



Rantoul Village Board of Trustees
Regular Study Session
July 2, 2024
6:00 PM

Order of Business

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Public Participation

Citizens wishing to address the Village Board with respect to any item of business listed on the agenda, or any matter not appearing on the agenda, are asked to sign up on the public participation form, and submit it to the Village Clerk prior to the meeting. Comments will be limited to three minutes for each speaker.

5. Items from Trustees

6. Items from the Mayor

- (A) Coffee with a Cop
Tuesday, July 9 | 8:00am to 10:00am
McDonald's, 711 W. Champaign Ave.
- (B) Recreation Department Senior Luncheon
Thursday, July 18 | 11:30am - 12:30pm
Call 217-893-5700 to RSVP
- (C) Hal Summers Margurette Carter Gym Dedication
Saturday, July 27 at 10:00am
JW Eater Junior High, Main Gym

7. Items from the Clerk

All Minutes are draft versions until approved during the Regular Board Meeting. The Village is required to post the approved minutes on the website within ten days of approval.

- (A) Minutes of the June 4, 2024 Board Study Session
- (B) Minutes of the June 12, 2024 Board Meeting

8. Items from Human Resources

- (A) June 2024 Village Applicant Demographics Report
- (B) Village Career Opportunities

9. Items from Police Department

- (A) Intergovernmental Agreement with Rantoul City School District #137 for a School Resource Officer
- (B) Intergovernmental Agreement with Rantoul Township High School #193 for a School Resource Officer

10. Items from Fire Department

11. Items from Comptroller



Rantoul Village Board of Trustees
Regular Study Session
July 2, 2024
6:00 PM

Order of Business

12. Items from Building & Environmental Safety

13. Items from Community Development

- (A) Contract for East Grove Ave Sidewalk Improvements Construction with A&A Concrete, LLC in the amount of \$116,889.50
- (B) Contract for Community Service Center Sidewalk Improvement Project Construction with Mid Illinois Concrete & Excavation, Inc. in the amount of \$42,886.60

14. Items from Recreation

15. Items from Public Works

- (A) Rental of three 2,000kw Generators for the Industrial Area Customers, and one 1,000kw generator for Rantoul Foods from Altorfer CAT in the amount of \$239,709.19
- (B) Purchase of a CASE 590SN Tractor Loader Backhoe for the Street Department from Birkey's Farm Store in the amount of \$150,500.00, with a contingency fund of \$5,000.00
- (C) Purchase of an Altec Ford 4x4 Bucket Truck for the Electric Division from Global Rental Company, Inc in the amount of \$136,486.00
- (D) Purchase of a 2024 Altec F550 Ford 4x4 Bucket Truck for the Electric Division from Global Rental Company, Inc in the amount of \$200,379.00

16. Items from the Administrator

- (A) Ordinance Amending Article VI of Chapter 34 "Taxation" of the Rantoul Code in Connection with Hotel and Motel Use Tax
- (B) Ordinance Implementing Campgrounds and Campground Licensing

17. Items from Counsel

18. Items for Closed Session

- (A) Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 21, for the purpose of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated.

19. Adjournment

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Public Participation	DEPARTMENT:
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Coffee with a Cop Tuesday, July 9 8:00am to 10:00am McDonald's, 711 W. Champaign Ave.	DEPARTMENT: Administration
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Recreation Department Senior Luncheon Thursday, July 18 11:30am - 12:30pm Call 217-893-5700 to RSVP	DEPARTMENT: Administration
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS: 1. Senior Luncheon Schedule 2024	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR



RANTOUL SENIOR LUNCHEONS 2024

DATES:

MARCH 21ST, 2024

MAY 16TH, 2024

JULY 18TH, 2024

SEPTEMBER 19TH, 2024

TIME: 11:30AM-12:30PM

AGES :55+

LOCATION:

RANTOUL RECREATION DEPARTMENT
100 E FLESSNER AVE, RANTOUL IL 61866

AT SPORTS COMPLEX



RSVP BY CALLING THE RANTOUL RECREATION
DEPARTMENT AT 217-893-5700

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Hal Summers Margurette Carter Gym Dedication Saturday, July 27 at 10:00am JW Eater Junior High, Main Gym	DEPARTMENT: Administration
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS: 1. Summers Carter Gym Dedication	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**RANTOUL CITY SD 137
BUILDING COMMUNITY
EDUCATING STUDENTS**



Hal Summers Margurette Carter Gym Dedication

- **When: Saturday, July 27 at 10:00 AM**
- **Where: JW Eater Junior High, Main Gym**
- **What: Join the families of Hal Summers and Margurette Carter as we dedicate the JW Eater gym in recognition of their many years of service to Rantoul City Schools. Followed by an open house and light refreshments.**



Scan this link and
share a favorite
memory of Coach
Summers and/or
Coach Carter.



**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Items from the Clerk	DEPARTMENT:
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Minutes of the June 4, 2024 Board Study Session	DEPARTMENT: Administration
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS: 1. June 4 Study Session Minutes - draft	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**RANTOUL VILLAGE BOARD OF TRUSTEES
REGULAR STUDY SESSION
JUNE 4, 2024**

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL

A Regular Study Session of the Board of Trustees of the Village of Rantoul was held at at 6:00 P.M. Mayor Smith called the proceeding to order.

Roll Call

The Clerk called the roll, finding the following members present:

Mayor Smith, Trustees Wilson, Robertson, Crider, Hall, Workman and Weathersby – 7

The following representatives of Village departments were also present:

Scott Eisenhauer, Administrator; Tony Brown, Police Chief; Chad Smith, Fire Chief; Angie Schultz, Comptroller; Jake McCoy, Public Works Director; Luke Humphrey, Parks and Recreation Director; Chris Milliken, Zoning and Planning; Debbie Sage, Human Resources; David Wesner, Attorney; Tana Ward, Deputy Village Clerk and Janet Gray, Village Clerk

Approval of Agenda

Trustee Crider moved to approve the agenda as amended. Trustee Hall seconded the motion. On a roll call vote:

 AYE: Crider, Hall, Workman, Weathersby, Wilson and Robertson – 6.

 NAYS: None – 0.

The motion carried 6-0.

Public Participation

Coach Lew from the Rantoul Falcons thanked the Board for helping with the funding.

Items from Trustees

Trustee Hall thanked Public Works for removing a branch on Sangamon Avenue that was stuck in a large tree.

Items from the Mayor

- A. The Village of Rantoul will hold a Clean Up Day Saturday, June 22 at Galaxy Drive from 8:00 am to noon. A recent Utility Statement is required.
- B. A Solar Power Hour information session will be held Tuesday, June 25 in the Louis B. Schelling Board Room at the Municipal Building at 5:30 pm.

Items from Clerk

- A. Minutes of May 7, 2024 Regular Study Session.
- B. Minutes of May 14, 2024 Board Meeting.

These minutes will go to the Board for approval.

Items from Human Resources

- A. The May 2024 Village Applicant Demographics Report is in the Board Packet.
- B. A list of Village Career Opportunities was also included in the Board Packet.

Items from Police Department

No items to report.

Items from Fire Department

No items to report.

Items from Comptroller

No items to report.

Items from Building & Environmental Safety

No items to report.

Items from Community Development

- A. The department requested the approval of an amendment to the Vacant Lot Purchasing Program to add 317 Steffler Street. A neighboring property owner is interested in purchasing this lot and the Village has no reason to continue holding on to it.
- B. The department requested the approval of a contract for Lead & Asbestos Abatement with Universal Asbestos Removal Inc. for 735 Pacesetter (Hangar 1) in the amount of \$72,000.00. The contract would provide the abatement of asbestos and lead hazards in the high bay area of the Village-owned building at 735 Pacesetter Drive. The project will be paid for with Economic Development Funds. Ms. Shelby from Flyover Studios addressed the Board regarding the project. They will be building four sound stages in the building and sets for movie and TV production.
- C. The Village received an ITEP Grant from the State of Illinois about a year ago for work on Veteran's Parkway. The department is requesting the approval of a construction contract for this project which is completely grant funded.

These items will go to the Board for approval.

Items from the Parks and Recreation

No items to report.

Items from Public Works

- A. The department requested the approval to purchase two Voltage Regulators for the Industrial Substation, and three Voltage Regulators for the Prospect Substation from Midwest Electric Transformer Services Inc. in the amount of \$158,000.00. This equipment will be used at the Industrial Substation. This is a budgeted item.

- B. The department requested the approval for the rewind and repair of a 12 MVA Pad-Mount Transformer from Sunbelt Solomon in the amount of \$725,467.00. This transformer must be replaced to maintain reliable service to the Industrial area. This is a budgeted item.
- C. The department is requested the approval of a contract with Morrow Brothers in the amount of \$33,167.00 to press out the sludge. The sludge needs to be removed from the digester but there is no place to store it. This project will then create a place to hold the sludge during the digester project. The hauling will be done by the Village.

These items will go to the Board for approval.

Items from Administrator

No items to report.

Items from Counsel

No items to report.

Closed Session

Trustee Hall moved to go into closed session for the following items.

- A. Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 1, to consider the employment, compensation, discipline, performance, or dismissal of an employee.
- B. Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 2, to consider collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
- C. Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 11, to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Trustee Crider seconded the motion. On a Roll Call vote:

YEAS: Crider, Robertson, Hall, Workman, Weathersby and Wilson – 6.

NAYS: None -0.

Motion carried 6-0

The Board entered into Closed Session at 6:32 pm.

The Board returned to Open Session at 7:50 pm.

Meeting Adjourned

The Mayor adjourned the meeting at 7:51 pm.

Respectfully submitted,
Janet E. Gray, MMC
Village Clerk

Approved

Charles Smith
Village President

ATTEST:

Janet E. Gray, MMC
Village Clerk

I, Janet E. Gray, Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the foregoing minutes are a true and correct copy of the Study Session of the Board of Trustees held June 4, 2024 as the same appears on the records of the Village now in my custody and keeping.

Janet E. Gray, MMC
Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Minutes of the June 12, 2024 Board Meeting	DEPARTMENT: Administration
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS: 1. June 11 Board Meeting Minutes - draft	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**RANTOUL VILLAGE BOARD OF TRUSTEES
REGULAR BOARD MEETING
JUNE 11, 2024**

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL

A Regular Meeting of the Board of Trustees of the Village of Rantoul was held at 6:00 P.M., President Charles Smith presiding. President Smith called the meeting to order.

Invocation & Pledge of Allegiance

Pastor David Allison of the Church of the Nazarene opened the meeting with prayer. Following the invocation, Trustee Hall led the audience in recitation of the Pledge of Allegiance.

Roll Call

The Clerk called the roll, finding the following members present:

Mayor Smith, and Trustees Wilson, Robertson, Crider, Hall and Workman – 6.

The following representatives of Village departments were also present:

Scott Eisenhauer, Administrator; Tony Brown, Police Chief; Chad Smith, Fire Chief; Angie Schultz, Comptroller; Luke Humphrey, Recreation & Parks Director; Jake McCoy, Public Works Director; Chris Milliken, Zoning and Planning; David Wesner, Attorney; Tana Ward, Deputy Village Clerk and Janet Gray, Village Clerk.

Approval of Agenda

Trustee Hall moved to approve the agenda for the meeting, as presented.

Trustee Robertson seconded the motion. On a Roll Call vote:

YEAS: Hall, Workman, Wilson, Robertson and Crider – 5.

NAYS: None – 0.

ABSENT: Weathersby - 1.

The motion carried 5-0.

Public Participation

Mayor Smith opened the public comment portion of the meeting per the Open Meetings Act. No individuals registered prior to the meeting with the Village Clerk.

A. Consent Agenda

Approval of Consent Agenda Items by Omnibus Vote

- A. Minutes of Regular Study Session May 7, 2024.
- B. Minutes of Regular Board Meeting May 14, 2024.
- C. Approval of bills and monthly financial report.

Trustee Wilson moved to approve the Consent Agenda items by omnibus vote. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Wilson, Robertson, Crider, Hall and Workman – 5.

NAYS: None – 0.

ABSENT: Weathersby - 1.

The motion carried 5-0.

B. Consideration of Bids, Contracts & Other Items of Expenditure

Trustee Crider moved to authorize and approve the amendment of the Vacant Lot Purchasing Program to add the property at 317 Steffler Street to the Program. Trustee Robertson seconded the motion. On a Roll Call vote:

YEAS: Crider, Hall, Workman, Wilson and Robertson – 5.

NAYS: None – 0.

ABSENT: Weathersby - 1.

The motion carried 5-0.

Trustee Hall moved to authorize and approve a Contract for the Lead and Asbestos Abatement Project at 735 Pacesetter (Hangar 1) with Universal Asbestos Removal, Inc. in the amount of \$72,000.00. Trustee Workman seconded the motion. On a Roll Call vote:

YEAS: Hall, Workman, Wilson, Robertson and Crider – 5.

NAYS: None – 0.

ABSENT: Weathersby -1.

The motion carried 5-0.

Trustee Wilson moved to authorize and approve the Rewind and Repair of a 12 MVA Pad Mount Transformer from Sunbelt Solomon in the amount of \$725,467.00. Trustee Workman seconded the motion. On a Roll Call vote:

YEAS: Wilson, Robertson, Crider, Hall and Workman – 5.

NAYS: None – 0.

ABSENT: Weathersby - 1.

The motion carried 6-0.

Trustee Robertson moved to authorize waiving the formal bidding process, and to authorize and approve the Purchase of two Voltage Regulators for the Industrial Substation, and the purchase of three Voltage Regulators for the Prospect Substation, from Midwest Electric Transformer Services Inc. in the amount of \$158,000.00. Trustee Crider seconded the motion. On a Roll Call vote:

YEAS: Robertson, Crider, Hall, Workman and Wilson – 5.

NAYS: None – 0.

ABSENT: Weathersby - 1.

The motion carried 5-0.

Trustee Workman moved to authorize and approval a Service Agreement for the Sludge Dewatering and Removal of Solids at the Waste Water Treatment Plant with Merrell Brothers, Inc. in the amount of \$33,728.00, with a contingency fund of \$10,000.00. Trustee Hall seconded the motion. On a Roll Call vote:

YEAS: Workman, Wilson, Robertson, Crider and Hall – 5.

NAYS: None – 0.

ABSENT: Weathersby - 1.

The motion carried 5-0.

C. Consideration of Ordinances & Resolutions

No. 6-24-1415

A RESOLUTION AUTHORIZING AND APPROVING A LOCAL PUBLIC AGENCY AGREEMENT FOR STATE PARTICIPATION CONCERNING THE CONSTRUCTION AND MAINTENANCE OF THE VETERANS PARKWAY SHARED USE PATH

Trustee Robertson moved to pass Resolution No. 6-24-1415. Trustee Crider seconded the motion. On a Roll Call vote:

YEAS: Robertson, Crider, Hall, Workman and Wilson – 5.

NAYS: None – 0.

ABSENT: Weathersby - 1.

The motion carried 5-0.

D. Public Announcement

The Village of Rantoul will hold a Clean Up Day Saturday, June 22 at Galaxy Drive from 8:00 am to noon. A recent Utility Statement is required.

A Solar Power Hour information session will be held Tuesday, June 25 in the Louis B. Schelling Board Room at the Municipal Building at 5:30 pm.

Trustee Hall announced that the Champaign County Regional Plan Commission has a Summer Cooling Program to help with power bills for at risk and under served members of the County. Appointments began on Monday, June 3. Learn more at www.ccrpc.org/SummerCooling.

He also announced the Rest Easy with SLEEP program that will provide safety lighting in the Pleasant Acres area of Rantoul. This program provides yard pole lights, exterior lights and video doorbells. For more information go to <https://ccrpc.org/sleep>.

Mayor Smith stated that Trustee Hall is the Village representative on the Champaign County Regional Planning Commission Board.

F. Closed Session

No closed session was held.

G. Adjournment

There being no further business to come before the Board, Trustee Crider moved to adjourn the meeting. Trustee Wilson seconded the motion. On a Roll Call vote:

YEAS: Crider, Hall, Workman, Wilson and Robertson - 5.

NAYS: None – 0.

ABSENT: Weathersby - 1.

The motion carried 5-0.

MEETING ADJOURNED AT

Janet E. Gray, MMC
Village Clerk

Approved

Charles Smith
Village President

ATTEST:

Janet E. Gray, MMC
Village Clerk

I, Janet E. Gray, Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the foregoing minutes are a true and correct copy of the Regular Meeting of the Board of Trustees held June 11, 2024 as the same appears on the records of the Village now in my custody and keeping.

Janet E. Gray, MMC
Village Clerk

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: June 2024 Village Applicant Demographics Report	DEPARTMENT: Administration
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS: 1. HR Report - June 2024	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

Open Positions for Village of Rantoul

June 24, 2023 to June 25, 2024

Position					
	Census Report 2021	Police Officer		Experienced Police Officer	
Race		Number	Percentage	Number	Percentage
White	61.5%	61	58%	6	74%
African American	19.6%	25	24%	2	22%
Asian	1.6%	0	0%	0	0%
Native Hawaiian/Pacific Islander	0.0%	1	1%	0	0%
Hispanic/Latino	12.7%	9	8%	0	0%
American Indian	0.3%	0	0%	0	0%
Two or More Races	16.2%	9	8%	1	11%
Unknown	0.0%	1	1%	0	0%
Gender					
Male	46.8%	86	81%	7	78%
Female	53.2%	19	18%	2	22%
Unknown	0.0%	1	1%	0	0%
Total Applications					
Population Estimate, 07/01/2021	12,119	106		9	
Open / Filled					
		Full Time Position		Full Time Position	
		Police		Police	

Position					
	Census Report 2021	Firefighter		Chief of Operations - Wastewater	
Race		Number	Percentage	Number	Percentage
White	61.5%	8	32%	5	72%
African American	19.6%	10	40%	0	0%
Asian	1.6%	1	4%	1	14%
Native Hawaiian/Pacific Islander	0.0%	0	0%	0	0%
Hispanic/Latino	12.7%	1	4%	0	0%
American Indian	0.3%	1	4%	0	0%
Two or More Races	16.2%	3	12%	1	14%
Unknown	0.0%	1	4%	0	0%
Gender					
Male	46.8%	23	92%	6	86%
Female	53.2%	2	8%	1	14%
Unknown	0.0%	0	0%	0	0%
Total Applications					
Population Estimate, 07/01/2021	12,119	25		7	
Open / Filled					
		Volunteer Position		Full Time Position	
		Fire		Public Works	

Open Positions for Village of Rantoul

June 24, 2023 to June 25, 2024

Position					
	Census Report 2021	Facility & Village Ground Maintenance Foreman		GIS Systems Coordinator	
Race		Number	Percentage	Number	Percentage
White	61.5%	16	53%	26	63%
African American	19.6%	7	24%	2	6%
Asian	1.6%	0	0%	4	10%
Native Hawaiian/Pacific Islander	0.0%	0	0%	1	2%
Hispanic/Latino	12.7%	3	10%	2	5%
American Indian	0.3%	0	0%	0	0%
Two or More Races	16.2%	3	10%	3	7%
Unknown	0.0%	1	3%	3	7%
Gender					
Male	46.8%	28	93%	33	80%
Female	53.2%	2	7%	7	18%
Unknown	0.0%	0	0%	1	2%
Total Applications					
Population Estimate, 07/01/2021	12,119	30		41	
Open / Filled					
		Full Time Position		Full Time Position	
		Recreation		Public Works	

Position					
	Census Report 2021	Total Applicants June 24,2023 to June 25, 2024		New Hires June 2024	
Race					
White	61.5%	122	56%	3	60%
African American	19.6%	46	21%	2	40%
Asian	1.6%	6	3%	0	0%
Native Hawaiian/Pacific Islander	0.0%	2	1%	0	0%
Hispanic/Latino	12.7%	15	7%	0	0%
American Indian	0.3%	1	0%	0	0%
Two or More Races	16.2%	20	9%	0	0%
Unknown	0.0%	6	3%	0	0%
Gender					
Male	46.8%	183	84%	2	40%
Female	53.2%	33	15%	3	60%
Unknown	0.0%	2	1%	0	0%
Total Applications					
Population Estimate, 07/01/2021	12,119	218		5	
Open / Filled					
		Application Totals		New Hires	

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Village Career Opportunities	DEPARTMENT: Administration
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS: 1. Now Hiring	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

Now Hiring!

Website: www.myrantoul.com/jobs



- GIS Systems Coordinator
- Chief of Operations - Wastewater
- Firefighter
- Police



**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Intergovernmental Agreement with Rantoul City School District #137 for a School Resource Officer	DEPARTMENT: Police Department
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS: 1. Intergovernmental Agreement for Resource Officer	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This updated agreement provides a School Resource Officer to the Rantoul City Schools. The Rantoul City School Board of Education approved the agreement at their June Board meeting.	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL Chief Tony Brown	VILLAGE ADMINISTRATOR Scott Eisenhauer

INTERGOVERNMENTAL AGREEMENT FOR SCHOOL RESOURCE OFFICERS

This Intergovernmental Agreement (the "Agreement") between the Village of Rantoul, an Illinois municipal corporation (the "Village") and the Rantoul City Schools District #137 (the "District") is entered into as of July 10, 2024 (the "Effective Date"), with the Village and District collectively referred to hereafter as "the Parties."

The Parties regularly cooperate on a wide variety of issues, and through this Agreement, seek to memorialize the terms of cooperation relating to School Resource Officers (SROs). This Agreement has been entered into pursuant to the approval of the Village's corporate authorities and the District's School Board, following approval by each public body during an open meeting. This Agreement is entered into pursuant to the Illinois Municipal Code, the Illinois School Code, the Village's home rule powers, the applicable provisions of the Illinois Constitution, and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq.

RECITALS

WHEREAS, the Parties jointly embrace the vision of an exemplary school district that inspires and promotes high standards of learning and student well-being in partnership with parents, guardians, and the community; and

WHEREAS, the Parties jointly support the mission of educating every student in a safe learning environment so that they may develop to their highest potential and become contributing citizens; and

WHEREAS, the Parties acknowledge the need for certified SROs consisting of fulltime, sworn Village police officers to ensure a safe learning environment in the District's schools located in the Village's corporate limits; and

WHEREAS, the Parties agree that the District is obligated to fairly and consistently enforce student codes of conduct to promote the development of self-discipline as a lifelong skill; and

WHEREAS, the Parties agree that the prevention of violence and bullying in schools will not succeed without relationship-building to foster trust and respect among students, parents, guardians, District officials, and Village officials; and

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration, the adequacy and receipt of which are hereby acknowledged, the Parties agree as follows:

1. Incorporation of Recitals: The Recitals set forth above are adopted and incorporated herein by reference as this Paragraph 1.

