

INTERGOVERNMENTAL AGREEMENT FOR ANIMAL CONTROL SERVICES

THIS AGREEMENT is entered into by the County of Champaign (hereinafter "County") and the Village of Rantoul (hereinafter "Village") for animal control services.

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, enables the parties to enter into agreements among themselves and provides authority for intergovernmental cooperation; and

WHEREAS, there is a need to respond to requests for animal control services within the Village; and

WHEREAS, there is a need to remove stray dogs and other animals subject to impoundment from within the Village upon the request of the Village;

WHEREAS, the County has the ability to provide such services through the Champaign County Animal Control Department (hereinafter "Department");

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

The County agrees to provide to the Village animal control services in accordance with Village ordinances through the Department.

The Department will respond to requests for animal control services from citizens residing within the Village.

For services provided by the Department, the Village shall pay an annual rate of \$1.47 per capita. The annual rate increase to go into effect on July 1st for each subsequent year of the Agreement will be an adjustment to the previous year's rate by the annual Property Tax Extension Limitation Law (hereinafter "PTELL") CPI rate as set by the State of Illinois in January. Should the PTELL CPI rate be under zero the rate increase shall be 0%; should the PTELL CPI rate be over 5% the rate of increase shall be capped at 5%. The Village shall pay the County through the Department monthly on the 15th day of each month. In January, the Department shall annually issue to the Village the PTELL CPI rate adjustment for the ensuing contract renewal year.

Owned animals will be held for no longer than a period of five days, unless otherwise directed by the Rantoul Police Department, Rantoul Legal Department or directed by a court order.

The Department agrees to provide monthly reports to the Village breaking down the number of calls responded to and number of boarding days for impounded animals on the request of the Village President.

Issuing City NTAs. County animal control personnel shall investigate matters pursuant to established policies and procedures and, upon a determination that probable cause exists that a violation of Rantoul's animal control ordinance is being or has been committed, shall issue Notice(s) to Appear (NTA) for the same pursuant to the procedures of the City.

Indemnification. To provide The Village and the County agree to hold the other party harmless and indemnify the other for any loss, liability or damages arising from any action, omission, or negligence of each party's employees, officers, or agents regarding the performance of this Agreement.

This agreement shall continue in effect from year to year unless terminated by either party giving written notice to the other at least thirty days prior to the annual renewal date, which shall occur annually on the anniversary of the effective date of this agreement.

This agreement shall become effective on December 1, 2020.

This Agreement may be amended only by a written document signed by both parties.

Any terms of this Agreement that by their nature extend after the end of the Agreement, whether by way of expiration or termination, will remain in effect until fulfilled.

Any written notice that is required between the parties shall be sent through first class mail, return receipt requested to:

Village Administrator
Village of Rantoul
P.O. Box 488
Rantoul, Illinois 61878

Champaign County Executive
1776 East Washington Street
Urbana, Illinois 61802

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date and year indicated herein.

VILLAGE OF RANTOUL
An Illinois Municipal Corporation

CHAMPAIGN COUNTY

By: _____

By: _____

Date: _____

Date: _____

ATTEST:_____

ATTEST:_____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

Village Attorney

B _____
State's Attorney's Office

RESOLUTION NO. 10-20-1313

**A RESOLUTION
AUTHORIZING AND APPROVING AN
INTERGOVERNMENTAL AGREEMENT FOR ANIMAL CONTROL SERVICES**

WHEREAS, there has been presented to and there is now before this meeting of the President and the Board of Trustees (the “**Corporate Authorities**”) of the Village of Rantoul, Champaign County, Illinois (the “**Village**”) at which this Resolution is adopted, the form of a certain Intergovernmental Agreement (the “**Agreement**”) by and between the Village and the County of Champaign, Illinois (the “**County**”), in connection with the provision by the County for animal control services for the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the Agreement by and between the Village and the County, in substantially the form thereof which has been presented to and is now before the meeting of the Corporate Authorities of the Village at which this Resolution is adopted, be and the same is hereby authorized and approved.

Section 2. That for and on behalf of the Village, the Village President is hereby authorized to execute and deliver the Agreement, and the Village Clerk is hereby authorized to attest thereto, with such insertions, changes and revisions in the form of such Agreement as may be approved by such Village President, such execution or acceptance thereof, as the case may be, to constitute conclusive evidence of such approval of any and all such insertions, changes or revisions therein from the form of the Agreement now before the meeting of the Corporate Authorities at which this Resolution is adopted.

