



Rantoul Village Board of Trustees
Regular Study Session
January 3, 2023
6:00 PM

Order of Business

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Participation

Citizens wishing to address the Village Board with respect to any item of business listed upon the agenda, or any matter not appearing on the agenda, are asked to complete a public participation form, and submit it to the Village Clerk prior to the meeting. Comments will be limited to three minutes for each speaker.

5. Items from Trustees

6. Items from the Mayor

- (A) Dr. Martin Luther King, Jr. Village-Wide Legacy Celebration
Sunday, January 15 | 2:00pm
JW Eater Jr High School, 400 E. Wabash Ave.

7. Items from the Clerk

All Minutes are draft versions until approved during the Regular Board Meeting. The Village is required to post the approved minutes on the website within ten days of approval.

- (A) Minutes of the December 6, 2022 Board Study Session
- (B) Minutes of the December 13, 2022 Board Meeting

8. Items from the Administrator

9. Items from Human Resources

- (A) January 2023 Village Applicant Demographics Report

10. Items from Police Department

11. Items from Fire Department

12. Items from Comptroller

13. Items from Building & Environmental Safety

14. Items from Community Development

- (A) Ordinance 2730, An Ordinance Authorizing and Approving an Agreement for the Sale of Real Estate (604 Eagle Drive)
- (B) Agreement for Engineering Services for Downtown Streetscape, Plaza, and Utility Infrastructure Project with Hutchison Engineering Not-to-Exceed \$572,018.00

15. Items from Recreation

- (A) Landscape Installation and Maintenance Contract with Deem Landscaping, Inc. in the amount of \$30,795.00, plus \$140.00 per occurrence



**Rantoul Village Board of Trustees
Regular Study Session
January 3, 2023
6:00 PM**

Order of Business

- (B) Purchase and Installation of a Dual Slide by a Pre-Qualified Contractor at the Hap Parker Family Aquatic Center Not-to-Exceed \$50,000.00

16. Items from Public Works

17. Items from Counsel

18. Items for Closed Session

- (A) Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 21, for the purpose of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

19. Adjournment

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Public Participation	DEPARTMENT:
DATE: January 3, 2023	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Dr. Martin Luther King, Jr. Village-Wide Legacy Celebration Sunday, January 15 2:00pm JW Eater Jr High School, 400 E. Wabash Ave.	DEPARTMENT: Administration
DATE: January 3, 2023	AMOUNT:
ATTACHMENTS: 1. MLK Legacy Celebration	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

COMMUNITY-WIDE LEGACY CELEBRATION

DR. MARTIN LUTHER KING, JR.

Democracy & CommUNITY

"As one, we can
achieve."

SUNDAY JANUARY

15

JOIN US

WHILE QUANTITIES LAST

LEGACY PANCAKE

BREAKFAST

7:30AM-9:30AM

MONDAY, JANUARY 16, 2023

RTHS CAFETORIUM

200 S. SHELDON

RANTOUL



JW EATER GYMNASIUM
400 E. WABASH AVE - RANTOUL

2:00PM

DOORS OPEN @ 1:30PM

SPEAKERS:



RET. COLONEL MAURICE ROCHELLE,
DIRECTOR OF LINCOLN'S CHALLENGE

AND



DR. MICHAEL SCHLOSSER, PH.D.
DIRECTOR OF THE POLICE TRAINING
INSTITUTE (PTI) AT THE UNIVERSITY OF
ILLINOIS

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Items from the Clerk	DEPARTMENT:
DATE: January 3, 2023	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Minutes of the December 6, 2022 Board Study Session	DEPARTMENT: Administration
DATE: January 3, 2023	AMOUNT:
ATTACHMENTS: 1. December 6 Minutes - draft	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**RANTOUL VILLAGE BOARD OF TRUSTEES
REGULAR STUDY SESSION
December 6, 2022**

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL

A Regular Study Session of the Board of Trustees of the Village of Rantoul was held at at 6:00 P.M. Mayor Smith called the proceeding to order.

Roll Call

The Clerk called the roll, finding the following members present:

Mayor Smith, and Trustees Crider, Wilkerson, Hall, Robertson, Weathersby and Johnson – 7

The following representatives of Village departments were also present:

Scott Eisenhauer, Administrator; Debbie Sage, Human Relations; Tony Brown, Police Chief; Jake McCoy, Assistant Public Works Director; Chris Milliken, Zoning and Planning; Chad Smith, Fire Chief; David Wesner, Attorney; Tana Ward, Deputy Village Clerk and Janet Gray, Village Clerk.

Approval of Agenda

Trustee Hall moved to approve the agenda. Trustee Crider seconded the motion. On a roll call vote:

 AYE: Hall, Robertson, Weathersby, Johnson, Crider and Wilkerson – 6.

 NAYS: None – 0.

The motion carried 6-0.

Public Participation

There was no Public Participation.

Items from Trustees

Trustee Wilkerson

- Thanked the Public Works Department for putting up the Christmas Decorations.

Trustee Johnson

- Thanked the staff for the ribbon cutting at the Forum.
- Asked if the Recreation Department had been able to find any trucks. The Director stated that Vehicle Maintenance was currently checking out a truck for possible purchase.

Trustee Crider

- Asked if the Administrator spoke with the resident that brought the ground hog issue to her attention. He stated he called and left a message but they did not respond. He will call again.

Items from Mayor

- A. The Mayor offered condolences to the family of Regina Crider for their loss.
- B. Reviewed the 2022 Rantoul Area Chamber of Commerce Awards
 - i. Business of the Year: The Fringe
 - ii. New Business of the Year: Gravy Studios
 - iii. Minority Business Award: The Carter Education & Community Foundation
 - iv. Young Professional Award: George Washington
 - v. Educator of the Year: Kristin Bertram
 - vi. Marv Remmer's Volunteer of the Year: Margurette Carter
 - vii. Citizen of the Year: Ken Waters
- C. The Senior Holiday Luncheon will be held on December 15 at 11:30 am at the Youth Center. Call 217-892-5700 for reservations.
- D. Breakfast with Santa will be December 17 from 8:00-10:00 am at the Youth Center. Call 217-892-5700 for reservations.
- E. Affirmation of appointment of Niki Pettit to the Human Relations Committee for a term expiration of 2026.
- F. Appointment of Mayor Charles Smith to the Micro Loan Committee and the Revolving Loan Committee.

Item E will go to the Board for approval.

Items from Clerk

- A. Minutes of November 1, 2022 Regular Study Session.
- B. Minutes of November 8, 2022 Board Meeting.
- C. 2023 Board Meeting Schedule.

These items will go to the Board for approval.

Items from Administrator

- A. Ordinance 2723 amends Section 1, of Chapter 24, "Personnel" of the Village Code. The Federal Government has mandated that Juneteenth National Independence Day be observed beginning 2023. This is an additional holiday which brings the total to twelve (12) holidays a year for employees.
- B. Ordinance 2724 approving Levying Taxes for the 2022 Tax Levy Year. This is a decrease in the amount from last year's levy.
- C. Ordinance 2725, authorizing Abatement of Tax Levy for 2022 Tax Levy for General Obligation Bonds, Series, 2013A, as authorized by Ordinance No. 2358.
- D. Ordinance 2726, authorizing Abatement of Tax Levy for 2022 Tax Levy for General Obligation Bonds, Series, 2015, as authorized by Ordinance No. 2410.
- E. Ordinance 2727, authorizing Abatement of Tax Levy for 2022 Tax Levy for General Obligation Bonds, Series, 2016, as authorized by Ordinance No. 2472.
- F. Ordinance 2728, authorizing Abatement of Tax Levy for 2022 Tax Levy for General Obligation Bonds, Series, 2019, as authorized by Ordinance No. 2617.

- G. Ordinance 2729, authorizing Abatement of Tax Levy for 2022 Tax Levy for General Obligation Bonds, Series, 2020, as authorized by Ordinance No. 2665.
- H. Susan Monte from the Champaign County Environmental Stewards presented a request for \$75,000.00 in ARPA funds to establish a Household Hazards Waste Collection Facility in Champaign County. Resolution 12-22-1370 is authorizing a request for proposals/qualification for architectural and engineering design studies for the top four projects the Trustees chose. These projects are the Wastewater Treatment Facility, Downtown Infrastructure, Youth Center Renovations and Fire Station Two improvements. The studies would be paid for out of the ARPA funds.

After discussion the Board decided to allocate ARPA funds as follows: \$3 million for the Wastewater; \$1.8 million for the downtown project; \$750,000.00 for the Fire Station and \$950,000.00 for the Youth Center. The funds allocated would be for both architectural and engineering design and construction.

- I. The Administrator distributed information regarding the number of fire calls in the last 60 days and the type of service given by the Volunteer Firefighters. They have responded to more than 70 lift assistance calls. Private ambulance companies used to provide this service but it is no longer considered a medical emergency. The Administrator is looking at options regarding this service since it is an expense to the Village.
- J. The insurance premium has increased 17% with the current insurance brokers. This is due to the addition of the Sports Center, the current value of buildings, and our claims this year.
- K. An RFP for the Hallmark building has been issued. Information is available on the Village web site.
- L. There is a Micro Loan Committee tomorrow to discuss a loan request from the Taste of Thai in the amount of \$30,000.00. If the Loan Committee approves the application the Administrator will forward that information to the Board and put the item on the December 13 Board Meeting.

Items A through H will go to the Board for approval.

Items from Human Resources

- A. The December 2022 Village Applicant Demographics Report is in the Board Packet.

The Mayor called an 8-minute break at 8:02 pm.

The meeting was reconvened at 8:10 pm.

Items from Police Department

No items to report.

Items from Fire Department

No items to report.

Items from Comptroller

No items to report.

Items from Building Safety

No items to report.

Items from Community Development

- A. The Department is requesting the approval of Resolution 12-22-1371: a memorandum of understanding between the Village and Champaign County regarding bus shelters. C-Carts would like to construct 10 bus shelters at locations in Rantoul. There are currently no bus shelters on the route. The agreement will allow C-Carts to build the shelters. When built, the Village will take ownership of the shelters and maintain them. Funds would come from the CDBG funds not to exceed \$50,000.00.
- B. The Department is requesting the approval of Resolution 12-22-1372: the utilization of Community Development Block Grant Economic Development Funding for Earnest Agriculture at 501-505 Condit Drive. Gabe Price addressed the Board regarding Earnest Agriculture. This newly established business is requesting a grant in the amount of \$60,000.00 to purchase equipment to expand their operations. This will create at least two new full-time jobs and retain three full time jobs. This request falls within the guidelines of the CDBG Plan.

These items will go to the Board for approval

Items from the Recreation

No items to report.

Items from Public Works

- A. Jake McCoy, Assistant Public Works Director introduced Paul Carroll, BRAC Division of the Air Force, who has worked at Chanute regarding Environmental Concerns. He has work with Perfluorinated Chemicals (PFAS) concerns at Chanute during the closure. Mr. Carroll reviewed the process the Air Force has used to identify areas that might need remediation. The main concern is contamination to drinking water supplies. BRAC is also working with Chris Hill from the Illinois EPA. Jake McCoy then gave a presentation on this PFAS impacts the Village. No PFAS has been detected in any Rantoul wells.
- B. The Department requested the approval to update the language to the Champaign County Geographic Information System Consortium agreement. St. Joseph has asked to join the Consortium and as a member the Village must approve their admission.
- C. The Department requested the approval of the purchase of 9000 ft. of 750 MCM Cu wire from Anixter for materials for the Rantoul Foods Phase Four project. The cost is \$295,740.00.

- D. The Department requested the approval of Resolution 12-22-1373 establishing a Class II Truck Route and a Prohibited Truck Route. The Illinois Department of Transportation has requested that all Truck Routes be reclassified and a Resolution provided. Tanner Street from Liberty to Rt. 136 would be a prohibited truck route.

Items B through D will go to the Board for approval.

Items from Counsel

No items to report.

Meeting Adjourned

The Mayor adjourned the meeting at 9:09 pm.

Respectfully submitted,

Janet E. Gray, MMC
Village Clerk

Approved

Charles Smith
Village President

ATTEST:

Janet E. Gray, MMC
Village Clerk

I, Janet E. Gray, Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the foregoing minutes are a true and correct copy of the Study Session of the Board of Trustees held December 6, 2022 as the same appears on the records of the Village now in my custody and keeping.

Janet E. Gray, MMC
Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Minutes of the December 13, 2022 Board Meeting	DEPARTMENT: Administration
DATE: January 3, 2023	AMOUNT:
ATTACHMENTS: 1. December 13 Minutes - draft	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**RANTOUL VILLAGE BOARD OF TRUSTEES
REGULAR BOARD MEETING
DECEMBER 13, 2022**

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL

A Regular Meeting of the Board of Trustees of the Village of Rantoul was held at 6:00 P.M., President Charles Smith presiding. President Smith called the meeting to order.

The Mayor read a statement regarding Senator Scott Bennett's passing. He asked for a minute of silence in Senator Bennett's honor.

Invocation & Pledge of Allegiance

Michael and Kathy Chrasta, Vineyard Church opened the meeting with prayer. Following the invocation, Trustee Hall led the audience in recitation of the Pledge of Allegiance.

Roll Call

The Clerk called the roll, finding the following members present:

Mayor Smith, and Trustees Crider, Wilkerson, Hall, Weathersby and Johnson – 6.

The following representatives of Village departments were also present:

Scott Eisenhauer, Administrator; Tony Brown, Police Chief; Chad Smith, Fire Chief; Jolene Gensler, Comptroller; Chris Milliken, Urban Planning Manager; David Wesner, Attorney; Tana Ward, Deputy Village Clerk and Janet Gray, Village Clerk

Approval of Agenda

Trustee Hall moved to approve the agenda for the meeting, as presented.

Trustee Weathersby seconded the motion. On a roll call vote:

AYES: Hall, Weathersby, Johnson, Crider and Wilkerson – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Public Participation

Loise Haines said that Debbra Sweat could not come tonight so Mrs. Haines passed on her thanks to the Mayor for the Board's support of the Legacy Celebration for Martin Luther King. There will be a program at 2:15 pm on January 15 at J. W. Eater and a pancake breakfast Monday the 16 at the High

School Cafetorium from 7:30 – 9:30 am. She invited the Trustees to attend. If there are any questions please contact Debbra Sweat.

Janet Brotherton spoke regarding the \$300 utility credit from the ARPA funds. She is giving \$300.00 to the Barry Little Literacy Fund. Mr. Little died from COVID in 2020. She also has a check payable to the Village to put money towards a utility account of a relative who is not eligible to receive the credit because the landlord pays the utility bill.

A. Consent Agenda

Approval of Consent Agenda Items by Omnibus Vote

- A. Minutes of Regular Study Session November 1, 2022
- B. Minutes of Regular Board Meeting November 8, 2022
- C. Board Meeting Schedule for 2023
- D. Approval of bills and monthly financial report
- E. Affirmation of appointment of Niki Pettit to the Human Relations Committee for a term expiration of 2026.

Trustee Wilkerson moved to approve the Consent Agenda items by omnibus vote. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Wilkerson, Hall, Weathersby and Crider – 4.

NAYS: Johnson – 1.

ABSENT: Robertson – 1.

The motion carried 4-1.

B. Consideration of Bids, Contracts & Other Items of Expenditure

Trustee Hall moved to authorize and approve the updated language to the Champaign County Geographic Information System Consortium (CCGIS)

Trustee Wilkerson seconded the motion. On a Roll Call vote:

YEAS: Hall, Weathersby, Johnson, Crider and Wilkerson – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Trustee Johnson moved to authorize waiving the formal bidding process and authorize and approve the purchase of electric equipment from Anixter Power Solutions to support load growth at Rantoul Foods, Phase Four in the amount of \$295,740.00. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Johnson, Crider, Wilkerson, Hall, and Weathersby – 5.

NAYS: None – 0.

ABSNET: Robertson – 1.

The motion carried 5-0.

Trustee Hall moved to authorize and approve the Microloan Application for A Taste of Thai in the amount of \$30,000.00. Trustee Crider seconded the motion. On a Roll Call vote:

YEAS: Hall, Weathersby, Johnson, Crider and Wilkerson – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

C. Consideration of Ordinances & Resolutions

Ordinance No. 2723

AN ORDINANCE AMENDING CHAPTER 24 “PERSONNEL” OF THE RANTOUL CODE IN CONNECTION WITH HOLIDAYS

Trustee Hall moved to pass Ordinance No. 2723. Trustee Crider seconded the motion. On a Roll Call vote:

YEAS: Hall, Weathersby, Johnson, Crider and Wilkerson – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Ordinance No. 2724

AN ORDINANCE LEVYING TAXES FOR THE 2022 TAX LEVY YEAR

Trustee Johnson moved to pass Ordinance No. 2724. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Johnson, Crider, Wilkerson, Hall and Weathersby – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Ordinance No. 2725

AN ORDINANCE AUTHORIZING ABATEMENT OF TAX LEVY FOR THE 2022 TAX LEVY FOR THE GENERAL OBLIGATION BONDS, SERIES 2013A, AS AUTHORIZED BY ORDINANCE NO. 2358.

Trustee Weathersby moved to pass Ordinance No. 2725. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Weathersby, Johnson, Crider, Wilkerson and Hall – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Ordinance No. 2726

**AN ORDINANCE AUTHORIZING ABATEMENT OF TAX LEVY FOR
THE 2022 TAX LEVY FOR THE GENERAL OBLIGATION BONDS,
SERIES 2015, AS AUTHORIZED BY ORDINANCE NO. 2410.**

Trustee Crider moved to pass Ordinance No. 2726. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Crider, Wilkerson, Hall, Weathersby and Johnson – 5.

NAYS: None – 0.

ABSENT: Robertson - 1

The motion carried 5-0.

Ordinance No. 2727

**AN ORDINANCE AUTHORIZING ABATEMENT OF TAX LEVY FOR
THE 2022 TAX LEVY FOR THE GENERAL OBLIGATION BONDS,
SERIES 2016, AS AUTHORIZED BY ORDINANCE NO. 2472.**

Trustee Hall moved to pass Ordinance No. 2727. Trustee Johnson seconded the motion. On a Roll Call vote:

YEAS: Hall, Weathersby, Johnson, Crider and Wilkerson – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Ordinance No. 2728

**AN ORDINANCE AUTHORIZING ABATEMENT OF TAX LEVY FOR
THE 2022 TAX LEVY FOR THE GENERAL OBLIGATION BONDS,
SERIES 2019, AS AUTHORIZED BY ORDINANCE NO. 2617.**

Trustee Crider moved to pass Ordinance No. 2728. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Crider, Wilkerson, Hall, Weathersby and Johnson – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Ordinance No. 2729

**AN ORDINANCE AUTHORIZING ABATEMENT OF TAX LEVY FOR
THE 2022 TAX LEVY FOR THE GENERAL OBLIGATION BONDS,
SERIES 2020, AS AUTHORIZED BY ORDINANCE NO. 2665.**

Trustee Weathersby moved to pass Ordinance No. 2729. Trustee Wilkerson seconded the motion. On a Roll Call vote:

YEAS: Weathersby, Johnson, Crider, Wilkerson and Hall – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Resolution No. 12-22-1370

**A RESOLUTION AUTHORIZING AND APPROVING A MEMORANDUM
OF UNDERSTANDING BETWEEN THE VILLAGE OF RANTOUL AND
CHAMPAIGN COUNTY REGARDING BUS SHELTERS**

Trustee Johnson moved to pass Resolution No.12-22-1370. Trustee Crider seconded the motion. On a Roll Call vote:

YEAS: Johnson, Crider, Wilkerson, Hall and Weathersby – 5.

NAYS: None – 0.

ABSENT: Robertson - 1

The motion carried 5-0.

Resolution No. 12-22-1371

**A RESOLUTION APPROVING UTILIZATION OF COMMUNITY
DEVELOPMENT BLOCK GRANT ECONOMIC DEVELOPMENT FUNDING
FOR EARNEST AGRICULTURE AT 501-505 CONDIT DRIVE**

Trustee Weathersby moved to pass Resolution No. 12-22-1371. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Weathersby, Johnson, Crider, Wilkerson and Hall – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Resolution No. 12-22-1372

**A RESOLUTION ESTABLISHING A PROHIBITED TRUCK ROUTE
(South Tanner Street)**

Trustee Johnson moved to pass Resolution No. 12-22-1372. Trustee Crider seconded the motion. On a Roll Call vote:

YEAS: Johnson, Crider, Wilkerson, Hall and Weathersby – 5.

NAYS: None – 0.

ABSENT: Robertson -1.

The motion carried 5-0.

Resolution No. 12-22-1373

**A RESOLUTION ESTABLISHING A CLASS II TRUCK ROUTE
(CR 1300 E)**

Trustee Crider moved to pass Resolution No. 12-22-1373. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Crider, Wilkerson, Hall, Weathersby and Johnson – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Resolution No. 12-22-1374

**A RESOLUTION ESTABLISHING A CLASS II TRUCK ROUTE
(Turner Drive)**

Trustee Hall moved to pass Resolution No. 12-22-1374. Trustee Wilkerson seconded the motion. On a Roll Call vote:

YEAS: Wilkerson, Hall, Weathersby, Johnson and Crider – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Resolution No. 12-22-1375

**A RESOLUTION ESTABLISHING A CLASS II TRUCK ROUTE
(Shellhouse Road)**

Trustee Weathersby moved to pass Resolution No. 12-22-1375. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Weathersby, Johnson, Crider, Wilkerson and Hall – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Resolution No. 12-22-1376

**A RESOLUTION ESTABLISHING A CLASS II TRUCK ROUTE
(Evans Road)**

Trustee Hall moved to pass Resolution No. 12-22-1376. Trustee Crider seconded the motion. On a Roll Call vote:

YEAS: Hall, Weathersby, Johnson, Crider and Wilkerson – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Resolution No. 12-22-1377

**A RESOLUTION ESTABLISHING A CLASS II TRUCK ROUTE
(Innovation Road)**

Trustee Crider moved to pass Resolution No. 12-22-1377. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Crider, Wilkerson, Hall, Weathersby and Johnson – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

Resolution No. 12-22-1378

**A RESOLUTION AUTHORIZING AND APPROPRIATING
AMERICAN RESCUE PLAN ACT FUNDS FOR CERTAIN PROJECTS**

Trustee Weathersby moved to pass Resolution No. 12-22-1378. Trustee Wilkerson seconded the motion.

Trustee Hall said he wanted to prioritize projects and try to fully fund the projects. He said the Board needed to look at the four projects to see if there is any money available from other sources.

Trustee Hall moved to amend the current resolution to show the following amounts: Fire Station upgrades - \$750,000.00, Downtown Infrastructure – \$1.8 Million, Youth Center - \$3 Million, Wastewater Project - \$ 793,000.00 (the remainder of the funds). The Amendment died for a lack of a second.

On a Roll Call vote of the original motion:

YEAS: Weathersby, Johnson, Wilkerson and Mayor Smith – 4.

NAYS: Crider and Hall - 2

ABSENT: Robertson – 1.

The motion carried 4-2.

D. New Business

The Administrator clarified that the new holiday will cost the Village \$32,000.00 not \$8,200.00 and that if Trustee Wilkerson wanted to he could change his vote on this issue. Trustee Wilkerson did not wish to change his vote.

E. Announcement

Trustee Crider stated Rantoul did an excellent job on Shop with A Cop. Channel 3 covered the event on Monday night. She thanked the employees who helped.

Trustee Hall wished everyone a Happy Holiday and thanked the employees who help the Village run so well.

The Mayor wished everyone a very Merry Christmas and a Happy New Year.

F. Closed Session

No closed session was held.

G. Adjournment

Trustee Crider moved to adjourn the meeting. Trustee Weathersby seconded the motion. On a Roll Call vote:

YEAS: Crider, Wilkerson, Hall, Weathersby and Johnson – 5.

NAYS: None – 0.

ABSENT: Robertson – 1.

The motion carried 5-0.

MEETING ADJOURNED AT 6:46 PM

Janet E. Gray, MMC
Village Clerk

Approved

Charles Smith
Village President

ATTEST:

Janet E. Gray, MMC
Village Clerk

I, Janet E. Gray, Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the foregoing minutes are a true and correct copy of the Regular Meeting of the Board of Trustees held December 13, 2022 as the same appears on the records of the Village now in my custody and keeping.