2. Code of Conduct

a) The District's student code of conduct shall be as stated in the District's Policy Manual.

- b) A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.
- c) The District's parent/student handbook shall be available at all times for review on the District website (in a prominent, easily accessible location to be determined by the District) and in the administration office of each school.
- d) The Village's SROs shall recognize and value the authority and responsibility of District officials in enforcing the District's code of conduct, respect the educational and personal rights of the District's students, and collaborate in the maintenance of a non-hostile learning environment.
- e) Nothing in the District's Code of Conduct shall prevent the SROs from performing their duties in regard to the investigation and/or prosecution of incidents of unlawful behavior under applicable law including, but not limited to, State law and the Village's Municipal Code. The Parties acknowledge that the SROs are primarily responsible for criminal law issues, and not school discipline issues. SROs shall be free to issue any citation(s) to a student that the SROs reasonably believe may be warranted under State law and the Village's Municipal Code, regardless of the District's student disciplinary action; provided, however, that:
 - i) the District shall not direct the SROs to issue any citation(s) to a student as a discipline consequence or in lieu of disciplinary proceedings under the School Code, and
 - ii) If the SROs become aware of a student discipline issue, they shall refer the issue to the District's administration. If the District becomes aware of a potential criminal law or security issue, the District shall refer the issue to the SROs. If the SROs commence criminal law enforcement actions, they shall adhere to applicable District policy, Village policy, and legal requirements regarding investigations, interviews, and arrests of students occurring on District property including, but not limited to, 105 ILCS 5/22-85.
- f) The Parties' designated representatives agree to meet regularly (either monthly or quarterly) to discuss any issues that may arise under this Agreement.

3. School Resource Officers

- a) The Village shall assign one (1) full-time, sworn police officers to the District as SRO.

Any reduction or expansion of the number of SROs identified in this Section 3 may only occur with the Parties' mutual, written consent in a sub-agreement in the manner provided by this Agreement; provided, however, that unless agreed otherwise, each Party shall give the other Party written notice of its intent to revise the number of assigned SROs for an applicable school year no less than

120 calendar days before the commencement of said school year, and the Parties shall enter into a sub-agreement no less than 90 calendar days before the commencement of said school year. Neither Party shall unreasonably withhold its agreement from the other Party's request to reduce the number of SROs. In the event that the Parties fail to timely enter into such a sub-agreement, the Parties agree that the number of SROs shall not change. The Parties further agree that the time requirements under this section are essential and material to this Agreement.

The duties of the SROs shall include, but not be limited to: investigations of violations of the law; classroom presentations; protection of students, school personnel and school property; participation in the development and administration of school security policies and practices; training for school staff and security personnel; and such other duties as set forth on Exhibit A or assigned by the Village's Police Chief (the "Chief"). From time to time, the District Superintendent may request from the Chief certain modifications to the duties and responsibilities of the SROs. The Chief shall exercise reasonable discretion in accommodating or denying the Superintendent's request to modify the duties and responsibilities of the SROs.

The SRO shall not conduct investigations that are non-criminal in nature, such as residency or truancy. The SROs shall comply with applicable District policies and procedures in the course of the SROs' duties. To the extent that there may be a conflict between these policies and the Village's policies regulating the same or substantially similar employee conduct, the SRO shall follow Village policy, except as may otherwise be expressly provided by this Agreement.

The Chief shall assign specific officers to SRO duties, subject to the District's advice and consent; provided, however, that all such officers assigned to SRO duties shall possess the qualifications listed in Exhibit B. The Chief shall review and consider any request by the District with regard to SRO selection, SRO assignment, or changes in SRO assignment. The Superintendent (or designee) may request to hold interviews of the eligible police officers in the presence of the Chief (or designee). At any time during the term of this Agreement, the Village shall replace the SRO with another police officer who meets the criteria set forth in this Agreement, if, after consultation with the Chief, the District provides the Chief with a written request setting forth the rationale for the requested replacement, and the Village has a suitable replacement given its then-existing operational needs and duties under this Agreement as determined in the Chief's reasonable judgment. If the Village is unable to replace the SRO given its then-existing operational needs and duties, the Village shall nonetheless remove an SRO from an assignment in the District if,

after consultation with the Chief, the District provides the Chief with a reasonable written request setting forth the rationale for the requested removal.

Firearms shall not be stored on District property except within a locked police vehicle.

SROs' use of a body camera shall be in accordance with the Law Enforcement Officer-Worn Body Camera Act (50 ILCS 701/10-1, et seq.), applicable law, and Rantoul Police policy. Notwithstanding:

- i. The Parties agree that for purposes of the Law Enforcement Officer-Worn Body Camera Act, an SRO is performing a "Community Caretaking Function" when engaged in their role as an SRO. As such, an SRO's body-worn camera shall not record during the school day unless and until the SRO has reason to believe that a crime has been, or is in the process of being committed, and resultingly is engaging in "Law Enforcement-related Encounters or Activities."
- ii. If a body-worn camera is turned on for any reason during the school day, the SRO shall promptly notify the Building principal or their designee.
- iii. If a student is recorded by an SRO during the school day by a body-worn camera, the SRO shall be considered a law enforcement unit of the school such that the records created by the SRO for law enforcement shall not be considered educational records. Any such film or video taken by and kept in possession of the County's officers may be considered law enforcement records under FERPA. Requests for law enforcement records are in the exclusive purview of the Village.
- iv. Prior to the SRO's use of a body-worn camera in the District, the Village shall provide to the District a copy of the Village written policy regarding the use of body-worn cameras adopted in accordance with the foregoing Act, including, but not limited to, the Department's policy for when the cameras will be turned on while the officer is on duty in the schools and the expectations of privacy of the District's students, invitees, and employees, and the District and Village shall determine appropriate procedures for flagging records related to incidents in the schools for retention by the Village and for access by the District as otherwise allowed by law. Any copy of such film or video recorded by the SRO on the body-worn camera, if permitted by law to be provided to the School or District, may become an educational record.
- v. Prior to the use of body-worn cameras in the District, the Village will provide written information and training to appropriate school employees concerning the objectives and procedures for the use of body-worn

cameras in the District. If the SRO is equipped with a body camera, they shall be trained in its operation prior to its use.

- b) The Parties acknowledge that the location of assignments of the SROs may be in any of the District's schools located within the Village's corporate limits. School assignments on any given day will be determined by security concerns, as related by District personnel, and the calls for service at any school facility. The SROs may also be requested to attend after school activities outside of normal school hours. Such requests may be made by the administration of the District's schools located in the Village's corporate limits.
 - i) While on duty at any school, the SRO shall be supervised by a designee of the Chief, and functional supervision shall lie with the administration of the building in question. When the District is not in session, the SROs shall be assigned to such police activities as the Village shall deem appropriate. The Village will work to ensure that when SROs are assigned to non-SRO activities, such activities will maximize positive interactions with the community and will minimize the risk of negative interactions with students.
 - ii) The SRO shall be assigned to the District on days when the District is in normal session. The SRO will follow a standard daily schedule and be on-site within the District from 7:30am through 3:15pm. In the event the District requests the SRO attendance at extracurricular activities or events occurring outside the standard daily schedule, the Village may modify the SRO's standard daily schedule to avoid overtime cost being incurred.
 - iii) The Village shall attempt to schedule the SROs' vacation time concurrently with the District's vacation time. In the event that such scheduling is not possible, the Village will not be obligated to provide the services of another officer as a substitute for the vacationing officer. If an SRO is absent, the District may request that the Village reassign another SRO to cover the absent SRO's duties, which the Village shall approve, subject to the Chief's reasonable judgment. In the event of an extended absence, which shall be defined as an uninterrupted period of more than two (2) calendar weeks, the Village shall exercise reasonable efforts to provide the services of another officer as a substitute for the SRO.
 - iv) In the event of an emergency or other event, including manpower shortages, the Village reserves the right to temporarily redeploy the SRO to locations other than the District. The Village agrees to return the officer to SRO duties as soon as the circumstances and manpower needs permit.

If the Village is unable to provide an SRO to the District, the District is not responsible for any invoice for SRO services that were not provided. The Village will remove the District invoices for periods of time where no SRO is deployed in the District.

c) The District shall reimburse the Village for a percentage of the financial obligation for the SROs' salaries and benefits, including overtime pay directly arising from the District's activities, as may be increased by the Village from time to time. The reimbursement cost in Exhibit C shall be prepared annually and given to District Superintendent for half payments on September 1st and March 1st of each school year. The Village shall keep the District reasonably informed as to any changes in its approved collective bargaining agreement to allow the District to plan for any increased expenses.

d) Mutual Indemnification and Insurance

i) The District shall defend, indemnify, and hold the Village and its officers, agents, and employees ("Village Indemnitees") harmless from any and all liabilities, losses, costs, demands, damages, actions, or causes of action, including reasonable attorney's fees, arising out of, related to, or proximately caused by any and all negligent or intentional acts or omissions of the District and its officers, agents, and employees arising out of, or related to, this Agreement; provided, however, that the Parties shall be entitled to any defenses or immunities provided by law including, but not limited to, the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1, et seq., notwithstanding the contract basis of liability under this Agreement. The obligation to defend and indemnify hereunder also extends to any claims, causes of action, suits, demands or proceedings, whether in law or in equity, to determine the liability of the SROs or the District. In fulfilling the District's obligations to defend and indemnify the Village, the District shall, with the approval of the Village, employ competent and skilled legal counsel, reasonably acceptable to the Village Attorney, in defending any such claim. If the District fails or refuses to employ legal counsel as contemplated hereunder, the Village shall, after providing the District with reasonable notice, be permitted to retain legal counsel, and all reasonable costs incurred by the Village in doing so shall be paid by the District. Nothing in this Agreement shall be construed to prohibit the District from purchasing liability insurance which shall satisfy the requirements of this paragraph, pursuant to 105 ILCS 5/10-22.3.

ii) The Village shall indemnify, defend, and hold the District, its individual Board members, agents, and employees ("District Indemnitees") harmless from any and all liabilities, losses, costs, demands, damages, actions, or causes of action, including reasonable attorneys' fees,

arising out of, related to, or proximately caused by any and all negligent or intentional acts or omissions by the Village Indemnitees arising out of, or related to, this Agreement; provided, however, that the Parties shall be entitled to any defenses or immunities provided by law including, but not limited to, the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1, et seq., notwithstanding the contract basis of liability under this Agreement. The obligation to defend and indemnify hereunder also extends to any claims, causes of action, suits, demands or proceedings, whether in law or in equity, to determine the liability of the SROs or the Village. In fulfilling the Village's obligations to defend and indemnify the District, the Village shall, with the approval of the District, employ competent and skilled legal counsel, reasonably acceptable to the District's Attorney, in defending any such claim. If the Village fails or refuses to employ legal counsel as contemplated hereunder, the District shall, after providing the Village with reasonable notice, be permitted to retain legal counsel and all reasonable costs incurred by the District in doing so shall be paid by the Village. Nothing in this Agreement shall be construed to prohibit the Village from purchasing liability insurance in form and content acceptable to it.

- iii) Each Party shall keep in force at all times during the term of this Agreement, Commercial General Liability Insurance, on an occurrence basis, with limits of not less than \$3,000,000 per occurrence and in the aggregate. Within seven (7) days of the last Party's execution of this Agreement, each Party shall furnish to the other a certificate of the insurance evidencing the insurance required under this Agreement. Each party may satisfy the insurance obligations under this Paragraph by utilizing excess or umbrella insurance. For purposes of this Paragraph, insurance may be provided through a self-insured intergovernmental risk pool or agency. Each Party shall name the other Party's Indemnitees (as defined in Paragraph 3(E)) as additional insureds on all insurance required hereunder. To the fullest extent permitted by each insurance policy and without invalidating any coverage thereunder, the Parties waive any right of subrogation that they or any of their agents may have against any of the other Party's Indemnitees.
- iv) The Parties' duties under this section shall survive the termination of this Agreement.
- e) The Chief and Superintendent are authorized to enter into additional sub-agreements from time to time regarding the assignment and duties of the SROs, pursuant to the terms of this Agreement.

4. Reciprocal Reporting Obligations

- a) Pursuant to 105 ILCS 5/22-20, all courts and law enforcement agencies of the State of Illinois and its political subdivisions shall report to the Principal of any school in the District whenever a child enrolled therein is detained for proceedings under the Juvenile Court Act of 1987, as amended, or for any criminal offense or any violation of a municipal ordinance. The report shall include the basis for detaining the child, circumstances surrounding the events which led to the child's detention, and the status of proceedings. The report shall be updated as appropriate to notify the principal of developments and the disposition of the matter. The reported information shall be kept separate from and shall not become a part of the official school record of such child and shall not be a public record. The reported information shall be used solely by the appropriate school official(s) who(m) the school has determined to have a legitimate educational or safety interest to aid in the proper rehabilitation of the child and to protect the safety of the students and employees in the school.
- b) Pursuant to 705 ILCS 405/1-7 A(8), local law enforcement agencies may transmit certain records to an appropriate District official pursuant to this Agreement, regarding any minor enrolled in a school in the District who has been arrested or taken into custody only if the agency or officer believes there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds, for any of the following offenses:
- i) any violation of Article 24 of the Criminal Code;
 - ii) a violation of the Illinois Controlled Substances Act;
 - iii) a violation of the Cannabis Control Act;
 - iv) a forcible felony as defined in Section 2-8 of the Criminal Code;
 - v) a violation of the Methamphetamine Control and Community Protection Act;
 - vi) a violation of §1-2 of the Harassing and Obscene Communications Act;
 - vii) a violation of the Hazing Act;
 - viii) a violation of §§12-1 (Assault); 12-2 (Aggravated Assault); 12-3 (Battery); 12-3.05 (Aggravated battery); 12-3.1(Battery of an unborn child; aggravated battery of an unborn child); 12-3.2 (Domestic battery); 12-3.4 (Violation of an order of protection); 12-3.5 (Interfering with the reporting of domestic violence); 12-5 (Reckless Conduct); 12-7.3 (Stalking); 12-7.4 (Aggravated stalking); 12-7.5 (Cyberstalking); 25-1 (Mob action); or 25-5 (Unlawful contact with street gang members) of the Criminal Code; or
 - ix) a similar violation of the then-current Criminal Code of the State of Illinois, as amended.

The limitations of this paragraph shall be deemed to be expanded or further restricted in accordance with any subsequent amendments to Sections 1-7(8)

and/or 5/905(1)(h) of the Juvenile Court Act of 1987 (705 ILCS 405/1-7(8) and/or 405/5-905(1)(h)) or other relevant laws.

The information derived from the law enforcement records shall be kept separate from and shall not become a part of the official school record of that minor student and shall not be a public record. The information shall be used solely by the Appropriate School Official or Officials to aid in the proper rehabilitation of the minor student and to protect the safety of students and employees in the school. If the Appropriate Officials deem it to be in the best interest of the minor student, the student may be referred to in-school or community-based social services if those services are available. Rehabilitation services may include interventions by school support personnel, evaluation for eligibility for special education, referrals to community-based agencies such as youth services, behavioral healthcare service providers, drug and alcohol prevention or treatment programs, and other interventions as deemed appropriate for the student.

Any information provided to Appropriate School Officials whom the school has determined to have a legitimate educational or safety interest by the Parties about a minor who is the subject of a current police investigation that is directly related to school safety shall consist of oral information only, and not written law enforcement records, and shall be used solely by the Appropriate School Official or Officials to protect the safety of students and employees in the school and aid in the proper rehabilitation of the child. The information derived orally from the Parties shall be kept separate from and shall not become a part of the official school record of the student and shall not be a public record.

- c) The Parties agree, to the extent allowable by law, to share any relevant lawful information regarding any student enrolled in the District, and who has been arrested or taken into custody for a violation of any criminal laws of the State of Illinois. The law enforcement agency that made the arrest shall be primarily responsible for supplying the aforementioned reports and information regarding a student's arrest. Any law enforcement information or records subject to disclosure under this Agreement shall not be disclosed or made available in any form to any person or agency other than as set forth in this Agreement or as authorized by law.
- d) The Parties shall each utilize their best efforts to provide the information to be reported under this Agreement but, in no event, shall either party be liable for the failure to provide such information, whether through inadvertence or otherwise. Any records that are permissible to disclose to any SRO may be further disclosed to any other police officer or law enforcement personnel for official investigative or prosecutorial purposes, subject to applicable law.
- e) In accordance with the Illinois School Student Records Act (ISSRA) and the regulations implementing the federal Family Educational Rights and Privacy

Act (34 C.F.R. 99) (FERPA), any and all information constituting student records or education records under those laws that is received by the Village as a result of this Agreement shall be kept confidential by the Village and shall not be disclosed by the Village to another party, except as provided under State and Federal law, without the prior written consent of the parent of the student (or consent of the student if s/he has assumed rights under the law). This representation shall be deemed to constitute the written certification by the Village, as required by ISSRA and FERPA, to acknowledge and agree to the Village's ongoing compliance with the confidentiality requirements related to receipt of student record information pursuant to this Agreement.

5. Security Camera Access

- a) The Parties acknowledge that the District maintains a comprehensive set of security cameras used to monitor and maintain the security and integrity of District property. The Parties further agree that, in the event of a public safety emergency involving the District property, providing access to the 'live' viewing of the security camera footage to the Village and its first responders could dramatically increase public safety and the efficacy of public safety responses to said emergency.
- b) Accordingly, the Parties agree that the District shall utilize its best efforts to provide the Village with access to its security cameras in an electronic format accessible to the Village. The Superintendent and Chief of Police shall be authorized to enter into a separate agreement providing the mechanism, terms, and conditions of such access. Under no circumstances shall the access agreement or the availability of the security camera feed to the Village be interpreted to create an obligation of the Village to monitor such security cameras, it being acknowledged by the Parties that the Village lacks the resources to actively monitor the security cameras at all times. At the time of undertaking a separate agreement, the Parties shall determine appropriate use restrictions for such system to enhance the safety of the District's facilities without engaging in unnecessary monitoring or review. Such use restrictions shall include the following:
 - i) Village shall be prohibited from utilizing such "live" access or accessing any "live" footage in any way other than in response to a valid emergency call pertaining to a school, and only where such access is necessary to protect the health or safety of a student or other individuals;
 - ii) District shall provide Village's Police Department access to inspect and copy the non-live video footage for police purposes upon Village's reasonable request;
 - iii) Village shall provide training to all applicable staff concerning the confidentiality of the security camera footage and the narrow

- circumstances in which such access is authorized and shall strictly prohibit staff from accessing such footage for any unauthorized use;
- iv) Village shall be prohibited from copying any footage accessed hereunder, except as may be necessary to preserve evidence for police purposes or as may otherwise be provided by this Agreement;
 - v) Village shall not further disclose the contents of “live” footage to any other party who is not a law enforcement agency;
 - vi) Village shall maintain reasonable security procedures that prevent any inadvertent disclosures of “live” footage;
 - vii) Any testing of “live” access to such footage shall occur at times when no students are present; and
 - viii) Village shall notify the District immediately of any unauthorized or inadvertent use or disclosure of the “live” footage.

6. Agency and Police Interviews

- a) Before a student under 18 years of age who is suspected of committing a criminal act is detained and questioned on school grounds, a law enforcement officer, school resource officer, or other school security personnel will
 - i. Notify or attempt to notify the student’s parent/guardian;
 - ii. Document the time and manner of the notification or attempted notification;
 - iii. Make reasonable efforts to ensure the student’s parent/guardian is present during questioning or, if not present, ensure that school personnel (including, but not limited to, a school social worker, school psychologist, school nurse, school counselor, or any other mental health professional) are present during the questioning; and
 - iv. If practicable, make reasonable efforts to ensure a law enforcement officer trained in promoting safe interactions and communications with youth is present during questioning.

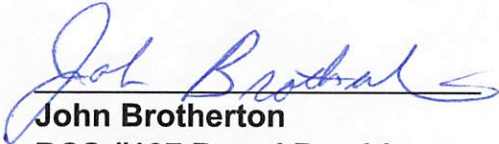
7. General Provisions

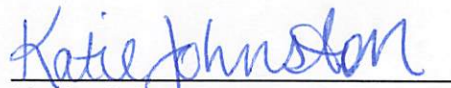
- a) This Agreement shall become effective upon approval by both the District Board of Education and the Rantoul Village Board, commencing with the 2024-2025 school year and renewing annually for subsequent school years unless cancelled by either party. Both parties retain the right to cancel the renewal of this agreement for the next school year, provided that written notice of such cancellation is submitted to the other party no less than sixty (60) days before the end of the current school year.
- b) Designees: References to the Village Manager, Chief of Police, or Superintendent shall be deemed to reflect such persons and/or the authorized designees thereof.

- c) Jurisdiction, Venue: Jurisdiction and venue for any dispute arising out of or relating to this Agreement shall be exclusively fixed in the Sixth Judicial Circuit Court of Champaign County, Illinois.
- d) Disclaimers:
- i) There are no intended or implied third-party beneficiaries of this Agreement.
 - ii) Nothing in this Agreement shall be intended, nor shall it be interpreted, to waive any and all statutory or common law privileges and/or immunities of either of the Parties. The Parties shall comply with all applicable laws, ordinances, rules, regulations, and codes in performing their respective obligations under this Agreement.
 - iii) Except as otherwise provided herein, this Agreement may be amended only by a duly approved written amendment by the Village's corporate authorities and the District's School Board.
 - iv) If any provision, covenant, agreement or portion of this Agreement or its application to any person, entity or property is held invalid, such invalidity shall not affect the application or validity of any other provisions, covenants, agreements, and portions of this Agreement, and to that end, all provisions, covenants, agreements, and portions of the Agreement are declared to be severable. The Parties shall do all things necessary or appropriate to carry out the terms and provisions of this Agreement; to aid and assist each other in carrying out the terms and objectives of this Agreement and the intentions of the Parties as reflected by said terms, including the taking of such other actions as may be necessary to enable the Parties' compliance with the terms and provisions of this Agreement and as may be necessary to give effect to the terms and objectives of this Agreement.
 - v) This Agreement sets forth all agreements, undertakings, and covenants between and among the Parties. This Agreement supersedes all prior agreements, negotiations, and understandings, written and oral, and is a full integration of the entire agreement of the Parties. In the event of any conflict between two or more components of this Agreement providing standards, guidelines, or requirements for District to act upon in or around the Property, construction or related activities for the Property, the more restrictive provision shall apply unless the Village agrees otherwise.
 - vi) This Agreement shall inure to the benefit of, and be binding upon the District and its successors, grantees, lessees, and assigns, and upon the Village and its successors, grantors, lessees, and assigns; provided, however, that no Party shall assign this Agreement without the prior written consent of the other Party, as evidenced in a written sub-agreement executed by the Chief of Police and District Superintendent, which shall not be unreasonably withheld.