This Resolution is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 13th day of October, 2020.

Village Clerk

APPROVED this 13th day of October, 2020.

Village President

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to pass Resolution No. 10-20-1314, <u>A RESOLUTION AUTHORIZING AND APPROVING AN AGREEMENT REGARDING EXPANDING SERVICES OF THE RANOTUL TRANSPORTATION SERVICE PROGRAM ("C-CARTS")</u>	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS: 1. C-Carts 2. Resolution 10-20-1314	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

AN AGREEMENT REGARDING EXPANDING SERVICES OF THE RANTOUL TRANSPORTATION SERVICE
PROGRAM ("C-CARTS")

WHEREAS, the County of Champaign (hereafter simply "COUNTY") was awarded a Downstate Operating Assistance and FTA Section 5311 Combined Grant for rural public transportation; and

WHEREAS, the COUNTY and the Champaign-Urbana Mass Transit District (hereafter simply "MTD"), entered into an Intergovernmental Agreement (hereafter simply "IGA") dated August 20, 2020, to provide rural public transportation; and

WHEREAS, in the IGA, MTD was named as the designated provider of rural public transportation to operate a separate transportation service program to be known as "C-CARTS", and COUNTY vehicles were leased to MTD for the provision of said program; and

WHEREAS, in the IGA, the Champaign County Regional Planning Commission ("RPC"), and the Rural Transit Advisory Group ("RTAG") were delegated oversight and coordination authority relating to the provision of rural public transportation service; and

WHEREAS, the Village of Rantoul (hereafter simply "RANTOUL") has proposed that the C-CARTS service be provided to RANTOUL; and RPC, RTAG and MTD have all agreed to such proposal and desire to set forth their agreement in writing.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

- 1) RTAG and RPC hereby approve of the changes herein regarding rural public transportation services to be provided in the Village of Rantoul by MTD as set forth in the IGA.
- 2) The term of this agreement shall be one (1) year from the date of execution by RANTOUL set forth in the signature block for the Village of Rantoul.
- 3) (a) RANTOUL agrees to make monthly payments, following the schedule below, directly to Champaign-Urbana Mass Transit District at 1101 E. University Avenue, Urbana, Illinois, for each full month of transportation services provided to RANTOUL as set forth in this agreement.

Date Range	Monthly Payment
November 2020 – October 2021	\$9,350.00

(b) The monthly payments due hereunder shall be paid on or before the 10th day of each month following the month in which the transit services were provided.

(c) The parties agree to apportion the monthly payment due hereunder for any month in which the transportation services are provided for only a portion of the month.

(d) Fares collected are not a credit against the monthly payments due hereunder.

- 4) (a) In the event of any changes affecting MTD's ability to provide service, contact shall be made with RANTOUL's Village Administrator. In the event of emergency changes in service conditions in the Village of Rantoul, RANTOUL shall contact the MTD Operations Department (Evan Alvarez, Randy Fouts, or Jay Rank).