Janet E. Gray, MMC
Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: January 2023 Village Applicant Demographics Report	DEPARTMENT: Administration
DATE: January 3, 2023	AMOUNT:
ATTACHMENTS: 1. HR Report - January 2023	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

Open Positions for Village of Rantoul

December 25, 2021 to December 26, 2022

Position					
	Census Report 2016	Police Officer Job ID 69117		Experienced Police Officer Job ID 42494	
Race		Number	Percentage	Number	Percentage
White	60.9%	33	59%	2	40%
African American	24.9%	13	24%	1	20%
Asian	2.3%	1	2%	0	0%
Native Hawaiian/Pacific Islander	0.1%	0	0%	0	0%
Hispanic/Latino	12.5%	6	11%	1	20%
American Indian	0.5%	0	0%	0	0%
Two or More Races	6.2%	2	4%	1	20%
Unknown	0.0%	0	0%	0	0%
Gender					
Male	47.7%	43	78%	5	100%
Female	52.3%	12	22%	0	0%
Total Applications					
	12,941	55		5	
Open / Filled					
		Full Time Position		Full Time Position	
		Police Department		Police Department	

Position					
		Firefighter Job ID 10481, 100764, 76624		Snow Removal Technician Job ID 108025	
Race		Number	Percentage	Number	Percentage
White		16	55%	3	37%
African American		8	28%	4	50%
Asian		0	0%	0	0%
Native Hawaiian/Pacific Islander		0	0%	0	0%
Hispanic/Latino		1	3%	0	0%
American Indian		0	0%	0	0%
Two or More Races		4	14%	1	13%
Unknown		0	0%	0	0%
Gender					
Male		24	83%	7	87%
Females		5	17%	1	13%
Total Applications					
		29		8	
Open / Filled					
		Volunteer Position		Part Time Position	
		Fire Department		Recreation	

Open Positions for Village of Rantoul

December 25, 2021 to December 26, 2022

Position					
	Census Report 2016	Group Fitness Instructor Job ID 87310		Sports Complex Concession Staff Job ID 108261	
Race		Number	Percentage	Number	Percentage
White	60.9%	4	57%	18	37%
African American	24.9%	3	43%	17	35%
Asian	2.3%	0	0%	0	0%
Native Hawaiian/Pacific Islander	0.1%	0	0%	0	0%
Hispanic/Latino	12.5%	0	0%	8	16%
American Indian	0.5%	0	0%	0	0%
Two or More Races	6.2%	0	0%	6	12%
Unknown	0.0%	0	0%	0	0%
Gender					
Male	47.9%	4	57%	11	22%
Female	52.1%	3	43%	38	78%
Total Applications					
		7		49	
Open / Filled					
		Part Time Position		Part Time Position	
		Recreation		Recreation	

Position					
	Census Report 2016	Sports Complex Site Supervisor Job ID 108266		Sports Complex Maintenance Staff Job ID 108285	
Race		Number	Percentage	Number	Percentage
White	60.9%	2	33%	3	50%
African American	24.9%	3	50%	2	33%
Asian	2.3%	0	0%	0	0%
Native Hawaiian/Pacific Islander	0.1%	0	0%	0	0%
Hispanic/Latino	12.5%	0	0%	0	0%
American Indian	0.5%	0	0%	0	0%
Two or More Races	6.2%	1	17%	1	17%
Unknown	0.0%	0	0%	0	0%
Gender					
Male	47.9%	1	17%	6	100%
Female	52.1%	5	83%	0	0%
Total Applications					
		6		6	
Open / Filled					
		Part Time Position		Part Time Position	
		Recreation		Recreation	

Open Positions for Village of Rantoul

December 25, 2021 to December 26, 2022

Position					
	Census Report 2016	Chief of Operations - Wastewater JobID 107750		Sports Complex Operation Support Job ID 108292	
Race		Number	Percentage	Number	Percentage
White	60.9%	2	67%	3	43%
African American	24.9%	0	0%	2	29%
Asian	2.3%	1	33%	0	0%
Native Hawaiian/Pacific Islander	0.1%	0	0%	0	0%
Hispanic/Latino	12.5%	0	0%	1	14%
American Indian	0.5%	0	0%	0	0%
Two or More Races	6.2%	0	0%	0	0%
Unknown	0.0%	0	0%	1	14%
Gender					
Male	47.9%	3	100%	4	57%
Female	52.1%	0	0%	3	43%
Total Applications		0			
		3		7	
Open / Filled					
		Full Time Position		Part Time Position	
		Public Works		Recreation	

Position					
	Census Report 2016	Sports Complex Scoreboard Staff Job ID 108302		Apprentice Lineman Job ID 109355	
Race		Number	Percentage	Number	Percentage
White	60.9%	6	50%	53	78%
African American	24.9%	3	25%	4	7%
Asian	2.3%	0	0%	1	1%
Native Hawaiian/Pacific Islander	0.1%	0	0%	0	0%
Hispanic/Latino	12.5%	1	8%	6	9%
American Indian	0.5%	0	0%	0	0%
Two or More Races	6.2%	2	17%	3	4%
Unknown	0.0%	0	0%	1	1%
Gender					
Male	47.9%	6	50%	66	97%
Female	52.1%	6	50%	2	3%
Total Applications					
		12		68	
Open / Filled					
		Part Time Position		Full Time	
		Recreation		Public Works	

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: <u>Ordinance 2730</u> , An Ordinance Authorizing and Approving an Agreement for the Sale of Real Estate (604 Eagle Drive)	DEPARTMENT: Community Development
DATE: January 3, 2023	AMOUNT: \$25,000.00
ATTACHMENTS: 1. 12-22-2730 Ordinance - Approve Sale of Real Estate (604 Eagle Drive) 2. Agreement for Sale of Real Estate - Juday Real Estate (604 Eagle Dr - Bldg 66) 3. 604 Eagle (Build 66) Property	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This agenda item provides for the sale of the Village-owned building at 604 Eagle Drive (Building 66). The building is located directly behind the Rantoul Business Center building. The building was utilized by the Air Force, but it has most recently sat vacant for a number of years and has fallen into disrepair. The Village has not utilized it for anything besides storage. The building is a single story in height and totals approximately 40,000 square feet in size. The property the building sits on is approximately 1.8 acres in size. The property has been publicly listed for sale for a number of years. The sale of this property would continue the redevelopment efforts of the former base area, while also reducing the amount of property that is having to be maintained by Village staff and resources. The prospective buyer has recently purchased and renovated other neighboring properties, including the former gymnasium at 118 E Borman Dr and the old base Fire Station at 601 Galaxy, which was purchased from the Village back in 2019. The prospective buyer has indicated they would immediately make a significant investment into the rehabilitation of this building, including a new roof, new garage doors, upgrades to electrical and HVAC, and interior demolition and build out. Upon renovation, the property would be divided into pods and leased as small business shop / warehousing / work space. This property is under the authority of the EDC and thus the proceeds of the sale would	

go back into the EDC fund for further investment in and improvement to the former base area.

RECOMMENDED ACTION: Authorize the approval of the sale of 604 Eagle Drive to Cameron Juday Real Estate, LLC in the amount of \$25,000.00.

DEPARTMENT HEAD APPROVAL

VILLAGE ADMINISTRATOR

ORDINANCE NO. 2730

**AN ORDINANCE
AUTHORIZING AND APPROVING AN AGREEMENT FOR THE SALE
OF REAL ESTATE OWNED BY THE VILLAGE OF RANTOUL, ILLINOIS
(604 Eagle Drive)**

WHEREAS, the Village of Rantoul, Champaign County, Illinois (the “**Village**”) is the owner of a certain parcel of real estate commonly known as 604 Eagle Drive, Rantoul, Illinois, which is described on Exhibit A attached to the Agreement described below (the “**Real Estate**”); and

WHEREAS, the President and Board of Trustees (the “**Corporate Authorities**”) of the Village have determined that it is necessary, desirable and in the best interests of the Village to sell the Real Estate; and

WHEREAS, there has been presented to and there is now before the meeting of the Corporate Authorities at which this Ordinance is adopted the form of an Agreement for Sale of Real Estate (the “**Agreement**”) by and between the Village, as Seller, and Cameron Juday Real Estate LLC, as Buyer (the “**Buyer**”), under and by which such Buyer has agreed to purchase the Real Estate for \$25,000.00.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the Agreement, including the terms thereof as set forth in the form of such Agreement as presented to and now before the meeting of the Corporate Authorities at which this Ordinance is adopted, be and the same is hereby authorized and approved.

Section 2. That for and on behalf of the Village, the Village President is hereby authorized to execute and deliver the Agreement and the Village Clerk is hereby authorized to attest such execution of the Agreement, with such changes and revisions in the form of such Agreement as may be approved by the Village President, such execution or acceptance thereof, as the case may be, to constitute conclusive evidence of such approval of any and all such changes and revisions therein from the form of the Agreement as presented to and now before the meeting of the Corporate Authorities at which this Ordinance is adopted.

Section 3. That the conveyance of the Real Estate is hereby authorized to be made to the Buyer upon full and complete performance by the Buyer of its obligations under the Agreement, the Corporate Authorities hereby expressly finding that the Real Estate is no longer necessary or required for the use of the Village, nor in the best interests of the Village to retain.

Section 4. That all actions of the officers, employees and agents of the Village heretofore taken in connection with the Agreement and such conveyance of the Real Estate are hereby ratified, confirmed and approved.

Section 5. That from and after the effective date of this Ordinance, the proper officers, employees and agents of the Village are hereby authorized, empowered and directed to do all such acts and things and to execute and deliver all such supplemental documents and instruments as may be necessary to accomplish the purposes of the Agreement and this Ordinance in accordance with the respective terms, conditions and undertakings thereof, including the execution, acceptance, delivery, and recordation of agreements, deeds, and other instruments pertaining to the conveyance of the Real Estate in connection with the Agreement.

This Ordinance is hereby passed, the “ayes” and “nays” being called, by a majority of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 10th day of January, 2023.

Village Clerk

APPROVED this 10th day of January, 2023.

Village President

AGREEMENT FOR SALE OF REAL ESTATE

BY AND BETWEEN THE

VILLAGE OF RANTOUL, ILLINOIS, AS SELLER

AND

CAMERON JUDAY REAL ESTATE LLC, AS BUYER

AGREEMENT FOR SALE OF REAL ESTATE

THIS AGREEMENT FOR SALE OF REAL ESTATE, including Exhibit A, which is attached hereto and made a part hereof (collectively, this “**Agreement**”), by and between the Village of Rantoul, Illinois, an Illinois municipal corporation, as Seller (“**Seller**”) and Cameron Juday Real Estate LLC, as Buyer (“**Buyer**”). For the purposes of this Agreement, the term “**Parties**” is sometimes used to refer to and identify both Seller and Buyer collectively. This Agreement shall become effective upon the date of its actual execution by the last of the Parties hereto as set forth on the signature page hereof (the “**Effective Date**”).

RECITALS

NOW, THEREFORE, for and in consideration of the mutual covenants and agreement contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Seller and Buyer agree as follows:

ARTICLE I **SALE AND PURCHASE**

Section 1.1. Real Estate Description. Seller agrees to sell and Buyer agrees to purchase the real estate commonly known as 604 Eagle Drive, Building 66, Rantoul, Illinois, (the “**Real Estate**”), together with all improvements and appurtenances thereon, (the Real Estate and any such improvements being, collectively, the “**Premises**”), upon the terms and conditions set forth in this Agreement.

Section 1.2. Purchase Price. Buyer agrees to pay to Seller \$25,000.00 as the total price for the Premises. Such purchase price, adjusted by prorations and credits allowed the Parties by this Agreement, shall be paid to Seller at closing in cash, by cashier’s check, by check issued by a lending institution, or other form of payment acceptable to Seller.

Section 1.3. Condition of Premises. Buyer acknowledges having inspected the Premises and accepts the Premises in its “AS-IS”, “WHERE-IS” condition without any representation or warranty by Seller concerning such condition and without any obligation on the part of Seller to make any alterations, repairs, replacements or other improvements.

Section 1.4. Possession and Closing. Seller shall deliver possession of the Premises to Buyer at the time of the closing of this transaction (the “**Closing**”). The closing date shall be set upon mutual agreement of the Parties. The closing may take place at the office of Seller, Buyer’s Lender or a title insurance company regularly doing business in Champaign County, Illinois.

ARTICLE II **TITLE MATTERS**

Section 2.1. Evidence of Title. Within a reasonable time after the Effective Date, Seller shall deliver to Buyer a Commitment for Title Insurance issued by a title company doing business in Champaign County, Illinois, committing the company to issue a title policy in the usual form insuring title to the Premises in the name of Buyer for the amount of the purchase price. Seller shall be

responsible for payment of the Owner's premium and Seller's search charges.

Section 2.2. Exceptions to Title.

(a) Permissible exceptions to title shall include only the lien of general taxes and special assessments, if any; zoning laws and building codes and ordinances; easements (apparent or of record) which do not underlie any buildings; covenants and restrictions of record which are not violated by the existing improvements or the present uses of the Premises and which do not restrict reasonable use of the Premises.

(b) If title evidence discloses exceptions other than those permitted, Buyer shall give written notice of such exceptions to Seller within 7 days. Seller shall have 7 days to have such title exceptions removed, or, any such exception which may be removed by the payment of money may be cured by paying the amount due at or prior to the Closing. If Seller is unable to cure any such exception, then this Agreement may be terminated in the sole discretion of Buyer.

Section 2.3. Special Warranty Deed. Prior to the Closing, Seller or Seller's attorney shall prepare and Seller shall execute a recordable Special Warranty Deed sufficient to convey the Real Estate to Buyer or its nominee, in fee simple absolute, subject only to exceptions permitted herein. Such Special Warranty Deed shall be delivered to Buyer at the Closing of this transaction upon compliance with the terms of this Agreement.

Section 2.4. Taxes, Assessments and Notices. Real estate taxes apportioned through the date of possession shall be Seller's expense. The proration thereof shall be calculated upon the basis of the most current tax information, including confirmed multipliers. The Transfer tax and all special assessments which are a lien upon the Real Estate as of the Effective Date of this Agreement shall be paid at or prior to closing.

Seller expressly warrants that Seller has issued no notice of a current building code or other ordinance violation in connection with the Premises and that there is no pending reassessment or special assessment proceeding affecting the Premises.

ARTICLE III **REPRESENTATIONS AND OTHER OBLIGATIONS**

Section 3.1. Authority. Each of the Parties represents and warrants, as of the date of execution of this Agreement and as of the Closing (i) that it or they have legal right, power and authority to execute and fully perform its or their obligations under this Agreement and (ii) that the persons executing this Agreement and other related documents required hereunder are authorized to do so. The representations and warranties given by each of the Parties in this Section 3.1 shall survive the Closing.

Section 3.2. Casualty and Condemnation. If, prior to the closing, all or any portion of the Premises is damaged by fire or other natural casualty (collectively "**Damage**"), or is taken or made subject to condemnation, eminent domain or other governmental acquisition proceedings (collectively "**Condemnation**"), then either party may elect to terminate this Agreement by giving notice of such termination to the other. If no such notice is given, Buyer shall take the Premises "**AS-IS**" and this

agreement shall continue in accordance with its terms.

ARTICLE IV **DEFAULT**

Section 4.1. Default. The failure of either of the Parties to timely perform any obligation or condition contained in this Agreement shall constitute a “**Default**” under this Agreement.

Section 4.2. Remedies. Upon the occurrence of a Default, the party claiming the Default (the “**Non-Defaulting Party**”) may serve written notice of the Default upon the other party (the “**Defaulting Party**”), and if such Default is not corrected within ten (10) calendar days of the date of such notice, the Non-Defaulting Party may take one or more of the following actions: elect to treat this Agreement as cancelled and of no further force and effect; maintain a claim for monetary damages for breach of contract; maintain an action for specific performance; or maintain any other or different action or combination thereof as allowed by law.

Section 4.3. Non-Exclusive Remedies. The remedies set forth in Section 4.2 above in the event of a Default are not intended to be exclusive and the Parties shall have the right to all other lawful remedies, including specific performance.

Section 4.4. Costs or Expenses and Fees. If the Non-Defaulting Party prevails in any litigation to enforce any provision of this Agreement, the Defaulting Party shall pay all of the Non-Defaulting Party’s charges, costs and expenses, including the reasonable fees of attorneys, agents and others, as may be paid or incurred by such Non-Defaulting Party in enforcing any of the Defaulting Party’s obligations under this Agreement.

ARTICLE V **MISCELLANEOUS PROVISIONS**

Section 5.1. Entire Agreement and Amendments. This Agreement (together with Exhibit A, inclusive, which is attached hereto and made a part hereof) is the entire agreement between Seller and Buyer relating to the subject matter hereof. This Agreement supersedes all prior and contemporaneous negotiations, understandings and agreements, written or oral, and may not be modified or amended except by a written instrument executed by both of the Parties.

Section 5.2. Construction. The captions and headings used in this Agreement are inserted for convenience of reference only and are not intended to define, limit or affect the construction or interpretation of any term or provision hereof.

Section 5.3. Third Parties. Nothing in this Agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any other persons other than the Parties and their respective successors and assigns, nor is anything in this Agreement intended to relieve or discharge any obligation or liability of any third persons to either of the Parties, nor shall any provision give any third parties any rights of subrogation or action over or against either of the Parties. This Agreement is not intended to and does not create any third party beneficiary rights whatsoever.

Section 5.4. Counterparts. Any number of counterparts of this Agreement may be executed and delivered and each shall be considered an original and together they shall constitute one agreement.

Section 5.5. Time of the Essence. Time is of the essence of this Agreement; including, without limitation, all time deadlines for satisfying conditions and the Closing on or before the Closing Date.

Section 5.6. Waiver. Each of the Parties to this Agreement may elect to waive any right or remedy it may enjoy hereunder, provided that no such waiver shall be deemed to exist unless such waiver is in writing. No such waiver shall obligate the waiver of any other right or remedy hereunder, or shall be deemed to constitute a waiver of other rights and remedies provided pursuant to this Agreement.

Section 5.7. Notices and Communications. All notices, demands, requests or other communications under or in respect of this Agreement shall be in writing and shall be deemed to have been given when the same are (a) deposited in the United States mail and sent by registered or certified mail, postage prepaid, return receipt requested, (b) personally delivered, or (c) sent by a nationally recognized overnight courier, delivery charge prepaid, in each case, to Seller and Buyer at their respective addresses (or at such other address as each may designate by notice to the other), as follows:

- (i) In the case of Seller, to:
Village of Rantoul, Illinois
333 South Tanner Street
Rantoul, IL 61866
Attn: Administrative Officer
Tel: (217) 892-6801

With a copy to:
David Wesner
Evans, Froehlich, Beth & Chamley
44 Main Street, Third Floor
Champaign, IL 61820
Tel: (217) 359-6494

- (ii) In the case of Buyer, to:
Cameron Juday Real Estate
1101 S. Orchard St.
Urbana, IL 61801

With a copy to:
Paul Cole
Erwin, Martinkus & Cole
411 W. University
Champaign, IL 61820
Tel: (217) 351-4040

Whenever any party hereto is required to deliver notices, certificates, opinions, statements or other information hereunder, such party shall do so in such number of copies as shall be reasonably specified.

Section 5.8. Assignment. Neither of the Parties shall sell, assign or otherwise transfer any of their rights and obligations under this Agreement to any other party.

Section 5.9. Successors in Interest. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respectively authorized successors, assigns and legal representatives.

Section 5.10. No Joint Venture, Agency, or Partnership Created. Nothing in this Agreement nor any actions of either Seller or Buyer shall be construed by either Seller or Buyer or any third party to create the relationship of a partnership, agency, or joint venture between or among Seller and Buyer.

Section 5.11. Illinois Law; Venue. This Agreement shall be construed and interpreted under the laws of the State of Illinois. If any action or proceeding is commenced by either of the Parties to enforce any of the provisions of this Agreement, the venue for any such action or proceeding shall be in Champaign County, Illinois.

Section 5.12. Construction of Agreement. This Agreement has been jointly negotiated by the Parties and shall not be construed against either one of them because that party may have primarily assumed responsibility for preparation of this Agreement.

[Signature Page to Follow]

IN WITNESS WHEREOF, Seller and Buyer have each caused this Agreement to be executed by their duly authorized officers on the dates set forth below.

**VILLAGE OF RANTOUL, CHAMPAIGN COUNTY,
ILLINOIS, AS SELLER**

By: _____
Village President

ATTEST:

By: _____
Village Clerk

Date: _____

**CAMERON JUDAY REAL ESTATE,
AS BUYERS**

By: _____
Its: _____

Date: _____

EXHIBIT A

Legal Description

Lot 1 of Parcel U1, U2, & V1 Subdivision

Also Described as

Beginning at the Northwest corner of Eagle Drive and International Avenue as shown and described in a Quitclaim Deed recorded as Document 2007R22404 in the Champaign County Recorder's Office also being the Point of Beginning, proceed South 89° 24' 57" West along the North line of said International Avenue, 128.42 feet; thence North 00° 33' 59" West, 626.13 feet to a point on the South line of Veterans Parkway as shown and described in said Quitclaim Deed; thence North 89° 29' 53" East along said South line of Veterans Parkway 103.63 feet to a corner on the Westerly line of said Eagle Drive; thence South 45° 34' 45" East along said Westerly line of Eagle Drive, 35.33 feet; thence South 00° 32' 50" East along the West line of Eagle Drive, 601.00 feet to said Point of Beginning, encompassing 1.840 acres, more or less

PIN: 20-09-02-300-022

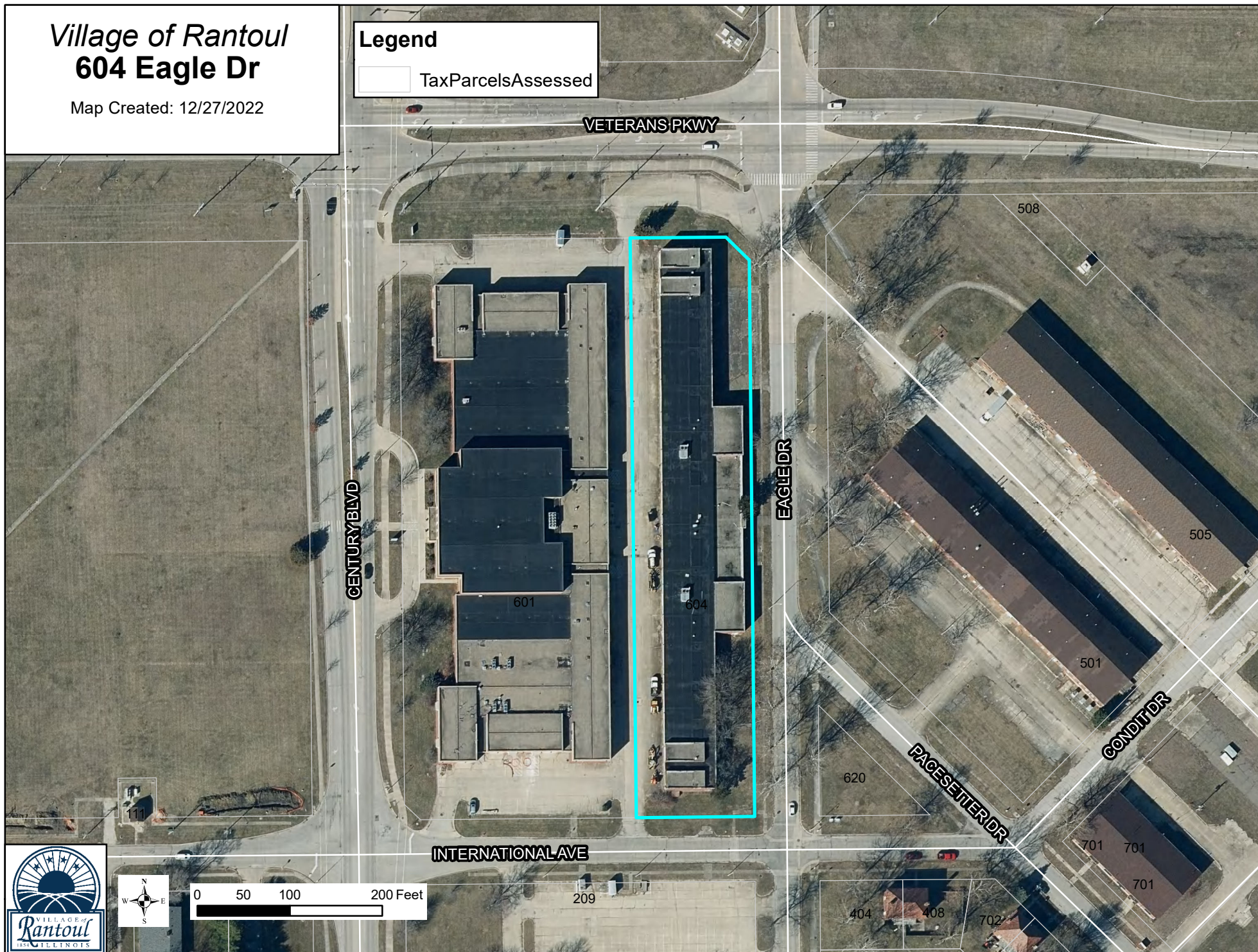
(commonly known as 604 Eagle Drive, Rantoul)

Village of Rantoul 604 Eagle Dr

Map Created: 12/27/2022

Legend

 TaxParcelsAssessed



**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Agreement for Engineering Services for Downtown Streetscape, Plaza, and Utility Infrastructure Project with Hutchison Engineering Not-to-Exceed \$572,018.00	DEPARTMENT: Community Development
DATE: January 3, 2023	AMOUNT: Not-to-Exceed \$572,018.00 - \$255,000.00 DCEO Downtown Grant - up to \$317,018.00 Village ARPA funds
ATTACHMENTS: 1. DowntownEngineeringAgreement_Hutchison 2. DowntownProject_DesignExtentsforEngineeringAgreement	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This item provides for an Engineering Agreement with Hutchison Engineering, Inc for the Phase I and Phase II Engineering Services for the Downtown Streetscaping and Plaza, and Utility Infrastructure Replacement Project. The project will consist of complete removal of all existing streets and sidewalks, and construction of new streets, sidewalks, lighting, and landscaping on Sangamon Avenue between Century Boulevard and the Railroad tracks; on Tanner Street between Sangamon Avenue and Champaign Avenue; and on Garrard Street between the alley north of Sangamon Avenue and the alley South of Sangamon Avenue. Additionally, a new public plaza will be built on the vacant lot at the Northeast corner of Sangamon Avenue and Garrard Street. Finally, all water mains in the project extents will be replaced and storm sewers will be added along Tanner St; Garrard St; and in the alleys north and south of Sangamon Avenue. The Engineering services will consist of complete preliminary engineering and design engineering of the project improvements as depicted in the scope of services in the agreement, including surveying; public involvement; preliminary layouts and cross sections; development of preliminary construction cost estimates; full design plans; permitting; bid administration; and construction support. The Engineering Services will be paid for from the \$3 Million DCEO Downtown and Main Street Grant that the Village was awarded, as well as from the \$1.8 Million of	

Village American Rescue Plan Act (ARPA) funds that have been approved for and allotted to this project.