- vii) Any notice required or permitted by the provisions of this Agreement shall be in writing and sent by certified mail, return receipt requested, or personally delivered, to the Parties at their official address. Notices shall be deemed given on the third (3rd) business day following deposit in the U.S. Mail, if given by certified mail as aforesaid, and upon receipt, if personally delivered.

Entered into as of the 10th day of July, 2024, by and between the Village of Rantoul and the Rantoul Village School District #137.


John Brotherton
RCS #137 Board President


Katie Johnston
RCS #137 Board Secretary

Charles Smith
Village President

Janet Gray
Village Clerk

Exhibit A

Duties of the SRO

The SRO shall perform the following duties with due diligence and to the best of their ability:

1. Serve as a counselor and/or referral source for students with problems in which the SRO's law enforcement expertise may be helpful;
2. Provide and encourage programs and presentations designed to promote student and faculty understanding of the law and other public safety issues with the intended goal of allowing young people to become better informed and effective citizen within and outside the academic environment, including conducting presentations and/or trainings on law, law enforcement issues, individual liberties and social responsibilities;
3. Be available to students, faculty, parents, District, and community organizations as a resource;
4. Work with parents, law enforcement, and social service agencies on matters that may affect the District;
5. Work cooperatively with other law enforcement agencies, including neighboring law enforcement entities, to fulfill the duties described hereunder;
6. Enforce State criminal laws and Village Code, and take appropriate action in response to violations of same;
7. When feasible, SROs are encouraged to maintain a high level of visibility during school entrance and dismissal times, as well as during passing periods;
8. Meet with District's building administrators to advise them of potentially dangerous situations and plan for the safe resolution of those situations;
9. Follow building and District behavior policies, deferring to District administration for discipline and enforcement of student handbook and policies, referring students for further law enforcement proceedings, and using law enforcement authority in necessary situations;
10. Protect District property, students, staff, and visitors from criminal activity by patrolling the District's school building and grounds and attending District functions during and outside the school day (athletic events, dance, parent-teacher conferences) as reasonably required;
11. Assist in the development, review, and implementation of the District Emergency Plan;
12. Present lessons in appropriate courses, as requested by the District;
13. Serve as a liaison between the District and the Police Department;
14. Assist with safety and emergency drills pursuant to the *School Safety Drill Act*, including specifically observing the active-shooter law enforcement drill as required by that Act;
15. Assist the District administration in the development of plans and strategies which minimize dangerous situations including those related to student or community unrest which impact the District;

16. Participate in ongoing safety/security training as needed;
17. Provide students and their families, administrators, staff and faculty with information concerning various community support agencies, including:
 - a. family counseling services
 - b. drug and alcohol treatment facilities
 - c. psychological services
 - d. legal assistance
 - e. others which may be appropriate under given circumstances;
18. The SRO shall provide information, records, and testimony when the SRO is directly involved in an incident and when requested by the District administration for student disciplinary and expulsion proceedings; and
19. The SRO shall serve as a member of the District's district-level and school-level threat assessment teams in accordance with the School Safety Drill Act and Board of Education Policy and procedures.

Exhibit B

Qualifications of the SRO

1. Three years full-time law enforcement experience
2. Comprehensive knowledge of policies and procedures of the police department.
3. Comprehensive knowledge of State and Federal law, as well as Village ordinances and case law.
4. Knowledge of community policing principles.
5. Excellent verbal and written communication skills.
6. Ability to work as part of a team.
7. Supportive of department goals, objectives, and policies.
8. High level of motivation, self-initiated activity, and ability to multi-task.
9. Ability to perform in accordance to established standards even when not under direct supervision.
10. Be able to function as a strong role model for students in the District.
11. Possess an even temperament and set a good example for students.
12. Possess competent computer skills to review and manage District resources that support safety & security on our campuses, i.e. video surveillance equipment and software.
13. In accordance with 105 ILCS 5/10-20.68, have completed training and certification through the school resource officer course provided by the Illinois Law Enforcement Training and Standards Board under 50 ILCS 705/10.22 within the time period agreed by the Parties at the time of assignment of the SRO to the District, which shall in no event be more than one (1) year after assignment.

Exhibit C

2024-2025 Reimbursement Agreement

Calculations

SRO 2024- 2025 Scho ol Year	HOURL Y WAGE	FICA MEDICA RE	GROU P INS	UNEMPL OY INS	PENSIO N OBLIG	TRAININ G	DIGITA L ACCES S FEES	HOURLY WAGE/BENEF ITS	ANNUAL WAGES/BENEF ITS
RCS	45.55	.66	3.34	.13	7.23	**	\$0.37	\$57.28	119,142.40

Medicare: 1.45 % of hourly rate

Group Insurance: \$6,940 / 2080 = \$4.25 per hour

Unemployment: \$275 annually /2080 = \$0.19

Pension Obligation: 22/23 Pension obligation \$9,048.00 / 2080 = \$4.35 per hour Pension Obligation

Digital Access Fees: Smart Phone furnished by RCS
 Mobile Data Computer access \$64.21 per month
Total \$64.21 per month x 12 = \$770.52 / 2080 = \$.37 per
hour

Annual Wage/Benefits Total - \$119,142.40

Weekly rate - \$119,142.40 / 52 = \$2,291.20

RCS contract is for 37 weeks of SRO service (36 weeks of class and 1 week of training)

\$2,291.20 X 37 = \$84,744.40

III. Juv. Off. Conference	Registration	\$150
	Per Diem	\$150
	<u>Lodging</u>	<u>\$400</u>
	Total	\$700

Total Due

The wages and benefits for 37 weeks are \$84,744.40 plus \$700 for SRO training. The total amount due from RCS is **\$85,474.40**.

The Village will submit a semi-annual invoice in the amount of **\$42,737.20** to RCS, on September 1 and March 1. Payment to the Village will be made upon receipt of invoice as approved by the BOE.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Intergovernmental Agreement with Rantoul Township High School #193 for a School Resource Officer	DEPARTMENT: Police Department
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS: 1. Intergovernmental Agreement for Resource Officer	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This updated agreement provides a school resource officer for Rantoul Township High School. The Rantoul Township High School Board of Education will be reviewing/approving this agreement at their July 8, 2024, meeting.	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL Chief Tony Brown	VILLAGE ADMINISTRATOR Scott Eisenhauer

INTERGOVERNMENTAL AGREEMENT FOR SCHOOL RESOURCE OFFICERS

This Intergovernmental Agreement (the “Agreement”) between the Village of Rantoul, an Illinois municipal corporation (the “Village”) and the Rantoul Township High School #193 (the “District”) is entered into as of July 10, 2024 (the “Effective Date”), with the Village and District collectively referred to hereafter as “the Parties.”

The Parties regularly cooperate on a wide variety of issues, and through this Agreement, seek to memorialize the terms of cooperation relating to School Resource Officers (SROs). This Agreement has been entered into pursuant to the approval of the Village’s corporate authorities and the District’s School Board, following approval by each public body during an open meeting. This Agreement is entered into pursuant to the Illinois Municipal Code, the Illinois School Code, the Village’s home rule powers, the applicable provisions of the Illinois Constitution, and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, et seq.

RECITALS

WHEREAS, the Parties jointly embrace the vision of an exemplary school district that inspires and promotes high standards of learning and student well-being in partnership with parents, guardians, and the community; and

WHEREAS, the Parties jointly support the mission of educating every student in a safe learning environment so that they may develop to their highest potential and become contributing citizens; and

WHEREAS, the Parties acknowledge the need for certified SROs consisting of fulltime, sworn Village police officers to ensure a safe learning environment in the District’s schools located in the Village’s corporate limits; and

WHEREAS, the Parties agree that the District is obligated to fairly and consistently enforce student codes of conduct to promote the development of self-discipline as a lifelong skill; and

WHEREAS, the Parties agree that the prevention of violence and bullying in schools will not succeed without relationship-building to foster trust and respect among students, parents, guardians, District officials, and Village officials; and

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and other good and valuable consideration, the adequacy and receipt of which are hereby acknowledged, the Parties agree as follows:

- 1. Incorporation of Recitals:** The Recitals set forth above are adopted and incorporated herein by reference as this Paragraph 1.
- 2. Code of Conduct**
 - a)** The District’s student code of conduct shall be as stated in the District’s Policy Manual.

- b) A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.
- c) The District's parent/student handbook shall be available at all times for review on the District website (in a prominent, easily accessible location to be determined by the District) and in the administration office of each school.
- d) The Village's SROs shall recognize and value the authority and responsibility of District officials in enforcing the District's code of conduct, respect the educational and personal rights of the District's students, and collaborate in the maintenance of a non-hostile learning environment.
- e) Nothing in the District's Code of Conduct shall prevent the SROs from performing their duties in regard to the investigation and/or prosecution of incidents of unlawful behavior under applicable law including, but not limited to, State law and the Village's Municipal Code. The Parties acknowledge that the SROs are primarily responsible for criminal law issues, and not school discipline issues. SROs shall be free to issue any citation(s) to a student that the SROs reasonably believe may be warranted under State law and the Village's Municipal Code, regardless of the District's student disciplinary action; provided, however, that:
 - i) the District shall not direct the SROs to issue any citation(s) to a student as a discipline consequence or in lieu of disciplinary proceedings under the School Code, and
 - ii) If the SROs become aware of a student discipline issue, they shall refer the issue to the District's administration. If the District becomes aware of a potential criminal law or security issue, the District shall refer the issue to the SROs. If the SROs commence criminal law enforcement actions, they shall adhere to applicable District policy, Village policy, and legal requirements regarding investigations, interviews, and arrests of students occurring on District property including, but not limited to, 105 ILCS 5/22-85.
- f) The Parties' designated representatives agree to meet regularly (either monthly or quarterly) to discuss any issues that may arise under this Agreement.

3. School Resource Officers

- a) The Village shall assign one (1) full-time, sworn police officer to the District as SRO.

Any reduction or expansion of the number of SROs identified in this Section 3 may only occur with the Parties' mutual, written consent in a sub-agreement in the manner provided by this Agreement; provided, however, that unless agreed otherwise, each Party shall give the other Party written notice of its

intent to revise the number of assigned SROs for an applicable school year no less than 120 calendar days before the commencement of said school year, and the Parties shall enter into a sub-agreement no less than 90 calendar days before the commencement of said school year. Neither Party shall unreasonably withhold its agreement from the other Party's request to reduce the number of SROs. In the event that the Parties fail to timely enter into such a sub-agreement, the Parties agree that the number of SROs shall not change. The Parties further agree that the time requirements under this section are essential and material to this Agreement.

The duties of the SROs shall include, but not be limited to: investigations of violations of the law; classroom presentations; protection of students, school personnel and school property; participation in the development and administration of school security policies and practices; training for school staff and security personnel; and such other duties as set forth on Exhibit A or assigned by the Village's Police Chief (the "Chief"). From time to time, the District Superintendent may request from the Chief certain modifications to the duties and responsibilities of the SROs. The Chief shall exercise reasonable discretion in accommodating or denying the Superintendent's request to modify the duties and responsibilities of the SROs.

The SRO shall not conduct investigations that are non-criminal in nature, such as residency or truancy. The SROs shall comply with applicable District policies and procedures in the course of the SROs' duties. To the extent that there may be a conflict between these policies and the Village's policies regulating the same or substantially similar employee conduct, the SRO shall follow Village policy, except as may otherwise be expressly provided by this Agreement.

The Chief shall assign specific officers to SRO duties, subject to the District's advice and consent; provided, however, that all such officers assigned to SRO duties shall possess the qualifications listed in Exhibit B. The Chief shall review and consider any request by the District with regard to SRO selection, SRO assignment, or changes in SRO assignment. The Superintendent (or designee) may request to hold interviews of the eligible police officers in the presence of the Chief (or designee). At any time during the term of this Agreement, the Village shall replace the SRO with another police officer who meets the criteria set forth in this Agreement, if, after consultation with the Chief, the District provides the Chief with a written request setting forth the rationale for the requested replacement, and the Village has a suitable replacement given its then-existing operational needs and duties under this Agreement as determined in the Chief's reasonable judgment. If the Village is unable to replace the SRO given its then-existing operational needs and

duties, the Village shall nonetheless remove an SRO from an assignment in the District if, after consultation with the Chief, the District provides the Chief with a reasonable written request setting forth the rationale for the requested removal.

Firearms shall not be stored on District property except within a locked police vehicle.

SROs' use of a body camera shall be in accordance with the Law Enforcement Officer-Worn Body Camera Act (50 ILCS 701/10-1, et seq.), applicable law, and Rantoul Police policy. Notwithstanding:

- i. The Parties agree that for purposes of the Law Enforcement Officer-Worn Body Camera Act, an SRO is performing a "Community Caretaking Function" when engaged in their role as an SRO. As such, an SRO's body-worn camera shall not record during the school day unless and until the SRO has reason to believe that a crime has been, or is in the process of being committed, and resultingly is engaging in "Law Enforcement-related Encounters or Activities."
- ii. If a body-worn camera is turned on for any reason during the school day, the SRO shall promptly notify the Building principal or their designee.
- iii. If a student is recorded by an SRO during the school day by a body-worn camera, the SRO shall be considered a law enforcement unit of the school such that the records created by the SRO for law enforcement shall not be considered educational records. Any such film or video taken by and kept in possession of the County's officers may be considered law enforcement records under FERPA. Requests for law enforcement records are in the exclusive purview of the Village.
- iv. Prior to the SRO's use of a body-worn camera in the District, the Village shall provide to the District a copy of the Village written policy regarding the use of body-worn cameras adopted in accordance with the foregoing Act, including, but not limited to, the Department's policy for when the cameras will be turned on while the officer is on duty in the schools and the expectations of privacy of the District's students, invitees, and employees, and the District and Village shall determine appropriate procedures for flagging records related to incidents in the schools for retention by the Village and for access by the District as otherwise allowed by law. Any copy of such film or video recorded by the SRO on the body-worn camera, if permitted by law to be provided to the School or District, may become an educational record.

- v. Prior to the use of body-worn cameras in the District, the Village will provide written information and training to appropriate school employees concerning the objectives and procedures for the use of body-worn cameras in the District. If the SRO is equipped with a body camera, they shall be trained in its operation prior to its use.
- b) The Parties acknowledge that the location of assignments of the SROs may be in any of the District's schools located in the Village's corporate limits. The SROs may also be requested to attend after school activities outside of normal school hours. Such requests may be made by the administration of the District's schools located in the Village's corporate limits.
 - i) While on duty at any school, the SRO shall be supervised by a designee of the Chief, and functional supervision shall lie with the administration of the building in question. When the District is not in session, the SROs shall be assigned to such police activities as the Village shall deem appropriate. The Village will work to ensure that when SROs are assigned to non-SRO activities, such activities will maximize positive interactions with the community and will minimize the risk of negative interactions with students.
 - ii) The SRO shall be assigned to the District on days when the District is in normal session. The SRO will follow a standard daily schedule and be on-site within the District from 7:30am through 3:15pm. In the event the District requests the SRO attendance at extracurricular activities or events occurring outside the standard daily schedule, the Village may modify the SRO's standard daily schedule to avoid overtime cost being incurred.
 - iii) The Village shall attempt to schedule the SROs' vacation time concurrently with the District's vacation time. In the event that such scheduling is not possible, the Village will not be obligated to provide the services of another officer as a substitute for the vacationing officer. In the event of an extended absence, which shall be defined as an uninterrupted period of more than two (2) calendar weeks, the Village shall exercise reasonable efforts to provide the services of another officer as a substitute for the SRO.
 - iv) If the Village is unable to provide an SRO to the District, the District is not responsible for any invoice for SRO services that were not provided by the Village. The Village will remove the District invoices for periods of time where no SRO is deployed in the District.
 - v) In the event of an emergency or other event, including manpower shortages, the Village reserves the right to temporarily redeploy the SRO to locations other than the District. The Village agrees to return the officer to SRO duties as soon as the circumstances and manpower needs permit.
- c) The District shall reimburse the Village for a percentage of the financial obligation for the SROs' salaries and benefits, including overtime pay directly

arising from the District's activities, as may be increased by the Village from time to time. The reimbursement cost in Exhibit C shall be prepared annually and given to District Superintendent for half payments on September 1st and March 1st of each school year. The Village shall keep the District reasonably informed as to any changes in its approved collective bargaining agreement to allow the District to plan for any increased expenses.

d) Mutual Indemnification and Insurance

- i) The District shall defend, indemnify, and hold the Village and its officers, agents, and employees ("Village Indemnitees") harmless from any and all liabilities, losses, costs, demands, damages, actions, or causes of action, including reasonable attorney's fees, arising out of, related to, or proximately caused by any and all negligent or intentional acts or omissions of the District and its officers, agents, and employees arising out of, or related to, this Agreement; provided, however, that the Parties shall be entitled to any defenses or immunities provided by law including, but not limited to, the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1, et seq., notwithstanding the contract basis of liability under this Agreement.

The obligation to defend and indemnify hereunder also extends to any claims, causes of action, suits, demands or proceedings, whether in law or in equity, to determine the liability of the SROs or the District. In fulfilling the District's obligations to defend and indemnify the Village, the District shall, with the approval of the Village, employ competent and skilled legal counsel, reasonably acceptable to the Village Attorney, in defending any such claim. If the District fails or refuses to employ legal counsel as contemplated hereunder, the Village shall, after providing the District with reasonable notice, be permitted to retain legal counsel, and all reasonable costs incurred by the Village in doing so shall be paid by the District. Nothing in this Agreement shall be construed to prohibit the District from purchasing liability insurance which shall satisfy the requirements of this paragraph, pursuant to 105 ILCS 5/10-22.3.

- ii) The Village shall indemnify, defend, and hold the District, its individual Board members, agents, and employees ("District Indemnitees") harmless from any and all liabilities, losses, costs, demands, damages, actions, or causes of action, including reasonable attorneys' fees, arising out of, related to, or proximately caused by any and all

negligent or intentional acts or omissions by the Village Indemnites arising out of, or related to, this Agreement; provided, however, that the Parties shall be entitled to any defenses or immunities provided by law including, but not limited to, the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1, et seq., notwithstanding the contract basis of liability under this Agreement.

The obligation to defend and indemnify hereunder also extends to any claims, causes of action, suits, demands or proceedings, whether in law or in equity, to determine the liability of the SROs or the Village. In fulfilling the Village's obligations to defend and indemnify the District, the Village shall, with the approval of the District, employ competent and skilled legal counsel, reasonably acceptable to the District's Attorney, in defending any such claim. If the Village fails or refuses to employ legal counsel as contemplated hereunder, the District shall, after providing the Village with reasonable notice, be permitted to retain legal counsel and all reasonable costs incurred by the District in doing so shall be paid by the Village. Nothing in this Agreement shall be construed to prohibit the Village from purchasing liability insurance in form and content acceptable to it.

iii) Each Party shall keep in force at all times during the term of this Agreement, Commercial General Liability Insurance, on an occurrence basis, with limits of not less than \$3,000,000 per occurrence and in the aggregate. Within seven (7) days of the last Party's execution of this Agreement, each Party shall furnish to the other a certificate of the insurance evidencing the insurance required under this Agreement. Each party may satisfy the insurance obligations under this Paragraph by utilizing excess or umbrella insurance. For purposes of this Paragraph, insurance may be provided through a self-insured intergovernmental risk pool or agency. Each Party shall name the other Party's Indemnites (as defined in Paragraph 3(E)) as additional insureds on all insurance required hereunder. To the fullest extent permitted by each insurance policy and without invalidating any coverage thereunder, the Parties waive any right of subrogation that they or any of their agents may have against any of the other Party's Indemnites.

iv) The Parties' duties under this section shall survive the termination of this Agreement.

e) The Chief and Superintendent are authorized to enter into additional sub-agreements from time to time regarding the assignment and duties of the SROs, pursuant to the terms of this Agreement.

4. Reciprocal Reporting Obligations

- a)** Pursuant to 105 ILCS 5/22-20, all courts and law enforcement agencies of the State of Illinois and its political subdivisions shall report to the Principal of any school in the District whenever a child enrolled therein is detained for proceedings under the Juvenile Court Act of 1987, as amended, or for any criminal offense or any violation of a municipal ordinance. The report shall include the basis for detaining the child, circumstances surrounding the events which led to the child's detention, and the status of proceedings. The report shall be updated as appropriate to notify the principal of developments and the disposition of the matter. The reported information shall be kept separate from and shall not become a part of the official school record of such child and shall not be a public record. The reported information shall be used solely by the appropriate school official(s) who(m) the school has determined to have a legitimate educational or safety interest to aid in the proper rehabilitation of the child and to protect the safety of the students and employees in the school.
- b)** Pursuant to 705 ILCS 405/1-7 A(8), local law enforcement agencies may transmit certain records to an appropriate District official pursuant to this Agreement, regarding any minor enrolled in a school in the District who has been arrested or taken into custody only if the agency or officer believes there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds, for any of the following offenses:
- i) any violation of Article 24 of the Criminal Code;
 - ii) a violation of the Illinois Controlled Substances Act;
 - iii) a violation of the Cannabis Control Act;
 - iv) a forcible felony as defined in Section 2-8 of the Criminal Code;
 - v) a violation of the Methamphetamine Control and Community Protection Act;
 - vi) a violation of 1-2 of the Harassing and Obscene Communications Act;
 - vii) a violation of the Hazing Act;
 - viii) a violation of 12-1 (Assault); 12-2 (Aggravated Assault); 12-3 (Battery); 12-3.05 (Aggravated battery); 12-3.1(Battery of an unborn child; aggravated battery of an unborn child); 12-3.2 (Domestic battery); 12-3.4 (Violation of an order of protection); 12-3.5 (Interfering with the reporting of domestic violence); 12-5 (Reckless Conduct); 12-7.3 (Stalking); 12-7.4 (Aggravated stalking); 12-7.5 (Cyberstalking); 25-1 (Mob action); or 25-5 (Unlawful contact with street gang members) of the Criminal Code; or
 - ix) a similar violation of the then-current Criminal Code of the State of Illinois, as amended.

