

**RANTOUL VILLAGE BOARD OF TRUSTEES
REGULAR STUDY SESSION
AUGUST 6, 2024**

LOUIS B. SCHELLING MEMORIAL BOARD ROOM
RANTOUL MUNICIPAL BUILDING, 333 S. TANNER, RANTOUL, IL

A Regular Study Session of the Board of Trustees of the Village of Rantoul was held at at 6:00 P.M. Mayor Smith called the proceeding to order.

Roll Call

The Clerk called the roll, finding the following members present:

Mayor Smith, Trustees Wilson, Robertson, Crider, Hall, Workman and Weathersby – 7

The following representatives of Village departments were also present:

Scott Eisenhauer, Administrator; Tony Brown, Police Chief; Chad Smith, Fire Chief; Angie Schultz, Comptroller; Jake McCoy, Public Works Director; Luke Humphrey, Parks and Recreation Director; Chris Milliken, Planning and Zoning Manager; Debbie Sage, Human Resources Manager; Tana Ward, Mayoral Assistant; David Wesner, Attorney; Hank Gamel, Deputy Village Clerk; and Janet Gray, Village Clerk.

Approval of Agenda

Trustee Hall moved to approve the agenda. Trustee Robertson seconded the motion.

On a roll call vote:

 AYE: Hall, Workman, Weathersby, Wilson, Robertson and Crider – 6.

 NAYS: None – 0.

The motion carried 6-0.

Public Participation

Mayor Smith opened the public comment portion of the meeting per the Open Meetings Act. No individuals registered prior to the meeting with the Village Clerk.

Items from Trustees

Trustee Robertson thanked the Fire Department for their participation in the Community Back to School program last Saturday.

Trustee Hall thanked Trustee Robertson for all his efforts in the Back to School event.

Trustee Weathersby announced that the Champaign County Planning Commission will be opening up the Section 8 housing list in the next few weeks. She also mentioned that the Planning Commission Childhood Program in Rantoul has openings for babies to age 15 months.

Items from the Mayor

- A. There will be a Back to School Fair on Friday, August 9 from 10:00 am to 4:00 pm in Wabash Park. This event is being sponsored by Promise Health who will be conducting school and sports physicals.
- B. The Mayor of Geneva sent a letter thanking the Rantoul Electric Dept crew members for their help in cleaning up from storm damage in July.
- C. There will be a Public meeting on the Downtown Streetscaping Project on August 8 at 5:30 pm in the Village Board Room.

Items from Clerk

- A. Minutes of July 2, 2024 Regular Study Session.
 - B. Minutes of July 9, 2024 Regular Board Meeting.
 - C. Appointment of Deputy Village Clerk. The Clerk appointed Hank Gamel.
- These minutes will go to the Board for approval.

Items from Human Resources

- A. The July 2024 Village Applicant Demographics Report is in the Board Packet.
- B. Village Career opportunities were also listed in the Board Packet.

Items from Police Department

No items to report.

Items from Fire Department

No items to report.

Items from Public Works

- A. Chris Couch from BHMG engineering firm gave a presentation on the Prospect Upgrade. The department provided information in the Board Packet regarding improvements at the Prospect Substation. The proposal is to build a new, larger substation rather than repairing the two existing stations. The transformers would be ordered in December 2024 with construction to begin in the Spring of 2026 and an in-service date of 2027. The total cost of this proposal is \$13,319,462.12.
 - B. The department requested the approval of the purchase of a 2019 Altec puller tensioner trailer from Global Rental Co in the amount of \$76,860.00. This trailer can be used on various underground wire pulling projects. This is a budgeted item and will come out of reserves.
 - C. The department requested the approval of a service agreement with Water Well Solutions in the amount of \$72,670.00 to provide materials, equipment and labor to pull, inspect and replace with a new 75 HP submersible pump for Village Well No. 8. A \$10,000.00 contingency fund is also requested.
 - D. The department requested the approval of the purchase of three (3) three-phase voltage regulators for the Industrial Substation from Fletcher-Reinhardt in the amount of \$141,300.00. This is an up-size of regulators which would allow more amperage at the substation. This is a budgeted item.
- Items B, C and D will go to the Board for approval.

Items from Comptroller

No items to report.

Items from Building & Environmental Safety

No items to report.

Items from Community Development

Chris Milliken presented an update on the Downtown Streetscape Project. The Board asked about the status of the downtown theater. The Administrator said the theater owner has a court appearance Monday, August 12. Hopefully the Court will order him to bring theater into compliance.

Items from the Parks and Recreation

No items to report.

Items from Administrator

- A. The Administrator requested the approval of an agreement with Criterion to provide Human Resource Software. This is a three-year agreement at a cost of \$57,974.00.
- B. The Administrator thanked Tana Ward for her work on the Fiscal year 2024-2025 Budget Book which was distributed to the Board. He said she had reviewed the GFOA requirements and had exceeded their standards when she redid the entire book.

Item A will go to the Board for approval.

Closed Session

No Closed Session was held.

Announcement

The Clerk announced that the Chamber of Commerce will hold a Meet and Greet on Thursday, August 8 from 5:00 pm to 7:00 pm to meet the new Executive Director, Susan Avalos.

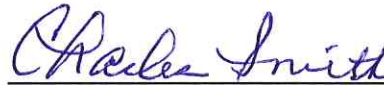
Meeting Adjourned

The Mayor adjourned the meeting at 7:08 pm.

Respectfully submitted,

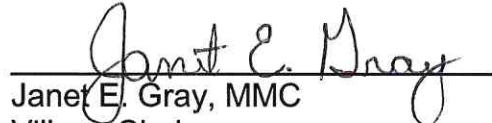
Janet E. Gray, MMC
Village Clerk

Approved

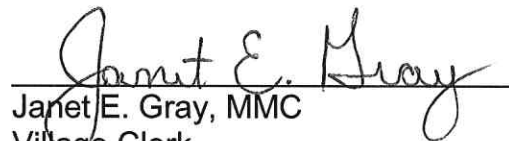


Charles Smith
Village President

ATTEST:


Janet E. Gray, MMC
Village Clerk

I, Janet E. Gray, Village Clerk of the Village of Rantoul, Illinois, do hereby certify that the foregoing minutes are a true and correct copy of the Study Session of the Board of Trustees held August 6, 2024 as the same appears on the records of the Village now in my custody and keeping.


Janet E. Gray, MMC
Village Clerk