DCEO Main Street Grant - \$255,000.00

ARPA Funds - \$317,018.00

Total - \$572,018.00

RECOMMENDED ACTION: Approve agreement with Hutchison Engineering for Engineering Services for Downtown Streetscaping, Plaza and Utility Infrastructure Project

DEPARTMENT HEAD APPROVAL
Christopher Milliken

VILLAGE ADMINISTRATOR
Scott Eisenhauer



Using Federal Funds? ☐ Yes ☒ No

Agreement Type

Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Village of Rantoul	Champaign		
Project Number	Contact Name	Phone Number	Email
	Chris Milliken	(217) 892-6822	cmilliken@myrantoul.com

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Sangmon St.	N/A	960'	N/A
Location Termini			
Sangamon Ave. - Century Blvd to RR Tracks			
Add Location			
Remove Location			

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Tanner St.	N/A	1,115'	N/A
Location Termini			
Champaign Ave. to Alley north of Sangamon Ave.			
Add Location			
Remove Location			

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Garrard St.	N/A	500'	N/A
Location Termini			
Alley south of Sangamon Ave. to alley north of Sangamon Ave.			
Add Location			
Remove Location			

Project Description

The project consists of street reconstruction/streetscaping including storm sewer system, plaza construction, and water system replacement.

Engineering Funding ☐ MFT/TBP ☒ State ☒ Other ☐ DCEO & Local

Anticipated Construction Funding ☐ Federal ☐ MFT/TBP ☒ State ☒ Other ☐ DCEO & Local

AGREEMENT FOR

☒ Phase I - Preliminary Engineering ☒ Phase II - Design Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Hutchison Engineering, Inc.	W. Shane Larson	(309) 368-0689	slarson@hutchisoneng.com
Address	City	State	Zip Code
8305 N. Allen Road, Suite 4	Peoria	IL	61615

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge Contractor	A full time LPA employee authorized to administer inherently governmental PROJECT activities Company or Companies to which the construction contract was awarded

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

- ☒ EXHIBIT A: Scope of Services
- ☒ EXHIBIT B: Project Schedule
- ☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist
- ☒ EXHIBIT D: Cost Estimate of Consultant Services (BLR 05513 or BLR 05514)
- ☐ EXHIBIT ____ : Direct Costs Check Sheet (attach BDE 436 when using Lump Sum on Specific Rate Compensation)
- ☐ _____
- ☐ _____
- ☐ _____

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA, The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
8. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
9. For Preliminary Engineering Contracts:
 - (a) To attend meetings and visit the site of the proposed improvement when requested to do so by representatives of the LPA or the DEPARTMENT, as defined in Exhibit A (Scope of Services).
 - (b) That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by the ENGINEER and affixed the ENGINEER's professional seal when such seal is required by law. Such endorsements must be made by a person, duly licensed or registered in the appropriate category by the Department of Professional Regulation of the State of Illinois. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the DEPARTMENT.
 - (c) That the ENGINEER is qualified technically and is thoroughly conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated in Exhibit A (Scope of Services).

10. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the Professional Services Selection Act (50 ILCS 510) (Exhibit C).
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. To pay the ENGINEER:
 - (a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
 - (b) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and DEPARTMENT a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
 - (c) For Non-Federal County Projects - (605 ILCS 5/5-409)
 - (1) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER. Such payments to be equal to the value of the partially completed work in all previous partial payments made to the ENGINEER.
 - (2) Final payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by the LPA and STATE, a sum of money equal to the basic fee as determined in the AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
4. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Percent

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,

DC is the total Direct Cost,

OH is the firm's overhead rate applied to their DL and

FF is the Fixed Fee.

Where $FF = (0.33 + R) DL + \%SubDL$, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

5. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT; the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
2. That the ENGINEER shall be responsible for any all damages to property or persons out of an error, omission and/or negligent

act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARTMENT, and their officers, agents and employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

3. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such materials becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.
4. In the event that the DEPARTMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred prior to receipt of notice of suspension. In addition, upon the resumption of services the LPA shall compensate the ENGINEER, for expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.
5. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.
6. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
7. The ENGINEER and LPA certify that their respective firm or agency:
 - (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
 - (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
 - (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph and
 - (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State, local) terminated for cause or default.

Where the ENGINEER or LPA is unable to certify to any of the above statements in this clarification, an explanation shall be attached to this AGREEMENT.

8. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes included but are not limited to: acts of God or a public enemy; acts of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

9. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for

at least one (1) year but not more than (5) years.

For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of \$5,000 or more from the DEPARTMENT, as defined the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- (a) Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than (5) days after such conviction.
- (b) Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy to maintain a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- (c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- (d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
- (f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future projects. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

10. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).
11. For Preliminary Engineering Contracts:
 - (a) That tracing, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LPA and that basic survey notes, sketches, charts, CADD files, related electronic files, and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request to the LPA or to the DEPARTMENT, without restriction or limitation as to their use. Any re-use of these documents without the ENGINEER involvement shall be at the LPA's sole risk and will not impose liability upon the ENGINEER.
 - (b) That all reports, plans, estimates and special provisions furnished by the ENGINEER shall conform to the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Manual or any other applicable requirements of the DEPARTMENT, it being understood that all such furnished documents shall be approved by the LPA and the DEPARTMENT before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Hutchison Engineering, Inc.	37-0960852	\$448,118.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Massie Massie & Associates	37-1218974	\$62,000.00
Berners Schober		\$40,000.00
Millennia Professional Services	20-0886076	\$21,900.00
Subconsultant Total		\$123,900.00
Prime Consultant Total		\$448,118.00
Total for all work		\$572,018.00

AGREEMENT SIGNATURES

Executed by the LPA:

Attest: The

Local Public Agency Type
Village

 of

Local Public Agency
Village of Rantoul

By (Signature & Date)

--

By (Signature & Date)

--

Local Public Agency

Village of Rantoul

Local Public Agency Type

Village

Clerk

Title

--

(SEAL)

Executed by the ENGINEER:

Attest:

Prime Consultant (Firm) Name
Hutchison Engineering, Inc.

By (Signature & Date)

--

Title

Vice President

By (Signature & Date)

--

Title

President

APPROVED:

Regional Engineer, Department of Transportation (Signature & Date)

--

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Rantoul	Hutchison Engineering, Inc.	Champaign	

**EXHIBIT A
SCOPE OF SERVICES**

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

See attached.

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Rantoul	Hutchison Engineering, Inc.	Champaign	

**EXHIBIT B
PROJECT SCHEDULE**

The anticipated schedule is as follows:

1. Phase I engineering - March 2023 - February 2024
2. Phase II engineering - March 2024 - November 2024
3. Local Letting - November 2024
4. Construction - April 2025 - September 2026

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Rantoul	Hutchison Engineering, Inc.	Champaign	

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☐
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☐
3	Was the scope of services for this project clearly defined?	☐	☐
4	Was public notice given for this project?	☐	☐
5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☐
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☐
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☐
Project Criteria		Weighting	
8	Do the written QBS policies and procedures discuss the method of selection?	☐	☐
Selection committee (titles) for this project			
Top three consultants ranked for this project in order			
1			
2			
3			
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☐
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☐
11	Were acceptable costs for this project verified?	☐	☐
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☐
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☐
14	QBS according to State requirements used?	☒	☐
15	Existing relationship used in lieu of QBS process?	☐	☒
16	LPA is a home rule community (Exempt from QBS).	☒	☐

EXHIBIT A - SCOPE OF SERVICES
DOWNTOWN RECONSTRUCTION/STREETSCAPING

SERVICES: Hutchison Engineering's scope of services will be limited to the following:

PHASE I ENGINEERING

1.0 SCOPING

- 1.1 The Project Manager and Project Engineer will make an initial site visit.
- 1.2 The design team will attend a kick-off/scoping meeting with the Village of Rantoul.

2.0 DATA COLLECTION

- 2.1 Collect existing ROW/Easement plats from Champaign County.
- 2.2 Collect all adjacent property owner names and addresses from the Village of Rantoul.
- 2.3 Determine functional classifications.
- 2.4 Determine IDOT design guidelines to follow based on traffic data and functional classification.
- 2.5 Develop design project manual
- 2.6 Collect old plans from the Village
- 2.7 Survey
 - 2.7.1 Topographic survey.
 - 2.7.2 Cleanup survey
 - 2.7.3 Field verify survey
- 2.8 Utility Coordination
 - 2.8.1 Design JULIE to determine location of existing utilities.
 - 2.8.2 Determine potential utility conflicts and develop plan to mitigate conflicts.
 - 2.8.3 Locate utilities on plan sheets

EXHIBIT A - SCOPE OF SERVICES
DOWNTOWN RECONSTRUCTION/STREETSCAPING

2.9 Field Geotechnical

- 2.9.1** Collect pavement cores for use in determining existing pavement thickness and pavement design.
- 2.9.2** Collect soil borings in the plaza area for use in foundation design
- 2.9.3** Provide traffic control to collect soil borings and pavement cores.

3.0 ENVIRONMENTAL COORDINATION

- 3.1** IDNR coordination including EcoCAT submittal.
- 3.2** Submit required submittals to SHPO for review and approval.

4.0 PUBLIC INVOLVEMENT

4.1 Stakeholder Committee Meetings – 3 Meetings

- 4.1.1** Develop presentations
- 4.1.2** Develop handouts
- 4.1.3** Attend meetings
- 4.1.4** Develop meeting minutes and follow-up as necessary

4.2 Public Information Meeting

- 4.2.1** Develop advertisement and advertise in paper
- 4.2.2** Develop letter for Village to send out to all adjacent property owners
- 4.2.3** Develop fact sheet and comment sheet
- 4.2.4** Develop exhibits
- 4.2.5** Develop flyover video
- 4.2.6** Coordinate and attend meeting

EXHIBIT A - SCOPE OF SERVICES
DOWNTOWN RECONSTRUCTION/STREETSCAPING

4.2.7 Review and summarize public comments

4.2.8 Follow-up on public comments

4.3 Village Board Meeting

4.3.1 Develop presentation

4.3.2 Develop handouts

4.3.3 Attend meeting

4.3.4 Follow-up on comments

5.0 INTERSECTION DESIGN STUDY (IDS) (SANGAMON AVE./CENTURY BLVD.)

5.1 Collect traffic counts.

5.2 Tabulate Traffic Counts.

5.3 Evaluation of Existing Conditions/LOS/Accidents

5.4 Perform Capacity and Level of Service Analysis

5.5 Develop Document Compiling Capacity Analysis Findings

5.6 Intersection Geometric/Design Studies

5.7 Develop IDS Sheets

5.8 Submit to IDOT for review.

5.9 Coordinate w/ IDOT to finalize IDS Sheets for both intersections.

6.0 ALIGNMENTS & CROSS SECTIONS

6.1 Develop horizontal and vertical alignments

6.2 Develop existing and proposed cross sections. Cross sections will be developed at 25' intervals, at driveways, at alleys, at sideroads, and at all building doorways.

EXHIBIT A - SCOPE OF SERVICES
DOWNTOWN RECONSTRUCTION/STREETSCAPING

6.3 Analyze cross sections and adjust to facilitate drainage and fit within the ROW.

7.0 TYPICAL SECTIONS

7.1 Develop preliminary typical sections for discussion with Village staff.

7.2 Discuss typical sections with Village staff.

7.3 Finalize typical sections.

8.0 PLAN AND PROFILE SHEETS

8.1 Develop preliminary plan and profile sheets.

9.0 AMERICAN WITH DISABILITY ACT (ADA) DETAILS

9.1 Analyze ADA ramps at each street crossing to determine feasibility within ROW.

9.2 Develop ramp details.

9.3 Develop street sidewalk plan.

10.0 DESIGN VARIANCES

10.1 Identify design variances.

10.2 Submit design variances to IDOT for review and approval.

10.3 Coordinate with IDOT.

11.0 PRELIMINARY PLAZA LAYOUT

11.1 Develop full site plan including patio, sidewalk, bandstand, amphitheater, perimeter knee wall, and entry layout.

11.2 Develop preliminary grading and drainage plan.

EXHIBIT A - SCOPE OF SERVICES

DOWNTOWN RECONSTRUCTION/STREETSCAPING

12.0 PRELIMINARY CONSTRUCTION COST ESTIMATE

- 12.1 Develop list of pay items.
- 12.2 Calculate and check quantities.
- 12.3 Determine contract unit prices.
- 12.4 Finalize estimate form.

13.0 COORDINATION MEETINGS

- 13.1 Prepare for and attend coordination meetings with Village and IDOT as needed.

14.0 QC/QA REVIEW

- 14.1 Perform utility location conflict review.
- 14.2 Perform IDS & horizontal and vertical alignment review.
- 14.3 Perform typical section review.
- 14.4 Perform plan & profile sheet review.
- 14.5 Perform cross section review.
- 14.6 Perform ADA plan review.

PHASE II ENGINEERING

1.0 DATA COLLECTION

- 1.1 Collect additional survey as needed.

2.0 PLANS – Plans will be developed in standard IDOT format. The plans will include the following:

- 2.1 Cover Sheet

EXHIBIT A - SCOPE OF SERVICES
DOWNTOWN RECONSTRUCTION/STREETSCAPING

- 2.2** General Notes
- 2.3** Summary of Quantities
- 2.4** Schedules of Quantities
 - 2.4.1** Identify pay items
 - 2.4.2** Calculate quantities
 - 2.4.3** Check quantities
 - 2.4.4** Develop schedules
- 2.5** Typical Sections
- 2.6** Removal Plans
- 2.7** Plan & Profile sheets
- 2.8** Drainage Plans
- 2.9** Erosion Control Plans
- 2.10** Intersection Layout Plans
- 2.11** Traffic Control & Staging Plans
- 2.12** Pavement Marking & Signing Plans
- 2.13** Landscaping/streetscaping Plans
- 2.14** Lighting/Electrical/Audio Plans
- 2.15** Water System Plan sheets
- 2.16** ADA Ramp Details
- 2.17** Plaza Plans
 - 2.17.1** Removal Plan
 - 2.17.2** Site Plan

EXHIBIT A - SCOPE OF SERVICES

DOWNTOWN RECONSTRUCTION/STREETSCAPING

2.17.3 Grading/Drainage Plan

2.17.4 Lighting/Electrical/Audio Plan

- 2.18** Misc. Details including storm sewer system, water system, erosion control, sidewalk, plaza items, etc.

Bandstand and amphitheater foundation design is not included in this scope of work and shall be added by supplement once the type and size of structures are determined.

2.19 Cross Sections

2.20 Highway Standards

- 3.0 SPECIFICATIONS** – Specifications will be developed in standard IDOT format. The specifications will include the following:

3.1 Supplemental Specifications

3.2 Recurring Special Provisions

3.3 Project Specific Special Provisions including IDOT-District 5 Special Provisions.

3.4 Local Roads Special Provisions

3.5 BDE Special Provisions

4.0 ESTIMATES

4.1 Estimate of Time

4.2 Estimate of Cost

5.0 UTILITY COORDINATION

- 5.1** Conduct coordination with private utility companies as needed for utility relocations.

EXHIBIT A - SCOPE OF SERVICES
DOWNTOWN RECONSTRUCTION/STREETSCAPING

6.0 PERMITTING

6.1 Storm Water:

6.1.1 Develop Storm Water Pollution Prevention Plan (SWPPP) form.

6.1.2 Submit NOI to IEPA and obtain permit.

6.2 Water Permit:

6.2.1 Develop permit forms for Village signature.

6.2.2 Submit permit forms and attachments to IEPA.

6.2.3 Coordinate with IEPA.

7.0 PUBLIC INVOLVEMENT

7.1 Answer questions from property owners and meet with property owners as needed to discuss project specifics.

8.0 PLAN, SPECIFICATION, & ESTIMATES (PS&E)

8.1 Submit Pre-Final PS&E to the Village and IDOT for review.

8.2 Develop Disposition of Comments from review comments.

8.3 Revise PS&E as necessary.

8.4 Obtain Village signatures.

8.5 Answer contractor questions during bid process.

9.0 BID ADMINISTRATION

9.1 Develop bid advertisement and advertise in local newspaper.

9.2 Develop Bid Tab and sign-in sheet.

9.3 Plan distribution.

EXHIBIT A - SCOPE OF SERVICES

DOWNTOWN RECONSTRUCTION/STREETSCAPING

- 9.4** Issue addendums.
- 9.5** Conduct bid opening.
- 9.6** Finalize bid tab.
- 9.7** Coordinate contract execution.

10.0 COORDINATION MEETINGS

- 14.7** Prepare for and attend additional coordination meetings with Village staff as needed.
- 10.1** Coordinate and attend meetings with IDOT as needed.

11.0 QC/QA REVIEW

- 11.1** Perform QC/QA reviews at critical points of the Phase II process including pre-final submittal and final submittal PS&E submittal.

12.0 CONSTRUCTION SUPPORT

- 12.1** Answer questions from Resident Engineer.
- 12.2** Review shop drawings.

EXHIBIT A - SCOPE OF SERVICES
DOWNTOWN RECONSTRUCTION/STREETSCAPING

ADMINISTRATION

1.0 GENERAL PROJECT MANAGEMENT

1.1 Scope, schedule, & budget monitoring

1.2 Design project team meetings.

2.0 GENERAL FIRM PROJECT ADMINISTRATION

2.1 Project Setup

2.2 Invoicing



EXHIBIT D
COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET
FIXED RAISE

Local Public Agency	County	Section Number
Village of Rantoul	Champaign	
Prime Consultant (Firm) Name	Prepared By	Date
Hutchison Engineering, Inc.	W. Shane Larson	12/28/2022
Consultant / Subconsultant Name	Job Number	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

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PAYROLL ESCALATION TABLE

CONTRACT TERM	24	MONTHS	OVERHEAD RATE	161.03%
START DATE	12/31/2022		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2023		% OF RAISE	2.00%
END DATE	12/30/2024			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	12/31/2022	1/1/2023	0	0.00%
1	1/2/2023	1/1/2024	12	51.00%
2	1/2/2024	1/1/2025	12	52.02%

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.
EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	3000	\$0.63	\$1,875.00
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00
Vehicle Rental	Actual Cost (Up to \$55/day)			\$0.00
Tolls	Actual Cost			\$0.00
Parking	Actual Cost			\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00
Shift Differential	Actual Cost (Based on firm's policy)			\$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)	1	\$100.00	\$100.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			\$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)	1	\$500.00	\$500.00
Project Specific Insurance	Actual Cost			\$0.00
Monuments (Permanent)	Actual Cost			\$0.00
Photo Processing	Actual Cost			\$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			\$0.00
CADD	Actual Cost (Max \$15/hour)	1830	\$15.00	\$27,450.00
Web Site	Actual Cost (Submit supporting documentation)			\$0.00
Advertisements	Actual Cost (Submit supporting documentation)	1	\$350.00	\$350.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			\$0.00
Recording Fees	Actual Cost			\$0.00
Transcriptions (specific to project)	Actual Cost			\$0.00
Courthouse Fees	Actual Cost			\$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Utlility Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Testing of Soil Samples	Actual Cost			\$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			\$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			\$0.00
Soil Borings & Pavement Cores		1	\$4,000.00	\$4,000.00
NOI Permit Fee		1	\$250.00	\$250.00
Survey Equipment (Robot & GPS)		1	\$300.00	\$300.00
				\$0.00
TOTAL DIRECT COSTS:				\$34,825.00

Village of Rantoul

Champaign

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EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

COMPLEXITY FACTOR 0

TASK	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	DIRECT COSTS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Phase I/II Engineering	2931	133,535	215,032	\$34,825.00	44,067	123,900	551,359	96.39%
Administration	116	7,026	11,314		2,319		20,659	3.61%
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Subconsultant DL					0		-	
TOTALS	3047	140,561	226,346	34,825	46,386	123,900	572,018	100.00%

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Village of Rantoul

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Champaign

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AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 **OF** 1

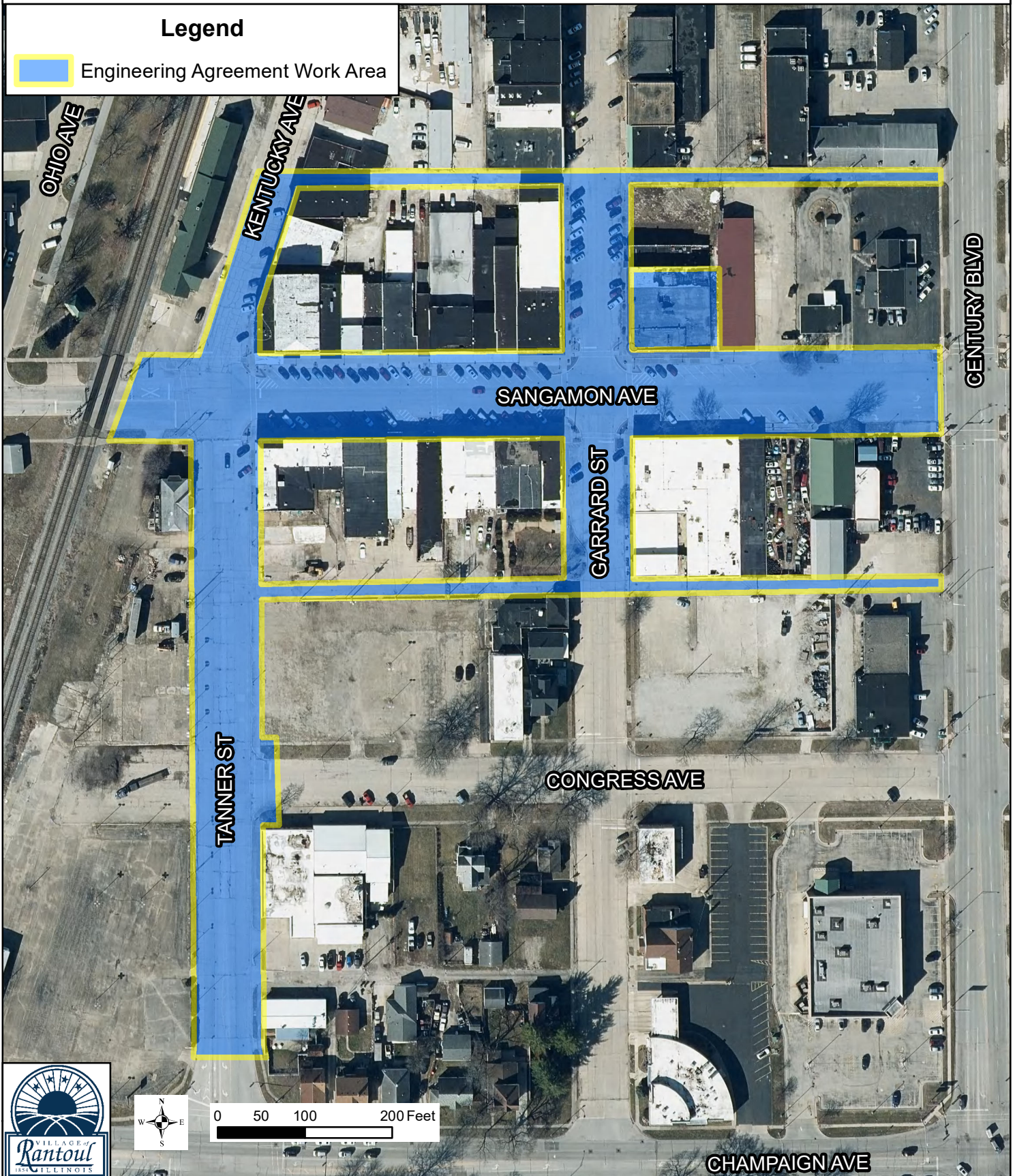
PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Phase I/II Engineering			Administration											
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
PRINCIPAL	78.00	24.0	0.79%	0.61	0			24	20.69%	16.14									
PROJECT MANAGER	78.00	0.0			0			0											
ENGINEER 5	67.48	209.0	6.86%	4.63	167	5.70%	3.84	42	36.21%	24.43									
ENGINEER 4	58.51	0.0			0			0											
ENGINEER 3	49.84	932.5	30.60%	15.25	906.5	30.93%	15.41	26	22.41%	11.17									
ENGINEER 2	44.49	0.0			0			0											
ENGINEER 1	34.00	1,017.5	33.39%	11.35	1017.5	34.72%	11.80	0											
ENG TECH 6	56.66	12.0	0.39%	0.22	0			12	10.34%	5.86									
ENG TECH 5	50.99	820.0	26.91%	13.72	820	27.98%	14.27	0											
ENG TECH 4	44.62	0.0			0			0											
ENG TECH 3	39.15	10.0	0.33%	0.13	10	0.34%	0.13	0											
ENG TECH 2	35.70	0.0			0			0											
ENG TECH 1	28.67	22.0	0.72%	0.21	10	0.34%	0.10	12	10.34%	2.97									
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TOTALS		3047.0	100%	\$46.13	2931.0	100.00%	\$45.56	116.0	100%	\$60.57	0.0	0%	\$0.00	0.0	0%	\$0.00	0.0	0%	\$0.00

Village of Rantoul

Downtown Streetscape, Plaza & Infrastructure Project

Project Engineering Extents

Map Created: 12/29/2022



**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Landscape Installation and Maintenance Contract with Deem Landscaping, Inc. in the amount of \$30,795.00, plus \$140.00 per occurrence	DEPARTMENT: Recreation
DATE: January 3, 2023	AMOUNT: \$30,795.00 Plus \$140.00 per occurrence
ATTACHMENTS: 1. 01-23-1380 Resolution - Approve Services Contract with Deem Landscaping, Inc 2. Landscape Maintenance Services Contract (Deem) 011023 3. Landscape Maintenance Services Contract Scope of Work (Deem) 011023 4. Deem Landscaping Inc Proposal 2023	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This agenda item provides for a one-year contract extension with Deem Landscaping for Landscape Installation and Maintenance for the 2023 season. The scope of work is consistent with the 2022 season with the following adjustments: • Fire Station II was removed from the list due to expected construction. • The south side of Village Hall was added. This will include removal of ivy from the building and planting of perennials in the drive-thru area. • Addition of maintenance services for the Century Substation rose bed & Electric Shop entrance bed. The proposed contract is for the period from April 24, 2023 – November 24, 2023 at a cost of \$30,795.00 plus \$140.00 per occurrence for watering and de-weeding on an as-needed basis.	