The limitations of this paragraph shall be deemed to be expanded or further restricted in accordance with any subsequent amendments to Sections 1-7(8) and/or 5/905(1)(h) of the Juvenile Court Act of 1987 (705 ILCS 405/1-7(8) and/or 405/5-905(1)(h)) or other relevant laws.

The information derived from the law enforcement records shall be kept separate from and shall not become a part of the official school record of

that minor student and shall not be a public record. The information shall be used solely by the Appropriate School Official or Officials to aid in the proper rehabilitation of the minor student and to protect the safety of students and employees in the school. If the Appropriate Officials deem it to be in the best interest of the minor student, the student may be referred to in-school or community-based social services if those services are available. Rehabilitation services may include interventions by school support personnel, evaluation for eligibility for special education, referrals to community-based agencies such as youth services, behavioral healthcare service providers, drug and alcohol prevention or treatment programs, and other interventions as deemed appropriate for the student.

Any information provided to Appropriate School Officials whom the school has determined to have a legitimate educational or safety interest by the Parties about a minor who is the subject of a current police investigation that is directly related to school safety shall consist of oral information only, and not written law enforcement records, and shall be used solely by the Appropriate School Official or Officials to protect the safety of students and employees in the school and aid in the proper rehabilitation of the child. The information derived orally from the Parties shall be kept separate from and shall not become a part of the official school record of the student and shall not be a public record.

- c) The Parties agree, to the extent allowable by law, to share any relevant lawful information regarding any student enrolled in the District, and who has been arrested or taken into custody for a violation of any criminal laws of the State of Illinois. The law enforcement agency that made the arrest shall be primarily responsible for supplying the reports and information regarding a student's arrest. Any law enforcement information or records subject to disclosure under this Agreement shall not be disclosed or made available in any form to any person or agency other than as set forth in this Agreement or as authorized by law.
- d) The Parties shall each utilize their best efforts to provide the information to be reported under this Agreement but, in no event, shall either party be liable for the failure to provide such information, whether through inadvertence or otherwise. Any records that are permissible to disclose to any SRO may be further disclosed to any other police officer or law enforcement personnel for official investigative or prosecutorial purposes, subject to applicable law.
- e) In accordance with the Illinois School Student Records Act (ISSRA) and the regulations implementing the federal Family Educational Rights and Privacy Act (34 C.F.R. 99) (FERPA), any and all information constituting student records or education records under those laws that is received by the Village as a result of this Agreement shall be kept confidential by the Village and shall not be disclosed by the Village to another party, except as provided under State and Federal law, without the prior written consent of the parent of the student (or consent of the student if s/he has assumed rights under the law). This representation shall be deemed to constitute the written certification by the Village, as required by ISSRA and FERPA, to acknowledge and agree to the

Village's ongoing compliance with the confidentiality requirements related to receipt of student record information pursuant to this Agreement.

5. Security Camera Access

- a) The Parties acknowledge that the District maintains a comprehensive set of security cameras used to monitor and maintain the security and integrity of District property. The Parties further agree that, in the event of a public safety emergency involving the District property, providing access to the 'live' viewing of the security camera footage to the Village and its first responders could dramatically increase public safety and the efficacy of public safety responses to said emergency.
- b) Accordingly, the Parties agree that the District shall utilize its best efforts to provide the Village with access to its security cameras in an electronic format accessible to the Village. The Superintendent and Chief of Police shall be authorized to enter into a separate agreement providing the mechanism, terms, and conditions of such access. Under no circumstances shall the access agreement or the availability of the security camera feed to the Village be interpreted to create an obligation of the Village to monitor such security cameras, it being acknowledged by the Parties that the Village lacks the resources to actively monitor the security cameras at all times. At the time of undertaking a separate agreement, the Parties shall determine appropriate use restrictions for such system to enhance the safety of the District's facilities without engaging in unnecessary monitoring or review. Such use restrictions shall include the following:
 - i) Village shall be prohibited from utilizing such "live" access or accessing any "live" footage in any way other than in response to a valid emergency call or for a legitimate law enforcement purpose pertaining to a school, and only where such access is necessary to protect the health or safety of a student or other individuals;
 - ii) District shall provide Village's Police Department access to inspect and copy the non-live video footage for police purposes upon Village's reasonable request;
 - iii) Village shall provide training to all applicable staff concerning the confidentiality of the security camera footage and the narrow circumstances in which such access is authorized and shall strictly prohibit staff from accessing such footage for any unauthorized use;
 - iv) Village shall be prohibited from copying any footage accessed hereunder, except as may be necessary to preserve evidence for police purposes or as may otherwise be provided by this Agreement;
 - v) Village shall not further disclose the contents of "live" footage to any other party who is not a law enforcement agency;
 - vi) Village shall maintain reasonable security procedures that prevent any inadvertent disclosures of "live" footage;
 - vii) Any testing of "live" access to such footage shall occur at times when no students are present; and
 - viii) Village shall notify the District immediately of any unauthorized or

inadvertent use or disclosure of the “live” footage.

6. Agency and Police Interviews

- a)** Before a student under 18 years of age who is suspected of committing a criminal act is detained and questioned on school grounds, a law enforcement officer, school resource officer, or other school security personnel will
 - i) Notify or attempt to notify the student’s parent/guardian;
 - ii) Document the time and manner of the notification or attempted notification;
 - iii) Make reasonable efforts to ensure the student’s parent/guardian is present during questioning or, if not present, ensure that school personnel (including, but not limited to, a school social worker, school psychologist, school nurse, school counselor, or any other mental health professional) are present during the questioning; and
 - iv) If practicable, make reasonable efforts to ensure a law enforcement officer trained in promoting safe interactions and communications with youth is present during questioning.

7. General Provisions

- a)** This Agreement shall become effective upon approval by both the District Board of Education and the Rantoul Village Board, commencing with the 2024-2025 school year and renewing annually for subsequent school years unless cancelled by either party. Both parties retain the right to cancel the renewal of this agreement for the next school year, provided that written notice of such cancellation is submitted to the other party no less than sixty (60) days before the end of the current school year.
- b)** Designees: References to the Village Administrator, Chief of Police, or Superintendent shall be deemed to reflect such persons and/or the authorized designees thereof.
- c)** Jurisdiction, Venue: Jurisdiction and venue for any dispute arising out of or relating to this Agreement shall be exclusively fixed in the Sixth Judicial Circuit Court of Champaign County, Illinois.
- d)** Disclaimers:
 - i) There are no intended or implied third-party beneficiaries of this Agreement.
 - ii) Nothing in this Agreement shall be intended, nor shall it be interpreted, to waive any and all statutory or common law privileges and/or immunities of either of the Parties. The Parties shall comply with all applicable laws, ordinances, rules, regulations, and codes in performing their respective obligations under this Agreement.
 - iii) Except as otherwise provided herein, this Agreement may be amended only by a duly approved written amendment by the Village’s corporate authorities and the District’s School Board.
 - iv) If any provision, covenant, agreement or portion of this Agreement or its application to any person, entity or property is held invalid, such

invalidity shall not affect the application or validity of any other provisions, covenants, agreements, and portions of this Agreement, and to that end, all provisions, covenants, agreements, and portions of the Agreement are declared to be severable. The Parties shall do all things necessary or appropriate to carry out the terms and provisions of this Agreement; to aid and assist each other in carrying out the terms and objectives of this Agreement and the intentions of the Parties as reflected by said terms, including the taking of such other actions as may be necessary to enable the Parties' compliance with the terms and provisions of this Agreement and as may be necessary to give effect to the terms and objectives of this Agreement.

v) This Agreement sets forth all agreements, undertakings, and covenants between and among the Parties. This Agreement supersedes all prior agreements, negotiations, and understandings, written and oral, and is a full integration of the entire agreement of the Parties. In the event of any conflict between two or more components of this Agreement providing standards, guidelines, or requirements for District to act upon in or around the Property, construction or related activities for the Property, the more restrictive provision shall apply unless the Village agrees otherwise.

vi) This Agreement shall inure to the benefit of, and be binding upon the District and its successors, grantees, lessees, and assigns, and upon the Village and its successors, grantors, lessees, and assigns; provided, however, that no Party shall assign this Agreement without the prior written consent of the other Party, as evidenced in a written sub-agreement executed by the Chief of Police and District Superintendent, which shall not be unreasonably withheld.

vii) Any notice required or permitted by the provisions of this Agreement shall be in writing and sent by certified mail, return receipt requested, or personally delivered, to the Parties at their official address. Notices shall be deemed given on the third (3rd) business day following deposit in the U.S. Mail, if given by certified mail as aforesaid, and upon receipt, if personally delivered.

Entered into as of the 10th day of July, 2024, by and between the Village of Rantoul and the Rantoul Township High School #193.

RTHS #193 Board President

RTHS #193 Board Secretary

Charles Smith
Village President

Janet Gray
Village Clerk

Exhibit A
Duties of the SRO

The SRO shall perform the following duties with due diligence and to the best of their ability:

1. Serve as a counselor and/or referral source for students with problems in which the SRO's law enforcement expertise may be helpful;
2. Provide and encourage programs and presentations designed to promote student and faculty understanding of the law and other public safety issues with the intended goal of allowing young people to become better informed and effective citizen within and outside the academic environment, including conducting presentations and/or trainings on law, law enforcement issues, individual liberties and social responsibilities;
3. Be available to students, faculty, parents, District, and community organizations as a resource;
4. Work with parents, law enforcement, and social service agencies on matters that may affect the District;
5. Work cooperatively with other law enforcement agencies, including neighboring law enforcement entities, to fulfill the duties described hereunder;
6. Enforce State criminal laws and Village Code, and take appropriate action in response to violations of same;
7. When feasible, SROs are encouraged to maintain a high level of visibility during school entrance and dismissal times, as well as during passing periods;
8. Meet with District's building administrators to advise them of potentially dangerous situations and plan for the safe resolution of those situations;
9. Follow building and District behavior policies, deferring to District administration for discipline and enforcement of student handbook and policies, referring students for further law enforcement proceedings, and using law enforcement authority in necessary situations;
10. Protect District property, students, staff, and visitors from criminal activity by patrolling the District's school building and grounds and attending District functions during and outside the school day (athletic events, dance, parent- teacher conferences) as reasonably required;
11. Assist in the development, review, and implementation of the District Emergency Plan;
12. Present lessons in appropriate courses, as requested by the District;
13. Serve as a liaison between the District and the Police Department;
14. Assist with safety and emergency drills pursuant to the *School Safety Drill Act*, including specifically observing the active-shooter law enforcement drill as required by that Act;
15. Assist the District administration in the development of plans and strategies which minimize dangerous situations including those related to student or community unrest which impact the District;

16. Participate in ongoing safety/security training as needed;
17. Provide students and their families, administrators, staff and faculty with information concerning various community support agencies, including:
 - a. family counseling services
 - b. drug and alcohol treatment facilities
 - c. psychological services
 - d. legal assistance
 - e. others which may be appropriate under given circumstances;
18. The SRO shall provide information, records, and testimony when the SRO is directly involved in an incident and when requested by the District administration for student disciplinary and expulsion proceedings; and
19. The SRO shall serve as a member of the District's district-level and school-level threat assessment teams in accordance with the School Safety Drill Act and Board of Education Policy and procedures.

Exhibit B
Qualifications of the SRO

1. Three years full-time law enforcement experience
2. Comprehensive knowledge of policies and procedures of the police department.
3. Comprehensive knowledge of State and Federal law, as well as Village ordinances and case law.
4. Knowledge of community policing principles.
5. Excellent verbal and written communication skills.
6. Ability to work as part of a team.
7. Supportive of department goals, objectives, and policies.
8. High level of motivation, self-initiated activity, and ability to multi-task.
9. Ability to perform in accordance to established standards even when not under direct supervision.
10. Be able to function as a strong role model for students in the District.
11. Possess an even temperament and set a good example for students.
12. Possess competent computer skills to review and manage District resources that support safety & security on our campuses; i.e. video surveillance equipment and software.
13. In accordance with 105 ILCS 5/10-20.68, have completed training and certification through the school resource officer course provided by the Illinois Law Enforcement Training and Standards Board under 50 ILCS 705/10.22 within the time period agreed by the Parties at the time of assignment of the SRO to the District, which shall in no event be more than one (1) year after assignment.

Exhibit C

2024-2025 Reimbursement Agreement

Calculations

SRO 2024-2025 School Year	HOURLY WAGE	FICA MEDICARE	GROUP INS	UNEMPLOY INS	PENSION OBLIG	TRAINING	DIGITAL ACCESS FEES	HOURLY WAGE/BENEFITS	ANNUAL WAGES/BENEFITS
RTHS	42.94	.62	3.34	.13	6.31	**	\$0.37	53.71	111,716.80

Medicare: 1.45 % of hourly rate

Group Insurance: \$6,940 / 2080 = \$3.34 per hour

Unemployment: \$275 annually /2080 = \$0.13

Pension Obligation: 24/25 Pension obligation \$13,141.16 / 2080 = \$6.31 per hour Pension Obligation

Digital Access Fees: Mobile Data Computer access \$64.21 per month
Total \$64.21 per month x 12 = \$770.52 / 2080 = \$.37 per hour

Annual Wage/Benefits Total - \$111,716.80

Weekly rate - \$111,716.80 / 52 = \$2,148.40

RTHS contract is for 37 weeks of SRO service (36 weeks of class and 1 week of training) \$2,148.40 X 37 = \$79,490.80

III. Juv. Off. Conference	Registration	\$150
	Per Diem	\$150
	<u>Lodging</u>	<u>\$400</u>
	Total	\$700

Total Due

The wages and benefits for 37 weeks are \$79,940.80 plus \$700 for SRO training. The total amount due from RTHS is **\$80,190.80**.

The Village will submit a semi-annual invoice in the amount of **\$40,095.40** to RTHS, on September 1 and March 1. Payment to the Village will be made upon receipt of invoice as approved by the BOE.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Items from Building & Environmental Safety	DEPARTMENT:
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS:	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Contract for East Grove Ave Sidewalk Improvements Construction with A&A Concrete, LLC in the amount of \$116,889.50	DEPARTMENT: Community Development
DATE: July 2, 2024	AMOUNT: \$116,889.50 (CDBG Infrastructure Improvements 2022 & 2023)
ATTACHMENTS: 1. East Grove Ave Sidewalk Improvements Project	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This item provides for the construction of sidewalk improvements along East Grove Avenue and Mitchell Court. The project will consist of replacement of sections of existing sidewalk along the north side of Grove Avenue and along Mitchell Court, and also the reconstruction of driveway entrances off of Grove Avenue at Mitchell Court. The project was advertised for bid in June 2024, and bids were received and opened on June 26, 2024. A total of five (5) bids were received, and the bid tabulation is attached for reference. A low bid in the amount of \$116,889.50 was provided by A&A Concrete, LLC. Staff determined that this bid and bidder met all requirements, and thus this bid is being recommended for acceptance. The construction of this project would be paid for from the Community Development Block Grant Program (CDBG), which is fund 277. This was included in the Fiscal Year 2025 Budget. It is anticipated that construction will start in August, and take up to a month to complete.	
RECOMMENDED ACTION: Authorize the acceptance of the bid and awarding of a contract to A&A Concrete, LLC in the amount of \$116,889.50, for the construction of the East Grove Ave Sidewalk Improvements Project.	
DEPARTMENT HEAD APPROVAL Chris Milliken	VILLAGE ADMINISTRATOR Scott Eisenhauer

VILLAGE OF RANTOUL
CONTRACT

1. THIS AGREEMENT, made and concluded the 9th day of July 2024, between the Village of Rantoul (OWNER) acting by and through its Council known as the party of the first part, and A & A Concrete, LLC, his/her/their executors, administrators, successors or assigns, known as the part of the second part.
2. WITNESSETH: That for and in consideration of the payments and agreements mentioned in the BID hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/her/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the Plans and Specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the ENGINEER under it.
3. And it is also understood and agreed that the Notice to Contractors, Special Provisions, CONTRACT Bond hereto attached, and for the **East Grove Ave Sidewalk Improvements** in Rantoul, Illinois, approved by the Director of Public Works on May 29, 2024, are all essential documents of this contract and a part hereof.
4. IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Attest:

The Village of Rantoul

Janet Gray

Village Clerk

(Seal)

By _____ Mayor
Charles Smith

(if a Corporation)

Corporate Name _____

By _____
President

Attest:

(if a Co-Partnership)

Secretary

Partners doing Business under the firm name of

Party of the Second Part

(if an Individual)

VILLAGE OF RANTOUL

CONTRACT BOND

MUNICIPALITY Rantoul
COUNTY Champaign
PROJECT East Grove Ave Sidewalk
Improvements

We _____ as PRINCIPAL, and _____

as SURETY, are held and firmly bound unto the above Village of Rantoul, Illinois (hereafter referred to as “OWNER” in the penal sum of _____ (\$ _____), lawful money of the United States, well and truly to be paid unto said OWNER, for the payment of which we bind ourselves, our heirs, executors, administrators, successors, jointly to pay to the OWNER this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the OWNER acting through its awarding authority for the construction of work on the above section, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company, or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the OWNER and its awarding authority harmless on account for any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ day of _____ A.D. 2024

PRINCIPAL

_____ (Company Name)	_____ (Company Name)
By: _____ (Signature & Title)	By: _____ (Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, seals and authorized signatures of each contractor must be affixed.)

SURETY

(Name of Surety) By: _____
(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,

COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify
That _____

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL AND SURETY, appeared before me this day in person and acknowledged respectively, that they signed, sealed, and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth

Given under my hand and notarial seal this _____ day of _____ 2024 A.D.

My commission expires _____

Notary Public

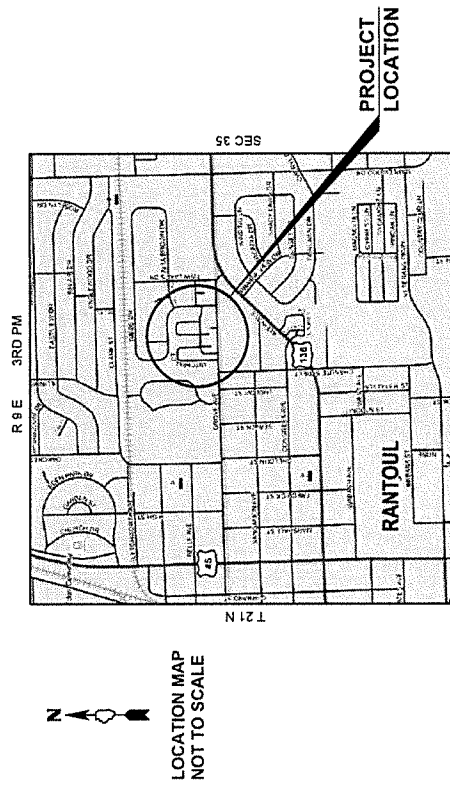
VILLAGE OF RANTOUL
CHAMPAIGN COUNTY

E GROVE AVE SIDEWALK IMPROVEMENTS

FROM N CHANUTE ST TO GIBBS DR
AND MITCHELL CT

INDEX OF SHEETS

- 1 COVER SHEET
 - 2 GENERAL NOTES & SUMMARY OF QUANTITIES
 - 3-4 REMOVAL PLAN
 - 5-6 PLAN
- DOT HIGHWAY STANDARDS



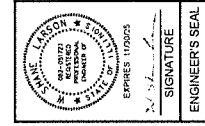
LOCATION MAP
NOT TO SCALE

PROPOSED IMPROVEMENT:
SIDEWALK, ADA RAMP AND ENTRANCE REMOVAL AND REPLACEMENT.

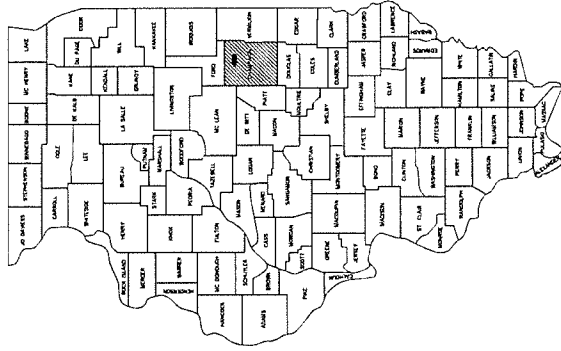
JULIE.
JOINT UTILITY LOCATION INFORMATION FOR EXCAVATION
1-800-892-0123
OR 811

Hutchison
Engineering, Inc.

PROJECT MANAGER: MARCY LEACH, CFM
PROJECT ENGINEER: SHANE LARSON, P.E.



APPROVED	DATE
LOCAL AGENCY OFFICIAL SIGNATURE	



PROJECT LOCATION:-

IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY ALL DIMENSIONS AND CONDITIONS EXISTING IN THE FIELD PRIOR TO CONSTRUCTION AND ORDERING MATERIALS.

SHEET 2 OF 6



Hutchison
Engineering, Inc.
Since 1945

June 27, 2024

Chris Milliken
Urban Planning Manager
Village of Rantoul
333 S. Tanner St.
Rantoul, IL 61866

Re: Grove Ave Sidewalk Improvements

Dear Mr. Milliken,

As requested, we have reviewed the five (5) proposals received at the bid opening held at Village Hall on June 26, 2024 for the above noted project. A summary of the bid tabulation is attached. A&A Concrete, LLC. submitted the apparent low bid in the amount of \$116,889.50. This amount is 12% lower than our opinion of probable construction cost of \$132,837.50 and therefore we consider a reasonable bid.

A&A Concrete, LLC. appears to have fully completed their bid proposal and submitted the necessary executed forms with their bid proposal. They submitted a bid security in the form of a Bid Bond for 5% of the Amount Bid from a surety company certified to do business in the State of Illinois. A&A Concrete, LLC. as a corporation, included all necessary signatures and dates. Therefore, we find A&A Concrete, LLC. to be both 'responsive' and 'responsible' as defined in the bidding documents and recommend the Village of Rantoul accept the bid proposal from them and award the Contract to them in the amount of \$116,889.50

Upon notification that the Village approves the bid, we will deliver the Notice of Award along with the Contract and Contract Bond forms to A&A Concrete, LLC. for their execution.