Rural Transit Advisory Group

BY: _____

Date: _____

Address: 1776 East Washington Street
Urbana, IL 61802

Champaign County Regional Planning Commission

BY: _____

Date: _____

Address: 1776 East Washington Street
Urbana, IL 61802

Champaign-Urbana Mass Transit District

BY: _____

Date: _____

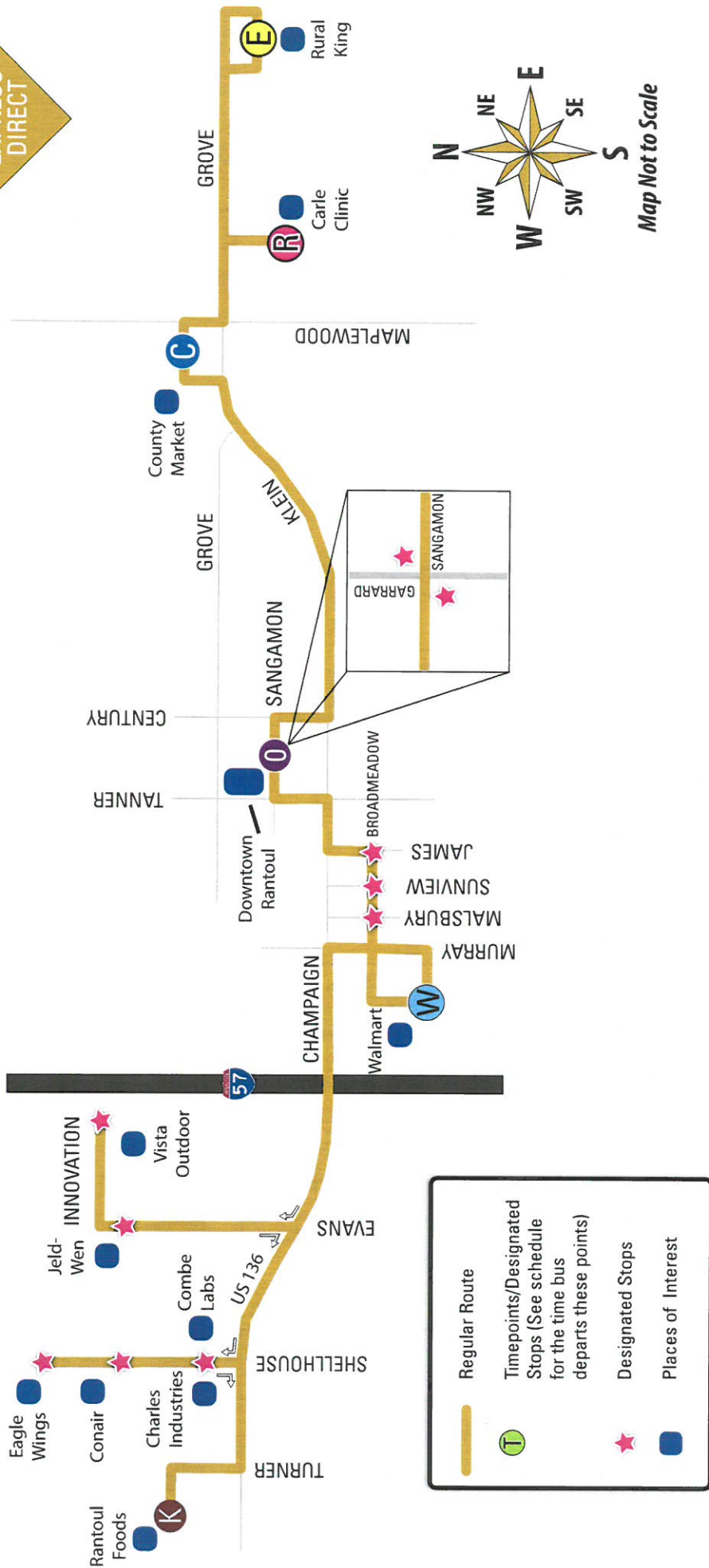
Address: 1101 East University Avenue
Urbana, IL 61802