This contract provides beautification of Village properties by an efficient and professional landscaping contractor who has provided quality service to the Village since 2019.

RECOMMENDED ACTION: Approve the contract with Deem Landscaping Inc. in the amount of \$30,795.00, plus \$140.00 per occurrence, on an as needed basis. We would ask that this contract be approved so the contractor can begin ordering necessary plant materials for the 2023 season, and this will give us the ability to include this in our Fiscal Year 2024 Budget preparations.

DEPARTMENT HEAD APPROVAL
Luke A. Humphrey

VILLAGE ADMINISTRATOR
Scott Eisenhauer

RESOLUTION NO. 01-23-1380

**A RESOLUTION
AUTHORIZING AND APPROVING A SERVICES CONTRACT
BETWEEN THE VILLAGE OF RANTOUL AND DEEM LANDSCAPING, INC.**

WHEREAS, there has been presented to and there is now before this meeting of the President and the Board of Trustees (the **“Corporate Authorities”**) of the Village of Rantoul, Champaign County, Illinois (the **“Village”**) at which this Resolution is adopted, the form of a certain Services Contract (Landscape Installation and Maintenance Project) (the **“Contract”**) by and between the Village and Deem Landscaping, Inc. (the **“Contractor”**) in connection with the provision of certain landscape installation and maintenance services.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the Contract by and between the Village and the Contractor, in substantially the form thereof which has been presented to and is now before the meeting of the Corporate Authorities of the Village at which this Resolution is adopted, be and the same is hereby authorized and approved.

Section 2. That for and on behalf of the Village, the Village President is hereby authorized to execute and deliver the Contract and the Village Clerk is hereby authorized to attest thereto, with such insertions, corrections and technical revisions in the form of such Contract as may be approved by such Village President, such execution or acceptance thereof, as the case may be, to constitute conclusive evidence of such approval of any and all such insertions, corrections or technical revisions therein from the form of the Contract now before the meeting of the Corporate Authorities at which this Resolution is adopted.

This Resolution is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting held on the date set forth below.

PASSED this 10th day of January, 2023

Village Clerk

APPROVED this 10th day of January, 2023

Village President

**SERVICES CONTRACT
(LANDSCAPE INSTALLATION & MAINTENANCE PROJECT)**

**BY AND BETWEEN THE

VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS**

AND

DEEM LANDSCAPING, INC.

DATED AS OF January 10, 2023

SERVICES CONTRACT
(LANDSCAPE INSTALLATION & MAINTENANCE PROJECT)

THIS SERVICES CONTRACT (this “**Contract**”) is made and entered into as of the 10th day of January, 2023, but actually executed by the parties on the dates respectively set forth to the left of their signatures below, by and between the Village of Rantoul, Champaign County, Illinois, an Illinois municipal corporation (the “**Village**”) and Deem Landscaping, Inc., an Illinois corporation (the “**Contractor**”).

WHEREAS, the Village made a Request for Proposals (VRNTL-20-R-06 Landscape Installation & Maintenance Project) dated January 10, 2020 (the “**RFP**”) under and by which proposals were requested to provide any and all services, including any related labor, parts, materials, supplies and equipment in connection with Landscape Installation & Maintenance (the “**Project**”); and

WHEREAS, the RFP included a provision that allows the Village to extend the original term under the RFP for successive additional one-year periods without issuing additional RFPs, which the Village desires to exercise; and,

WHEREAS, the Contractor, who was awarded the contract under the RFP, submitted a Proposal Form for the period of April 24, 2023 through November 24, 2023 (the “**Proposal**”) under and by which the Contractor proposed to perform all services required to be performed under the Contract Documents (as defined below) in connection with the Project; and

WHEREAS, the Village has determined that it is necessary and in the best interests of the Village that it enter into this Contract in order that the Contractor may provide such services for and on behalf of the Village in connection with the Project.

NOW, THEREFORE, in consideration of the mutual promises, covenants, conditions, obligations and agreements herein contained, the Village and the Contractor hereby mutually covenant and agree as follows:

Section 1. The Services. The Contractor agrees to perform and/or furnish any and all services, including any and all labor, parts, materials, supplies and equipment required to be performed and/or furnished under the Contract Documents (as defined below), including the submission of any and all documents, instruments and certificates required to be submitted thereunder (collectively, the “**Work**”). In material part, such Work is more particularly specified under the Scope of Work (as defined in Section 2 of this Contract below).

Section 2. Contract Documents. Incorporated into and made a part of this Contract to the same extent as if fully set forth herein, and referred to jointly together with this Contract, are the following documents (collectively, the “**Contract Documents**”):

- (a) The Scope of Work for the Project for the period April 24, 2023 through November 24, 2023 (the “**Scope of Work**”);
- (b) The General Terms and Conditions (Services Contract) (the “**General Terms and Conditions**”); and

- (c) The Proposal Form of the Contractor for the period April 24, 2023 through November 24, 2023 (the “**Proposal**”).

The Contract Documents, together with any Change Orders to the Scope of Work subsequently ordered by the Village under and pursuant to the Contract Documents, shall constitute the entire agreement between the Village and the Contractor. There are no covenants, promises, agreements, conditions or understandings, either oral or written, between the Village and the Contractor other than as set forth in the Contract Documents. The Contract Documents are intended to be complementary and any requirement or obligation under any one of them shall, to the extent applicable, be construed to be a requirement or obligation under all. The provisions of each of the Contract Documents are therefore further intended to be construed together in such a manner as to give full effect to each in the context of application, but in the event of any irreconcilable conflict between or among any of the provisions of the Contract Documents, the provisions of each of the following Contract Documents, in the order named below, shall prevail:

- (a) The Scope of Work;
- (b) This Contract;
- (c) The General Terms and Conditions; and
- (d) The Proposal.

Section 3. Prevailing Rate of Hourly Wages. The Contractor shall pay as and to the extent required by the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) not less than the prevailing rate of hourly wages to all laborers, workers and mechanics employed by the Contractor or any subcontractor in connection with the Work. As required by such Prevailing Wage Act, the most recently revised prevailing rate of hourly wages, as determined by the Department of Labor of the State of Illinois, is attached to this Contract as notice to the Contractor of such revised rates.

Section 4. Contract Term. The Work under this Contract shall be for the period commencing on April 24, 2023, and terminating on November 24, 2023, subject to any modifications or earlier termination as provided for in the Contract Documents (the “**Contract Term**”). The Contract Documents shall be and remain in full force and effect for the full period of the Contract Term and thereafter until the Village determines that all requirements and conditions of the Contract Documents have been met and that the Work is deemed complete. No Work shall be deemed complete unless and until it is accepted by the Village.

Section 5. Contract Amount. The Village shall pay to the Contractor, as full and complete consideration for the Contractor’s satisfactory performance of all of its obligations under the Contract Documents, except as may otherwise be specifically provided therein, a total amount of Thirty Thousand Seven Hundred Ninety-five Dollars (\$30,795.00) (the “**Contract Amount**”) for all completed Work provided by the Contractor during the Contract Term, subject to the terms and conditions of the Contract Documents plus One Hundred Forty Dollars (\$140.00) per occurrence, on an as needed basis, for watering and de-weeding. A breakdown of the Contract Amount is as follows:

Labor: \$20,000.00
Annual Plant Cost: \$4,820.00
Perennial Plant Cost: \$975.00
Mulch Cost: \$3,000.00

Free Standing Planters: \$2,000.00
Total Contract Cost: \$30,795.00

Section 6. Payment. After partial completion or periodic performance of the Work in accordance with all applicable provisions of the Contract Documents, and upon an invoice submitted by the Contractor to the Village not more frequently than monthly for such partially completed or periodically performed Work, the Village shall pay the Contractor the amount of such invoice as does not exceed such percentage of the Contract Amount as is equivalent to Four Thousand Fifty-Five Dollars (4,400.00.00) per month plus One Hundred Forty Dollars (\$140.00) per occurrence, on an as needed basis, for watering and de-weeding. Such invoice shall be in such form and detail as may be required by the Village and shall be accompanied by waivers of liens or the equivalent from all suppliers and subcontractors, if any. Such amount shall be paid by the Village within thirty (30) calendar days of the date submitted to the Village by the Contractor, provided, however, that the Village may withhold from such amount a sufficient amount of payment otherwise due to cover any or all of the following:

- (a) any defective Work not otherwise remedied by the Contractor;
- (b) any claim arising in or from the performance of the Work by the Contractor under the Contract Documents; or
- (c) any failure of the Contractor to make any proper payment in connection with the Work to any of the Contractor's suppliers or subcontractors.

Section 7. Reserved.

Section 8. Minimum Insurance Requirements. Pursuant to Sections 5.02, 5.03 and 5.04 of the General Terms and Conditions (Services Contract) of the Contract Documents, the Contractor and any of its subcontractors may not commence any Work under the Contract Documents until the Contractor and any such subcontractors have obtained and paid for all such insurance as may be required under and pursuant to such sections, and until such insurance has been approved by the Village. The types of insurance coverages and the amounts thereof (denoted in minimum amounts) under the Contract Documents (the "**Minimum Insurance Requirements**") are attached to this Contract and made part hereof:

Section 9. Notices. All notices, or other communications under or in respect of the Contract Documents, shall be in writing and shall be deemed to have been given when the same are: (i) deposited in the United States mail and sent by registered or certified mail, postage prepaid, return receipt requested; (ii) personally delivered; or (iii) deposited with a nationally-recognized carrier for next day delivery, delivery charge prepaid; in each case, to the Village and the Contractor at their respective addresses (or at such other address as each may designate by written notice to the other), as follows:

If to the Village:	Village of Rantoul Municipal Building 333 South Tanner Street Rantoul, IL 61866 Attn: Luke A. Humphrey Tel: (217) 893-5700
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If to the Contractor: Deem Landscaping, Inc.
2052 Co. Rd. 1800E
Urbana, IL 61802
Attn: Derek Deem
Tel: (217) 369-7119

Section 10. Effective Date. This Contract and the related Contract Documents shall become effective upon the respective execution and delivery of this Contract by both the Village and the Contractor.

IN WITNESS WHEREOF, on the dates set forth to the left of their respective signatures, the parties hereto have executed or have caused this Contract to be executed by proper officers duly authorized to execute the same in two (2) or more duplicate originals or counterparts, as the case may be, any one of which shall be deemed an original of this Contract.

**VILLAGE:
VILLAGE OF RANTOUL,
CHAMPAIGN COUNTY, ILLINOIS**

Dated: _____

By: _____
Charles Smith, Mayor

ATTEST:

Janet Gray, Village Clerk

**CONTRACTOR:
Deem Landscaping Inc.
2052 Co. Rd. 1800E
Urbana, Illinois 61802**

Dated: _____

By: _____
Derek Deem, President

ATTEST:

Marla Deem, Secretary

MINIMUM INSURANCE REQUIREMENTS

1. Comprehensive General Liability (including Premises-Operations; Independent Contractors' Protective; Products and Completed Operations; Board Form Property Damage):

- | | | |
|----|---|--|
| a. | Bodily Injury: | |
| | \$1,000,000.00 | Each Occurrence |
| | \$1,000,000.00 | Aggregate, Products and Completed Operations |
| b. | Property Damage: | |
| | \$500,000.00 | Each Occurrence |
| | \$500,000.00 | Aggregate |
| c. | Contractual Liability (Hold Harmless Coverage): | |
| 1. | Bodily Injury: | |
| | \$1,000,000.00 | Each Occurrence |
| 2. | Property Damage: | |
| | \$500,000.00 | Each Occurrence |
| | \$500,000.00 | Aggregate |
| d. | Personal Injury, with Employment Exclusion deleted: | |
| | \$1,000,000.00 | Aggregate |

2. Comprehensive Automobile Liability (including owned, non-owned and hired):

- | | | |
|----|--|------------------------------|
| a. | Bodily Injury:
\$1,000,000.00
\$1,000,000.00 | Each Person
Each Accident |
| b. | Property Damage:
\$500,000.00 | Each Occurrence |

3. Workers' Compensation:

- | | | |
|----|---|---------------|
| a. | State: Illinois | Statutory |
| b. | Employer's Liability: | \$500,000 |
| c. | Benefits Required by Union labor contracts: | As applicable |

4. Umbrella Liability:

\$1,000,000.00

SCOPE OF WORK
SERVICES CONTRACT
(LANDSCAPE INSTALLATION & MAINTENANCE PROJECT)

Prepared by:

Village of Rantoul
Parks and Recreation Department
Municipal Building
333 South Tanner Street
Rantoul, IL 61866

January 10, 2023

SCOPE OF WORK

DESCRIPTION OF SERVICES

The Landscape Maintenance Contractor (Contractor) shall perform in accordance with all stated intents, specifications and stipulations contained or referenced herein. The Contractor shall be responsible for researching existing conditions and matters that affect the cost or performance of services.

The Contractor shall furnish all plants, flowers, mulch, labor, equipment, supplies and services required to install and maintain the landscape in an attractive condition throughout the contract period. Maintenance of plant materials shall include, but not be limited to, installation, watering, weeding, pruning, fertilizing, and spring/fall cleanup of beds and existing ornamental grasses and perennials. It is the responsibility of the Contractor to have adequate equipment and staff to perform the specified services under the contract. In the event of a mechanical breakdown of equipment, the Contractor will be expected to provide backup services as required under the terms of the contract.

The Contractor shall inspect landscaped areas for indications of pest problems and advise the Village of such problems.

The Scope of Work also includes:

33 Flower Beds and 30 Free Standing Planters

Spring

- Removal of any existing weed cloth
- Beds will be stripped of soil that is higher than edging
- New bed edges cut as needed
- Trim all shrubs and clean existing perennials
- Work areas with small rotor tiller to loosen soil
- Installation of garden compost in annuals planting areas
- Installation of slow-release fertilizer
- Installation of new perennial plant material
- Installation of annuals flowers around May 15th
- Installation of enhanced brown mulch in all beds as needed
- Installation of assorted annual flowers (using 8" OC)
- Work and amend free standing planters and plant with new annuals

Summer

- Watering new plantings and annuals as needed to obtain maximum growth and health plant material
- De-weeding and trash removal in beds as contractor waters
- Once monthly water will be treated with plant fertilizer

Fall

- The 30 free-standing planters will have one annual switch to a fall theme around mid-October
- Removal of all annual plants which will be disposed of off site
- Trim any perennial as needed
- Trim any shrubs as needed
- Removal of all leaves in the service areas

Deem Landscaping, Inc.

Complete Landscaping Service

2052 Co Rd 1800E. Urbana, IL 61802 (217) 369-7119

Email: deemd1@yahoo.com www.deemlandscaping.com



VRNTL-20-R-06

Landscape Installation and Maintenance

Village of Rantoul

Luke Humphrey, Recreation Director

100E Flessner Rantoul, IL 61866

Proposal prepared by Deem Landscaping, Inc The information contained in this Proposal is intended only for the use of the individual(s) or entity names above. You are hereby Notified that any dissemination, distribution or copying of this proposal or plans is strictly prohibited.

The Purpose of this proposal is to make the areas listed by the village of Rantoul appealing to the eye and beatify the town at the local points of interest.

The Service period in this proposal is from April 24th 2023 through November 24th 2023. All beds to receive a one-time cleaning in spring around beginning of contract date. New bed edges cut if needed

- Trim all shrubs and clean existing perennials
- Work areas with small tiller to loosen soil
- Installation of garden compost in annual planting areas
- Installation of slow-release fertilizer
- Installation of annuals flowers around May 15th
- Maintain 5 beds: Substation, PowerStation, Municipal Building beds, Constitution Park, and Garden bed park for weed free areas

Fall Planting

- The 30 Freestanding planters will have one annual switch to a fall theme around Mid-October

Deem Landscaping, Inc.

Complete Landscaping Service

2052 Co Rd 1800E. Urbana, IL 61802 (217) 369-7119

Email: deemd1@yahoo.com www.deemlandscaping.com



Beds Included for annual Flowers

North 45 Entrance
South 45 Entrance
West 136 Entrance
East 136 Entrance
Fire Station 1
Rantoul Municipal Building
Youth Center
Rantoul Business Center
Rantoul Parade Grounds
Aquatic Center
Forum Fitness Center
Rantoul Library
Rantoul Recreation Building
AT&T Building
Sports Complex Entrance sign
Ryan Park Circle Bed
Garden Club bed
Various pots throughout village

Proposal 2022	4-24-2023 to 11-24-2023
Labor	\$20,000.00
Annual Cost	\$ 4,820.00
Watering Cost*	Per Occurrence
Mulch Cost	\$ 3,000.00
Planter Cost	\$ 2,000.00
Perennial Plants	\$ 975.00
Total Project Cost	\$ 30,795.00

*Watering Cost is based on per occurrence rate of \$ 140.00
Water and hydrant meter to be supplied by Village of Rantoul

Deem Landscaping, Inc.

Complete Landscaping Service

2052 Co Rd 1800E. Urbana, IL 61802 (217) 369-7119

Email: deemd1@yahoo.com www.deemlandscaping.com



Weekly Maintenance to be preformed in the service period

- Watering new plantings to obtain maximum growth and healthy plants
- Weeding, and trash removal in beds as person waters
- Once monthly watering will be treated with plant fertilizer

Fall Clean up and plant removal

- Removal of all annual plants and disposal off site
- Trim any perennials as needed
- Trim any shrubs as needed
- Removal of all leaves in the service area

One time clean up and removal of Ivy on Municipal building. Planting of hardy perennials and new shrubs as needed and water till established on south side of building.

Thank you for your time and consideration and look forward to working together to beautify the Village of Rantoul

Sincerely,

A handwritten signature in blue ink, appearing to read 'Derek Deem'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Derek Deem

Deem Landscaping, Inc

Derek@deemlandscaping.com

(217)369-7119

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Purchase and Installation of a Dual Slide by a Pre-Qualified Contractor at the Hap Parker Family Aquatic Center Not-to-Exceed \$50,000.00	DEPARTMENT: Recreation
DATE: January 3, 2023	AMOUNT: Not to exceed \$50,000
ATTACHMENTS: 1. IDPH Application for Swimming Facility Construction Permit 2. Team REIL Inc Quote 3. Mid Illinois Concrete & Excavation Inc Proposal 4. Miracle Pool Slide & Decks 185-253 Installation Guide 5. Miracle Pool Slide & Decks 185-253 Installation Diagram 6. IMG_0645 7. IMG_0640 8. IMG_0638 9. IMG_0636 10. IMG_0651	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This agenda item provides for the purchase and installation of a new dual slide aquatic feature at the Hap Parker Family Aquatic Center. The new aquatic feature will replace the existing dual slide structure that has reached its useful life span and has already been removed and disposed of (see supporting pictures). To install a new water feature, the Illinois Department of Public Health (IDPH) requires an application for a swimming facility construction permit (see supporting document). This application for permit must be submitted by a prequalified architect or engineer. Director Humphrey will complete the filling in of the blanks for the construction permit and it is our request that Jake Wolf from Engineering Resource Associates (ERA) submit the permit on the Village's behalf, which he has agreed to do. The proposed design construction and prequalified contractor must be chosen prior to the permit submittal.	

With your approval of this item, ERA will submit the permit on the Village's behalf with Team Reil being submitted as the construction contractor, as they have provided the lowest quote for purchase and installation.

As noted, due to the volatile manufacturing market, the equipment prices are only valid for a short time. Given this information, along with the potential for unforeseen issues that may arise during the permit review, we are requesting a not-to-exceed amount that hopefully covers any issues that may arise.

Within your packet is a description of the new feature. It was chosen due to its ability to fit within the already existing deck area.

This item was not included in the Fiscal Year 2022/2023 Budget due to staff hoping to limp along the existing structure for a few more years. The funds for this project will come from 0230 which are available due to the OSLAD Project being deferred. Given the potential lead time for permit review from IDPH, we are requesting approval to have ERA submit the permit and once approval is received, move forward with Team Reil for the purchase and installation of the Miracle dual slide aquatic feature with a hopeful completion date of Memorial Day weekend.

RECOMMENDED ACTION: Requesting approval for a not to exceed amount of \$50,000 for purchase and installation of a dual slide at the aquatic center by a prequalified contractor with the understanding that ERA will submit on the Village's behalf the permit to IDPH.

DEPARTMENT HEAD APPROVAL Luke A. Humphrey	VILLAGE ADMINISTRATOR Scott Eisenhauer
--	---



FOR OFFICE USE ONLY

LOG # _____

DATE RECEIVED _____

APPLICATION FOR SWIMMING FACILITY CONSTRUCTION PERMIT

Location of the Swimming Facility _____
(County) (Municipality (or nearest P.O.))

(Address) (City) (State) (ZIP) (Telephone)

Legal Name of Owner _____

(Address) (City) (State) (ZIP) (Telephone)

Hereby makes application to the Illinois Department of Public Health for the issuance of a permit to construct or alter a swimming facility.

CHECK EACH BOX THAT DESCRIBES THE PROPOSED CONSTRUCTION

___ **New Construction** ___ **Major Alteration** ___ **Plan Resubmittal**

Swimming Pool ___ 0-500 sq. ft. ___ 501-1,000 sq. ft. ___ 1,001-2,000 sq. ft. ___ 2,001 sq. ft. or more

Spa ___ 0-500 sq. ft. ___ 501-1,000 sq. ft. ___ 1,001-2,000 sq. ft. ___ 2,001 sq. ft. or more

Aquatic Feature ___ Water Slide ___ Spray Pool ___ Lazy River ___ Play Structure ___ Small Slide

Other _____

Beach _____

Describe Proposed Construction _____

Legal Name of Prequalified
Architect or Engineer applying for permit _____

(Address) (City) (State) (ZIP) (Telephone)

Legal Name of Prequalified Contractor _____

(Address) (City) (State) (ZIP) (Telephone)

Note: A prequalified contractor must be selected prior to issuance of a permit.