Very truly yours,
Hutchison Engineering Inc.

W. Shane Larson, P.E.
Senior Vice President

Jacksonville
1801 W Lafayette Ave
Jacksonville, IL 62651
(217) 245-7164

Shorewood
605 Rollingwood Dr
Shorewood, IL 60404
(815) 733-6295

Peoria
8305 N Allen Rd,
Suite 4
Peoria, IL 61615
(309) 691-1366

Quad Cities
1701 River Dr,
Suite 110
Moline, IL 61265
(309) 517-3899

Carbondale
1335 North Cedar Court
Carbondale, IL 62901
(618) 457-2188

Hannibal
8965 Highway 36,
Suite 5
Hannibal, MO 63401
(573) 240-9577

Beloit
690 Third St,
Suite 230
Beloit, WI 53511
(608) 368-8025

BID OPENING TABULATION SUMMARY

PROJECT: E Grove Ave Sidewalk Project

BID # 24-B-05

OWNER: Village of Rantoul

DEPARTMENT: COMMUNITY DEVELOPMENT

BID DATE: JUNE 26, 2024

	BIDDER	BASE BID	ACKNOWLEDGE ADDENDUM	BID BOND	INSURANCE CERTIFICATE
1	SNC Construction, Inc	130,167.78	N/A	Y	Y
2	Mid-Illinois Concrete	121,276.10	N/A	Y	Y
3	Duce Construction	147,599.00	N/A	Y	Y
4	Concrete, Inc	129,567.80	N/A	Y	Y
5	A & A Concrete, LLC	116,889.50	N/A	Y	Y
6					
7					
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10					
11					
12					
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15					

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Contract for Community Service Center Sidewalk Improvement Project Construction with Mid Illinois Concrete & Excavation, Inc. in the amount of \$42,886.60	DEPARTMENT: Community Development
DATE: July 2, 2024	AMOUNT: \$42,886.60 (CDBG Infrastructure Improvements 2023)
ATTACHMENTS: 1. Community Service Center Sidewalk Improvements Project	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This item provides for the construction of sidewalk improvements around the Community Service Center facility at 520 Wabash. The project will consist of replacement of sections of existing sidewalk in front of the facility, and extending out to Wabash Ave and out to the parking lot that serves the facility. The project was advertised for bid in June 2024, and bids were received and opened on June 26, 2024. A total of five (5) bids were received, and the bid tabulation is attached for reference. A low bid in the amount of \$42,886.60 was provided by Mid Illinois Concrete & Excavation, Inc. Staff determined that this bid and bidder met all requirements, and thus this bid is being recommended for acceptance. The construction of this project would be paid for from the Community Development Block Grant Program (CDBG), which is fund 277. This was included in the Fiscal Year 2025 Budget. It is anticipated that construction would start in August, and take less than a month to complete.	
RECOMMENDED ACTION: Authorize the acceptance of the bid and awarding of a contract to Mid Illinois Concrete & Excavation, Inc in the amount of \$42,886.60, for the construction of the Community Service Center Sidewalk Improvements Project.	
DEPARTMENT HEAD APPROVAL Chris Milliken	VILLAGE ADMINISTRATOR Scott Eisenhauer

VILLAGE OF RANTOUL
CONTRACT

1. THIS AGREEMENT, made and concluded the 9th day of July 2024, between the Village of Rantoul (OWNER) acting by and through its Council known as the party of the first part, and Mid Illinois Concrete & Excavation Inc., his/her/their executors, administrators, successors or assigns, known as the part of the second part.
2. WITNESSETH: That for and in consideration of the payments and agreements mentioned in the BID hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/her/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the Plans and Specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the ENGINEER under it.
3. And it is also understood and agreed that the Notice to Contractors, Special Provisions, CONTRACT Bond hereto attached, and for the **Community Service Center Sidewalk Improvements** in Rantoul, Illinois, approved by the Director of Public Works on May 29, 2024, are all essential documents of this contract and a part hereof.
4. IN WITNESS WHEREOF, the said parties have executed these presents on the date above mentioned.

Attest:

The Village of Rantoul

Janet Gray

Village Clerk

(Seal)

By _____ Mayor
Charles Smith

(if a Corporation)

Corporate Name _____

By _____
President

Attest:

(if a Co-Partnership)

Secretary

Partners doing Business under the firm name of

Party of the Second Part

(if an Individual)

VILLAGE OF RANTOUL

CONTRACT BOND

MUNICIPALITY Rantoul
COUNTY Champaign
PROJECT Community Service Center
Sidewalk Improvements

We _____ as PRINCIPAL, and _____

as SURETY, are held and firmly bound unto the above Village of Rantoul, Illinois (hereafter referred to as "OWNER" in the penal sum of _____ (\$ _____), lawful money of the United States, well and truly to be paid unto said OWNER, for the payment of which we bind ourselves, our heirs, executors, administrators, successors, jointly to pay to the OWNER this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said Principal has entered into a written contract with the OWNER acting through its awarding authority for the construction of work on the above section, which contract is hereby referred to and made a part hereof, as if written herein at length, and whereby the said Principal has promised and agreed to perform said work in accordance with the terms of said contract, and has promised to pay all sums of money due for any labor, materials, apparatus, fixtures or machinery furnished to such Principal for the purpose of performing such work and has further agreed to pay all direct and indirect damages to any person, firm, company, or corporation suffered or sustained on account of the performance of such work during the time thereof and until such work is completed and accepted; and has further agreed that this bond shall inure to the benefit of any person, firm company, or corporation, to whom any money may be due from the Principal, subcontractor or otherwise, for any such labor, materials, apparatus, fixtures or machinery so furnished and that suit may be maintained on such bond by any such person, firm, company, or corporation, for the recovery of any such money.

NOW THEREFORE, if the said Principal shall well and truly perform said work in accordance with the terms of said contract, and shall pay all sums of money due or to become due for any labor, materials, apparatus, fixtures or machinery furnished to him for the purpose of constructing such work, and shall commence and complete the work within the time prescribed in said contract, and shall pay and discharge all damages, direct and indirect, that may be suffered or sustained on account of such work during the time of the performance thereof and until the said work shall have been accepted, and shall hold the OWNER and its awarding authority harmless on account for any such damages and shall in all respects fully and faithfully comply with all the provisions, conditions, and requirements of said contract, then this obligation to be void; otherwise to remain in full force and effect.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this _____ day of _____ A.D. 2024

PRINCIPAL

_____ (Company Name)	_____ (Company Name)
By: _____ (Signature & Title)	By: _____ (Signature & Title)

(If PRINCIPAL is a joint venture of two or more contractors, the company names, seals and authorized signatures of each contractor must be affixed.)

SURETY

(Name of Surety) By: _____
(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,

COUNTY OF _____

I, _____, a Notary Public in and for said county, do hereby certify
That _____

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL AND SURETY, appeared before me this day in person and acknowledged respectively, that they signed, sealed, and delivered said instrument as their free and voluntary act for the uses and purposes therein set forth

Given under my hand and notarial seal this ____ day of _____ 2024 A.D.

My commission expires _____

Notary Public

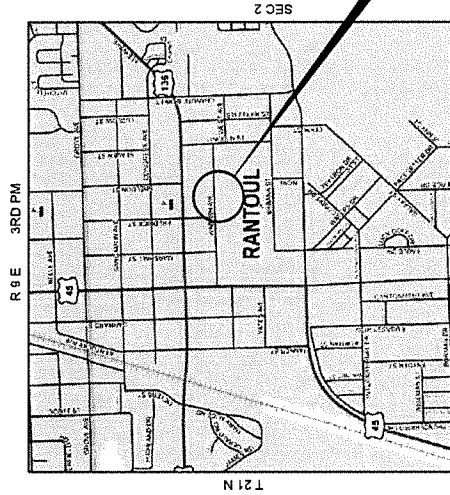
VILLAGE OF RANTOUL
CHAMPAIGN COUNTY

COMMUNITY SERVICE CENTER SIDEWALK IMPROVEMENTS

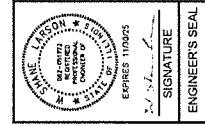
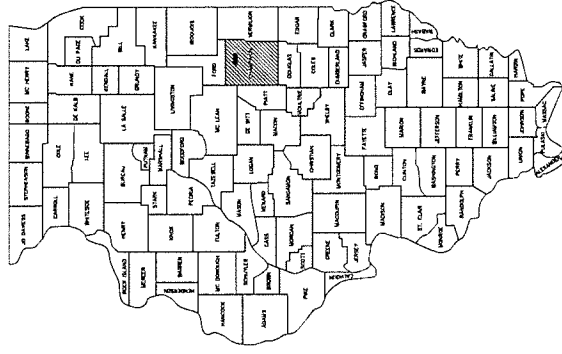
520 E WABASH AVE

INDEX OF SHEETS

- 1 COVER SHEET
- 2 GENERAL NOTES & SUMMARY OF QUANTITIES
- 3 REMOVAL PLAN
- 4 IDOT HIGHWAY STANDARDS



PROJECT LOCATION:-



APPROVED	DATE
LOCAL AGENCY OFFICIAL SIGNATURE	

PROPOSED IMPROVEMENT:
SIDEWALK AND ADA RAMP REMOVAL AND REPLACEMENT.

JULIE
JOINT UTILITY LOCATION INFORMATION FOR EXCAVATION
1-800-892-0123
OR 811

Hutchison PROJECT MANAGER: MARCY LEACH, CFM
Engineering, Inc. PROJECT ENGINEER: SHANE LARSON, P.E.



DESIGNED	ML	DATE
DRAWN	SRH	
CHECKED	WSL	
PROJECT #	5330	



GENERAL NOTES

AUTOCAD/PLT FILES OF THIS PROJECT WILL BE MADE AVAILABLE TO THE CONTRACTOR AFTER CONTRACT AWARD. IF THERE IS A CONFLICT BETWEEN THE ELECTRONIC FILES AND THE PRINTED CONTRACT PLANS AND DOCUMENTS, THE PRINTED CONTRACT PLANS AND DOCUMENTS SHALL TAKE PRECEDENCE OVER THE ELECTRONIC FILES. THE CONTRACTOR SHALL ACCEPT ALL RISK ASSOCIATED WITH USING THE ELECTRONIC FILES AND SHALL HOLD THE DEPARTMENT HARMLESS FOR ANY ERRORS OR OMISSIONS IN THE ELECTRONIC FILES AND THE DATA CONTAINED THEREIN. ERRORS OR DELAYS RESULTING FROM THE USE OF THE ELECTRONIC FILES BY THE CONTRACTOR SHALL NOT RESULT IN AN EXTENSION OF TIME FOR ANY INTERIM OR FINAL COMPLETION DATE OR SHALL NOT BE CONSIDERED CAUSE FOR ADDITIONAL COMPENSATION. THE CONTRACTOR SHALL NOT USE, SHARE, OR DISTRIBUTE THESE ELECTRONIC FILES EXCEPT FOR THE PURPOSE OF CONSTRUCTING THIS CONTRACT. ANY CLAIMS BY THIRD PARTIES DUE TO USE OR ERRORS SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR SHALL INCLUDE THIS DISCLAIMER WITH THE TRANSFER OF THESE ELECTRONIC FILES TO ANY OTHER PARTIES AND SHALL INCLUDE APPROPRIATE LANGUAGE BINDING THEM TO SIMILAR RESPONSIBILITIES.

ALL POINTS OF POSSIBLE CONFLICT WITH UTILITIES ARE TO BE EXCAVATED AS NECESSARY TO VERIFY THE EXACT LOCATION AND ELEVATION BEFORE COMMENCEMENT OF CONSTRUCTION. THIS WORK SHALL BE CONSIDERED INCIDENTAL TO THE CONTRACT.

THE CONTRACTOR SHALL PROTECT ALL EXISTING SIDEWALK, PAVEMENT, LANDSCAPING, AND RETAINING WALLS THAT ARE NOT MARKED FOR REMOVAL. ANY DAMAGE CAUSED DURING CONSTRUCTION SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.

ALL CONCRETE SAW CUTTING SLURRY SHALL BE CONTAINED & IMMEDIATELY REMOVED BY VACUUM OR OTHER APPROVED METHOD TO PREVENT ANY RUNOFF TO EXISTING OPEN GRATE STRUCTURES OR WATERWAYS.

IT IS THE CONTRACTOR'S RESPONSIBILITY TO ASCERTAIN EXISTING FIELD CONDITIONS BEFORE BIDDING ON THIS PROJECT.

THE CONTRACTOR SHALL USE ALL NECESSARY PRECAUTIONS AND PROTECTIVE MEASURES REQUIRED TO MAINTAIN EXISTING UTILITIES, SEWER AND APPURTENANCES THAT MUST BE KEPT IN OPERATION. IN PARTICULAR, THE CONTRACTOR WILL TAKE ADEQUATE MEASURES TO PREVENT THE UNDERMINING OF UTILITIES AND SEWERS WHICH ARE STILL IN SERVICE. ANY DAMAGE TO THE EXISTING UTILITIES CAUSED BY THE CONTRACTOR'S WORK SHALL BE REPAIRED BY THE CONTRACTOR AT HIS/HER EXPENSE.

IT IS THE CONTRACTOR'S RESPONSIBILITY TO VERIFY ALL DIMENSIONS AND CONDITIONS EXISTING IN THE FIELD PRIOR TO CONSTRUCTION AND ORDERING MATERIALS.

DURING CONSTRUCTION OPERATIONS, IF ANY LOOSE MATERIAL IS DEPOSITED IN THE FLOW LINE OF DITCHES, GUTTERS OR DRAINAGE STRUCTURES SO THAT THE NATURAL FLOW OF WATER IS OBSTRUCTED, IT SHALL BE REMOVED AT THE CLOSE OF EACH WORKING DAY. AT THE CONCLUSION OF CONSTRUCTION OPERATIONS, ALL DRAINAGE STRUCTURES SO AFFECTED SHALL BE FREE FROM ALL DEBRIS. THIS WORK SHALL BE INCLUDED IN THE COST OF THE CONTRACT.

TRAFFIC CONTROL WILL BE REQUIRED IN ACCORDANCE WITH IDOT STANDARD SPECIFICATIONS AND THE TRAFFIC CONTROL PLAN INCLUDED IN THESE PLANS WHILE CONDUCTING ALL WORK WITHIN THE PUBLIC RIGHT-OF-WAY. TRAFFIC CONTROL WILL NOT BE PAID FOR SEPARATELY BUT SHALL BE INCLUDED IN THE COST OF THE VARIOUS PAY ITEMS IN THE CONTRACT.

THE CONTRACTOR SHALL NOTIFY THE AGENCIES AND UTILITIES AT LEAST 72 HOURS PRIOR TO ANY CONSTRUCTION IN THE AREA AND SHALL COMPLY WITH ALL RESTRICTIONS FOR EQUIPMENT MOVEMENTS AND CLEARANCES AS REGARDS TO THEIR FACILITIES.

BEFORE STARTING ANY EXCAVATION, THE CONTRACTOR MUST CALL J.U.L.I.E. AT 1-800-492-0123 or 811 FOR FIELD LOCATIONS OF BURIED PRIVATE AND PUBLIC UTILITIES. A 48 HOUR NOTIFICATION IS REQUIRED.

CONSTRUCTION LAYOUT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR. THIS WORK SHALL NOT BE PAID FOR SEPARATELY BUT SHALL BE INCLUDED IN THE COST OF THE VARIOUS PAY ITEMS INCLUDED IN THE CONTRACT.

ACCESS MUST BE MAINTAINED TO ALL EXISTING PROPERTIES DURING CONSTRUCTION PER ARTICLE 107.09 UNLESS ARRANGEMENTS ARE MADE IN WRITING BY THE CONTRACTOR WITH THE PROPERTY OWNERS WITH A COPY TO THE ENGINEER FOR SHORT-TERM CLOSURES.

ALL WASTE FROM THE SITE SHALL BE DISPOSED OF OFF SITE IN ACCORDANCE WITH STATE REGULATIONS.

THE CONTRACTOR WILL NOT BE ALLOWED TO STOCK PILE OR DEPOSIT DIRT OR ANY OTHER MATERIAL ON THE COMPLETED PCC SIDEWALK. THE CONTRACTOR SHALL CONFINED THEIR EQUIPMENT TRAFFIC ON THE COMPLETED PCC SIDEWALK TO DESIGNATED CROSSING LOCATIONS AS APPROVED BY THE ENGINEER. THE DESIGNATED CROSSING LOCATIONS SHALL BE PROTECTED WITH PLYWOOD OR AS APPROVED BY THE ENGINEER.

PROPOSED PORTLAND CEMENT CONCRETE SIDEWALK AND PROPOSED COMBINATION CONCRETE CURB AND GUTTER SHALL BE PLACED ON AGGREGATE BASE COURSE, 2".

SUMMARY OF QUANTITIES			
CODE NO.	DESCRIPTION	UNIT	TOTAL QUANTITY
42400100	PORTLAND CEMENT CONCRETE SIDEWALK, 4 INCH	SQ FT	1550
42400600	DETECTABLE WARNINGS	SQ FT	28
44000500	COMBINATION CURB AND GUTTER REMOVAL	FOOT	38
44000600	SIDEWALK REMOVAL	SQ FT	1799
60600300	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.12	FOOT	18
60600500	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.24	FOOT	20



Hutchison
Engineering, Inc.
Since 1945

June 27, 2024

Chris Milliken
Urban Planning Manager
Village of Rantoul
333 S. Tanner St.
Rantoul, IL 61866

Re: Wabash Ave Sidewalk Improvements

Dear Mr. Milliken,

As requested, we have reviewed the five (5) proposals received at the bid opening held at Village Hall on June 26, 2024 for the above noted project. A summary of the bid tabulation is attached. Mid Illinois Concrete & Excavation, Inc. submitted the apparent low bid in the amount of \$42,886.60. This amount is 22% lower than our opinion of probable construction cost of \$54,693.00 and therefore we consider a reasonable bid.

Mid Illinois Concrete & Excavation, Inc. appears to have fully completed their bid proposal and submitted the necessary executed forms with their bid proposal. They submitted a bid security in the form of a Bid Bond for 5% of the Amount Bid from a surety company certified to do business in the State of Illinois. Mid Illinois Concrete & Excavation, Inc. as a corporation, included all necessary signatures and dates. Therefore, we find Mid Illinois Concrete & Excavation, Inc. to be both 'responsive' and 'responsible' as defined in the bidding documents and recommend the Village of Rantoul accept the bid proposal from them and award the Contract to them in the amount of \$42,886.60.

Upon notification that the Village approves the bid, we will deliver the Notice of Award along with the Contract and Contract Bond forms to Mid Illinois Concrete & Excavation, Inc. for their execution.

Very truly yours,
Hutchison Engineering Inc.

W. Shane Larson, P.E.
Senior Vice President

Jacksonville
1801 W Lafayette Ave
Jacksonville, IL 62651
(217) 245-7164

Shorewood
605 Rollingwood Dr
Shorewood, IL 60404
(815) 733-6295

Peoria
8305 N Allen Rd,
Suite 4
Peoria, IL 61615
(309) 691-1366

Quad Cities
1701 River Dr,
Suite 110
Moline, IL 61265
(309) 517-3899

Carbondale
1335 North Cedar Court
Carbondale, IL 62901
(618) 457-2188

Hannibal
8965 Highway 36,
Suite 5
Hannibal, MO 63401
(573) 240-9577

Beloit
690 Third St,
Suite 230
Beloit, WI 53511
(608) 368-8025

BID OPENING TABULATION SUMMARY**PROJECT: CSC Sidewalk Project****BID # 24-B-04****OWNER: Village of Rantoul****DEPARTMENT: COMMUNITY DEVELOPMENT****BID DATE: JUNE 26, 2024**

BIDDER		BASE BID	ACKNOWLEDGE ADDENDUM	BID BOND	INSURANCE CERTIFICATE
1	SNC Construction Inc	48,970.59	N/A	Y	Y
2	Mid-Illinois Concrete	42,886.60	N/A	Y	Y
3	Duce Construction	47,863.00	N/A	Y	Y
4	Concrete, Inc	48,993.75	N/A	Y	Y
5	A&A Concrete, LLC	48,161.00	N/A	Y	Y
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**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Rental of three 2,000kw Generators for the Industrial Area Customers, and one 1,000kw generator for Rantoul Foods from Altorfer CAT in the amount of \$239,709.19	DEPARTMENT: Public Works
DATE: July 2, 2024	AMOUNT: \$87,849.28 - Industrial Area Generators <u>\$151,859.91</u> - Rantoul Foods Generators \$239,709.19 - Total
ATTACHMENTS: 1. Altorfer Cat Generator Rental	ADMINISTRATIVE NOTES:

SUMMARY HIGHLIGHTS:

This Agenda Item provides for the rental of three (3) 2000kw generators for the Industrial Area Customers, three (3) 2000kw generators, and one (1) 1000kw generator for Rantoul Foods from Altorfer CAT in the amount of \$239,709.19.

The timeline since November 15, 2023, when the Prospect Transformer failed:

- All the customers have been served by one transformer at the Industrial Substation.
- A rental transformer was ordered, and is expected to arrive in May.
- On Friday, May 10, we had a significant setback when two voltage regulators at the Industrial Substation transformer failed. We swiftly acted, ordering replacements from Midwest Electric Transformers Services.
- Staff also took immediate action to address the power needs of our industrial customers, and ordered enough Altorfer CAT generators to power all the industrial customers, except Flex-n-Gate, which had already ordered their own for one week, and they arrived the same day.
- This comprehensive approach to power supply management ensured that our customer's operations were not significantly disrupted during the outage. On May 12, the industrial customer's power was back on. The generators remained running to help relieve the load on the substation.
- On Wednesday, May 15, the rental unit for the Prospect Substation arrived.
- On Friday, May 17, the Altorfer CAT Generators were returned.

- On Sunday, May 19, the Prospect Substation transformer was turned on.

The purchase was not a budgeted item. It will be taken out of 541-1142-430.40-35.

RECOMMENDED ACTION: Authorize the waiving of the formal bidding procedures and provide for the rental of three (3) 2000kw generators for the Industrial Area Customers, three (3) 2000kw generators, and one (1) 1000kw generator for Rantoul Foods from Altorfer CAT in the amount of \$239,709.19.

DEPARTMENT HEAD APPROVAL
Jacob D. McCoy, P.E.

VILLAGE ADMINISTRATOR
Scott Eisenhauer

ALTORFER

301 S Mitchell Ct
Addison, IL 60101
630-279-4400

Bill To:

VILLAGE OF RANTOUL
333 S TANNER ST
CHAMPAIGN IL 61866

Ship To:
333 S TANNER ST
CHAMPAIGN, IL
61866

ORIGINAL INVOICE

INVOICE NUMBER C2795101
Invoice Date 05/31/2024
Total Due \$ 87,849.28

Terms	NET 10
Make	AA
Model	XQ2000
Serial #	BPD00578
Machine ID	F0987
Equipment #	
Meter Reading	3001.
Document #	C27951

TO VIEW AND PAY ONLINE: <https://altorfer.billtrust.com>
USING THIS TOKEN: PTP FQX ZHX

PLEASE REMIT TO:

ALTORFER INDUSTRIES, INC.
PO Box 809239
Chicago, IL 60680-9201

Page 1 of 2

Customer #	Customer PO #	Doc Date	Sales Representative	Division	Store	Account Status
5709360	NEED PO	05/16/2024	052	C	6A	1

*52 CUSTOMER CONTACT: JAKE MCCOY

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

1.0 ID NO: F0987 SERIAL NO: 0BPD00578 10000.00
2,000KW GENERATORS - XQ2000
PIN: *CATPM351VBPD00578*

TRIPLE SHIFT RATES APPLY

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

1.0 ID NO: F0943 SERIAL NO: APSD020364080225 10000.00
2,000KW GENERATORS - APS2000
TRIPLE SHIFT RATES APPLY

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

1.0 ID NO: F1009 SERIAL NO: 0SBJ00534 10000.00
2,000KW GENERATORS - APS2000
PIN: *CAT3516CJSBJ00534*

TRIPLE SHIFT RATES APPLY

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

1.0 ID NO: FS150 SERIAL NO: FS150 3667.00
2600KVA TRANSFORMER , S/N 2609873511

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

1.0 ID NO: FS151 SERIAL NO: FS151 3667.00
2500KVA TRANSFORMER , SS0822-370263

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

1.0 ID NO: FS152 SERIAL NO: FS152 3667.00
2500KVA TRANSFORMER , S/N 1859000906

TOTAL AMOUNT DUE**Cont'd**

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ALTORFER301 S Mitchell Ct
Addison, IL 60101
630-279-4400**ORIGINAL INVOICE****INVOICE NUMBER** C2795101
Invoice Date 05/31/2024
Total Due \$ 87,849.28

Terms	NET 10
Make	AA
Model	XQ2000
Serial #	BPD00578
Machine ID	F0987
Equipment #	
Meter Reading	3001.
Document #	C27951

Page 2 of 2

Customer #	Customer PO #	Doc Date	Sales Representative	Division	Store	Account Status
5709360	NEED PO	05/16/2024	052	C	6A	1

120.0	EQUIPMENT RENTAL	FROM 05/10/24 THRU 05/16/24	
	ID NO: 4/0CL50	SERIAL NO: 4/0CL50	3960.00
	4/0 CAMLOK CABLE 50' - CABLE		
120.0	EQUIPMENT RENTAL	FROM 05/10/24 THRU 05/16/24	
	ID NO: FMCTAILS	SERIAL NO: FMCTAILS	600.00
	FEMALE CAMLOK TAILS - TAIL		
120.0	EQUIPMENT RENTAL	FROM 05/10/24 THRU 05/16/24	
	ID NO: MCLTAIL	SERIAL NO: MCLTAIL	600.00
	MALE CAMLOK TAILS - TAIL		
	IF YOU HAVE A QUESTION REGARDING THIS INVOICE		
	PLEASE CONTACT SEAN WHALEN 309-657-0278		
1.0	DELIVERY CHARGE		18940.00
1.0	PICKUP CHARGE		18940.00
	IL SALES TAX		3808.28

TOTAL AMOUNT DUE**\$ 87,849.28**

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ALTORFER

301 S Mitchell Ct
Addison, IL 60101
630-279-4400

Bill To:

VILLAGE OF RANTOUL
333 S TANNER ST
CHAMPAIGN IL 61866

Ship To:

333 S TANNER ST
CHAMPAIGN, IL
61866

ORIGINAL INVOICE

INVOICE NUMBER C2794901
Invoice Date 05/31/2024
Total Due \$ 151,859.91

Terms	NET 10
Make	AA
Model	APS1000
Serial #	MED00121
Machine ID	F0967
Equipment #	
Meter Reading	1146.
Document #	C27949

TO VIEW AND PAY ONLINE: <https://altorfer.billtrust.com>
USING THIS TOKEN: PTP FQX ZHX

PLEASE REMIT TO:

ALTORFER INDUSTRIES, INC.
PO Box 809239
Chicago, IL 60680-9201

Page 1 of 2

Customer #	Customer PO #	Doc Date	Sales Representative	Division	Store	Account Status
5709360	NEED PO	05/16/2024	052	C	6A	1

*52CUSTOMER CONTACT: JARED

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

1.0 ID NO: F0967 SERIAL NO: 0MED00121 17668.00
1,000KW GENERATORS - APS1000
PIN: *CATPMC32JMED00121*

TRIPLE SHIFT RATES APPLY

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

480.0 ID NO: 4/OCL50 SERIAL NO: 4/OCL50 15840.00
4/0 CAMLOK CABLE 50' - CABLE

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

220.0 ID NO: FMCTAILS SERIAL NO: FMCTAILS 1100.00
FEMALE CAMLOK TAILS - TAIL

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

220.0 ID NO: MCLTAIL SERIAL NO: MCLTAIL 1100.00
MALE CAMLOK TAILS - TAIL

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

1.0 ID NO: F0988 SERIAL NO: 0BPD00395 10000.00
2,000KW GENERATORS - XQ2000
PIN: *CATPM351PBPD00395*

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

1.0 ID NO: RR00170/3 SERIAL NO: 00170 10000.00
3750116 2,000KW GENERATORS ~ 3750116

EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24

1.0 ID NO: RR01190/3 SERIAL NO: 01190 10000.00

TOTAL AMOUNT DUE**Cont'd**

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ALTORFER

301 S Mitchell Ct
Addison, IL 60101
630-279-4400

ORIGINAL INVOICE

INVOICE NUMBER C2794901
Invoice Date 05/31/2024
Total Due \$ 151,859.91

Terms	NET 10
Make	AA
Model	APS1000
Serial #	MED00121
Machine ID	F0967
Equipment #	
Meter Reading	1146.
Document #	C27949

Page 2 of 2

Customer #	Customer PO #	Doc Date	Sales Representative	Division	Store	Account Status
5709360	NEED PO	05/16/2024	052	C	6A	1

	3750116 2,000KW GENERATORS ~ 3750116	
	EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24	
1.0	ID NO: RR00160/3 SERIAL NO: 00160	10000.00
	3750116 2,000KW GENERATORS ~ 3750116	
	EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24	
1.0	ID NO: RR00382/3 SERIAL NO: 00382	10000.00
	3750116 2,000KW GENERATORS ~ 3750116	
	EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24	
1.0	ID NO: FV033 SERIAL NO: 1159001304	3667.00
	2500 KVA TRANSFORMER - 2500KVA	
	EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24	
1.0	ID NO: RRX2500-5 SERIAL NO: X2500-5	3667.00
	3775250 2500 KVA TRANSFORMER ~ 3775250	
	EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24	
1.0	ID NO: RR2500-34 SERIAL NO: X2500-34	3667.00
	3775250 2500 KVA TRANSFORMER ~ 3775250	
	EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24	
1.0	ID NO: RR2500-33 SERIAL NO: X2500-33	3667.00
	3775250 2500 KVA TRANSFORMER ~ 3775250	
	EQUIPMENT RENTAL FROM 05/10/24 THRU 05/16/24	
1.0	ID NO: RR2500-31 SERIAL NO: X2500-31	3667.00
	3775250 2500 KVA TRANSFORMER ~ 3775250	
	IF YOU HAVE A QUESTION REGARDING THIS INVOICE	
	PLEASE CONTACT A POWER RENTAL COORDINATOR	
	AT 630-279-4400	
1.0	ENVIRO. FEE	1353.36
1.0	DELIVERY CHARGE	18940.00
1.0	PICKUP CHARGE	18940.00
	IL SALES TAX	8583.55

TOTAL AMOUNT DUE**\$ 151,859.91**

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**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Purchase of a CASE 590SN Tractor Loader Backhoe for the Street Department from Birkey's Farm Store in the amount of \$150,500.00, with a contingency fund of \$5,000.00	DEPARTMENT: Public Works
DATE: July 2, 2024	AMOUNT: \$150,500.00 - Birkey's <u>\$5,000.00</u> - Contingency \$155,500.00 - Total
ATTACHMENTS: 1. Tractor Loader Backhoe	ADMINISTRATIVE NOTES:

SUMMARY HIGHLIGHTS:

This Agenda Item provides for the purchase of a new CASE 590SN Tractor Loader Backhoe from Birkey's Farm Store for the Street Department. There are two backhoes in the Public Works Department. The Collections Department has the oldest one, a 1997 Ford that is 25 years old, and it is at the end of its useful life. The Collections Department backhoe will be traded, the Street Department backhoe will go to the Collections, and the new backhoe will go to the Street Department. It will be used daily for hauling, digging, and loading various materials.

The Tractor Loader Backhoe pricing was secured locally, and a meticulous vendor selection process was undertaken. Two Sourcwell-approved vendors provided quotes, and after careful consideration, Birkey's Farm Store (CASE) was chosen. They provided the lowest price at \$158,000.00, plus \$3,500.00 for a 4-year warranty and \$11,000.00 trade-in value. The price will be \$150,500.00 for the backhoe. A bid tab is attached for your reference.

A contingency fund of \$5,000.00 is requested for any modifications and increasing commodity prices. The backhoe purchase is included in the current Street Department Fiscal Year 2025 Budget account 604-1175-430.75-40

RECOMMENDED ACTION: Authorize the purchase of a new CASE 590SN Tractor Loader Backhoe from Birkey's Farm Store for the Street Department in the amount of \$150,500.00 with a contingency fund of \$5,000.00 for any unforeseen requirements.

	DEPARTMENT HEAD APPROVAL Jacob D. McCoy, P.E. VILLAGE ADMINISTRATOR Scott Eisenhauer
--	---

PROJECT: Purchase of Tractor Loader Backhoe

OWNER: Village of Rantoul

By: Village of Rantoul, Department of Public Works

Quotations	Price	Comments
Birkey's CASE	\$158,00.00 -\$11,000.00 Trade in Value <u>+\$3,500.00 for 4-year warranty</u> \$150,500.00 Total	
Martin Equipement John Deere	\$169,753.26 -\$12,500.00 Trade in Value <u>4-year warranty included</u> \$157,753.26 Total	



2202 S High Cross Rd.
Urbana, IL 61802
Ph: (217) 337-1772
www.birkeys.com

VILLAGE OF RANTOUL

333 S. TANNER ST.
RANTOUL, IL 61866

Cell Phone:
Home Phone: 2178923197

By: JT Franey
Quote Date: 3/12/2024
Valid Until: 3/19/2024

Contact Mobile: (217) 714-1978

Quoted Unit

Year	Make	Model	Serial #	Description	Tag
2024	CA	590SN	TO ORDER	TRACTOR LOADER BACKHOE	000001

Total Sell Price: \$158,000.00

Trades

Description	Make	Model	Year	SerialNo	Trade Allowance	Payoff
Tractor Loader Backhoe	Ford	Other	1997	AB37341	\$11,000	\$0.00

Net Trade Allowance	\$11,000.00
Net Due From Customer	\$147,000.00
Delivery/Freight	\$0.00
Tax Rate (Where Applicable)	0.000
Other Tax Amount	0.00
Sales Tax	\$0.00
Total	\$147,000.00

Attachments

Make	Model	Desc
CASE	4 IN 1 BUCKET	
BIC		HANDHELD AUX PORT SIDE OF MACHINE

Sales Person Signature

Date

Customer's Signature

Date

Notes

TO BE BUILT IN AUGUST/SEPTEMBER

Michael Esslinger

From: JT Franey <jfraney@birkeys.com>
Sent: Tuesday, June 25, 2024 11:28 AM
To: Michael Esslinger
Subject: CASE 590SN QUOTE
Attachments: QUOTE 590SN.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Mike,

Quote attached for a 590SN to be built in August/September. Everything is apples to apples on this vs the 580SN WT. Build sheet below and quote is attached.

Also, the base warranty on these is 1 year/unlimited hour full coverage, and the powertrain warranty is 2 year/2000 hours. If you wanted to extend it to a total of 4 years, 3000 hours, it would cost in the ballpark of \$3,500. That would be full coverage. That's just an example. You can also extend it further, or you can extend it any time while the warranty is still active.

MODEL	59SNT4F	59SN T4 FEAT
REGION	WW	WORLD WIDE
TRACTION	4WD	MFD
Base machine price		
QUICK PICKS	745299	YGR ORDER 745299
TRANSMISSION	423062	Powershift H-Type Transmission
FRONT WHEELS	9200025	360/70 R17.5 Michelin
REAR WHEELS	9300019	540/70 R24 Michelin
BHOE PERFORMANCE PKG	464075	1-WAY OR 2WAY AUX & EHOE&HCPL
FRONT BALLAST	423047	Heavy Front CWT, Extnthoe
BACKHOE CONTROLS	423078	Pilot Controls w/Power Lift
BACKHOE COUPLER	442017	Coupler, Hyd. pin and release
BACKHOE BUCKET	423069	24" Universal Bucket
STABILIZER PADS	442056	Flip Over/Stabilizer Pads Comb
THUMB OPTION	745274	THUMB OPTION
LDR PERFORMANCE PKG	464079	RC, CS, 3SPL, HYD CP
LOADER BUCKET	423049	Hydraulic Ldr quick attach
ROLLOVER PROTECTIVE STRUCTURES	747853	Cab, 2 Door with Heat and AC
OPERATOR'S SEAT	745161	Premium Air Susp Heated
RIDE CONTROL	423090	Auto Ride Control
FRONT FENDERS	742803	Front Fenders
LIGHTS	745242	LED Light Package

JT Franey
CE Sales - Urbana

office: (217) 337-1772

cell: (217) 714-1978





887 U.S. Route 45
P.O. Box 130
Tolono, IL 61880
T: (217) 485-6755
F: (217) 485-5795

Quote Issued To: VILLAGE OF RANTOUL
333 S TANNER
RANTOUL IL 61866
2178931661
Quote Issued By: Cody Harshbarger

QUOTATION

Quote #: 1003993
Issue Date: 6/7/2024
Expire Date: 6/30/2024
FOB: Tolono

ITEMS LISTED FOR SALE

Item #	Year	Make	Model	Serial #	Hours
	2024	John Deere	410 P-tier Backhoe Loader		

Description

Cab
Premium Mirror Option - Exterior Rear View Mirrors (2) and Front View Mirror (1)
Left Side Console Storage with Cup Holders
Radio, Bosch Basic Package
Seat, Cloth Air-Suspension - Heated
Autoshift Transmission - Mechanical Front Wheel Drive (MFWD) with Limited Slip Differential
John Deere 4.5L - FT4/Stage IV
Chrome Exhaust Extension
Dual Batteries with Disconnect, Jump Post, and Engine Block Heater
LED Light Package
Extendible Dipperstick
1250 lb. (567 kg.) Front Counterweight
Auxiliary Hydraulics with One & Two Way Flow (Hammer & Thumb/Swinger)
Pilot Controls, Two Lever, with Pattern Selection
Loader Coupler, Three-Function Hydraulics, Single Lever
24 in. (611 mm.) Heavy-Duty Bucket, 8.1 cu. ft. (0.23 cu. m.)
Deere Standard Quick Coupler - 42 in. Thumb Ready
Thumb - 42 in. 4 Tine



MARTINEQUIPMENT.COM



887 U.S. Route 45
P.O. Box 130
Tolono, IL 61880
T: (217) 485-6755
F: (217) 485-5795

Description

Backhoe Boom Protection Plate
Heavy-Duty Grille Frame

Quoted Sale Price: \$169,753.26

TRADE ALLOWANCES

TIV #	Year	Make	Model	Serial #	Hours	Trade Allowance
001190	1996	New Holland	675D	AB37342	2873.00	
Total Trade Allowance:						\$12,500.00

NOTES

4 Corner Strobes

QUOTE SUMMARY

Total Sale price: \$169,753.26
Total Trade Allowance: \$12,500.00

Subtotal: \$157,253.26

Sales Tax: \$0.00

Rent Applied: \$0.00

Cash with Order: \$0.00

Document Fee: \$0.00

TOTAL: \$157,253.26

Acceptance Signature: _____ Date: _____

*All quotations contingent upon strikes, delays, and conditions beyond our control. Prices subject to change with or without notice.
All prices are subject to expiration of any current sales programs and incentives.*



MARTINEQUIPMENT.COM







**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Purchase of an Altec Ford 4x4 Bucket Truck for the Electric Division from Global Rental Company, Inc in the amount of \$136,486.00	DEPARTMENT: Public Works
DATE: July 2, 2024	AMOUNT: \$136,486.00
ATTACHMENTS: 1. Global Rental Co Inc - Altec Ford Bucket Truck	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This Agenda Item provides for the purchase of an Altec Transmission Bucket Truck from Global Rental Company Inc. in the amount of \$136,486.00, which will replace bucket truck #943. This new unit will be used by both the Street and Electric Departments for tree removal. Truck #943 is a 1998 Ford Platform Truck with a 40' boom bucket, and it is towards the end of its useful life. We will auction the unit off through the Village's auction websites. New truck options: Global Rental Company has an Altec model AT40-G 2022 F550 Ford 4x4 bucket truck with a 37' boom for \$136,486.00. The truck is available, and we are currently renting it now to test it out. Staff has not had any problems with it. The rental fee will be taken off the purchase price. Replacement of the bucket truck is included in the current Electric Division Fiscal Year 2025. It will come out of reserves account 541-1180-430.75-50	
RECOMMENDED ACTION: Authorize the purchase of an Altec model AT40-G 2022 F550 Ford 4x4 Bucket Truck from Global Rental Company Inc. in the amount of \$136,486.00.	
DEPARTMENT HEAD APPROVAL Jacob D. McCoy, P.E.	VILLAGE ADMINISTRATOR Scott Eisenhauer



Quote Number: 315202402
Opportunity Number:
Sourcewell Contract #: 062320-ALT
Date: 3/15/2024

Quoted for: Village of Rantoul
Quoted by: Jason Pietrzyk
Phone: / Email: (312) 237-0175 / jason.pietrzyk@altec.com

REFERENCE MODEL	Sourcewell Price	Commercial List Price	Discount %
AT37-G 4x4, 2022	\$129,049	\$133,040	3%
(A.) Sourcewell Options On Contract			
1			
2			
3			

SOURCEWELL OPTIONS TOTAL:	\$129,049	\$133,040	3%
---------------------------	-----------	-----------	----

(A.) OPEN MARKET ITEMS (Customer Requested)			
1	UNIT	Unit to be Altec AT40-G in lieu of AT37-G	\$6,722
2	UNIT & HYDRAULIC ACC		
3	BODY		
4	BODY & CHASSIS ACC		
5	ELECTRICAL		
6	FINISHING		
7	CHASSIS		
8			
9	OTHER		
OPEN MARKET OPTIONS TOTAL:			\$6,722

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$135,771
Delivery to Customer: \$715
TOTAL FOR UNIT/BODY/CHASSIS: \$136,486

(C.) ADDITIONAL ITEMS (items are not included in total above)			
1			
2			
3			
4			

Pricing valid for 45 days and may be subject to availability at time of order

NOTES

** Denotes FET fees were paid when unit was new. Global is not FET exempt.
All items listed subject to availability, quote provided at time of request detailing options
Delivery is \$3.00 / mile
Alternate year models may be available in addition to the ones shown here, they will be discounted / priced appropriately to reflect this
Chassis model can be any standard chassis (Ford, Dodge, International, Freightliner, Peterbilt, etc.)
PAINT COLOR: White to match chassis, unless otherwise specified
TO ORDER: To order, please contact the Account Manager listed above.
CHASSIS: Per Altec Commercial Standard
DELIVERY: No later than _____ days ARO, FOB Customer Location
TERMS: Net 10 days
BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry, Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.



Acknowledgement #: 1333387

Customer: VILLAGE OF RANTOUL
333 S TANNER
RANTOUL, IL 61866

Purchase Order:
Release :

This letter will serve as acknowledgement of your rental of the following Global Rental Co., Inc. equipment:

Unit # : 067-79765304
Model : AT40G
Serial #: 1121EY7393

Chassis : 2022FORDF550
Chs VIN : 1FDUF5HTXNDA00790
Engine : DIESEL

Rental Period: 04/17/2024 thru OPEN ENDED
Rental Rate : \$3,368
Billing Cycle: 28 DAYS
Delivery Chg : \$650
Pick Up Chg :

Insurance Co : On-File
Replacement Value: \$132,375.00

Miscellaneous: Delivered to Rantoul, IL 4x4
Ordered by Matt Caldwell
Sourcewell Contract #062320-ALT

The terms and conditions for the rental of this equipment are covered by our previously executed Equipment Rental Agreement. Please notify us immediately if you think that the information on this acknowledgement is inaccurate.

Global Rental Co., Inc.

VILLAGE OF RANTOUL

Signed: _____

Signed: _____

Print : Greg Stupca

Print : _____

Title : _____

Title : _____

Date : 4/15/2024

Date : _____



Acknowledgement #: 1333387

As noted in section E. of the master rental agreement, you have the option of purchasing a "collision damage waiver" to satisfy the physical damage insurance requirements for the Equipment rented from Global Rental CO., Inc. The cost of the coverage will be in addition to your monthly rental payment at the daily rate of \$.05 per \$1,000 of Equipment value as noted above. A \$5,000 deductible will be applied to each and every loss and assumed by the customer. Please indicate your election with regards to physical damage below:

_____ **ELECTS** Physical Damage Coverage

_____ **DECLINES** Physical Damage Coverage

Customer Initials: _____

Per ANSI regulations A92.2-2001 Sections 9 through 11 and ANSI A10.31 Section 11.4, operator training is offered for this unit. Basic operator and maintenance manuals are provided with truck. Please indicate your election with regards to training below:

_____ **ELECTS** Training

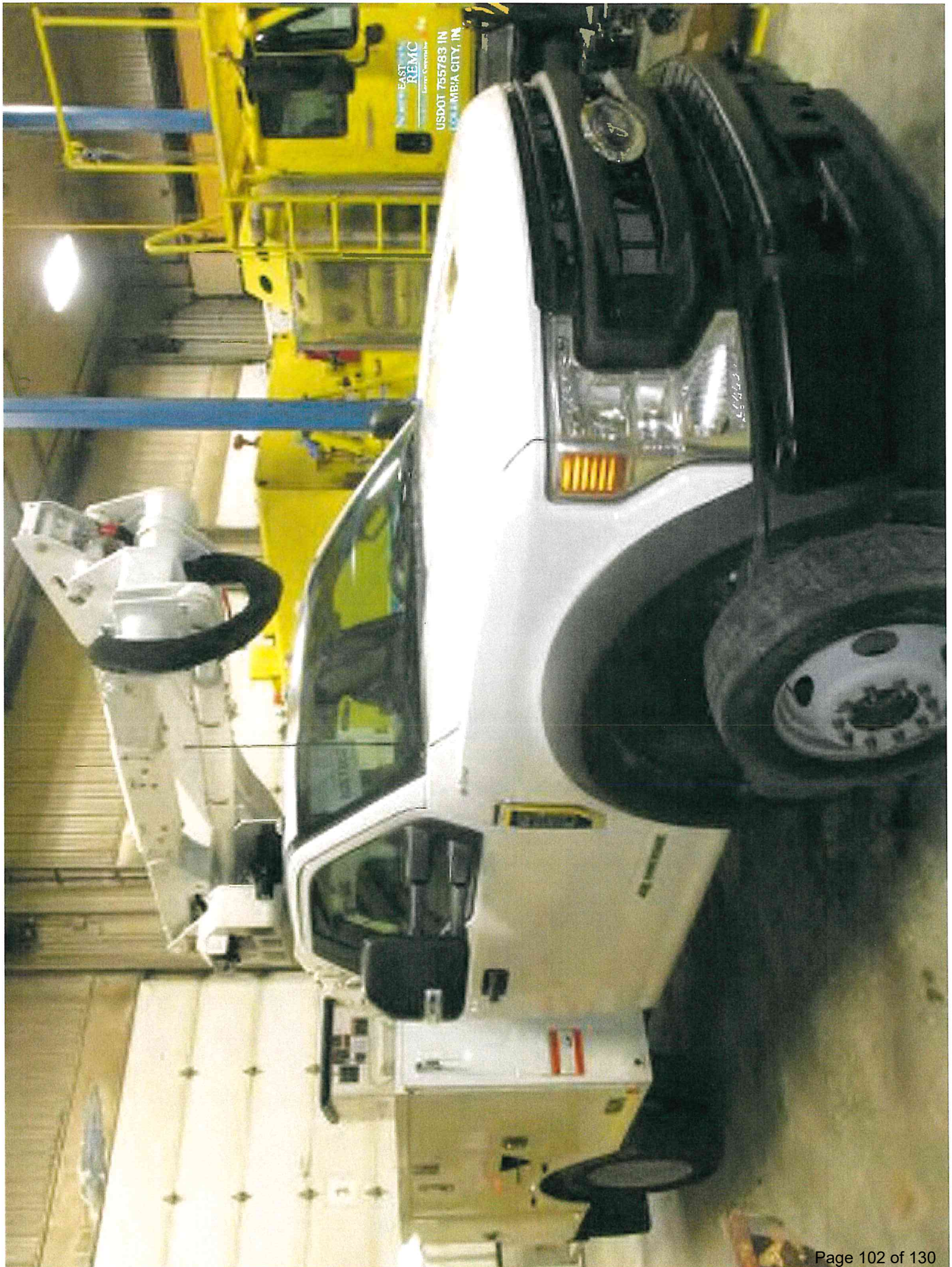
_____ **DECLINES** Training

Customer Initials: _____



067 - 79765304







**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Purchase of a 2024 Altec F550 Ford 4x4 Bucket Truck for the Electric Division from Global Rental Company, Inc in the amount of \$200,379.00	DEPARTMENT: Public Works
DATE: July 2, 2024	AMOUNT: \$200,379.00
ATTACHMENTS: 1. doc06566520240626083533	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This Agenda Item provides for the purchase of an Altec Transmission Bucket Truck from Global Rental Company Inc. in the amount of \$200,379.00 that will replace bucket truck (#947), which is a 2000 International Platform Truck with a 50' boom bucket. Truck #947 is towards the end of its useful life, and we will auction the unit off through the Village's auction websites. New truck options: Global Rental Company has an Altec model AT41M 2024 F550 Ford 4x4 bucket truck with a 41' boom for \$200,379.00. The unit is available, and we are currently renting to test it out. Staff has not had any problems with the unit. The rental fee will be taken off the purchase price. Replacement of the bucket truck is included in the current Electric Division Fiscal Year 2025 Budget. It will come out of reserves account 541-1180-430.75-50	
RECOMMENDED ACTION: Authorize the purchase of an Altec model AT41M 2024 F550 Ford 4x4 Bucket Truck from Global Rental Company Inc. in the amount of \$200,379.00.	
DEPARTMENT HEAD APPROVAL Jacob D. McCoy, P.E.	VILLAGE ADMINISTRATOR Scott Eisenhauer



Quote Number: 625202402
Opportunity Number:
Sourcewell Contract #: 062320-ALT
Date: 6/25/2024

Quoted for: Village of Rantoul
Quoted by: Jason Pietrzyk
Phone: / Email: (312) 237-0175 / jason.pietrzyk@altec.com

REFERENCE MODEL	Sourcewell Price	Commercial List Price	Discount %
AT37-G 4x4, 2022	\$129,049	\$133,040	3%
(A.) Sourcewell Options On Contract			
1			
2			
3			

SOURCEWELL OPTIONS TOTAL:	\$129,049	\$133,040	3%
---------------------------	-----------	-----------	----

(A.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT	Unit to be Altec AT41M in lieu of AT37-G	\$28,325
2	UNIT & HYDRAULIC ACC		
3	BODY		
4	BODY & CHASSIS ACC		
5	ELECTRICAL		
6	FINISHING		
7	CHASSIS	Chassis and unit body to be 2024 extended cab in lieu of 2022 regular cab	\$30,525
8	OTHER	Customer spec upfits	\$12,480
9		Less rental credit	-\$8,282
OPEN MARKET OPTIONS TOTAL:			\$63,048

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$192,097

Delivery to Customer: \$0

TOTAL FOR UNIT/BODY/CHASSIS: \$192,097

(C.) ADDITIONAL ITEMS (items are not included in total above)

1			
2			
3			
4			

Pricing valid for 45 days and may be subject to availability at time of order

NOTES

** Denotes FET fees were paid when unit was new. Global is not FET exempt.

All items listed subject to availability, quote provided at time of request detailing options

Delivery is \$3.00 / mile

Alternate year models may be available in addition to the ones shown here, they will be discounted / priced appropriately to reflect this

Chassis model can be any standard chassis (Ford, Dodge, International, Freightliner, Peterbilt, etc.)

PAINT COLOR: White to match chassis, unless otherwise specified

TO ORDER: To order, please contact the Account Manager listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: No later than _____ days ARO, FOB Customer Location

TERMS: Net 10 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry, Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

*This quote does not include City, County, State, or Federal taxes.



Acknowledgement #: 1333144

Customer: VILLAGE OF RANTOUL
333 S TANNER
RANTOUL, IL 61866

Purchase Order:
Release :

This letter will serve as acknowledgement of your rental of the following Global Rental Co., Inc. equipment:

Unit # : 027-1024148549
Model : AT41M
Serial #: 0124GH6755

Chassis : 2024FORDF550
Chs VIN : 1FD0X5HT3REC40372
Engine : DIESEL

Rental Period: 03/18/2024 thru OPEN ENDED
Rental Rate : \$4,141
Billing Cycle: 28 DAYS
Delivery Chg : \$0
Pick Up Chg :

Insurance Co : On-File
Replacement Value: \$216,625.00

Miscellaneous: Picked up @ Altec Grayslake, IL 4x4
Ordered by Matt Caldwell
Sourcewell Contract #062320-ALT

The terms and conditions for the rental of this equipment are covered by our previously executed Equipment Rental Agreement. Please notify us immediately if you think that the information on this acknowledgement is inaccurate.

Global Rental Co., Inc.

VILLAGE OF RANTOUL

Signed: _____

Signed: _____

Print : Greg Stupca

Print : _____

Title : _____

Title : _____

Date : 4/2/2024

Date : _____



Acknowledgement #: 1333144

As noted in section E. of the master rental agreement, you have the option of purchasing a "collision damage waiver" to satisfy the physical damage insurance requirements for the Equipment rented from Global Rental CO., Inc. The cost of the coverage will be in addition to your monthly rental payment at the daily rate of \$.05 per \$1,000 of Equipment value as noted above. A \$5,000 deductible will be applied to each and every loss and assumed by the customer. Please indicate your election with regards to physical damage below:

_____ **ELECTS** Physical Damage Coverage

_____ **DECLINES** Physical Damage Coverage

Customer Initials: _____

Per ANSI regulations A92.2-2001 Sections 9 through 11 and ANSI A10.31 Section 11.4, operator training is offered for this unit. Basic operator and maintenance manuals are provided with truck. Please indicate your election with regards to training below:

_____ **ELECTS** Training

_____ **DECLINES** Training

Customer Initials: _____

Jake McCoy

From: Jay Pacunas
Sent: Tuesday, April 2, 2024 9:51 AM
To: Jake McCoy
Cc: Matt Caldwell
Subject: FW: VILLAGE OF RANTOUL **Rental agreement for the AT41M 4x4 (27-1024148549) picked up at Altec Grayslake, IL**
Attachments: Rental ack 1333144.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Hey Jake. Do you sign this?

From: Greg Stupca <Greg.Stupca@altec.com>
Sent: Tuesday, April 2, 2024 9:43 AM
To: Jay Pacunas <jpacunas@village.rantoul.il.us>
Cc: Jason Pietrzyk <Jason.Pietrzyk@altec.com>; Sean O'Brien <Sean.C.O'Brien@altec.com>; Matt Caldwell <mcaldwell@village.rantoul.il.us>
Subject: VILLAGE OF RANTOUL **Rental agreement for the AT41M 4x4 (27-1024148549) picked up at Altec Grayslake, IL**

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Attached is the rental agreement for the AT41M that was picked up from Altec in Grayslake. Please sign and initial both pages and return them to us for our files.

Thanks,

Greg

Greg Stupca
Sr. Rental Coordinator
Global Rental Co., Inc.
1255 Port Terminal Rd.
Duluth, MN 55802
tel: 218-733-1251
fax: 218-722-6443

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[Facebook.com/Altec](https://www.facebook.com/Altec) : Like us on Facebook
[@AltecInc](https://twitter.com/AltecInc) : Follow us on Twitter
www.altec.com

Altec, Inc. has made every reasonable attempt to provide a secure method of collecting payments for clients using credit cards. For your protection, Altec, Inc. does not accept any credit card numbers over email, fax, or voice mail. If sent to

Altec, upon receipt, your information will be securely deleted and an Altec representative will call to receive payment information from you over the telephone. Also for your protection, Altec, Inc. does not require the security code from your credit card. Note that the first six digits of the credit card and/or last 4 digits of the credit card is NOT considered credit card data and can be received over email, telephone/voice mail, or fax.

From: Greg Stupca
Sent: Tuesday, April 2, 2024 9:20 AM
To: Jay Pacunas <jpacunas@village.rantoul.il.us>
Cc: Matt Caldwell <mcaldwell@village.rantoul.il.us>; Jake McCoy <jmccoy@village.rantoul.il.us>; Jason Pietrzyk <Jason.Pietrzyk@altec.com>; Sean O'Brien <Sean.C.O'Brien@altec.com>
Subject: RE: Updated paperwork for the VILLAGE OF RANTOUL

Good morning Jay,

All good now.

Thanks,

Greg

Greg Stupca
Sr. Rental Coordinator
Global Rental Co., Inc.
1255 Port Terminal Rd.
Duluth, MN 55802
tel: 218-733-1251
fax: 218-722-6443

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www.altec.com

Altec, Inc. has made every reasonable attempt to provide a secure method of collecting payments for clients using credit cards. For your protection, Altec, Inc. does not accept any credit card numbers over email, fax, or voice mail. If sent to Altec, upon receipt, your information will be securely deleted and an Altec representative will call to receive payment information from you over the telephone. Also for your protection, Altec, Inc. does not require the security code from your credit card. Note that the first six digits of the credit card and/or last 4 digits of the credit card is NOT considered credit card data and can be received over email, telephone/voice mail, or fax.

From: Jay Pacunas <jpacunas@village.rantoul.il.us>
Sent: Tuesday, April 2, 2024 9:05 AM
To: Greg Stupca <Greg.Stupca@altec.com>
Cc: Matt Caldwell <mcaldwell@village.rantoul.il.us>; Jake McCoy <jmccoy@village.rantoul.il.us>
Subject: RE: Updated paperwork for the VILLAGE OF RANTOUL

Attached are the documents you requested. Please let us know if you need anything else.

Thank you!

Jay Pacunas
Office Manager
Village of Rantoul
Public Works Department
200 W. Grove Ave.
Rantoul, IL 61866
Ph: 217-892-6526
Fax: 217-892-6527
jpacunas@myrantoul.com

From: Matt Caldwell <mcaldwell@village.rantoul.il.us>
Sent: Thursday, March 14, 2024 7:45 AM
To: Jake McCoy <jmccoy@village.rantoul.il.us>; Jay Pacunas <jpacunas@village.rantoul.il.us>
Subject: FW: Updated paperwork for the VILLAGE OF RANTOUL

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Greg Stupca <Greg.Stupca@altec.com>
Date: 3/13/24 2:16 PM (GMT-06:00)
To: Matt Caldwell <mcaldwell@village.rantoul.il.us>
Cc: Jason Pietrzyk <Jason.Pietrzyk@altec.com>, Sean O'Brien <Sean.C.O'Brien@altec.com>
Subject: Updated paperwork for the VILLAGE OF RANTOUL

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Matt,

We need an updated COI from your insurance provider and our revised Master Rental agreement signed and returned to us, to get your account up-to-date.

Here's the unit information.

Unit number:	027-1024148549
Model:	AT41M
Serial number:	0124GH6755
Chassis info:	F550 FORD 4X4 2024
VIN:	1FD0X5HT3REC40372
Replacement value:	\$216,625

Let me know if you have any questions.

Thanks,

Greg

Greg Stupca

Sr. Rental Coordinator
Global Rental Co., Inc.
1255 Port Terminal Rd.
Duluth, MN 55802
tel: 218-733-1251
fax: 218-722-6443

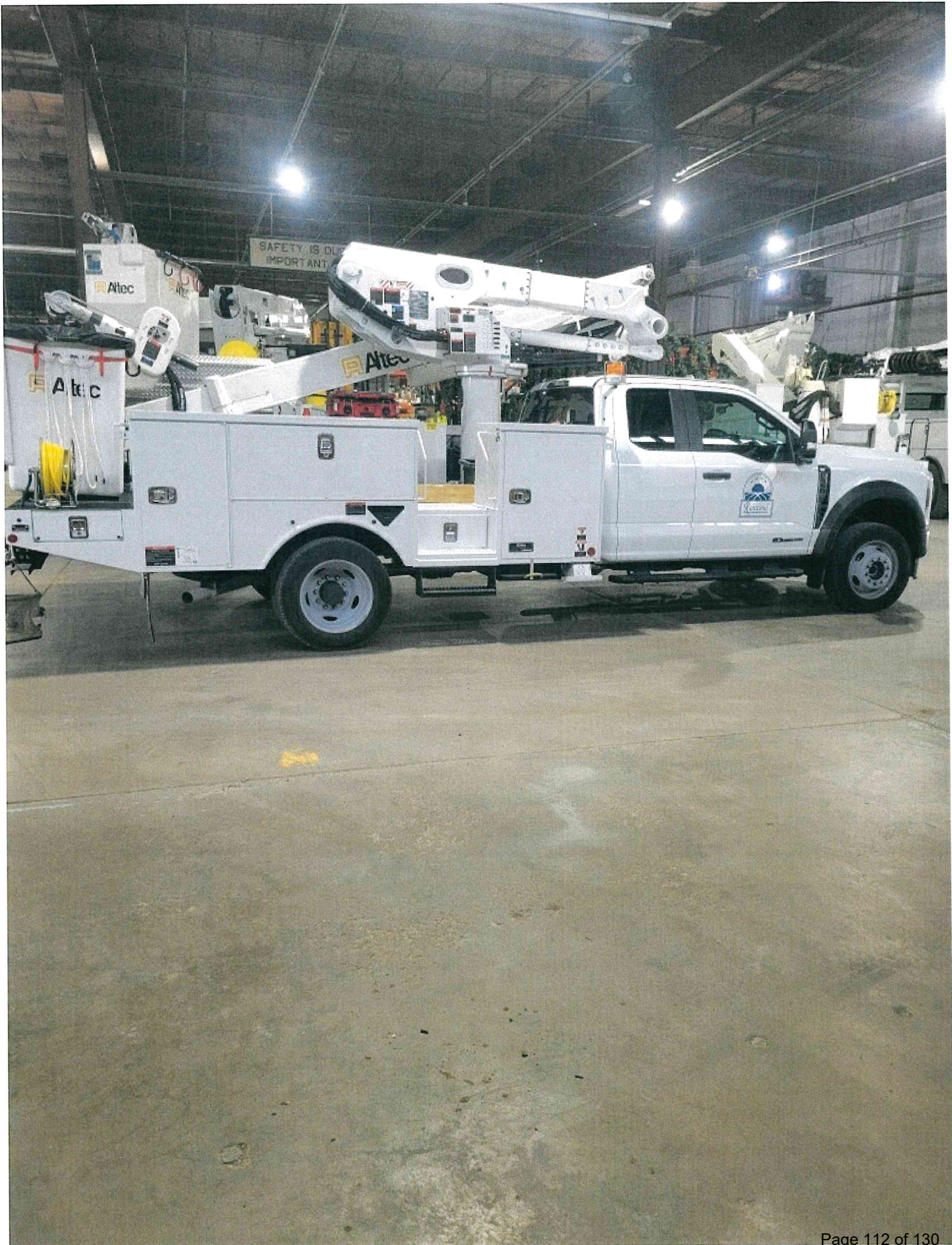
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www.altec.com

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**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Ordinance Amending Article VI of Chapter 34 "Taxation" of the Rantoul Code in Connection with Hotel and Motel Use Tax	DEPARTMENT: Administration
DATE: July 2, 2024	AMOUNT: NA
ATTACHMENTS: 1. 07-24-2775 Ordinance - Amending Chapter 34 Article VI - Hotel Motel Use Tax	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This amendment to the Ordinance would expand the definition of "hotel or motel rooms" by adding "The term "hotel or motel room" shall also include the following: campgrounds, being areas of property which are kept, used, maintained, or held out to the public for rent or lease to, and for tents, travel trailers, RVs, or similar items; and those properties where all or a portion of the property is rented, leased, or offered for rent or lease through services, such as AirBnB, VRBO, or similar services." This additional language would therefore apply the same tax applied to those staying in a hotel or motel to those lodging at the campground, AirBnB, or other similar facilities.	
RECOMMENDED ACTION: Approve Amendment to Ordinance	
DEPARTMENT HEAD APPROVAL Scott Eisenhauer	VILLAGE ADMINISTRATOR Scott Eisenhauer

ORDINANCE 2775

**AN ORDINANCE
AMENDING ARTICLE VI OF CHAPTER 34 “TAXATION” OF THE
RANTOUL CODE IN CONNECTION WITH HOTEL AND MOTEL USE TAX**

**VILLAGE OF RANTOUL
CHAMPAIGN COUNTY, ILLINOIS**

CERTIFICATE OF PUBLICATION

Published in pamphlet form this 9th day of July, 2024, by authority of the President and Board of Trustees of the Village of Rantoul, Champaign County, Illinois.

Village Clerk

ORDINANCE 2775

AN ORDINANCE AMENDING ARTICLE VI OF CHAPTER 34 "TAXATION" OF THE RANTOUL CODE IN CONNECTION WITH HOTEL AND MOTEL USE TAX

WHEREAS, Rantoul Code Chapter 34 contains provisions regarding certain taxes imposed by the Village; and,

WHEREAS, the Rantoul Village Board desires to amend certain Sections of Chapter 34 pertaining to the Hotel and Motel Use Tax.

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. Amendment. That Article VI, entitled "Hotel and Motel Use Tax," of Chapter 34, entitled "Taxation," be and the same is hereby amended to provide as set forth as follows, with underlining being additions and strikethroughs being deletions:

Section 34-101. - Definitions.

For the purpose of this article, and the interpretation and enforcement thereof, the capitalized words, terms, phrases, and their derivatives shall have meanings respectively ascribed to them in this section below. Words used in the present tense include the future, words of the singular number include correlative words of the plural number, and vice versa, and any reference to any gender or the neuter includes both genders and the neuter, as the case may be.

Hotel or motel room means a room within a structure kept, used, or maintained as or advertised, or held out to the public to be an inn, motel, hotel, apartment hotel, lodging house, dormitory, or place where sleeping, rooming, office, conference, or exhibition accommodations are furnished for rent or lease, whether with or without meals. One room offered for rental or lease, with or without an adjoining bath, shall be considered as a single "hotel or motel room." The term "hotel or motel room" shall also include the following: campgrounds, being areas of property which are kept, used, maintained, or held out to the public for rent or lease to, and for tents, travel trailers, RVs, or similar items; and those properties where all or a portion of the property is rented, leased, or offered for rent or lease through services such as AirBnB, VRBO, or similar services.

Owner means any person having a sufficient proprietary interest in conducting the operations of a hotel or motel room, or receiving the consideration for the rental or lease of such hotel or motel room, so as to entitle such person to all or a portion of the net receipts thereof.

Renter means any person who undertakes the use or privilege of renting, leasing, or otherwise occupying any hotel or motel room.

Section 34-103. - Books and records.

The Village Comptroller may enter the premises of any ~~hotel or motel~~ owner whose property is subject to the tax imposed by this article for inspection and examination of books and records, in order to effectuate the proper administration of this article, and to assure the enforcement of the collection of the tax levied and imposed hereunder. It shall be unlawful for any person to prevent, hinder, or interfere with the Village Comptroller in the discharge of such Village Comptroller's duties, and the enforcement of this article. It shall be the duty of every owner to keep accurate and complete books and records, to which the village comptroller shall at all times have access, which records shall include a daily sheet showing:

- (1) The number of hotel or motel rooms rented or leased during each 24-hour period, including multiple rentals or leases of the same hotel or motel rooms where any such rentals or leases may occur; and
- (2) The actual hotel or motel tax receipts collected for the 24-hour period in question.

Section 2. Effective Date. The provisions of this Ordinance shall become effective following its passage, approval, and publication as required by law.

Section 3. Conflict. All Ordinances or parts of Ordinances which are in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby superseded.

Section 4. Publication. The Village Clerk is hereby authorized and directed to cause this Ordinance to be published in pamphlet form.

This Ordinance is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office on the date set forth below.

PASSED this 9th day of July, 2024.

Village Clerk

APPROVED this 9th day of July, 2024.

Village President

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Ordinance Implementing Campgrounds and Campground Licensing	DEPARTMENT: Administration
DATE: July 2, 2024	AMOUNT: NA
ATTACHMENTS: 1. Campgrounds and Campground Licensing	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS: This would establish the licensing requirements, including the application process, review process, and obligations and responsibilities, for anyone wanting to operate a campground within the Village of Rantoul.	
RECOMMENDED ACTION: Approve Ordinance relative to new license for campgrounds.	
DEPARTMENT HEAD APPROVAL Scott Eisenhauer	VILLAGE ADMINISTRATOR Scott Eisenhauer

CAMPGROUNDS AND CAMPGROUND LICENSING

Purpose.

The purpose of this article is to protect, promote, and preserve the public health, safety, and general welfare by providing for the establishment, and enforcement of minimum standards for safety, cleanliness, and general sanitation for all campgrounds now in existence, or hereafter constructed or developed, and to provide for inspection of all such facilities, and the licensing of campgrounds.

Definitions.

The following words and phrases when used in this article shall have the meanings respectively ascribed to them as follows:

Applicant means any person making application for a license under this article.

Campground means a recreational area where three or more tents, cabins, recreational vehicles, or other permanent or non-permanent type shelters, are erected and maintained for camping or where space is provided for camping, temporary parking of recreational vehicles or placing of such tents, cabins, recreational vehicles, or other permanent or non-permanent type shelters of any kind, for ten or more persons for six or more camping days during a calendar year. It shall include any structure, tent, vehicle, enclosure, appurtenances, or recreational equipment related to or used, or intended for use as a part of such campground.

Camping means the act of resting or establishing temporary shelter using a tent, cabin, recreational vehicle, or other permanent or non-permanent type shelter erected, or placed on an area of land.

Department means the Village Building Safety department, unless otherwise indicated.

License means a license issued by the department in accordance with this article, which allows the owner of a campground to operate, and maintain a campground in accordance with the provisions of this article.

Street, private means a service way with an all-weather surface within a campground, which provides access to one or more sites, and which has not been publicly dedicated.

License required to operate or maintain a campground.

It shall be unlawful and a violation of this section for any person to operate, or maintain a campground without first obtaining a license therefore from the Village. An application for a license shall be made in writing to the department, and shall be signed by the owner of the campground, and verified under oath. Any such application shall include a campground plat, shall be in such form, and contain such information as may be required by the department, and shall be accompanied by the annual fee for such license.

Fee.

The annual fee for any license shall be in the amount determined from time to time by the Village Board.

Term.

Each license under this article shall be effective or renewed for a one-year period which commences on May 1 and expires on April 30 of the following year regardless of when issued.

Issuance of license.

Upon the receipt of an application, the department shall cause an inspection to be made of all common and exterior areas of the campground to determine whether such campground is in compliance with the standards for a campground, as established by this article. The department shall issue a license to the owner of any such campground, which is found upon inspection to be in compliance with this article.

Availability of licenses.

Not more than one (1) campground license shall be issued and outstanding at any one time.

Standards for campgrounds.**(a) *Roadways and access.***

- (1) All streets and driveways in every campground shall be maintained in a passable and dust-proof condition at all times, and all private streets shall have a minimum width of 24 feet if it is a two-way street, and all one-way streets and driveways shall have a minimum width of 20 feet.
- (2) When in the opinion of the department adequate emergency access is not provided for emergency vehicles, the department may require the owner of a campground to provide adequate access where possible.

(b) *Campground sites, spacing and density.*

- (1) No camping site shall contain more than one cabin or recreational vehicle.
- (2) A hard-surfaced pad shall be provided for each campground site.
- (3) No campground site shall have any principal use other than that for camping.

(c) *Potable water supply.*

- (1) Each campground shall be connected to a public water main.

-
- (2) Any private water distribution system of a campground shall supply water at a minimum pressure of 20 pounds per square inch (PSI) during periods of peak demand and usage.
 - (3) Any approved fire hydrant within a campground shall be accessible within 500 feet of all campground sites.
 - (d) *Public sewer system.*
 - (1) Each campground shall be connected to a public sewer.
 - (e) *Electrical system.* Each campground shall provide appropriate poles which meet all applicable requirements of the electrical code of the village as adopted by Article VII, Chapter 10 of this Code for any public electric distribution system within such campground, including that any such poles shall be capable of supporting any overhead distribution lines at least 18 feet above all private streets, and shall provide at least three feet of clearance from any structure.
 - (f) *Exterior lighting.* Each campground shall provide adequate lighting for all streets, walkways, any campground service building, and any other campground facilities subject to nighttime use. There shall be a minimum illumination level of 0.1 foot-candles maintained on all private streets.

Campground maintenance and operation regulations.

It shall be unlawful and a violation of this section for the owner of any campground within the Village to fail to do or accomplish any of the following:

- (1) *Supervision and maintenance.* The owner of any campground shall provide adequate supervision to maintain all common and exterior areas of the campground in compliance with all applicable provisions of the property maintenance code as established by Article XII, Chapter 10 of this Code and shall keep all facilities and equipment of a campground in good repair, and in a clean and sanitary condition.
- (2) *Inspection and responsibilities.* The owner of any campground shall inspect such campground weekly to determine that the potable water line and public sewer connections are functioning in a safe and sanitary manner, that the collection of garbage and refuse, cutting of grass and weeds, the removal of municipal waste, landscape waste, or any construction and demolition debris, is being performed in accordance with all applicable provisions of this Code. The owner of any campground shall be responsible for the removal of any municipal waste, landscape waste, or any construction and demolition debris, or any abandoned vehicle in accordance with the applicable provisions of this Code.
- (3) *Notices of violations.* Upon determining that the owner of any campground is in violation of this section, the department shall serve or cause to be served a notice of such violation upon the owner of the campground. Such notice shall specifically

describe the nature of the violation, and shall direct the owner of the campground to take corrective action to come into compliance with the applicable provision or provisions of this section within ten days of the date of such notice. Such notice shall further contain a description of the appeal process as provided in this Article, and shall provide that unless the owner of the campground takes such corrective action within the period of time specified in such notice, the department will proceed with either one or both of the following actions:

- a. Cause the applicable corrective action to be taken by the Village with the costs and expenses thereof, including administrative costs, to be charged to the owner of the campground; or
- b. Cause the owner of the campground to be charged with a violation of this section, and subject to a fine as provided in this Article.

Such notice under this section shall be deemed to be properly served by depositing the notice in the U.S. Mail, first-class postage prepaid, or by personal service.

Appeals.

Any owner of a campground, or other person affected by a decision of the department in connection with failing to meet any applicable standard for the issuance of any campground license, or for any violation of this article may appeal such decision to the Board of Code Appeals within the time and in the manner specified in the Property Maintenance Code as adopted in Article XII, Chapter 10 of this Code.

Penalty.

Any person violating any of the provisions of this Article shall be subject to penalties as set forth in Section 1-23 of this Code. A separate offense shall be deemed committed on each day during or on which a violation of this article continues.

**BOARD OF TRUSTEES
VILLAGE OF RANTOUL**

AGENDA ITEM

ITEM: Motion to enter into closed session pursuant to 5 ILCS 120/2 (C) 21, for the purpose of discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated.	DEPARTMENT: Administration
DATE: July 2, 2024	AMOUNT:
ATTACHMENTS: 1. 07-24-1416 Resolution - Determining if Confidentiality Still Exists or No Longer Needed for Closed Minutes 2. Closed Minute Ledger 070924	ADMINISTRATIVE NOTES:
SUMMARY HIGHLIGHTS:	
RECOMMENDED ACTION:	
DEPARTMENT HEAD APPROVAL	VILLAGE ADMINISTRATOR

RESOLUTION 07-24-1416

**A RESOLUTION
DETERMINING WHETHER THE NEED FOR
CONFIDENTIALITY STILL EXISTS OR IS NO LONGER REQUIRED
AS TO ALL OR PART OF MINUTES OF ALL CONFIDENTIAL CLOSED MEETINGS**

WHEREAS, Section 2.06 of the Open Meetings Act (5 ILCS 120/2.06) requires each public body to periodically, but no less frequently than semi-annually, to meet to review minutes of all closed meetings and to make a determination, reported in open session, that (1) the need for confidentiality still exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection, and

WHEREAS, the President and Board of Trustees (the “**Corporate Authorities**”) of the Village of Rantoul, Champaign County, Illinois (the “**Village**”) have met to review the minutes of all closed meetings which remain confidential as of the date hereof as detailed on the attached list (the “**Confidential Closed Meeting Minutes**”) in order to make such determination.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF RANTOUL, ILLINOIS, CHAMPAIGN COUNTY, ILLINOIS, as follows:

Section 1. That the Corporate Authorities of the Village hereby expressly find and determine that: (1) confidentiality still exists in connection with those Confidential Closed Meeting Minutes designated by an “X” in the column under the heading “Confidentiality Still Exists”, and (2) confidential treatment is no longer required in connection with those Confidential Closed Meeting Minutes designated by an “X” in the column “To Be Made Available” in that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.

Section 2. That the Village Clerk shall make those Confidential Closed Meeting Minutes so designated by an “X” in the column “To Be Made Available”, if any, available for public inspection.

This Resolution is hereby passed, the “ayes” and “nays” being called, by the concurrence of a majority of the members of the Corporate Authorities then holding office at a regular meeting on the date set forth below.

PASSED this 9th day of July, 2024

Village Clerk

APPROVED this 9th day of July, 2024

Village President

CLOSED MEETINGS
June 28, 2024

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
	Feb. 8, 1996	FOP negotiation matters	X	
	June 6, 1996	FOP negotiation matters	X	
	Sept. 25, 1996	Specific employee matter - Comptroller	X	
	Dec. 14, 1996	Specific employee matter - Administrator	X	
	Jan. 14, 1997	Specific employee matter - Administrator	X	
	Feb. 28, 1997	Specific employee matter - Administrator	X	
	June 3, 1997	FOP negotiation matters	X	
	July 1, 1997	FOP negotiation matters	X	
	Dec. 2, 1997	IBEW negotiation matters	X	
	Jan. 13, 1998	Specific employee matter - Elec. Supt.	X	
	May 12, 1998	IBEW negotiation matters	X	
81	Oct. 6, 1998	IBEW negotiation matters	X	
109	April 19, 1999	FOB Negotiations	X	
182	Sept. 12, 2000	FOB Negotiations	X	
210A	June 12, 2001	Specific employee matter - Exec. Sec.	X	
	March 5, 2002	Specific employee matter - Exec. Sec.	X	
242	March 18, 2002	Specific employee matter - Econ. Dev. Dir.	X	
246	May 14, 2002	Specific employee matter - Fire Chief	X	
257	June 4, 2002	Specific employee matter - Fire Chief	X	
259	June 27, 2002	Specific employee matter - Econ. Dev. Dir.	X	
268	August 26, 2002	IBEW negotiation matters	X	
270	Sept. 3, 2002	IBEW negotiation matters	X	
270	Dec. 3, 2002	Specific employee matter - IMS Manager	X	
280	Jan. 7, 2003	Specific employee matter-Sr Computer Tech	X	
284	Feb. 4, 2003	Specific employee matter - IMS employee	X	
291	March 11, 2003	Specific employee matter - CD employee	X	
291	April 1, 2003	Specific employee matter - CD employee	X	
291	April 8, 2003	Specific employee matter - CD employee	X	
295	Nov. 4, 2003	FOP negotiation matters	X	
332	Feb. 3, 2004	FOP negotiation matters	X	
337	Feb. 17, 2004	FOP negotiation matters	X	
354	June 8, 2004	Specific employee matter - Econ. Dev. Dir.	X	
366	August 12, 2004	Specific employee matter - Administrator	X	

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
368	August 25, 2004	Special Board Meeting - Administrator	X	
370	August 25, 2004	Specific employee matter - Administrator	X	
370	Sept. 2, 2004	Specific employee matter - Administrator	X	
373	Sept. 7, 2004	Specific employee matter - Administrator	X	
374	Sept. 14, 2004	Specific employee matter - Administrator	X	
375	Sept. 14, 2004	Specific employee matter - Administrator	X	
485	Aug. 8, 2006	Specific employee matter - Econ. Dev. Dir.	X	
493	Oct. 16, 2006	Specific employee matter - Econ. Dev. Dir.	X	
494	Oct. 16, 2006	Specific employee matter - Econ. Dev. Dir.	X	
495	Oct. 18, 2006	Specific employee matter - Econ. Dev. Dir.	X	
496	Oct. 18, 2006	Specific employee matter - Econ. Dev. Dir.	X	
497	Oct. 18, 2006	Specific employee matter - Econ. Dev. Dir.	X	
499	Nov.2, 2006	Specific employee matter - Econ. Dev. Dir.	X	
500	Nov.2, 2006	Specific employee matter - Econ. Dev. Dir.	X	
502	Nov. 7, 2006	Specific employee matter - Attorney	X	
503	Nov. 13, 2006	Specific employee matter - Econ. Dev. Dir.	X	
506	Dec. 5, 2006	Specfic employee matter - Administrator	X	
509	Dec. 14, 2006	Appointment of legal counsel	X	
509	Dec. 14, 2006	Appointment of legal counsel	X	
511	Jan 2. 2007	Specific employee matter - Administrator	X	
516	Feb. 6, 2007	Specific employee matter - Econ. Dev. Dir.	X	
524	March 13, 2007	Specific employee matter - Administrtor	X	
560	Nov. 6, 2007	IBEW Negotiations	X	
560	Nov. 6, 2007	Specific employee matter - IT Director	X	
569	Jan 16. 2008	Specific employee matter - Administrator	X	
576	March 4, 2008	Specific employee matter - HR Manager	X	
578	March 11, 2008	FOP Negotiations	X	
583	April 8, 2008	Specific employee matter - HR Manager	X	
586	April 16, 2008	Specific employee matter - Administrator	X	
587	April 16, 2008	Specific employee matter - Administrator	X	
588	April 17, 2008	Specific employee matter - Administrator	X	
589	April 17, 2008	Specific employee matter - Administrator	X	
593	May 13, 2008	Specific employee matter - Administrator	X	
595	May 22, 2008	Specific employee matter - Administrator	X	
606	July 15, 2008	Specific employee matter - Administrator	X	
611	Aug. 12, 2008	Specific employee matter - Administrator	X	
617	Sept. 9, 2009	FOP Negotiations	X	
619	Oct. 7, 2008	FOP Negotiations	X	
625	Dec. 2, 2008	FOP Negotiations	X	

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
657	Nov. 3, 2009	Specific employee matter - Fire Dept.	X	
657	Nov. 3, 2009	FOP Negotiations	X	
671	March 2, 2010	Specific employee matter - Police Dept.	X	
676	April 6, 2010	FOP Negotiations	X	
689	Aug. 17, 2010	FOP Negotiations	X	
689	Aug. 17, 2010	Specific employee mattter - HR Manager	X	
696	Oct. 12, 2010	FOP Negotiations	X	
700	Nov. 9, 2010	Specific employee matter - Fire Dept.	X	
700	Nov. 9, 2010	Pending litigation	X	
719	June 7, 2011	Collective Bargaining	X	
730	Sept. 6, 2011	Personnel	X	
749	May 1, 2012	FOP	X	
760	Oct. 10, 2012	IBEW & FOP Sgts.	X	
763	Nov. 6, 2012	FOP Negotiations	X	
763	Nov. 13, 2012	FOP Negotiations	X	
766	Jan. 8, 2013	Personnel	X	
766	Jan. 8, 2013	FOP Negotiations	X	
792	Jan. 7, 2014	Review of Closed Minutes	X	
794	Feb. 4, 2014	Litigation	X	
797	March 11, 2014	Personnel	X	
798	March 11, 2014	Personnel	X	
800	April 8, 2014	Personnel	X	
809	Aug. 5, 2014	Review of Closed Minutes	X	
812	Aug. 21, 2014	Personnel - Administrator Interview	X	
813	Aug. 21, 2014	Personnel - Administrator Interview	X	
	December 1, 2015	Litigation	X	
	December 21, 2015	Employment	X	
	April 26, 2016	FOP Negotiations	X	
	April 11, 2017	Purchase/Lease of Property	X	
	May 2, 2017	Purchase/Lease of Property	X	
	June 13, 2017	Personnel - need minutes	X	
	July 5, 2017	Review Closed Minutes	X	
	Aug. 24, 2017	Purchase/Sale of Property	X	
	Aug. 24, 2017	Personnel	X	
	Sept. 5, 2017	IBEW Negotiations	X	
	Sept. 5, 2017	Personnel	X	

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
	Oct. 5, 2017	Personnel	X	
	Oct. 10, 2017	Personnel	X	
	Oct. 19, 2017	Personnel	X	
	Nov. 7, 2017	Sale or Lease of Property	X	
	Dec. 5, 2017	Sale or Lease of Property	X	
	Dec. 12, 2017	Sale or Lease of Property	X	
	Jan. 9, 2018	Sale or Lease of Property	X	
	Feb. 3, 2018	Review Closed Session Minutes	X	
	Feb.13, 2018	Board Self-evaluation	X	
	March 6, 2018	Sale or Lease of Property	X	
	March 27, 2018	Real Estate & Personnel	X	
	April 23, 2018	Board Self-evaluation	X	
	May 1, 2018	Real Estate	X	
	May 1, 2018	Litigation	X	
	May 1, 2018	Personnel	X	
	Aug. 1, 2018	Review Closed Session Minutes	X	
	Aug. 28, 2018	Personnel	X	
	Sept. 4, 2018	Sale of Property	X	
	Sept. 4, 2018	Personnel - Administrator	X	
	Sept. 11, 2018	Board Self-evaluation	X	
	Sept. 11, 2018	Personnel - Administrator	X	
	Oct. 2, 2018	Sale of Property	X	
	Oct. 2, 2018	Personnel - Administrator	X	
	Dec. 4, 2018	Sale of Property	X	
	Dec. 4, 2018	Legal Counsel	X	
	March 5, 2019	Sale or lease of property	X	
	March 5, 2019	Purchase or lease of property	X	
	April 2, 2019	FPO Negotiations	X	
	April 2, 2019	Purchase or lease of property	X	
	April 2, 2019	Sale or lease of property	X	
	April 2, 2019	Sale or lease of property	X	
	May 7, 2019	FOP Negotiations	X	
	May 7, 2019	Sale or lease of property	X	
	June 4, 2019	Sale or lease of property	X	
	July 9, 2019	Review of closed minutes	X	
	Aug. 13, 2019	Sale or lease of property	X	
	Aug. 13, 2019	FOP Negotiations	X	
	Dec. 3, 2019	Sale or lease of property	X	
	Dec. 10, 2019	Sale or lease of property	X	
	Jan. 7, 2020	Review of closed minutes	X	
	June 9, 2020	Personnel	X	

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
	July 14, 2020	Review of closed minutes	X	
	Oct. 13, 2020	Personnel	X	
	Jan. 12, 2021	Personnel	X	
	Feb. 2, 2021	Sale or Lease of Property	X	
	Feb. 2, 2021	Personnel	X	
	Feb. 2, 2021	FOP Negotiations - Sgt.	X	
	Mach 2, 2021	Personnel	X	
	April 13, 2021	Personnel	X	
	June 1, 2021	Sale or Lease of Property	X	
	July 6, 2021	Review of Closed Minutes	X	
	Sept. 7, 2021	Sale or Lease of Property	X	
	Oct. 5, 2021	Sale or Lease of Property	X	
	Jan. 12, 2022	Review Closed Minutes	X	
	April 23, 2022	Self-evaluation, practies or procedures	X	
	July 5, 2022	Review of Closed Minutes	X	
	Oct. 4, 2022	IBEW Negotiations	X	
	Oct. 11, 2022	IBEW Negotiations	X	
	Nov. 1 2022	IBEW Negotiations	X	
	Nov. 2022	Personnel	X	
	Jan. 3, 2023	Review Closed Minutes	X	
	April 4, 2023	Personnel	X	
	April 4, 2023	FOP Contract	X	
	May 2, 2023	Personnel	X	
	May 2, 2023	Pending Litigation	X	
	May 2, 2023	FOP Contract	X	
	June 6, 2023	Purchase or Lease of Property	X	
	July 5, 2023	Review Closed Minutes	X	
	Aug. 1, 2023	Purchase or Lease of Property	X	
	Aug. 1, 2023	Sale or Lease of Property	X	
	Aug. 1, 2023	Litigation	X	
	Aug. 1, 2023	Personnel	X	
	Sept. 5, 2023	Purchase or Lease of Property	X	
	Sept. 5, 2023	Sale or Lease of Property	X	
	Oct. 10, 2023	Personnel	X	
	Nov. 7, 2023	Purchase or Lease of Property	X	
	Nov. 7, 2023	Sale or Lease of Property	X	
	Nov. 7, 2023	Personnel	X	
	Dec. 5, 2023	Personnel	X	
	Jan. 9, 2024	Review of Closed Minutes		
	Jan. 9, 2024	Sale or Lease of Property		
	April 2, 2024	FOP Negotiations		

<u>Tape #</u>	<u>Date</u>	<u>Subject</u>	<u>Confidentiality Still Exists</u>	<u>To Be Released</u>
	June 4, 2024	Personnel		
	June 4, 2024	Collective Negotiations		
	June 4, 2024	Litigation		