Village of Rantoul

BY: _____

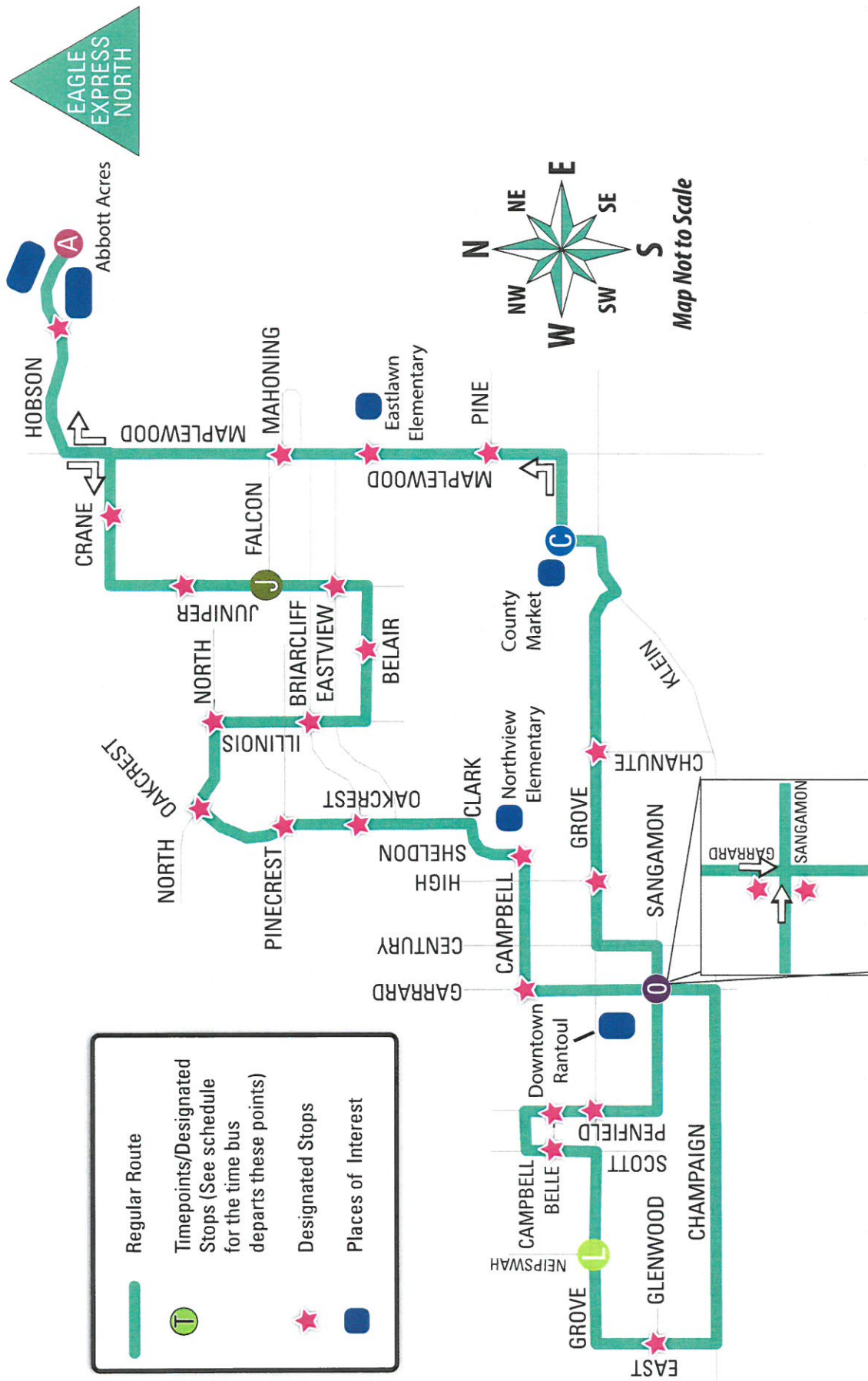
Date: _____

Address: 333 South Tanner Street
Rantoul, IL 61866



GENERAL RULES

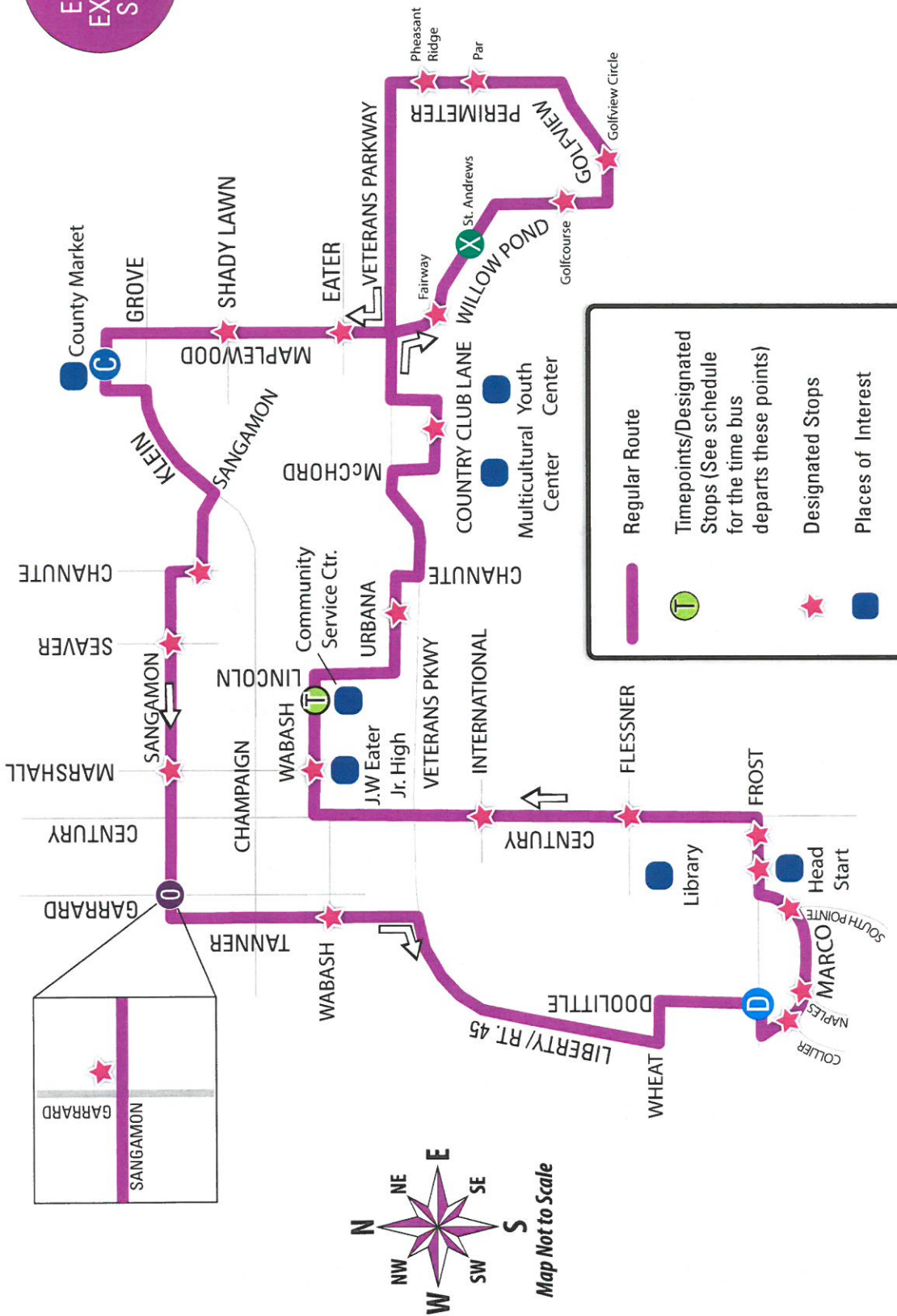
- Please have exact \$2 cash fare when boarding. Drivers **do not** make change. Riders 65+ years of age and qualified riders with disabilities pay a \$1 cash fare. For complementary ADA Paratransit information, call 217.344.4287
- Eating, drinking, and the use of tobacco products are prohibited.
- Shirts and shoes (or equivalent) must be worn.
- Wheelchairs must be secured.
- Riders may use the lift if unable to enter the vehicle by the stairs.
- Service animals are permitted.
- Respirator/portable oxygen equipment must be secured.
- Disruptive clients or those unable/unwilling to follow guidelines will have service discontinued.
- If service is cancelled due to inclement weather, notification will be made to local radio and television stations.



GENERAL RULES

- Please have exact \$2 cash fare when boarding. Drivers **do not** make change.
- Riders 65+ years of age and qualified riders with disabilities pay a \$1 cash fare. For complementary ADA Paratransit information, call 217.344.4287
- Eating, drinking, and the use of tobacco products are prohibited.
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- Wheelchairs must be secured.
- Riders may use the lift if unable to enter the vehicle by the stairs.
- Service animals are permitted.
- Respirator/portable oxygen equipment must be secured.
- Disruptive clients or those unable/unwilling to follow guidelines will have service discontinued.
- If service is cancelled due to inclement weather, notification will be made to local radio and television stations.

EAGLE EXPRESS SOUTH



GENERAL RULES

- Please have exact \$2 cash fare when boarding. Drivers **do not** make change. Riders 65+ years of age and qualified riders with disabilities pay a \$1 cash fare. For complementary ADA Paratransit information, call 217.344.4287
- Eating, drinking, and the use of tobacco products are prohibited.
- Shirts and shoes (or equivalent) must be worn.
- Wheelchairs must be secured.
- Riders may use the lift if unable to enter the vehicle by the stairs.
- Service animals are permitted.
- Respirator/portable oxygen equipment must be secured.
- Disruptive clients or those unable/unwilling to follow guidelines will have service discontinued.
- If service is cancelled due to inclement weather, notification will be made to local radio and television stations.