A check/money order made payable to the Illinois Department of Public Health for each swimming pool, bathing beach, spa, water slide or other to be constructed or altered significantly; or evidence of your tax-exempt status must be submitted with this application. (See Fee Table below)

Construction Permit	Fee Paying	Tax-Exempt*	Government
0-500 sq. ft.	\$625	\$150	\$0
501-1,000 sq. ft.	\$1250	\$150	\$0
1,001-2,000 sq. ft.	\$1500	\$150	\$0
2,001+ sq. ft.	\$1950	\$150	\$0
Aquatic Feature	\$625	\$600	\$600
Bathing Beach	\$625	\$150	\$0
Plan Resubmittal	\$200	\$200	\$200

Major Alteration	Fee Paying	Tax-Exempt*	Government
0-500 sq. ft.	\$310	\$50	\$0
501-1,000 sq. ft.	\$625	\$50	\$0
1,001-2,000 sq. ft.	\$750	\$50	\$0
2,001+ sq. ft.	\$975	\$200	\$0
Aquatic Feature	\$310	\$300	\$300
Bathing Beach	\$310	\$50	\$0

(Aquatic features would include water slides, small slides, play structures, spray pools, lazy river, and other similar equipment.)

*Tax-exempt fee schedule (section 8.2) shall be for a licensee that is an organization recognized by the United States Internal Revenue Service as tax-exempt under Title 26 of the United States Code, Section 501 (c) (3).

Signature of Applicant

Date

Signature of Property Owner

Date

A COMPLETED FLOOD HAZARD FORM MUST ACCOMPANY THIS APPLICATION

IMPORTANT NOTICE

This state agency is requesting disclosure of the information that is necessary to accomplish the statutory purpose as outlined under Public Act 92-18. Disclosure of this information is mandatory.

CONSTRUCTION SHALL NOT START UNTIL A PERMIT IS ISSUED

(Construction without the required permit is a Class A misdemeanor subject to a fine of \$1,000 per day or imprisonment.)

Return the application and fee or tax-exempt status to:

**Illinois Department of Public Health
Division of Environmental Health
525 West Jefferson Street, Third Floor
Springfield, Illinois 62761**

Telephone: 217-782-5830

Fax: 217-785-0253

17421 Marengo Rd. Union, IL 60180
 Ph: 888-GET-REIL Fax: 815-923-4303



Quote No	Quote Date
167138	11/10/2022

Salesperson
Brian Nied

Bill To:	Site Location:
Village of Rantoul-Parks Dept. 333 South Tanner Rantoul, IL 61866 Contact: Luke Humphrey Phone: (217) 893-0461 Fax: (217) 893-5730 Email: lhumphre@village.rantoul.il.us	 Scope of Work Miracle Pool Slide with Installation

Notes: Does not include water connection/supply, permits, and engineering if required.

Description	Qty	Rate/Unit	Amount
Miracle_#185253_2 Flume Pool Slide (5'6" & 7' Deck)	1.00	29,853.00	29,853.00
Installation of Playground Equipment	1.00	11,942.00	11,942.00

Subtotal: 41,795.00

Sales Tax (If Applicable) 0.00

Quote Total: \$ 41,795.00

Due to the volatile manufacturing market, the above equipment prices are only valid for 7 days

Lead Times are now extended due to manufacturing delays
 Unless otherwise specified the above prices do not include installation or Sales Tax.

TERMS: For those who have established credit with us <i>Terms are full payment within 30 days, no retainage, from the date of shipment. Should payment not be received within 30 days, we agree to pay 1 1/2% per month interest on the unpaid balance.</i> For those who do not have established credit at time of order, <i>Orders under \$3,000 require payment in full at time of order, all other orders will be 50% down payment with order and balance prior to shipping.</i> <i>Should the payment not be received within the above terms, we agree to pay all attorneys' fees and other collection costs, which the seller may incur to insure that this account, including any accrued interest is collected in full.</i>

Accepted by:



Proposal

Village of Rantoul
Attn: Luke Humphry
100 E. Flessner Ave.
Rantoul, IL 61866

Job: Pool Slide Play Equipment
Location: Parker Family Aquatic Center

Mid Illinois Concrete proposes to complete the following scope of work as outlined below.

Scope of Work:

- **Pool Slide Play Equipment:**
 - Remove and replace section of fencing for access.
 - Bolt down equipment posts to existing concrete.
 - Furnish and install pool slide Model #185-253 by Miracle Equipment.
 - Clean up at completion.

Total Base Bid: \$53,100.00

Exclusions / Clarifications:

- Testing, permits, fees and bonds are not included.
- Construction layout and engineering is not included.
- Locating of private utilities is by provided by others. Mid-Illinois Concrete is not responsible for any damage, delays or associated cost due to unmarked private utilities.
- Removal, replacement or conditioning of unsuitable, hazardous or contaminated soils is not included.
- Temp water, power, lighting and heating are to be provided by others.
- Dewatering for other trades is not included.
- Mesh will be pulled into place during slab pours. No supports are included.
- Wet curing of concrete slabs or walls is not included.
- Special concrete finishes over and above initial curing compound are not included.
- MEP Pads are not included.
- Fine grading, seeding and landscaping are not included.
- Furnishing of misc. metals, anchor bolts, base plates, bollards, handrails, etc. are not included.
- **Winter provisions (winter concrete and chemical charges, blanket coverage and heat for ground thawing and concrete curing) are not included.**
- Snow and ice removal is not included.

Ph: 217.366.3444
Fax: 217.954.1601

P.O. Box 926, Champaign, IL 61824-0926



Proposal

- No back charge to Mid-Illinois Concrete will be recognized without 48hr written notice.
- This proposal, including terms and conditions, if accepted will become part of any contract document.
- This proposal is good for 30 days.

Thank you for the opportunity to quote this project. Please feel free to contact me if you have any questions or concerns.

Mid Illinois Concrete & Excavation, Inc.

A handwritten signature in black ink, appearing to read "Jon Swanson", is written over a horizontal line.

Jon Swanson

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as listed as above. Payments will be made upon receipt of invoice unless other arrangements are made.

Authorized
Signature: _____

Date of
Acceptance: _____

Ph: 217.366.3444
Fax: 217.954.1601

P.O. Box 926, Champaign, IL 61824-0926

Pool Slide 5'-6" and 7' Decks - (2) Flume

IMPORTANT! Prior to installation of any components, refer to **Playsystem Installation Guidelines and Tips** in the *Install 101* section of your manual. This section will provide important tips pertaining to **site preparation, footings, system stabilization**, and other necessary information **vital to the success of your installation.**

185-253
**Pool Slide 5'-6" and 7' Decks -
(2) Flume**

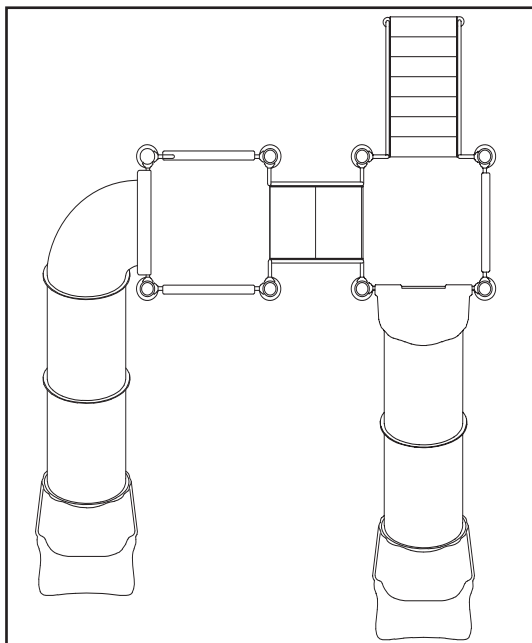

Note:

- An (*) by part numbers indicate: Color Code Required.
- These slides have been tested and have met the requirements of the Consumer Product Safety Commission Standards: Part 1207, "Safety Standards for Swimming Pool Slides". The Certificate of Compliance is included in this installation guide.
- Please read and comply with all applicable recommendations in the Safety Brochure 400 included in the installation packet. If the brochure is missing, please contact us at 1-888-458-2752 MREC for a copy.
- Check with all utility companies before starting construction.

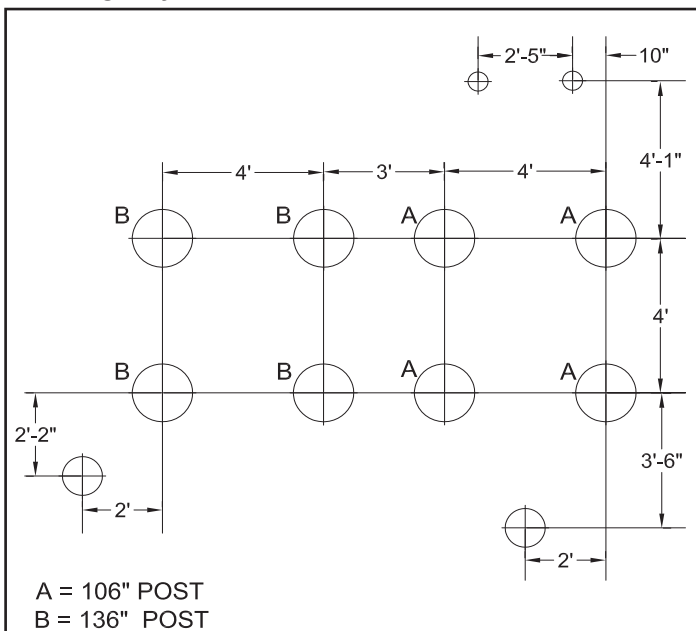
Pool Slide 5'-6" and 7' Decks - (2) Flume
185-253

Pool Slide 5'-6" and 7' Decks - (2) Flume

Top View



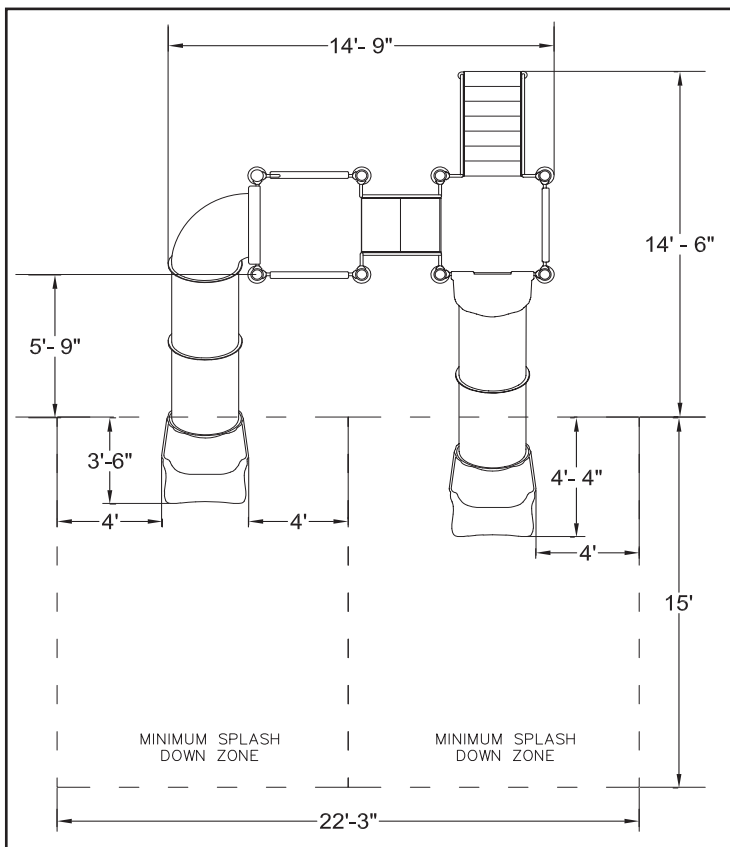
Footing Layout



Top View Layout

Note: The sliding surface height above the pool deck is:
Straight Slide - 14"
"L" Slide - 24"

The minimum water depth in the minimum splash zone is:
Straight Slide - 5'
"L" Slide - 8'



Pool Slide 5'-6" and 7' Decks - (2) Flume

SAFETY CONSIDERATIONS

- A. Head first sliding must not be allowed! Head first sliding can lead to submarining and contact with the pool bottom which can cause spinal injuries, paralysis or death!
- B. All employees should be trained in the safe operation and usage of the pool slide. This training should be reviewed at regular intervals throughout the season.
- C. Non-swimmers must not be permitted to use the pool slide.
- D. The pool slide must not be used except when supervised.
- E. Be sure the pool slide safety signs are posted where the users can read and understand them before using the pool slide.
- F. Keep all traffic areas near the pool slide free of obstructions.
- G. Never allow users to come down steps (except during emergencies).
- H. Ensure that a documented emergency plan is available to all employees and that they are aware of it. Record it with a local authority and the fire rescue service.
- I. Prospective pool slide users should be denied use of the pool slide if their bathing suits, shirts or other apparel contain metal parts such as buckles, buttons, key chains, locker pins, safety pins or tags.
- J. Shut down pool slide for maintenance or repair.

SAFETY RULES SIGNAGE

NOTE: PURCHASER MUST COMPLETE "WATER DEPTH" SECTION OF SIGN BELOW!

**MIRACLE POOL
& DROP SLIDE**

Safety Warnings and Rules

WARNINGS

1. WATER DEPTH IS _____ FEET.
2. DO NOT SLIDE HEAD FIRST.
3. SLIDING HEAD FIRST CAN LEAD TO SERIOUS INJURY OR DEATH FROM STRIKING YOUR HEAD ON THE POOL BOTTOM OR OTHER SWIMMERS.
4. STRONG SWIMMING ABILITY REQUIRED.
5. NON-SWIMMERS NOT PERMITTED.
6. PARENTAL OR ADULT SUPERVISION IS RECOMMENDED.

RULES

1. Do not use this slide while under the influence of alcohol or drugs.
2. Follow the instructions of the flume attendant.
3. No running, standing, kneeling, rotating, tumbling, or stopping in the flume.
4. Only one person at a time. Forming "chains" is prohibited.
5. Wait until the landing area is clear before entering the slide.
6. Keep both hands and feet inside the flume at all times.
7. No diving from the flume.
8. Leave the flume pool promptly after entering.
9. Slide lying on back, feet first only.



⚠ WARNING

POOL ENTRY SAFETY

DO NOT SLIDE HEAD FIRST. SLIDING HEAD FIRST CAN LEAD TO SERIOUS INJURY OR DEATH FROM STRIKING YOUR HEAD ON THE POOL BOTTOM OR OTHER SWIMMERS.

**ENTER POOL
FEET FIRST**



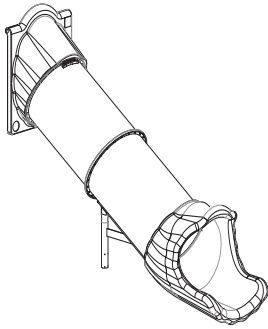
**RIDER MUST BE LAYING DOWN
WITH FEET AND ARMS CROSSED**



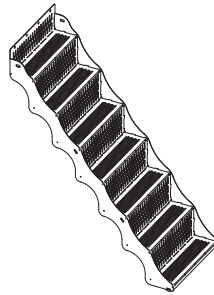
Pool Slide 5'-6" and 7' Decks - (2) Flume

PARTS IDENTIFICATION FOR 5'-6" DECK

PN 985313*
Straight Pool Slide



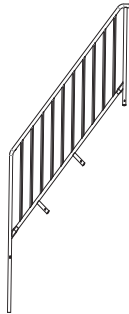
PN 989810*
Stair-5'-6" Deck Pool
Slide Mirathrm II



PN 985377*
Post w/cap Assy
5" OD x 106"



PN 985300*
Step Enclosure-Pool
Slide 5'-6" Deck

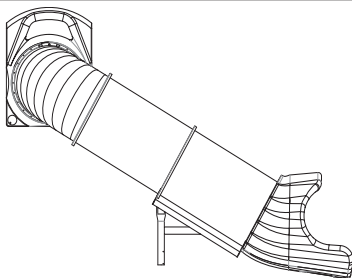


PN 985352*
28" Support Leg-Pool

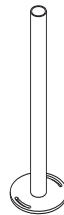


PARTS IDENTIFICATION FOR 7' DECK

PN 985314*
Left Pool Slide Assembly
30" Tube



PN 985353*
38" Support Leg-Pool Slide



PN 985378*
Post (w/cap) Assy
5" OD x 136" Pool



Pool Slide 5'-6" and 7' Decks - (2) Flume

PARTS IDENTIFICATION FOR 5'-6" AND 7' DECKS

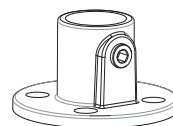
PN 805255
Sign-Pool & Drop Slide
Warnings & Rules

- MIRACLE POOL
& DROP SLIDE
Safety Warnings and Rules**
- WARNINGS**
1. WATER DEPTH IS _____ FEET.
 2. DO NOT SLIDE HEAD FIRST.
 3. SLIDING HEAD FIRST CAN LEAD TO SERIOUS INJURY OR DEATH FROM STRAPPING YOUR HEAD ON THE POOL BOTTOM OR OTHER SWIMMERS.
 4. STRONG SWIMMING ABILITY REQUIRED.
 5. NON-SWIMMERS NOT PERMITTED.
 6. PARENTAL OR ADULT SUPERVISION IS RECOMMENDED.
- RULES**
1. Do not use this slide under the influence of alcohol or drugs.
 2. Follow the instructions of the slide attendant.
 3. No running, standing, kneeling, sitting, bending, or stretching the slide.
 4. Only one person at a time. Friction sliding is prohibited.
 5. Hold onto the handgrip area at all times before entering the slide.
 6. Keep both hands and feet inside the frame at all times.
 7. No sliding from the frame.
 8. Leave the frame promptly after sliding.
 9. Sliding on back, feet first only.

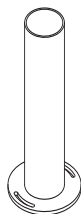
PN 805249
Sign-Pool Entry Safety



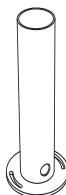
PN 980219
1" Pipe Kee Klamp Drilled



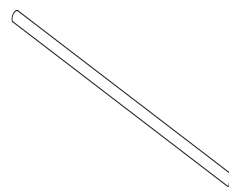
PN 985293*
Telescopic Base Painted



PN 985305*
Telescopic Base
w/Hole Painted



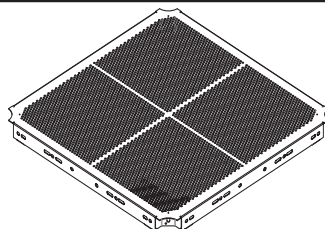
PN 713110*
Rung, 41-1/2"



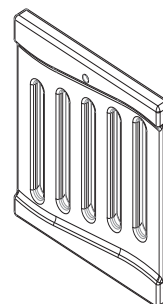
PN 985428*
Top Stair Enclosure



PN 984351*
Deck, KC Square FPS



PN 982467*
View Groove Panel, Drilled



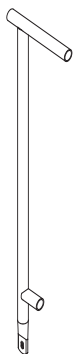
Pool Slide 5'-6" and 7' Decks - (2) Flume

185-253

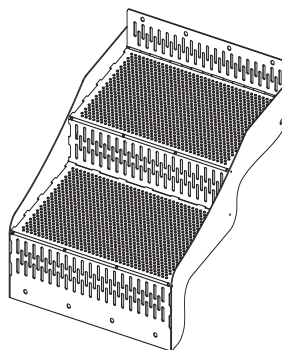
Pool Slide 5'-6" and 7' Decks - (2) Flume

PARTS IDENTIFICATION FOR 5'-6" AND 7' DECKS

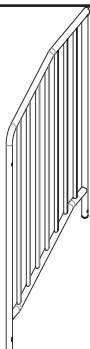
PN 982471*
Panel Enclosure, Above Deck



PN 987170*
Stair, 18" ATA Access Assy FPS



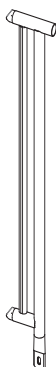
PN 996791*
Stair Enclosure 714-993-9



PN 985415*
Top Stair Enclosure



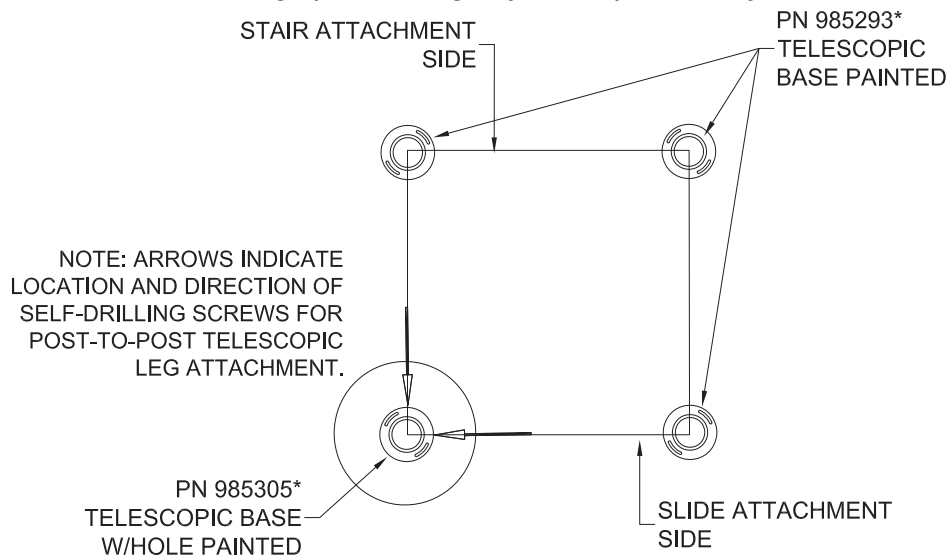
PN 713449*
Deck Enclosure Assy Bottom



Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 1 LOCATE AND MARK FOOTINGS

1a. Locate and mark footings per *Footing Layout, Top View Layout and telescopic bases*.

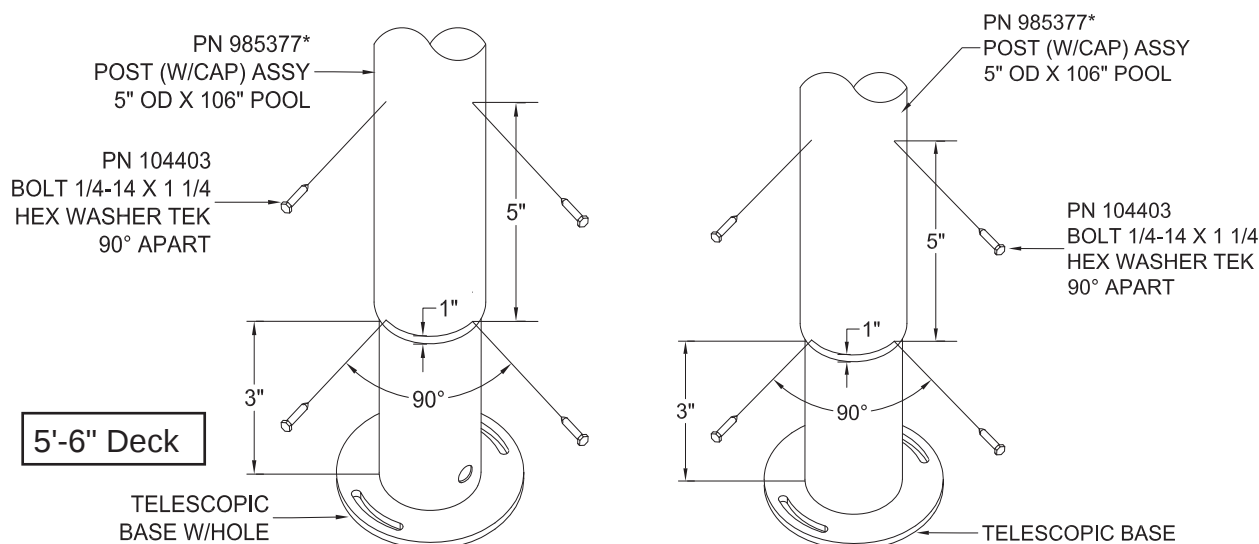


STEP 2 ATTACH POSTS TO BASES

2a. For 5'-6" Deck and 7' Deck: Set the post 3" above the telescopic base w/hole rim. Drill four (4) 13/64" pilot holes in the post before installing the Tek screws; install a Tek screw in the first drilled hole to keep holes aligned.

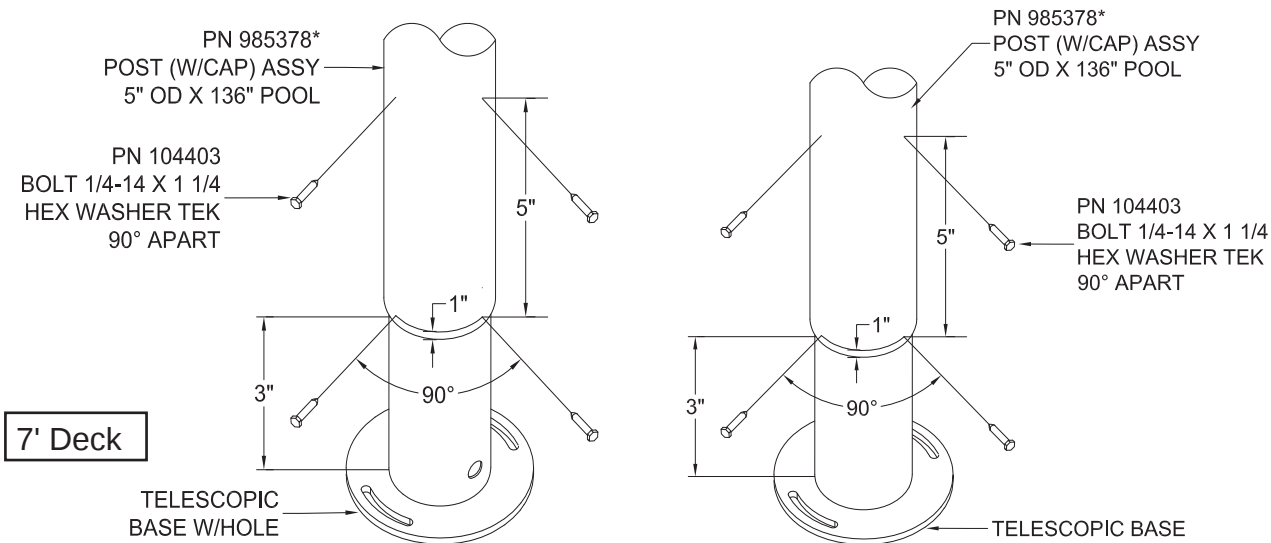
2b. Level all other posts to post attached to telescopic base w/hole. Repeat for additional decks.

Note: Position of the telescopic bases is important! Stagger the placement of the bases for platform stability.



Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 2 ATTACH POSTS TO BASES cont.



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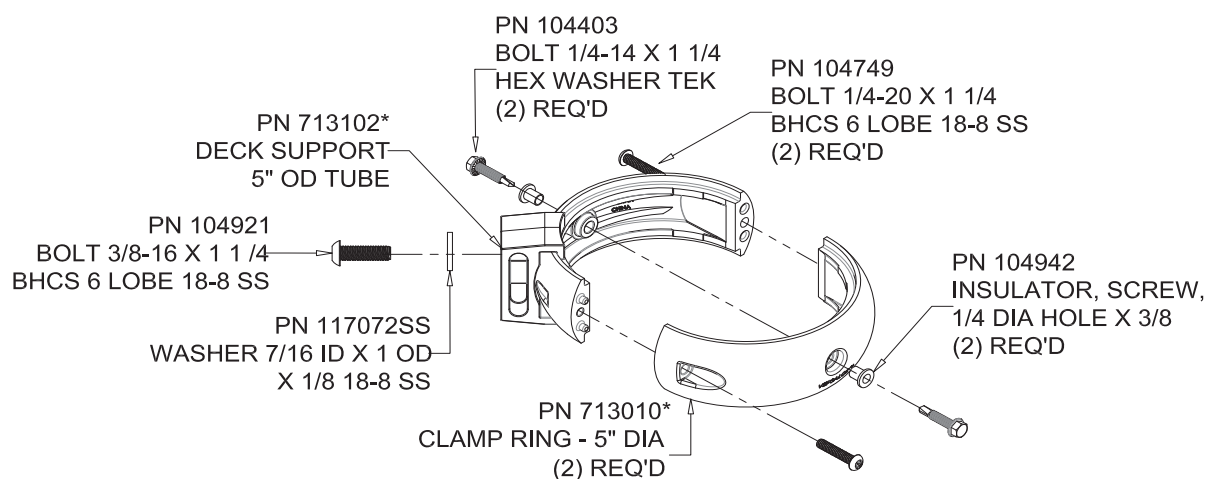
Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 3 ATTACH DECK SUPPORTS TO CLAMPS; CLAMPS TO POSTS

3a. Loosely assemble deck supports on four (4) clamp rings; loosely assemble clamp ring halves, with deck supports, around posts.

Note:

- Posts are not shown for clarity.
- Verify the tops of the clamps are approximately 3/4" below intended deck height and orient deck supports toward center of deck.
- If a post must "share duty" by supporting an adjacent deck system at equal height, slide all deck supports onto clamp rings before assembling to posts.
- Do not permanently secure clamps to posts with self-drilling screws until components illustrated in this installation guide have been installed per instructions, braced in to position, plumbed and leveled.



STEP 4 ATTACH DECK SYSTEM TO POSTS

- 4a. Use a drill to remove excess PVC from deck support mounting holes in deck corners.
- 4b. Re-adjust position of deck support clamps on posts, as needed, to ensure that deck is level and at correct height.

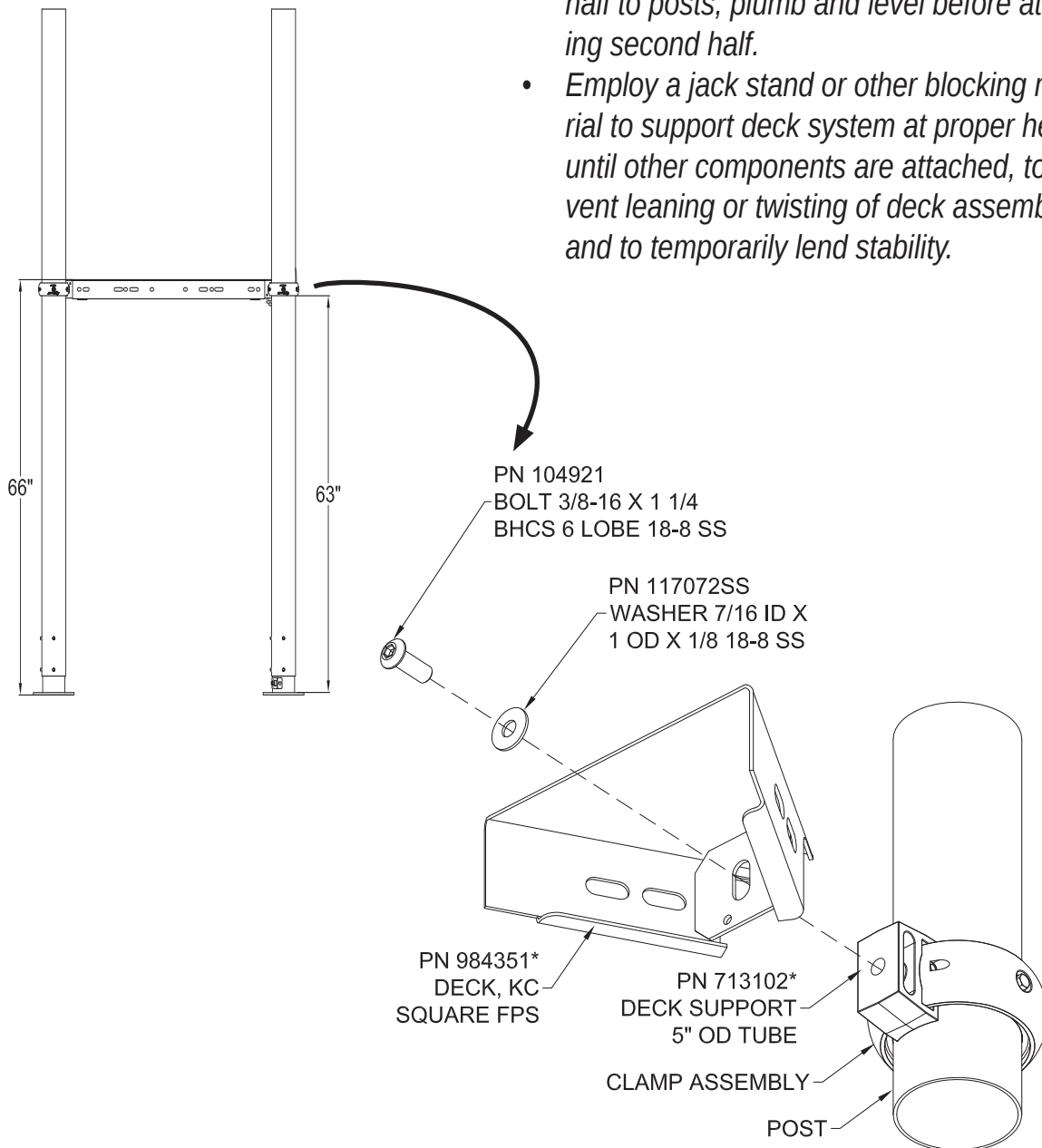
Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 4 ATTACH DECK SYSTEM TO POSTS cont.

4c. For 5'-6" Deck - Align deck corner mounting holes with deck supports and attach to the posts.

Install Tips:

- If installing deck assemblies with multiple sections (e.g. Half Hex Decks), fasten one half to posts, plumb and level before attaching second half.
- Employ a jack stand or other blocking material to support deck system at proper height until other components are attached, to prevent leaning or twisting of deck assemblies and to temporarily lend stability.



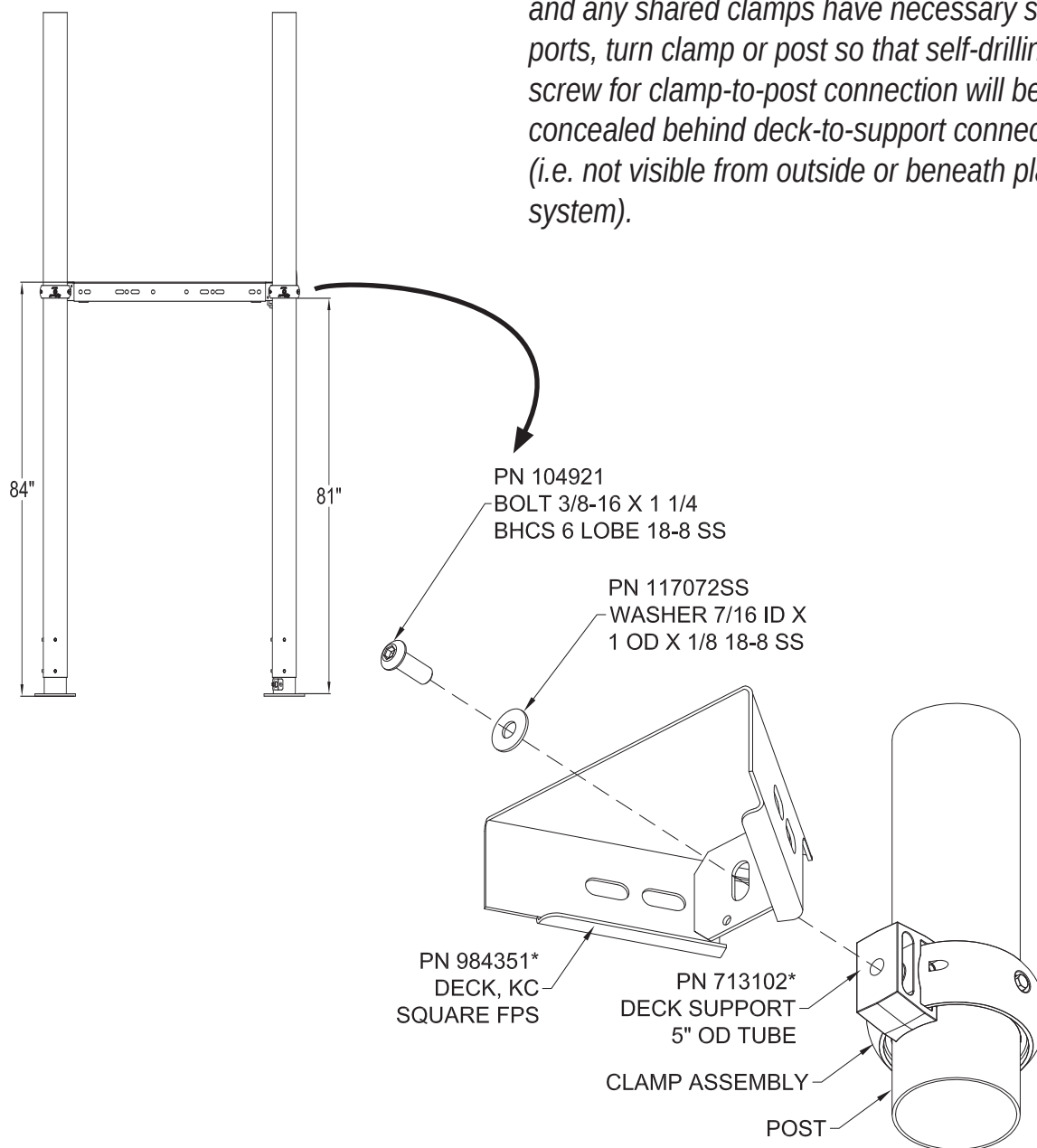
Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 4 ATTACH DECK SYSTEM TO POSTS cont.

4d. For 7' Deck - Align deck corner mounting holes with deck supports and attach to the posts.

Install Tips cont.:

- For aesthetic purposes, when certain that clamps and decks are at appropriate heights and any shared clamps have necessary supports, turn clamp or post so that self-drilling screw for clamp-to-post connection will be concealed behind deck-to-support connection (i.e. not visible from outside or beneath play-system).



Pool Slide 5'-6" and 7' Decks - (2) Flume

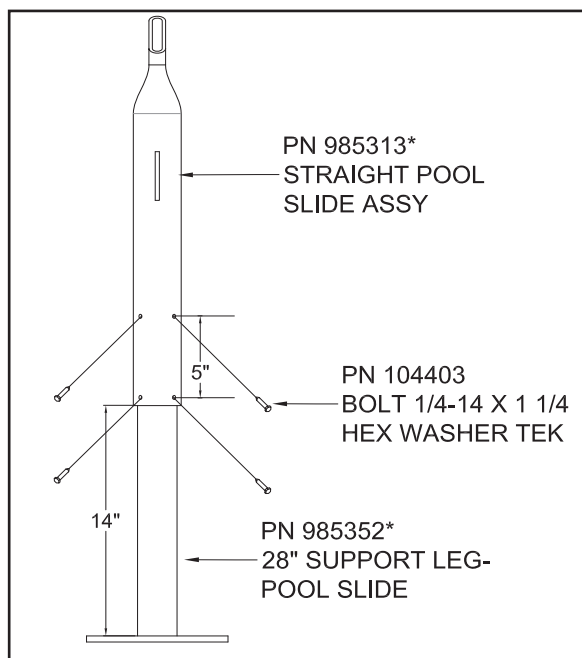
185-253

Pool Slide 5'-6" and 7' Decks - (2) Flume

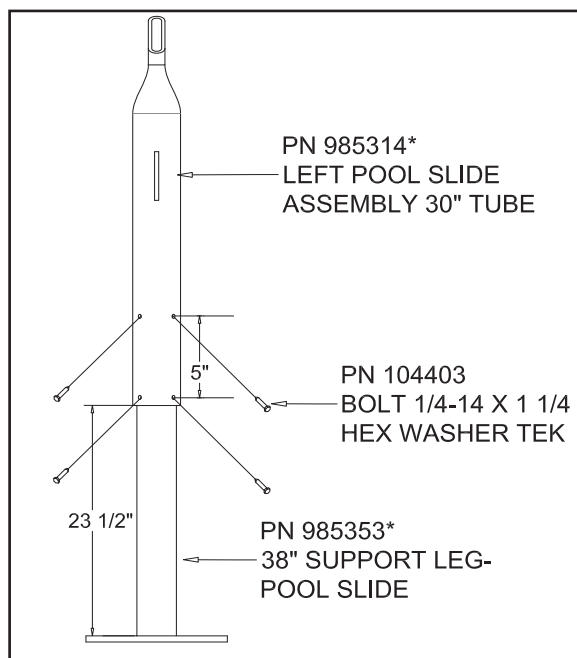
STEP 5 ATTACH SUPPORT LEGS TO POOL SLIDE ASSEMBLIES

- 5a. Attach the 28" and 38" support legs to the pool slide assemblies as shown below. Install a Tek screw in the first pre-drilled hole to keep holes aligned.
- 5b. Set support legs and pool slide assemblies per footing layout location and lean up to the deck.

5'-6" Deck Support Leg



7' Deck Support Leg



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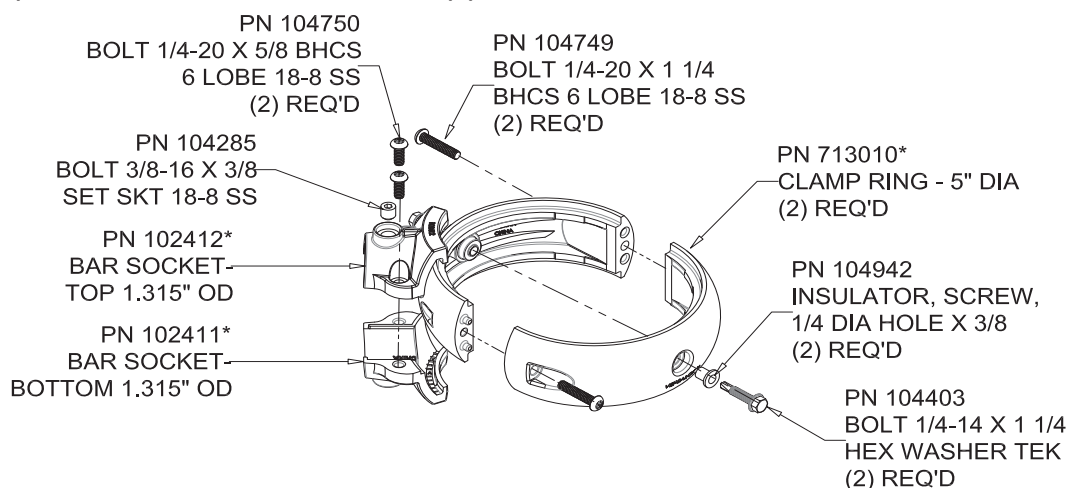
Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 6 ATTACH BAR SOCKETS TO CLAMPS; CLAMPS TO POSTS

6a. Loosely assemble bar sockets (with 1-1/16" diameter hole) to four (4) remaining set of clamp ring halves; loosely assemble clamp ring halves, with bar sockets, around posts.

Note:

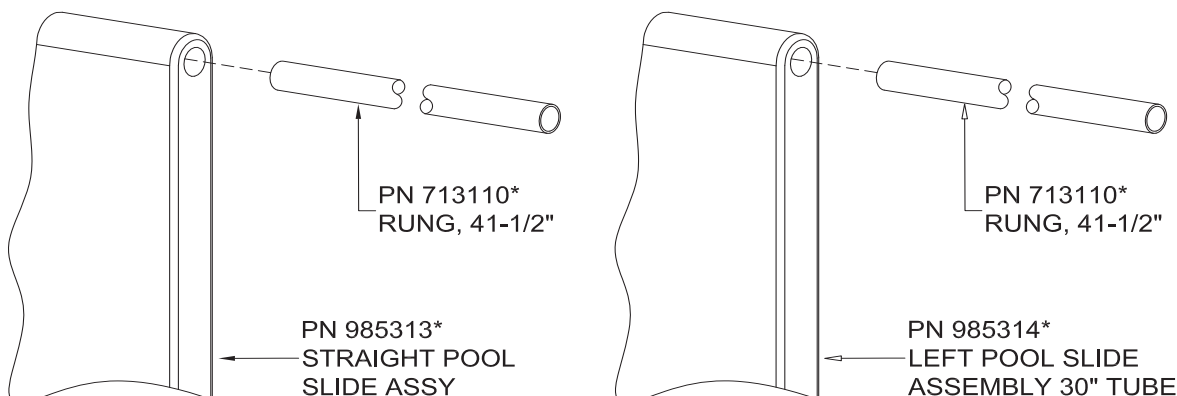
- Posts are not shown for clarity.
- Verify the bottom of the bar socket clamps are 37-1/2" from top edge of the deck support clamps.
- Clamps will be shared and have two (2) sets of bar sockets.



STEP 7 ATTACH POOL SLIDE ASSEMBLIES TO DECKS

7a. Insert the 41-1/2" rung in to the pool slide assembly canopies.

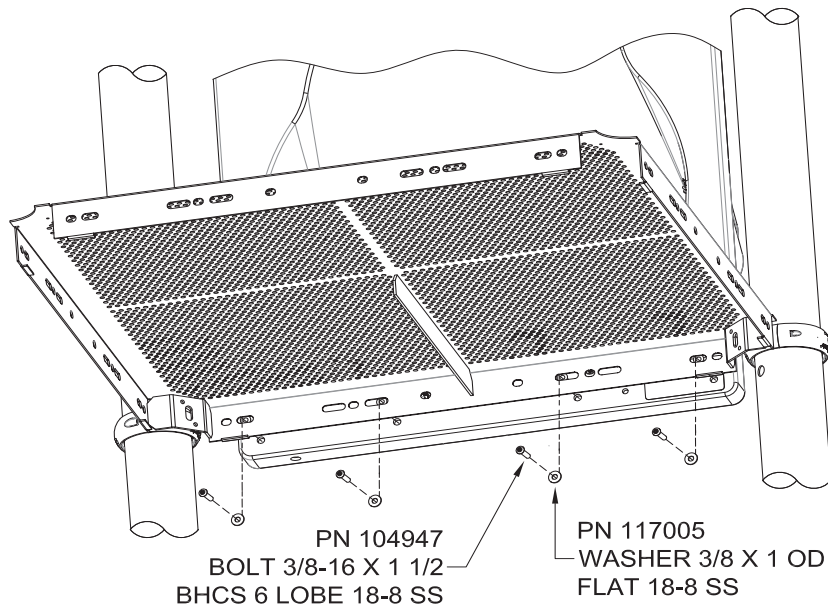
7b. Place the ends of the rung in the bar sockets and tighten enough to hold clamp rings at the correct height. Refer to Step 6.



Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 7 ATTACH POOL SLIDE ASSEMBLIES TO DECKS

7c. Use a drill to remove excess PVC from deck holes; loosely attach the entry panel of the pool slide assemblies to the decks.

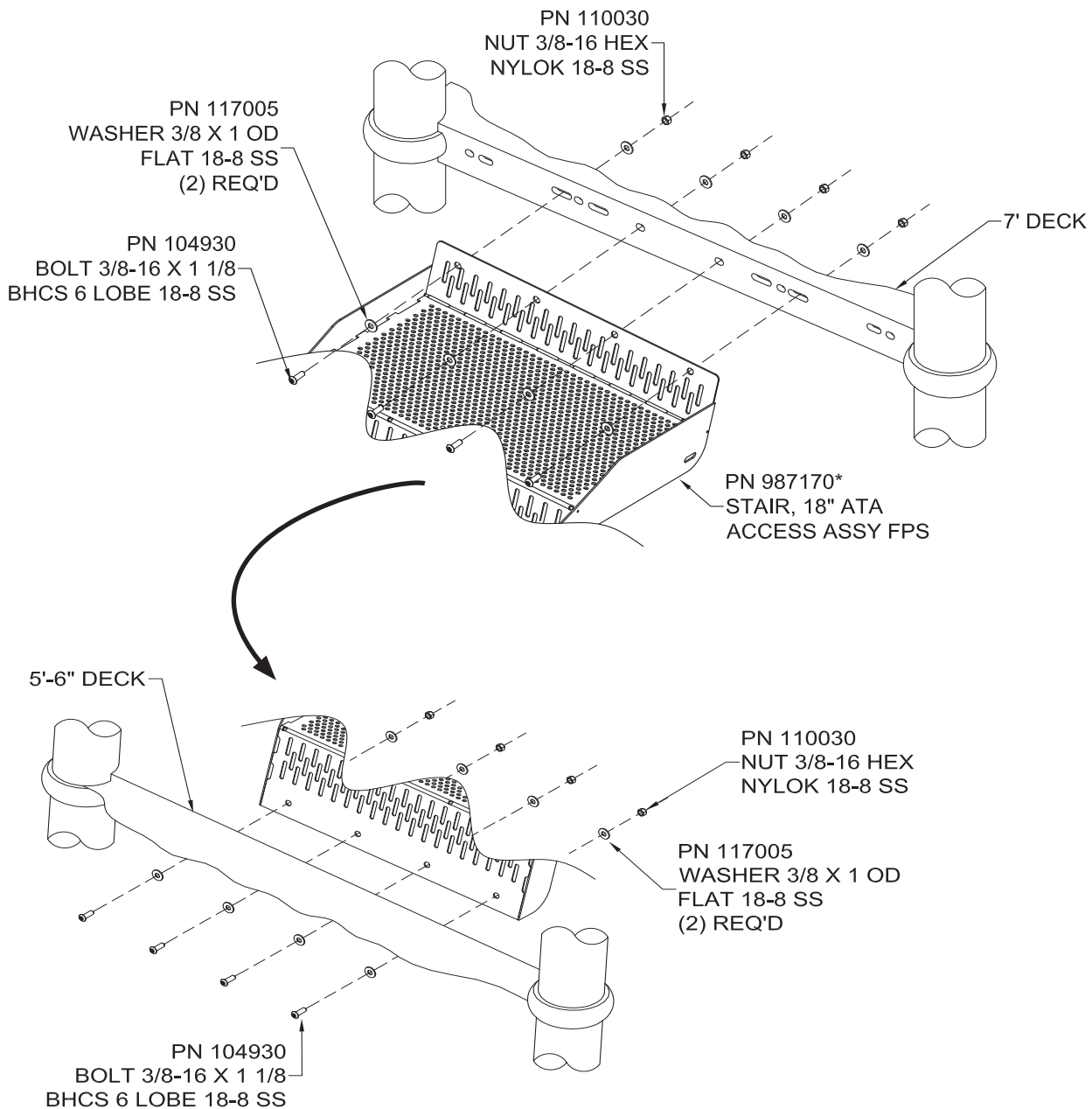


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Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 8 ATTACH STAIRS BETWEEN 5'-6" DECK AND 7' DECK

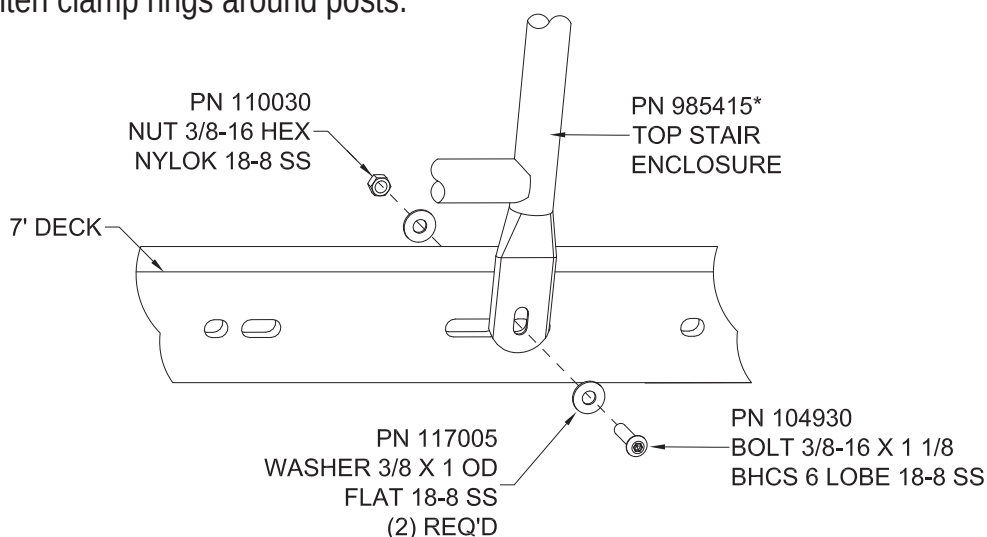
8a. Use a drill to remove excess PVC from the deck holes; loosely attach the stairs to the decks.



Pool Slide 5'-6" and 7' Decks - (2) Flume

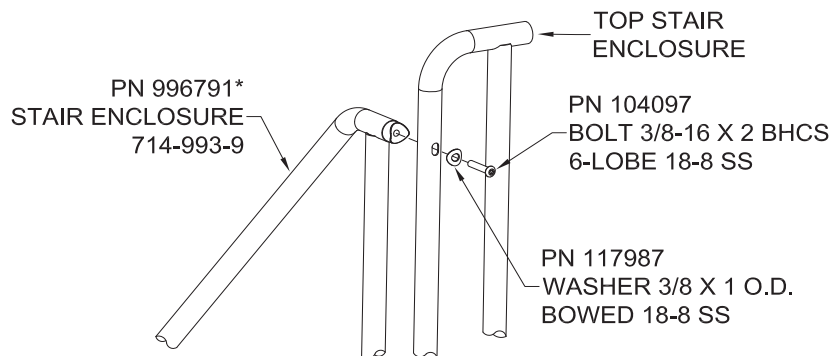
STEP 9 ATTACH TOP STAIR ENCLOSURES TO 7' DECK

- 9a. Locate the top stair enclosures (PN 985415*) and position against side of deck; use a drill to remove excess PVC from deck holes.
- 9b. Refer to Versalok Fastening System installation. Insert top rail of stair enclosures into bar sockets and align holes at flattened bottom of upright with mating holes in deck. Attach stair enclosures to deck as shown.
- 9c. Plumb and level enclosures and secure top stair rails in bar sockets with set screws. Tighten clamp rings around posts.



STEP 10 ATTACH STAIR ENCLOSURES TO TOP STAIR ENCLOSURES

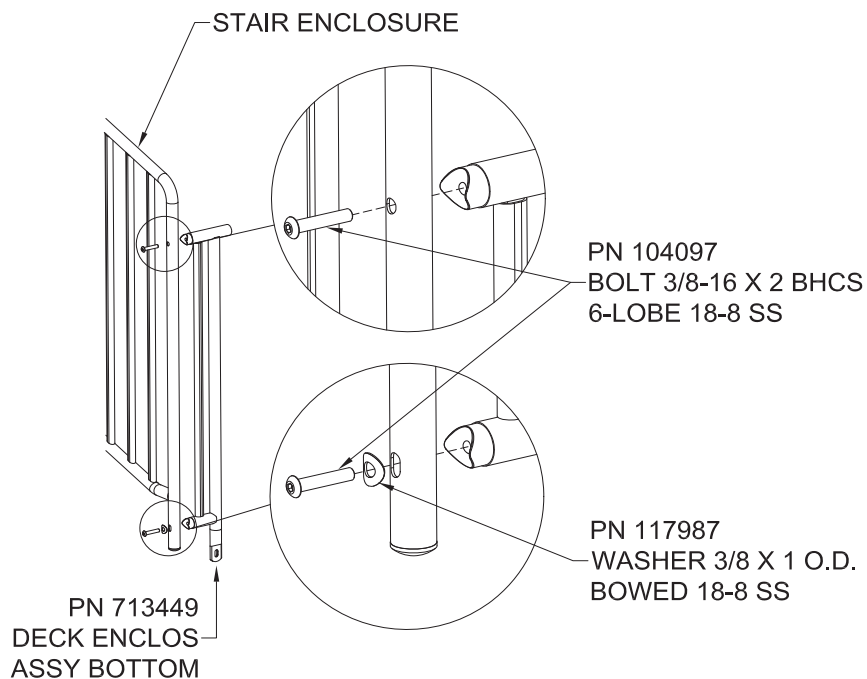
- 10a. Align stair enclosure's top rail (containing factory-installed threaded insert) with pre-drilled hole in top stair enclosure assembly (PN 996791*) and secure as shown.



Pool Slide 5'-6" and 7' Decks - (2) Flume

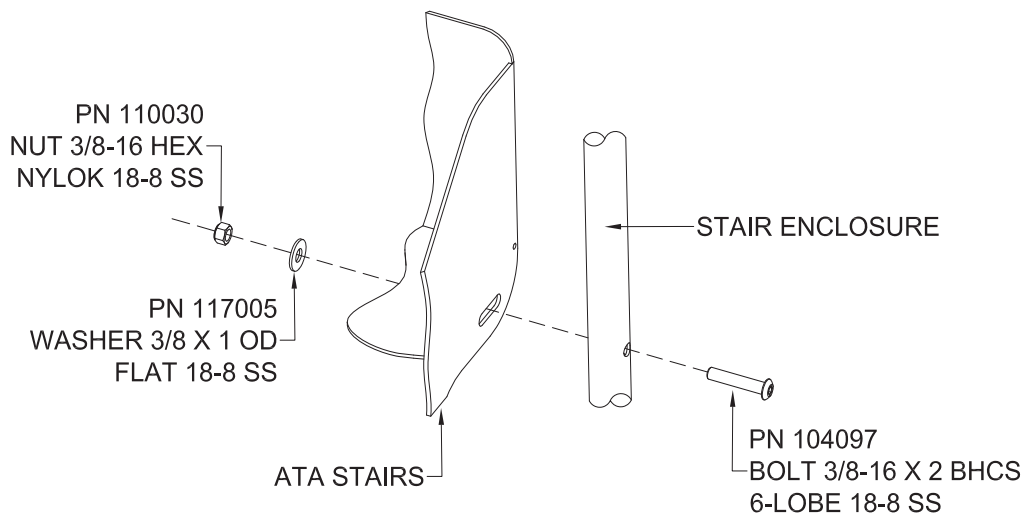
STEP 11 ATTACH STAIR ENCLOSURES TO DECK ENCLOS ASSY BOTTOM

11a. Align stair enclosure with deck enclosure assembly bottom (PN 713449*) and secure as shown.



STEP 12 ATTACH STAIR ENCLOSURES TO THE ATA STAIRS

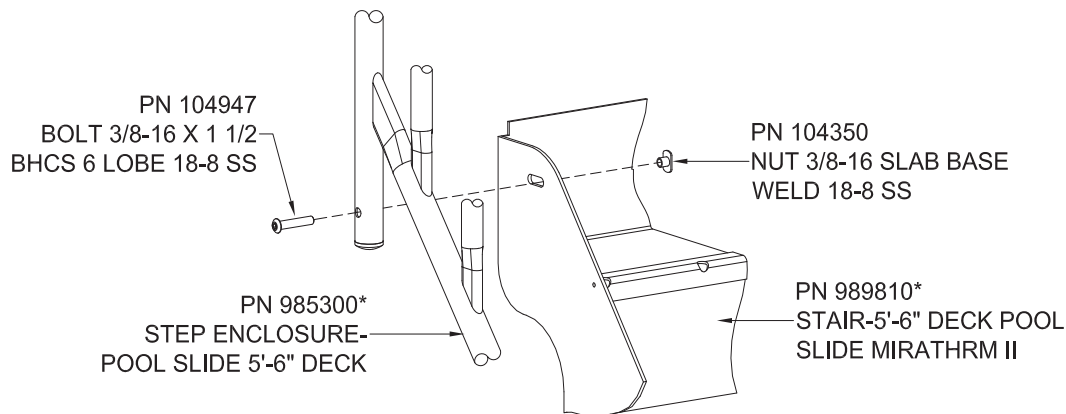
12a. Use a drill to remove excess PVC from the holes in the stairs. Align the stair enclosures with the holes in the stairs and attach as shown.



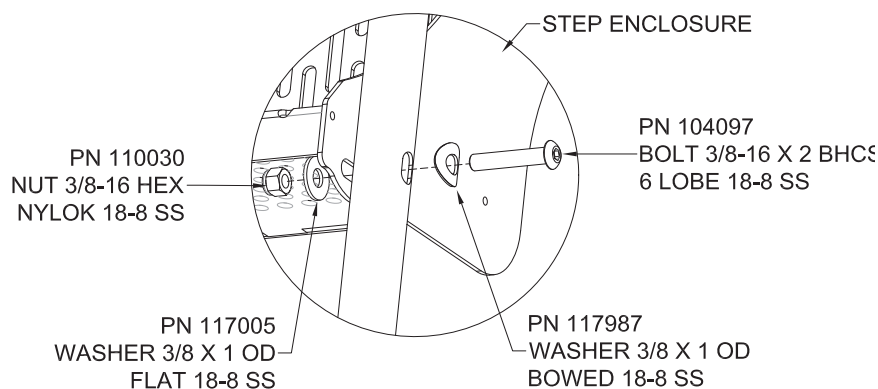
Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 13 ATTACH STEP ENCLOSURES TO THE STAIRS

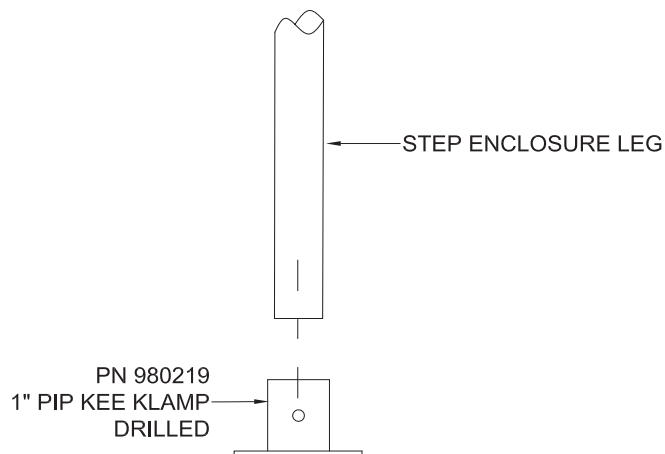
13a. For 5'-6" Deck - Locate the step enclosures and attach to both sides of the stairs as shown. Total of three (3) locations on each side.



13b. Secure the last step enclosure leg to the bottom stair rung, as shown, on both sides.



13c. Set the step enclosure legs in to the Kee Klamps. Do Not bolt down at this time.

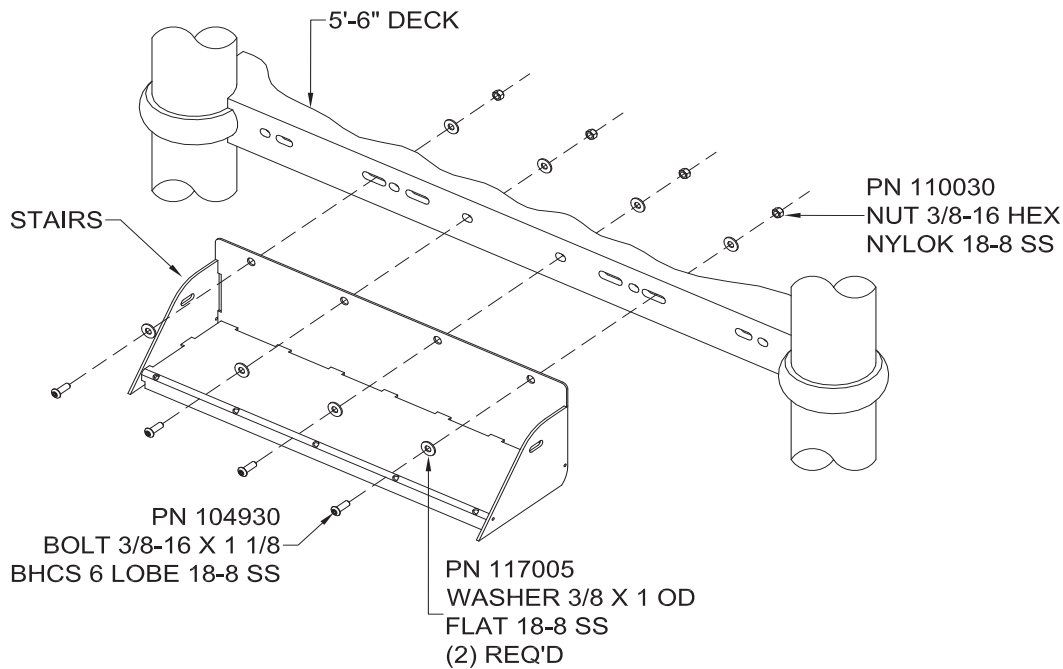


Pool Slide 5'-6" and 7' Decks - (2) Flume

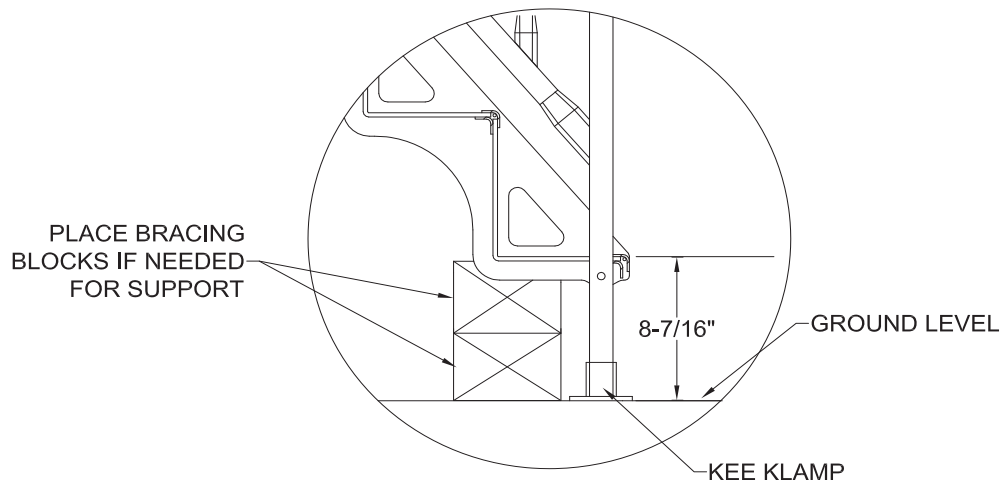
STEP 14 ATTACH STAIRS TO 5'-6" DECK

14a. For 5'-6" Deck - Use a drill to remove excess PVC from deck holes; loosely attach the stairs to the deck.

Note: Step enclosures removed for clarity.



14b. Verify the height of the first step is 8-7/16" above ground at point of first step. If needed, cut the stair legs to 8-3/16" in length from the top of the first step, so that the first step is at the right height above the ground when attached to the Kee Klamp. Do Not bolt down at this time.



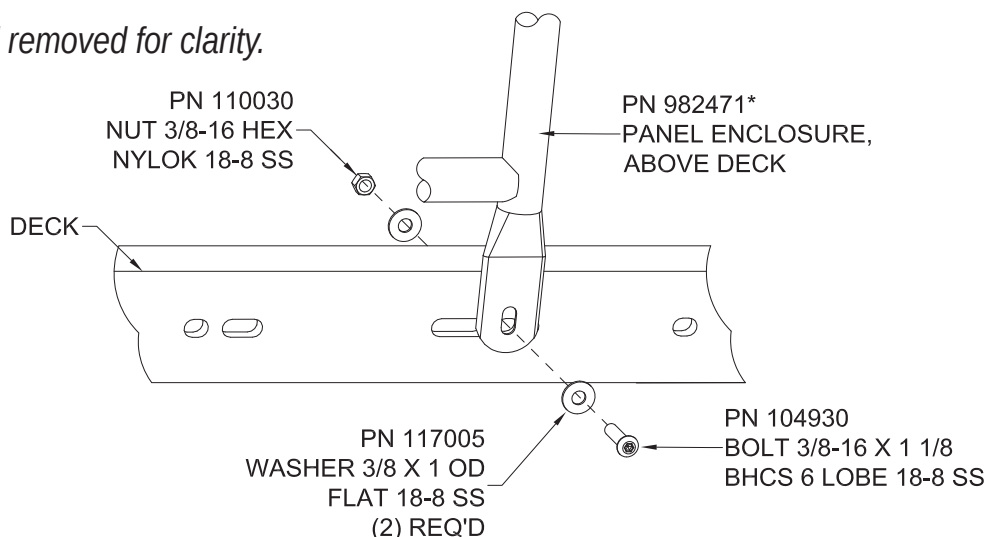
Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 15 ATTACH PANEL ENCLOSURES W/VIEW GROOVE PANEL

15a. Locate the panel enclosures, above deck (PN 982471*) and view groove panels (PN 982467*). Slide the groove panels onto the panel enclosures and loosely attach, with the bar sockets and clamp rings, to the six (6) posts. Refer to Step 6.

15b. Use a drill to remove excess PVC from deck hole; loosely attach the panel enclosures to the deck, as shown below, in two (2) locations per side.

Note: Groove panel removed for clarity.



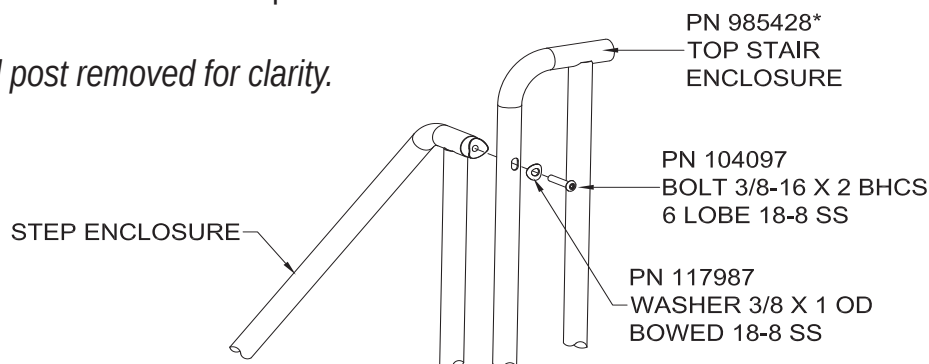
STEP 16 ATTACH TOP STAIR ENCLOSURES TO STEP ENCLOSURES

16a. Locate the top stair enclosures (PN 985428*) and loosely attach, with the bar sockets and clamp rings, to the posts. Refer to Step 6.

16b. Use a drill to remove excess PVC from deck hole; loosely attach the top stair enclosures to the deck. Refer to Step 11b.

16c. Attach the step enclosure to the top stair enclosure as shown.

Note: Stairs, deck and post removed for clarity.



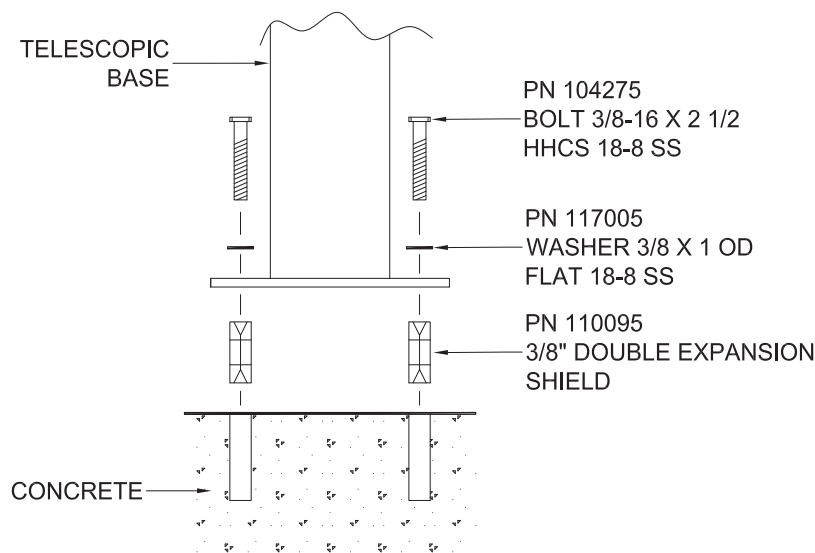
Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 17 SECURE POOL SLIDES AND TIGHTEN ALL HARDWARE

17a. Level and plumb the decks, stairs and slides. Verify assemblies are in position per *Footing Layout* and *Top View Layout*.

17b. Drill a **1-1/2"** deep hole in the concrete using a 3/4" masonry drill bit. Do NOT allow the bit to wobble or wander; blow the holes completely clean and free of dust.

17c. Screw a 3/8" hex bolt partially into one (1) expansion sleeve (threaded end of expansion sleeve must be **down**). Drive into the hole until expansion sleeve's top is flush with top of concrete. Remove the bolt and repeat for remaining expansion sleeves; attach telescopic bases, slide support leg and Kee Klamps to concrete as shown below.

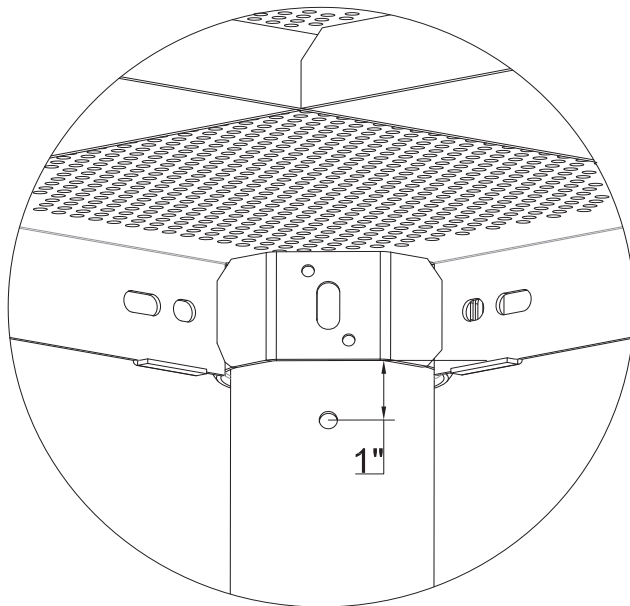


17d. Tighten all clamp rings to posts; Tighten all hardware to decks, stairs, slides and enclosures. Verify that the assemblies are level and plumb.

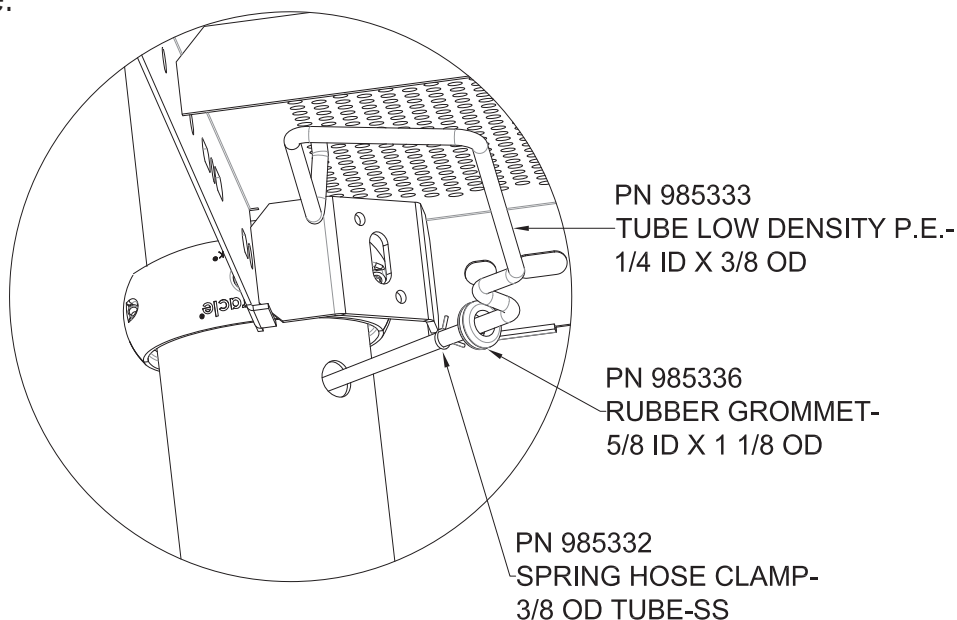
Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 18 ROUTE THE WATER SUPPLY TUBES FOR EACH ASSEMBLY

- 18a. Drill a 7/8" diameter hole in the post which contains the water supply, telescopic base with hole, 1" from the deck base.



- 18b. Slide a rubber grommet and spring hose clamp on one end of the tube and thread the tube through the hole in the post and out through the hole in the telescopic base.

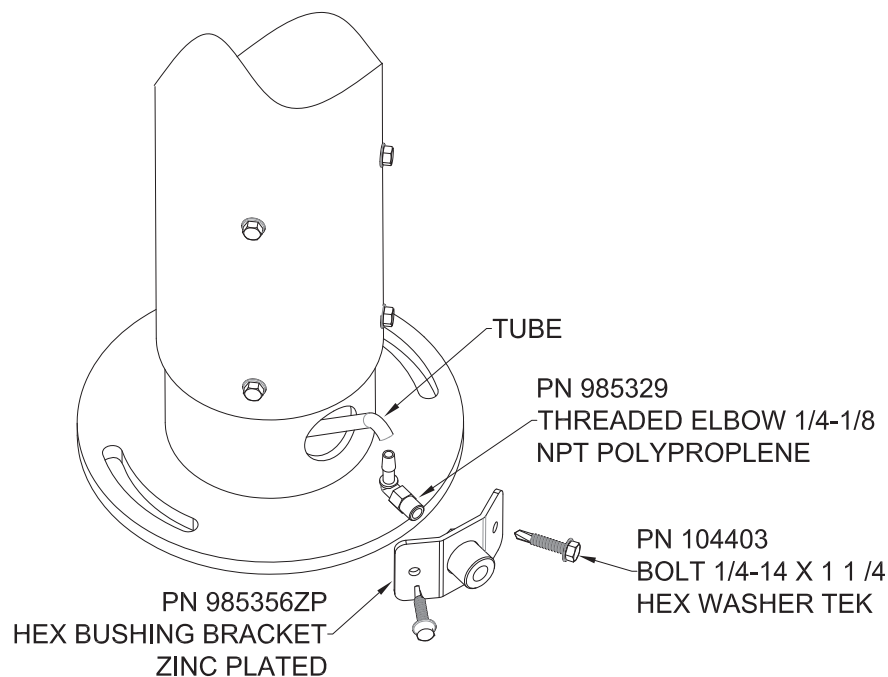


Pool Slide 5'-6" and 7' Decks - (2) Flume

Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 18 ROUTE THE WATER SUPPLY TUBE FOR EACH ASSEMBLYcont.

18c. Thread the elbow to the bracket making sure the elbow points "up". Push the tube onto the elbow and attach the bracket to the telescopic base with the Tek screws.



18d. Use a drill with a 7/16" bit to remove excess PVC from deck hole to route tube to slide panel. Drill a hole into the slide panel wall against the deck. Exercise caution to NOT go through the other side.

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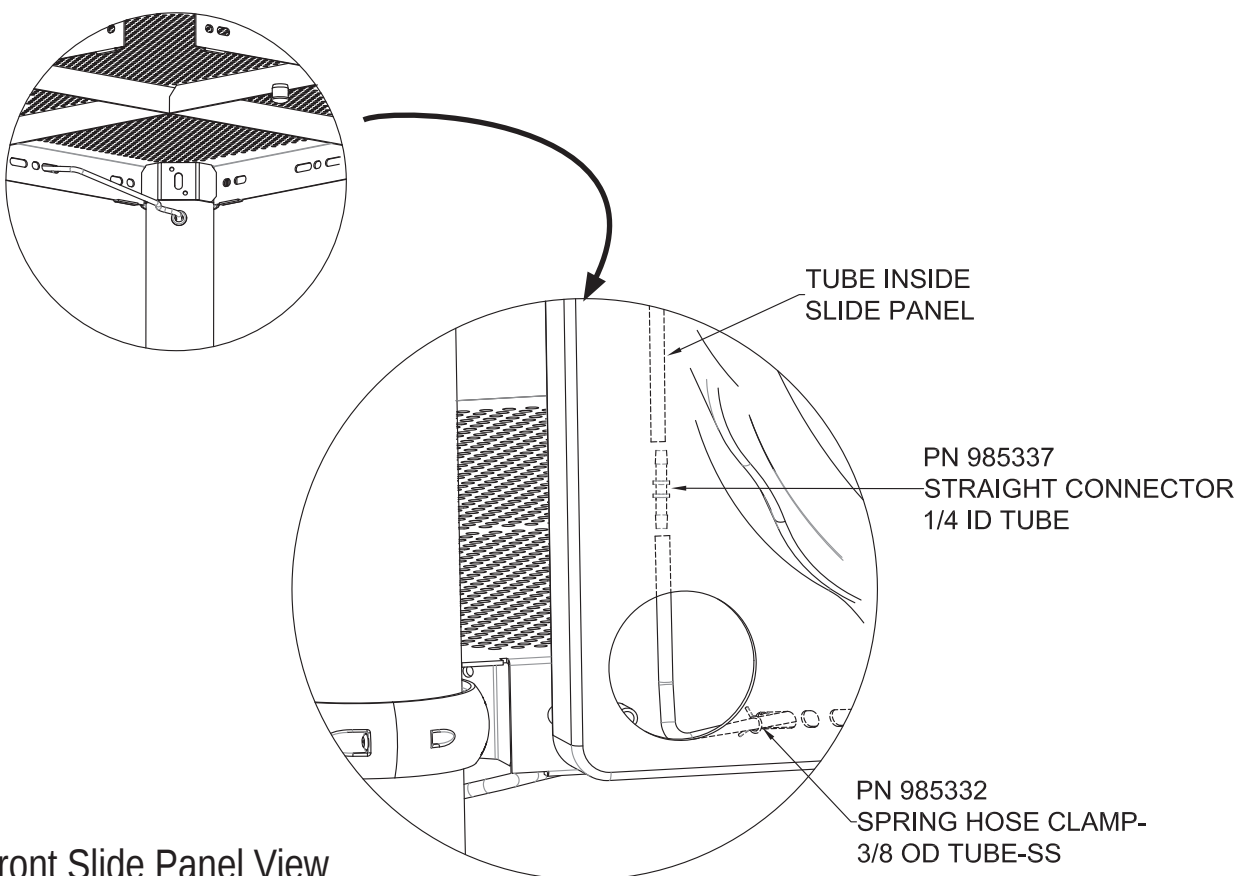
185-253

Pool Slide 5'-6" and 7' Decks - (2) Flume

STEP 18 ROUTE THE WATER SUPPLY TUBE FOR EACH ASSEMBLY cont.

- 18e. Locate the straight connector and another spring hose clamp. Slide the spring hose clamp on to the tube inside the slide panel; attach the straight connector to the tube from the post to the tube inside the slide panel. Insert enough tube into slide panel to attach to the spray nozzle tube already installed in the slide panel. Slide the spring hose clamp down the tube to the drilled hole to prevent excess hose from re-emerging.

Underneath Deck View



Front Slide Panel View

- 18f. Verify that the spring hose clamps and grommet are positioned so that there is not excess tubing coming out of the post or into the slide panel.

FINAL STEP

Proceed with **Final Assembly** installation located behind *Installations 101* in Installation Manual. Verify assemblies are: level and plumb, all hardware is tight, all bolts are trimmed to no more than two (2) threads protruding, caps and plugs are installed and establish a regular maintenance schedule.

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POOL SLIDE
MODEL 185-253 MANUFACTURED BY

MIRACLE RECREATION
EQUIPMENT COMPANY
P.O. BOX 420
MONETT, MISSOURI 65708

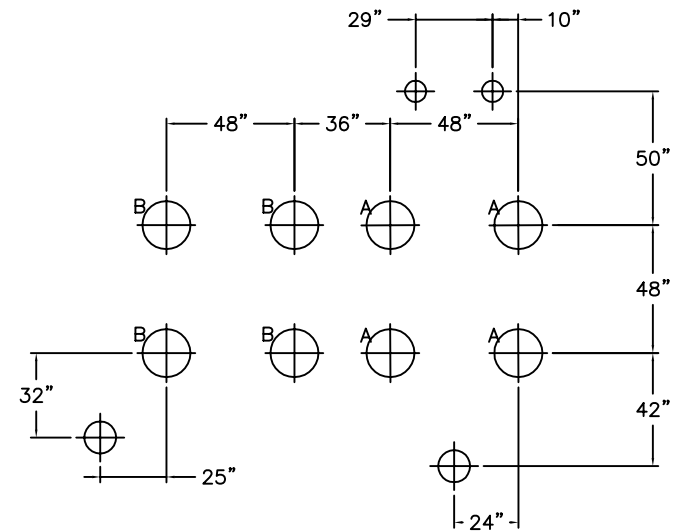
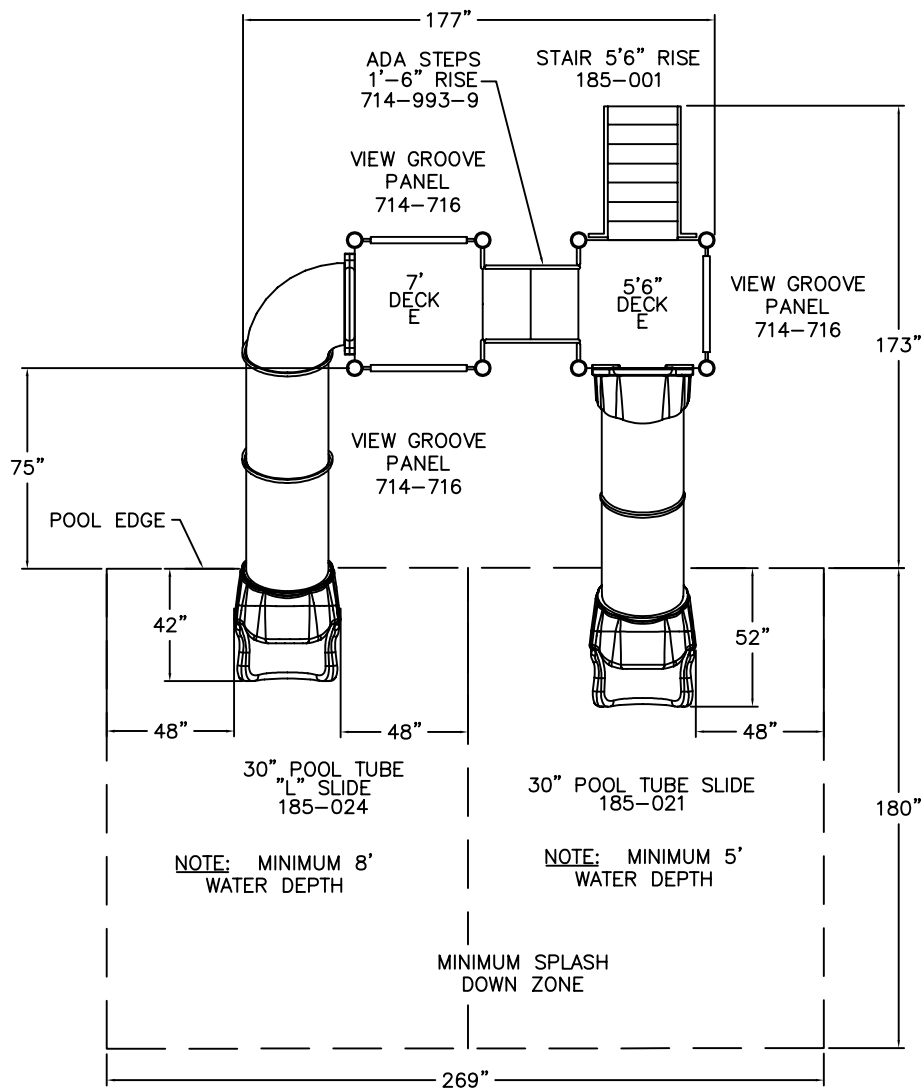
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Pool Slide 5'-6" and 7' Decks - (2) Flume



NOTE: APPROXIMATE HEIGHT OF THE
SLIDING SURFACE ABOVE THE
POOL DECK IS:
STRAIGHT SLIDE-16"
"L" SLIDE-24"











**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 21, for the purpose of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.	DEPARTMENT: Administration
DATE: January 3, 2023	AMOUNT:
ATTACHMENTS: 1. 01-23-1379 Resolution for Release of Closed Minutes 2. Closed Minutes Ledger 010322	ADMINISTRATIVE NOTES: In accordance with the Open Meetings Act, the Village conducts a review of closed session records of the Village board semi-annually each year to determine which records, if any, are appropriate for release. Any member of the Board who wishes to review Closed Session records in advance of the Study Session may do so by making an appointment with the Clerk's office.
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION: Formal action will be taken at the July 12, 2022 Board Meeting	
DEPARTMENT HEAD APPROVAL Janet Gray	VILLAGE ADMINISTRATOR Scott Eisenhower

RESOLUTION NO. 01-23-1379

**A RESOLUTION
DETERMINING WHETHER THE NEED FOR
CONFIDENTIALITY STILL EXISTS OR IS NO LONGER REQUIRED
AS TO ALL OR PART OF MINUTES OF ALL CONFIDENTIAL CLOSED MEETINGS**

WHEREAS, Section 2.06 of the Open Meetings Act (5 ILCS 120/2.06) requires each public body to periodically, but no less frequently than semi-annually, to meet to review minutes of all closed meetings and to make a determination, reported in open session, that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection, and

WHEREAS, the President and Board of Trustees (the “**Corporate Authorities**”) of the Village of Rantoul, Champaign County, Illinois (the “**Village**”) have met to review the minutes of all closed meetings which remain confidential as of the date hereof as detailed on the attached list (the “**Confidential Closed Meeting Minutes**”) in order to make such determination.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, ILLINOIS, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the Corporate Authorities of the Village hereby expressly find and determine that: (1) confidentiality still exists in connection with those Confidential Closed Meeting Minutes designated by an “X” in the column under the heading “Confidentiality Still Exists”, and (2) confidential treatment is no longer required in connection with those Confidential Closed Meeting Minutes designated by an “X” in the column “To Be Made Available” in that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Section 2. That the Village Clerk shall make those Confidential Closed Meeting Minutes so designated by an “X” in the column “To Be Made Available”, if any, available for public inspection.

This Resolution is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 10th day of January, 2023

Village Clerk

APPROVED this 10th day of January, 2023

Village President

CLOSED MEETINGS
December 29, 2022

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
	Feb. 8, 1996	FOP negotiation matters	X	
	June 6, 1996	FOP negotiation matters	X	
	Sept. 25, 1996	Specific employee matter - Comptroller	X	
	Dec. 14, 1996	Specific employee matter - Administrator	X	
	Jan. 14, 1997	Specific employee matter - Administrator	X	
	Feb. 28, 1997	Specific employee matter - Administrator	X	
	June 3, 1997	FOP negotiation matters	X	
	July 1, 1997	FOP negotiation matters	X	
	Dec. 2, 1997	IBEW negotiation matters	X	
	Jan. 13, 1998	Specific employee matter - Elec. Supt.	X	
	May 12, 1998	IBEW negotiation matters	X	
81	Oct. 6, 1998	IBEW negotiation matters	X	
109	April 19, 1999	FOB Negotiations	X	
182	Sept. 12, 2000	FOB Negotiations	X	
210A	June 12, 2001	Specific employee matter - Exec. Sec.	X	
	March 5, 2002	Specific employee matter - Exec. Sec.	X	
242	March 18, 2002	Specific employee matter - Econ. Dev. Dir.	X	
246	May 14, 2002	Specific employee matter - Fire Chief	X	
257	June 4, 2002	Specific employee matter - Fire Chief	X	
259	June 27, 2002	Specific employee matter - Econ. Dev. Dir.	X	
268	August 26, 2002	IBEW negotiation matters	X	
270	Sept. 3, 2002	IBEW negotiation matters	X	
270	Dec. 3, 2002	Specific employee matter - IMS Manager	X	
280	Jan. 7, 2003	Specific employee matter-Sr Computer Tech	X	
284	Feb. 4, 2003	Specific employee matter - IMS employee	X	
291	March 11, 2003	Specific employee matter - CD employee	X	
291	April 1, 2003	Specific employee matter - CD employee	X	
291	April 8, 2003	Specific employee matter - CD employee	X	
295	Nov. 4, 2003	FOP negotiation matters	X	
332	Feb. 3, 2004	FOP negotiation matters	X	
337	Feb. 17, 2004	FOP negotiation matters	X	
354	June 8, 2004	Specific employee matter - Econ. Dev. Dir.	X	
366	August 12, 2004	Specific employee matter - Administrator	X	

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
368	August 25, 2004	Special Board Meeting - Administrator	X	
370	August 25, 2004	Specific employee matter - Administrator	X	
370	Sept. 2, 2004	Specific employee matter - Administrator	X	
373	Sept. 7, 2004	Specific employee matter - Administrator	X	
374	Sept. 14, 2004	Specific employee matter - Administrator	X	
375	Sept. 14, 2004	Specific employee matter - Administrator	X	
485	Aug. 8, 2006	Specific employee matter - Econ. Dev. Dir.	X	
493	Oct. 16, 2006	Specific employee matter - Econ. Dev. Dir.	X	
494	Oct. 16, 2006	Specific employee matter - Econ. Dev. Dir.	X	
495	Oct. 18, 2006	Specific employee matter - Econ. Dev. Dir.	X	
496	Oct. 18, 2006	Specific employee matter - Econ. Dev. Dir.	X	
497	Oct. 18, 2006	Specific employee matter - Econ. Dev. Dir.	X	
499	Nov.2, 2006	Specific employee matter - Econ. Dev. Dir.	X	
500	Nov.2, 2006	Specific employee matter - Econ. Dev. Dir.	X	
502	Nov. 7, 2006	Specific employee matter - Attorney	X	
503	Nov. 13, 2006	Specific employee matter - Econ. Dev. Dir.	X	
506	Dec. 5, 2006	Specfic employee matter - Administrator	X	
509	Dec. 14, 2006	Appointment of legal counsel	X	
509	Dec. 14, 2006	Appointment of legal counsel	X	
511	Jan 2. 2007	Specific employee matter - Administrator	X	
516	Feb. 6, 2007	Specific employee matter - Econ. Dev. Dir.	X	
524	March 13, 2007	Specific employee matter - Administrtor	X	
560	Nov. 6, 2007	IBEW Negotiations	X	
560	Nov. 6, 2007	Specific employee matter - IT Director	X	
569	Jan 16. 2008	Specific employee matter - Administrator	X	
576	March 4, 2008	Specific employee matter - HR Manager	X	
578	March 11, 2008	FOP Negotiations	X	
583	April 8, 2008	Specific employee matter - HR Manager	X	
586	April 16, 2008	Specific employee matter - Administrator	X	
587	April 16, 2008	Specific employee matter - Administrator	X	
588	April 17, 2008	Specific employee matter - Administrator	X	
589	April 17, 2008	Specific employee matter - Administrator	X	
593	May 13, 2008	Specific employee matter - Administrator	X	
595	May 22, 2008	Specific employee matter - Administrator	X	
606	July 15, 2008	Specific employee matter - Administrator	X	
611	Aug. 12, 2008	Specific employee matter - Administrator	X	
617	Sept. 9, 2009	FOP Negotiations	X	
619	Oct. 7, 2008	FOP Negotiations	X	
625	Dec. 2, 2008	FOP Negotiations	X	

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
657	Nov. 3, 2009	Specific employee matter - Fire Dept.	X	
657	Nov. 3, 2009	FOP Negotiations	X	
671	March 2, 2010	Specific employee matter - Police Dept.	X	
676	April 6, 2010	FOP Negotiations	X	
689	Aug. 17, 2010	FOP Negotiations	X	
689	Aug. 17, 2010	Specific employee matter - HR Manager	X	
696	Oct. 12, 2010	FOP Negotiations	X	
700	Nov. 9, 2010	Specific employee matter - Fire Dept.	X	
700	Nov. 9, 2010	Pending litigation	X	
719	June 7, 2011	Collective Bargaining	X	
730	Sept. 6, 2011	Personnel	X	
749	May 1, 2012	FOP	X	
760	Oct. 10, 2012	IBEW & FOP Sgts.	X	
763	Nov. 6, 2012	FOP Negotiations	X	
763	Nov. 13, 2012	FOP Negotiations	X	
766	Jan. 8, 2013	Personnel	X	
766	Jan. 8, 2013	FOP Negotiations	X	
792	Jan. 7, 2014	Review of Closed Minutes	X	
794	Feb. 4, 2014	Litigation	X	
797	March 11, 2014	Personnel	X	
798	March 11, 2014	Personnel	X	
800	April 8, 2014	Personnel	X	
809	Aug. 5, 2014	Review of Closed Minutes	X	
812	Aug. 21, 2014	Personnel - Administrator Interview	X	
813	Aug. 21, 2014	Personnel - Administrator Interview	X	
	December 1, 2015	Litigation	X	
	December 21, 2015	Employment	X	
	April 26, 2016	FOP Negotiations	X	
	April 11, 2017	Purchase/Lease of Property	X	
	May 2, 2017	Purchase/Lease of Property	X	
	June 13, 2017	Personnel - need minutes	X	
	July 5, 2017	Review Closed Minutes	X	
	Aug. 24, 2017	Purchase/Sale of Property	X	
	Aug. 24, 2017	Personnel	X	
	Sept. 5, 2017	IBEW Negotiations	X	
	Sept. 5, 2017	Personnel	X	

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
	Oct. 5, 2017	Personnel	X	
	Oct. 10, 2017	Personnel	X	
	Oct. 19, 2017	Personnel	X	
	Nov. 7, 2017	Sale or Lease of Property	X	
	Dec. 5, 2017	Sale or Lease of Property	X	
	Dec. 12, 2017	Sale or Lease of Property	X	
	Jan. 9, 2018	Sale or Lease of Property	X	
	Feb. 3, 2018	Review Closed Session Minutes	X	
	Feb.13, 2018	Board Self-evaluation	X	
	March 6, 2018	Sale or Lease of Property	X	
	March 27, 2018	Real Estate & Personnel	X	
	April 23, 2018	Board Self-evaluation	X	
	May 1, 2018	Real Estate	X	
	May 1, 2018	Litigation	X	
	May 1, 2018	Personnel	X	
	Aug. 1, 2018	Review Closed Session Minutes	X	
	Aug. 28, 2018	Personnel	X	
	Sept. 4, 2018	Sale of Property	X	
	Sept. 4, 2018	Personnel - Administrator	X	
	Sept. 11, 2018	Board Self-evaluation	X	
	Sept. 11, 2018	Personnel - Administrator	X	
	Oct. 2, 2018	Sale of Property	X	
	Oct. 2, 2018	Personnel - Administrator	X	
	Dec. 4, 2018	Sale of Property	X	
	Dec. 4, 2018	Legal Counsel	X	
	March 5, 2019	Sale or lease of property	X	
	March 5, 2019	Purchase or lease of property	X	
	April 2, 2019	FPO Negotiations	X	
	April 2, 2019	Purchase or lease of property	X	
	April 2, 2019	Sale or lease of property	X	
	April 2, 2019	Sale or lease of property	X	
	May 7, 2019	FOP Negotiations	X	
	May 7, 2019	Sale or lease of property	X	
	June 4, 2019	Sale or lease of property	X	
	July 9, 2019	Review of closed minutes	X	
	Aug. 13, 2019	Sale or lease of property	X	
	Aug. 13, 2019	FOP Negotiations	X	
	Dec. 3, 2019	Sale or lease of property	X	
	Dec. 10, 2019	Sale or lease of property	X	
	Jan. 7, 2020	Review of closed minutes	X	
	June 9, 2020	Personnel	X	

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
	July 14, 2020	Review of closed minutes	X	
	Oct. 13, 2020	Personnel	X	
	Jan. 12, 2021	Personnel	X	
	Feb. 2, 2021	Sale or Lease of Property	X	
	Feb. 2, 2021	Personnel	X	
	Feb. 2, 2021	FOP Negotiations - Sgt.	X	
	Mach 2, 2021	Personnel	X	
	April 13, 2021	Personnel	X	
	June 1, 2021	Sale or Lease of Property	X	
	July 6, 2021	Review of Closed Minutes	X	
	Jan. 11, 2022	Review of Closed Minutes		
	April 23, 2022	Board Training		
	July 12, 2022	Review of Closed Minutes		
	July 5, 2022	Personnel		
	October 4, 2022	IBEW Negotiations		
	October 11, 2022	IBEW Negotiations		
	Nov. 1, 2022	IBEW Negotiations		
	Nov. 1, 2022	Personnel		