RANTOUL C-CARTS EAGLE EXPRESS Reduced Service

RANTOUL C-CARTS EAGLE EXPRESS

WESTBOUND									EASTBOUND			
County Market	Abbott Acres	Briarcliff & Juniper	Garrard & Sangamon	Neipswah & Grove	Walmart	Turner Drive (Rantoul Foods)	Turner Drive (Rantoul Foods)	Walmart	Frost & Doolittle	Community Resource Center	Willow Pond & St. Andrews	County Market
C	A	J	O	L	W	K	K	W	D	T	X	C
									5:00A	5:07A	5:11A	5:17A
									5:45	5:52	5:56	6:02
5:21A	5:25A	5:28A	5:32A	5:35A	5:40A	5:50A	5:50A	6:00A	6:08	6:15	6:19	6:25
6:06	6:10	6:13	6:17	6:20	6:25	6:35	6:35	6:45	6:53	7:00	7:04	7:10
6:29	6:33	6:36	6:40	6:43	6:48	6:58	6:58	7:08	7:16	7:23	7:27	7:33Δ
7:14	7:18	7:21	7:25	7:28	7:33	7:43	7:43	7:53	8:01Δ			
2:45P	2:49P	2:52P	2:56P	2:59P	3:04P	*3:14P	*3:14P	3:29P	3:37P	3:44P	3:48P	3:54P
3:30	3:34	3:37	3:41	3:44	3:49	3:59	3:59	4:09	4:17	4:24	4:28	4:34
3:58	4:02	4:05	4:09	4:12	4:17	4:27	4:27	4:37	4:45	4:52	4:56	5:02
4:38	4:42	4:45	4:49	4:52	4:57	5:07	5:07	5:17	5:25	5:32	5:36	5:42Δ
5:06	5:10	5:13	5:17	5:20	5:25	5:35	5:35	5:45	5:53Δ			

* This trip will serve each of the stops in the industrial park on U.S. Route 136 on both its westbound and eastbound journey.
Δ Denotes end of route.

\$2 Cash Fare (drivers carry no change)

\$1 Cash Fare 65+ Years of Age or Qualifying Disability

(for information about Complementary Paratransit Service, call 217.344.4287)

* This trip will service each of the stops in the industrial parks on SR 136 before heading eastbound.

RESOLUTION NO. 10-20-1314

**A RESOLUTION
AUTHORIZING AND APPROVING
AN AGREEMENT REGARDING EXPANDING SERVICES OF THE
RANTOUL TRANSPORTATION SERVICE PROGRAM ("C-CARTS")**

WHEREAS, there has been presented to and there is now before this meeting of the President and the Board of Trustees (the **"Corporate Authorities"**) of the Village of Rantoul, Champaign County, Illinois (the **"Village"**) at which this Resolution is adopted, the form of An Agreement Regarding Expanding Services of the Rantoul Transportation Service Program (**"C-Carts"**) (the **"Agreement"**) by and among the Village and the Rural Transit Advisory Group, the Champaign County Regional Planning Commission, and the Champaign-Urbana Mass Transit District (collectively, the **"Parties"**) in connection with the provisions of certain bus service within the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the Agreement by and between the Village and the Parties, in substantially the form thereof which has been presented to and is now before the meeting of the Corporate Authorities of the Village at which this Resolution is adopted, be and the same is hereby authorized and approved.

Section 2. That for and on behalf of the Village, the Village President is hereby authorized to execute and deliver the Agreement, and the Village Clerk is hereby authorized to attest thereto, with such insertions, corrections and technical revisions in the form of such Agreement as may be approved by such Village President, such execution or acceptance thereof, as the case may be, to constitute conclusive evidence of such approval of any and all such insertions, corrections or technical revisions therein from the form of the Agreement now before the meeting of the Corporate Authorities at which this Resolution is adopted.

This Resolution is hereby passed, the "ayes" and "nays" being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 13th day of October, 2020.

Village Clerk

APPROVED this 13th day of October, 2020.

Village President

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 1, to consider the employment, compensation, discipline, performance, or dismissal of an employee	DEPARTMENT: Administration
DATE: October 13, 2020	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR